



# 2012 Adopted Budget



The Most Livable  
City in America

City of Saint Paul, Minnesota

Mayor Christopher B. Coleman



## **Photo and Design Credits**

The cover image highlights one of Saint Paul's most recognizable public spaces: the Marjorie McNeely Conservatory in Como Park. Originally built in 1915, the conservatory houses six indoor and three outdoor gardens. The Sunken Garden, pictured here, updates plantings seasonally.

### **Photo Credits:**

Marjorie McNeely Conservatory. Photo by Dan Anderson, courtesy of Visit Saint Paul.

Cover design and layout by Joan Chinn, Graphic Designer, City of St. Paul

City of Saint Paul  
2012 Adopted Budget

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## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

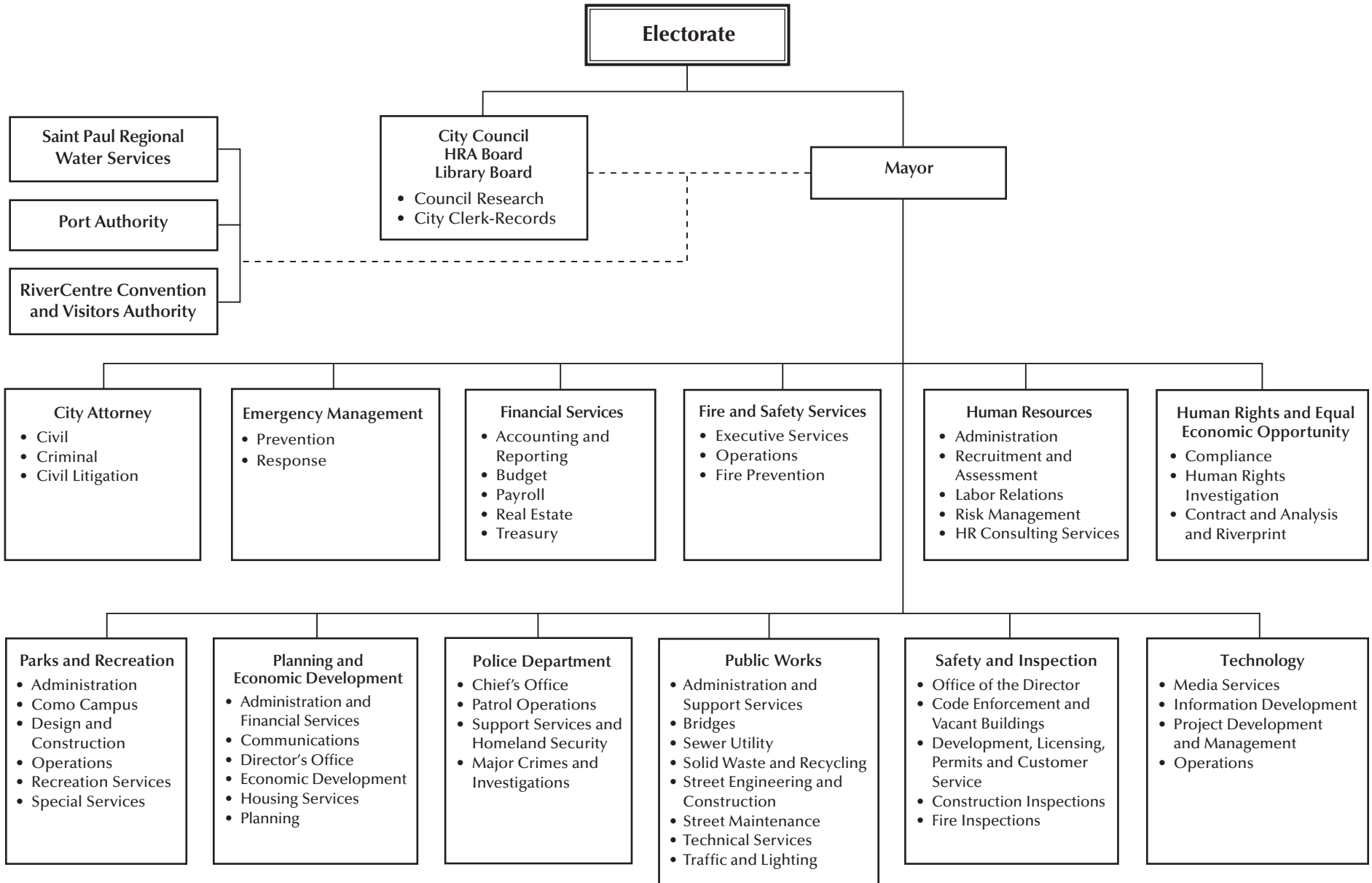
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2014	City Attorney	Sara Grewing	*
			City Clerk	Shari Moore	*
Council members:			Emergency Management	Rick Larkin	*
Ward 1	Melvin Carter	01-01-2016	Financial Services	Todd Hurley	*
Ward 2	Dave Thune	01-01-2016	Fire and Safety Services	Tim Butler	2013
Ward 3	Chris Tolbert	01-01-2016	Human Rights and Equal		
Ward 4	Russ Stark	01-01-2016	Economic Opportunity	Luz Frias	*
Ward 5	Amy Brendmoen	01-01-2016	Human Resources	Angie Nalezny	*
Ward 6	Daniel Bostrom	01-01-2016	Mayor – Deputy Mayor	Paul Williams	*
Ward 7	Kathy Lantry	01-01-2016	Mayor – Chief of Staff	Erin Dady	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Cecile Bedor	*
			Police	Thomas Smith	2016
			Public Libraries	Katherine Hadley	*
			Public Works	Rich Lallier	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Andrea Casselton	*
			Regional Water Services	Steve Schneider	**

\* Serves at pleasure of the Mayor

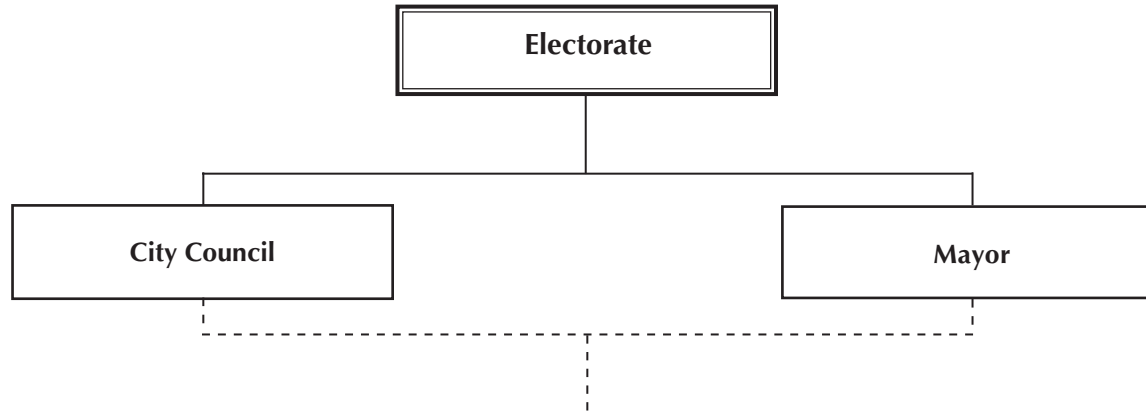
\*\* Serves at pleasure of the Board of Water Commissioners

# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards and Commissions



- Advisory Committee On Aging
- Board of Water Commissioners
- Board of Zoning Appeals
- Business Review Council (BRC)
- Capitol Area Architectural Planning Board
- Capitol Region Watershed District
- City-County Workforce Investment Board
- City of Saint Paul Labor-Management Safety Committee
- Civil Service Commission
- Community Action Partnership
- County Health Services Advisory Committee
- Cultural Capital Investment Program (Cultural STAR Board)
- District Energy Board of Directors
- Food and Nutrition Commission
- Heritage Preservation Commission
- Homeless Advisory Board
- Human Rights and Equal Economic Opportunity Commission
- Long-range Capital Improvement Budget (CIB) Committee of Saint Paul
- Mayor’s Advisory Committee For People With Disabilities
- Minnesota Landmarks Board
- Mississippi Watershed Management Organization
- Neighborhood Sales Tax Revitalization (STAR Program)
- Our Fair Carousel Board
- Parks and Recreation Commission
- Police Civilian Review Commission
- Public Housing Agency (PHA)
- Ramsey County League of Local Government
- RiverCentre Convention and Visitors Authority
- Saint Paul Neighborhood Network (SPNN)
- Saint Paul Planning Commission
- Saint Paul Port Authority
- Thinc.GreenMSP Steering Committee

## Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

### *January - March*

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### *April - June*

Forms, instructions, printouts and the Mayor's guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year's budget are submitted to the Office of Financial Services in June. After that, each department's budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### *July - September*

The budget staff finalizes the Mayor's recommendations and produces the Mayor's proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

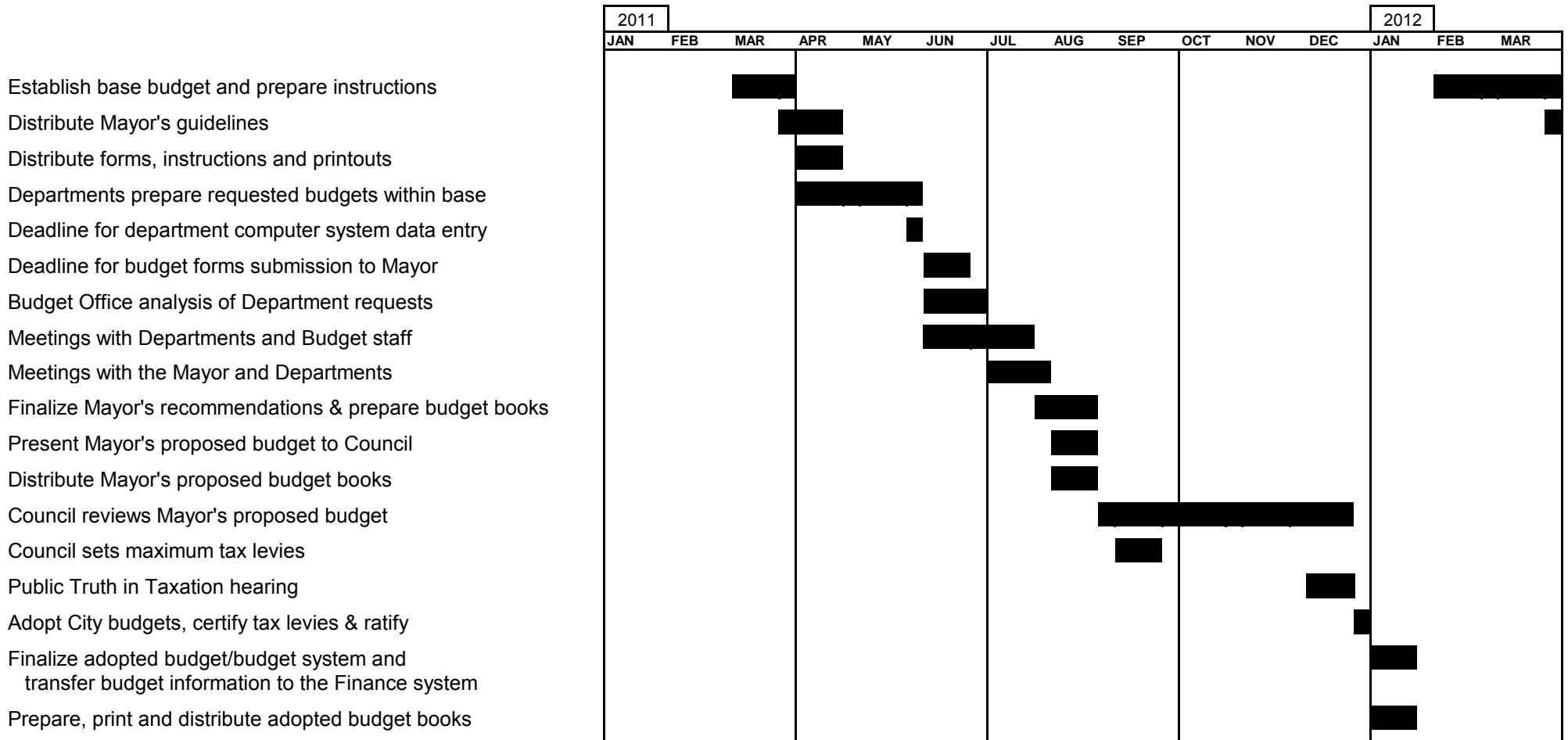
In August, the City Council begins reviewing the Mayor's proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department's goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### *October - December*

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor's proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.



## CITY OF SAINT PAUL BUDGET CYCLE



## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 30 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8000. Our Web site is [www.stpaul.gov](http://www.stpaul.gov). Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Capital Allocation Policy  
*Contact Allen Lovejoy at 651-266-6576.*
- ❖ Comprehensive Annual Financial Report (CAFR)  
*Jose Jovellana at 651-266-8820*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Five Year Debt Management Strategy, 2005-2010  
*Contact Jon North at 651-266-8830*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Jerome Falksen at 651-266-6631*
- ❖ Public Library Agency  
*Contact Susan Cantu at 651-266-7076*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Tom Collins at 651-224-5686*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Cindy Dupont at 651-265-4822*

# **Overview of Combined City and Library Agency Budgets**

## **Overview of Combined City and Library Agency Budgets**

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2011 Adopted vs. 2012 Adopted**

	<b>Property Tax Levy*</b>				Pct of City	Pct of City
	<u>2011 Adopted</u>	<u>2012 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>11 Total</u>	<u>12 Total</u>
City of Saint Paul						
General Fund	65,133,176	71,078,611	5,945,435	9.1%	70.4%	72.7%
General Debt Service	9,815,423	9,671,043	(144,380)	-1.5%	10.6%	9.9%
Saint Paul Public Library Agency	17,548,921	17,059,404	(489,517)	-2.8%	19.0%	17.4%
<b>Total (City and Library combined)</b>	<b>92,497,520</b>	<b>97,809,058</b>	<b>5,311,538</b>	<b>5.7%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	2,111,700	1,511,700	(600,000)	-28.4%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>94,609,220</b>	<b>99,320,758</b>	<b>4,711,538</b>	<b>5.0%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2.5% "shrinkage" allowance for delinquent taxes.

**Local Government Aid Financing**

	<u>2011 Adopted</u>	<u>2012 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 11 Total</u>	<u>Pct. of 12 Total</u>
City of Saint Paul						
General Fund	62,505,032	50,320,488	(12,184,544)	-19.5%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	-	-	N.A.	0.0%	0.0%
<b>Total (City and Library combined)</b>	<b>62,505,032</b>	<b>50,320,488</b>	<b>(12,184,544)</b>	<b>-19.5%</b>	<b>100.0%</b>	<b>100.0%</b>

\* As of 2010, no LGA is allocated as a revenue source to the Saint Paul Public Library Agency.



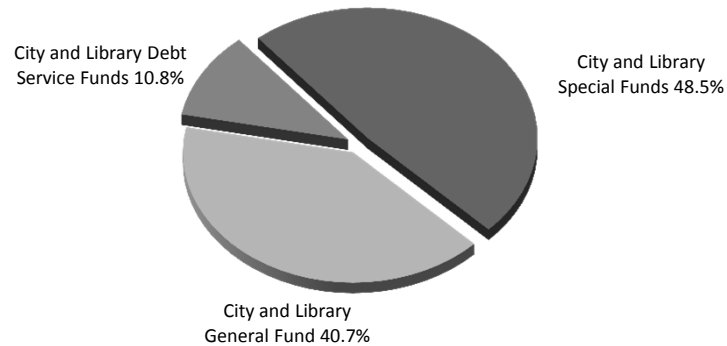


# **City and Library Agency Composite Summary**

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2010 Actual*	2011 Adopted* Budget	2012 Adopted Budget
City General Fund	214,606,909	213,884,931	213,564,627
Library General Fund (a)	15,419,810	16,680,085	15,912,869
City Special Funds	273,363,025	259,095,157	272,392,177
Library Special Funds (a)	1,527,038	1,540,944	1,539,249
Operating Subtotal:	504,916,781	491,201,118	503,408,922
City Debt Service Funds	60,234,523	61,216,741	59,756,648
Library Debt Service Funds (a)	711,050	1,356,075	995,050
Debt Service Subtotal:	60,945,573	62,572,816	60,751,698
Grand Total:	565,862,354	553,773,934	564,160,620
Less Transfers	(114,506,845)	(46,163,762)	(47,320,521)
Less Subsequent Year Debt	0	(16,290,958)	(15,834,893)
Adjusted Spending Plan:	451,355,509	491,319,214	501,005,206
City Capital Improvements	51,467,700	45,337,000	37,396,000
Library Capital Improvements (a)	22,954	0	0
Capital Improvements Subtotal:	51,490,654	45,337,000	37,396,000
<p>* For the 2012 budget, the City of Saint Paul revised its Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011. For this reason, redundant transfers removed under the new chart of accounts have not been removed for 2010 actuals reported here.</p> <p>(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating and debt service budgets. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.</p>			

## Composite Summary - Total Budget 2012 Adopted Budget



## Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2010* Adopted Budget	2011 Adopted Budget	2012 Adopted Budget
Attorney	64.3	63.5	63.5
Council	29.1	29.5	28.5
Debt Service Fund	3.1	3.3	3.5
Emergency Management	2.0	6.1	5.8
Financial Services	38.9	40.6	38.4
Fire and Safety Services	472.0	472.0	471.0
General Government Accounts	2.1	2.2	2.2
StP-RC Health	43.6	41.2	40.3
HREEO	35.2	32.5	32.5
Human Resources	27.4	29.4	28.7
Library Agency	168.8	169.4	164.1
Mayor's Office	16.0	16.0	15.0
Parks and Recreation	556.1	571.0	553.4
Planning and Economic Development	75.2	72.2	68.3
Police	784.7	781.0	777.8
Public Works	387.6	389.9	385.4
Safety and Inspection	143.9	144.3	137.6
Office of Technology	80.7	81.7	80.7
Total	<u>2,930.7</u>	<u>2,945.7</u>	<u>2,896.6</u>
Total City and Library General Fund	<u>1,922.1</u>	<u>1,947.4</u>	<u>1,914.4</u>
Total City and Library Special Fund	<u>1,008.6</u>	<u>998.3</u>	<u>982.2</u>

\* For the 2012 budget, the City of Saint Paul revised its Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011. For this reason, redundant transfers removed under the new chart of accounts have not be removed for 2010 actuals reported here.

## Composite Spending - By Department

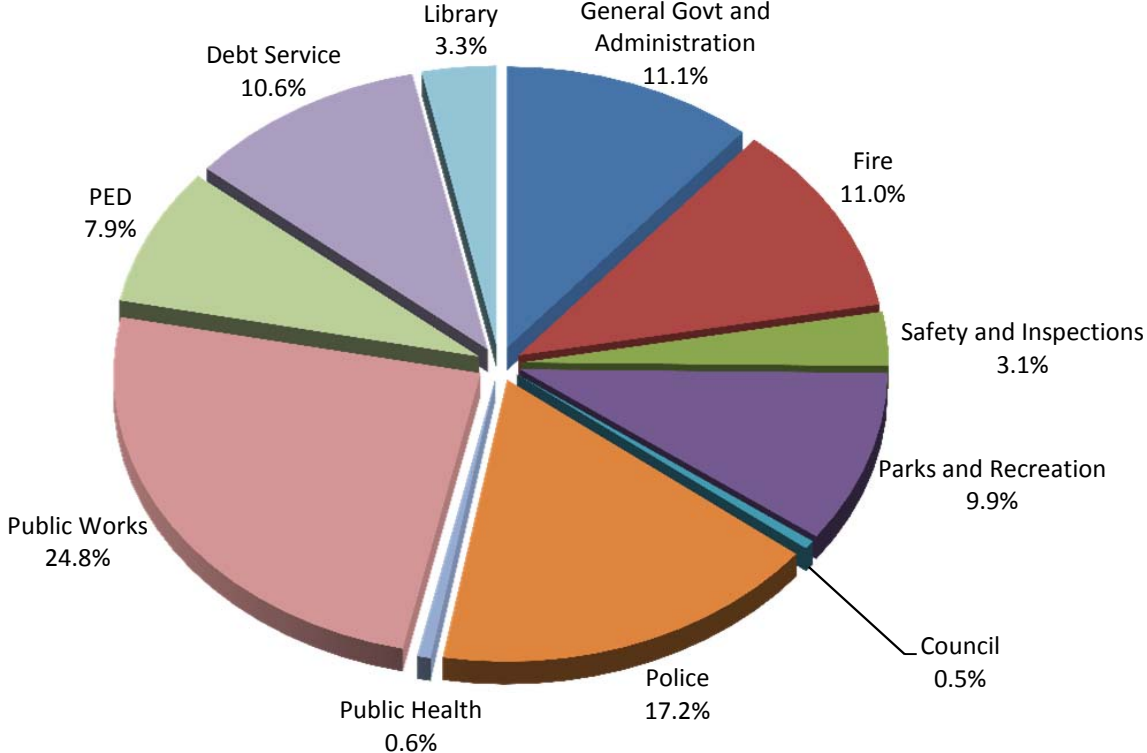
2012 Adopted Budget (By Department and Fund Type)					
Department	General Funds	Special Funds	Debt Service	Total All Budgets	Capital Budget
Attorney	6,965,897	1,052,418		8,018,314	
Council	3,097,800	0		3,097,800	
Debt Service			59,756,648	59,756,648	
Emergency Management	256,897	3,595,660		3,852,557	
Financial Services	2,054,341	11,492,160		13,546,501	
Fire and Safety Services	55,163,570	6,910,088		62,073,658	
General Government Accounts	6,699,870			6,699,870	2,178,000
StP-RC Health		3,587,603		3,587,603	
HREEO	1,642,157	3,478,172		5,120,329	
Human Resources	3,255,538	4,443,298		7,698,836	
Libraries (a)	15,912,869	1,539,249	995,050	18,447,167	4,000,000
Mayor's Office	1,433,104	844,062		2,277,166	
Parks and Recreation	25,667,627	29,907,035		55,574,662	2,255,000
Planning and Economic Development		44,618,593		44,618,593	3,555,000
Police	77,875,280	18,914,132		96,789,412	
Public Works	1,999,537	138,035,749		140,035,286	24,953,000
Safety and Inspection	16,733,503	762,199		17,495,702	400,000
Technology	10,719,507	4,751,010		15,470,517	55,000
Total	<u>229,477,496</u>	<u>273,931,426</u>	<u>60,751,698</u>	<u>564,160,620</u>	<u>37,396,000</u>

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating and debt service budgets. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.



# Composite Spending - By Department

## 2012 Adopted Budget



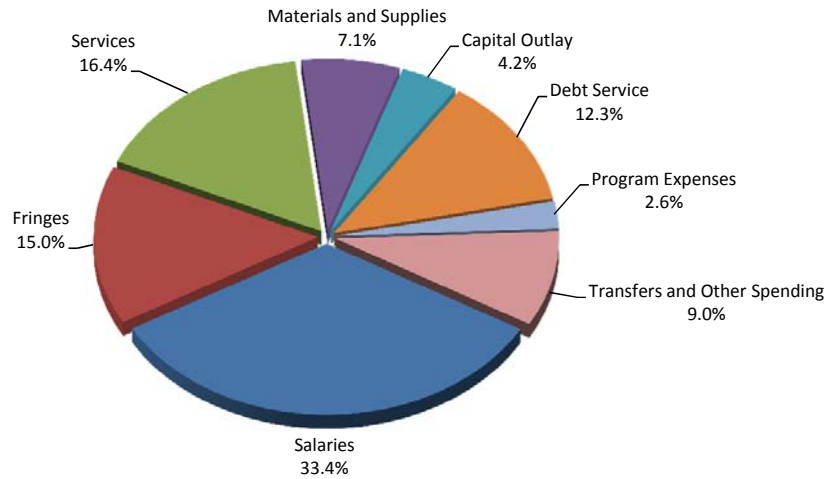
## Composite Summary - Spending and Financing

Adopted Spending Summary (2012 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Debt Service	City and Library Total	City and Library Capital Budget
Salaries	130,825,535	57,516,828	306,486	188,648,849	
Fringes	55,739,080	28,556,357	89,452	84,384,889	
Services	26,795,925	65,416,115	165,584	92,377,624	
Materials and Supplies	11,435,112	28,578,241	18,170	40,031,523	
Capital Outlay	629,472	22,993,793	0	23,623,265	
Debt Service	183,204	9,214,489	60,172,007	69,569,700	
Program Expenses	811,267	13,930,204	0	14,741,471	37,396,000
Transfers and Other Spending	3,057,902	47,725,397	(0)	50,783,299	
TOTAL	229,477,496	273,931,426	60,751,698	564,160,620	37,396,000

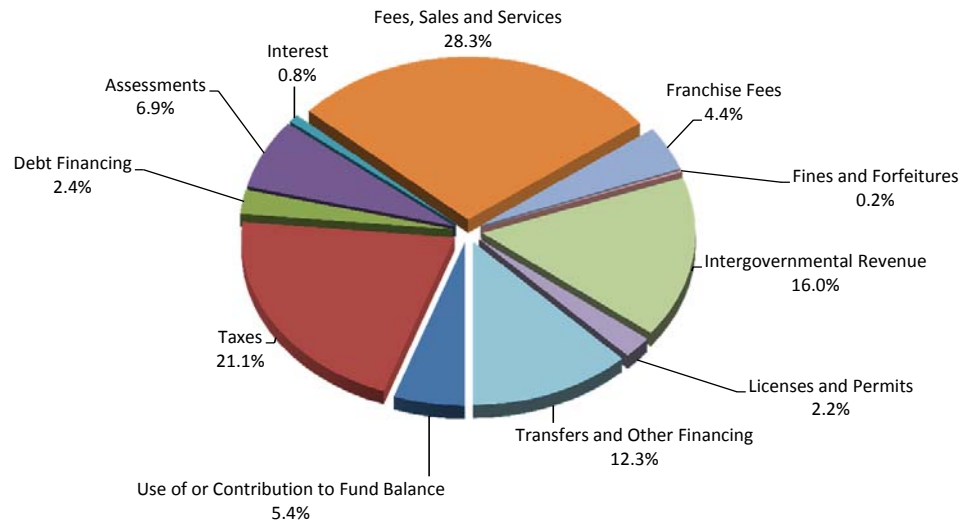
Adopted Financing Summary (2012 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Debt Service	City and Library Total	City and Library Capital Budget
Use of or Contribution to Fund Balance	(2,997,930)	14,884,466	18,319,420	30,205,956	
Taxes	88,742,186	16,799,262	13,774,564	119,316,012	
Assessments	0	35,474,245	3,391,116	38,865,361	
Fees, Sales and Services	29,127,878	130,341,825	80,000	159,549,703	
Franchise Fees	25,074,131	30,000	0	25,104,131	
Fines and Forfeitures	67,000	964,675	0	1,031,675	
Intergovernmental Revenue	61,240,005	28,349,203	686,814	90,276,022	11,165,000
Debt Financing	0	13,531,770	0	13,531,770	
Interest	2,215,034	1,761,637	659,000	4,635,671	
Licenses and Permits	10,574,694	1,746,135	0	12,320,829	
Transfers and Other Financing	15,434,498	30,048,208	23,840,784	69,323,490	26,231,000
TOTAL	229,477,496	273,931,426	60,751,698	564,160,620	37,396,000

## Summary - Spending and Financing

### 2012 Adopted Spending By Major Object



### 2012 Adopted Revenue By Source





# **City General Fund**



# General Fund – 2012 Adopted Budget

**Purpose:** The General Fund is the principal financial support for such basic city services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other support services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other revenues not dedicated to a specific purpose. The tables and graphs on the following pages detail the General Fund's adopted 2012 spending and financing plan.

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## Financing Highlights

The major financing sources for this fund are:

- ❖ Property Taxes – 34.2%
- ❖ Local Government Aid – 23.6%
- ❖ Franchise fees – 11.7%
- ❖ Other revenues, aids, and user fees – 30.5%

**Certified Local Government Aid (LGA):** The amount of Local Government Aid has been lower and less predictable since state aid cuts that began in 2003. Since 2008, LGA has suffered mid-year reductions each year ranging from \$5 million in 2008 to \$12.2 million in 2011. During the 2011 special legislative session, the legislature permanently reduced LGA financing for Saint Paul to \$50.3 million, which represents a \$12.2 million reduction from the 2011 certified amount.

**Property Tax Levy:** Financing for the adopted budget includes an overall levy increase of \$4.7 million for a total of \$99.3 million. 73% of the total will finance General Fund operations and 17% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

**City Franchise Fees:** Estimated 2012 financing remains stable with small increases in cable and District Energy deferred fees.

**General Fund Interest Earnings:** Interest estimates are projected to decrease slightly in 2012 based on expected investment pool balances and interest rates.

**Paramedic Fees:** The adopted budget for 2012 is expected to remain flat. Improved collections and an improved agreement with Blue Cross/Blue Shield are expected to offset a continued shift to Medicare/Medicaid runs, which are reimbursed at a lower rate.

## Budget Issues and Challenges

**Rate of Spending Growth:** Saint Paul's General Fund budget as adopted will decrease by \$320,304, or 0.2% relative to 2011. Cost drivers in the budget are primarily associated with an increase in health care costs, the planned expiration of public safety personnel grants and expected energy inflation. These inflationary cost pressures are offset by a corresponding reduction in department budgets.

**Property Tax Base:** Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total 53% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational, medical, and state government institutions, nearly a third of the city's property has been exempted entirely from helping to pay the city property tax levy. During much of the past decade, rapid inflation in home values pushed up the share of taxes falling on homeowners and renters (through their rent payments). However, declines in residential property values in recent years has somewhat reversed the trend.

## General Fund – 2012 Adopted Budget

**State Budget Instability and Unpredictability of LGA:** Local Government Aid is a significant revenue source for the City's General Fund, accounting for nearly 24% of General Fund revenues. While the total share of the city budget dependent on state payments has dropped significantly since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the State has unallotted, or otherwise reduced LGA by more than \$45 million over a four year period, which has caused a series of budget challenges and the reduction of important City services. Enacting measures at the state level to ensure more balanced and predictable revenues would reduce fluctuations in local aid appropriations and help make future local budget planning and service delivery more predictable for both City officials and the citizens of Saint Paul.

**Cost Pressures:** The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 82% of all general fund spending is for personnel costs. Although wage pressures were mitigated in 2012, health insurance continues to place ongoing pressure on city budgets. Other cost pressures include the expiration of public safety grants and inflation in energy commodities such as motor fuel.

**Maintaining Adequate Financial Reserves:** From 1994 - 2005, the City allocated resources from its General Fund balance to finance a share of the annual operating budget. This practice served as a means to avoid increases in the property tax levy and bring the fund balance down to a level consistent with recommended best practices. The General Fund balance decreased from its peak of \$49 million in 1998 to approximately \$36 million at the end of 2010. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year reductions of LGA in 2008, 2009, 2010 and 2011, the City continues to successfully manage fund balance consistent with the adopted policy. To address a midyear reduction in state aid totaling \$15.6 million, the City expects to use reserves beyond the 15% fund balance threshold. However, the 2012 budget calls for a contribution to fund balance of \$3 million to replenish reserves and maintain compliance with city policy.

## General Fund Budget

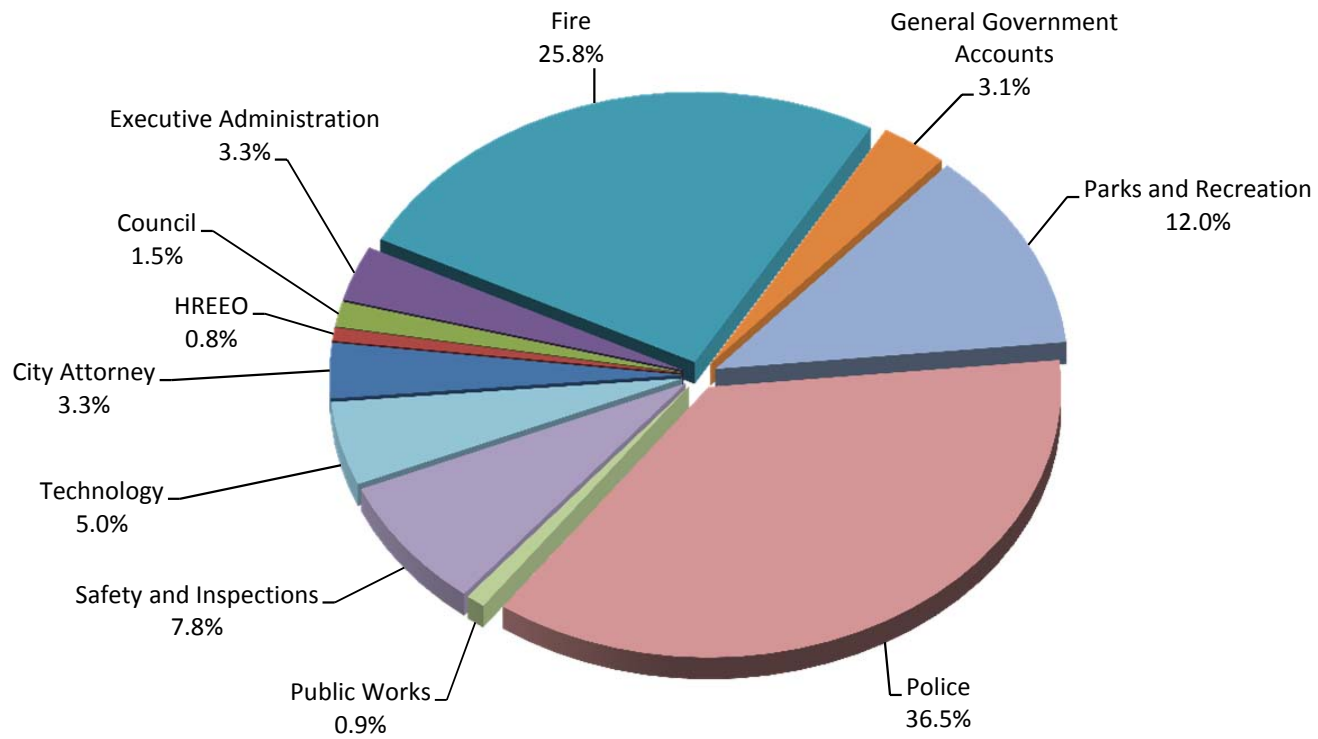
General Fund Spending (By Department)			
Department/Office	2010 Actual*	2011 Adopted Budget*	2012 Adopted Budget
City Attorney (a)	6,304,537	6,863,483	6,965,897
Council	2,937,197	3,101,567	3,097,800
Emergency Management	338,587	260,052	256,897
Financial Services	4,803,247	2,004,923	2,054,341
Fire and Safety Services	51,749,382	54,673,164	55,163,570
General Government Accounts	6,509,249	6,302,433	6,699,870
HREEO	1,305,683	1,611,955	1,642,157
Human Resources	3,081,879	3,239,920	3,255,538
Mayor's Office	1,295,488	1,433,869	1,433,104
Parks and Recreation	24,446,463	26,741,030	25,667,627
Police	76,334,401	78,126,037	77,875,280
Public Works	6,678,383	2,204,511	1,999,537
Safety and Inspection (a)	17,459,220	17,244,536	16,733,503
Technology	<u>11,363,192</u>	<u>10,077,449</u>	<u>10,719,507</u>
Total	214,606,909	213,884,931	213,564,627

\* For the 2012 budget, the City of Saint Paul moved to a revised Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011.

(a) In 2011, portions of the Department of Safety and Inspections (DSI) were moved from special funds into the City's General Fund. To eliminate an unnecessary intrafund transfer, city attorneys supporting DSI activities were also shifted from a special fund to the general fund.

# General Fund Budget

## 2012 Adopted Spending by Department



## General Fund Budget

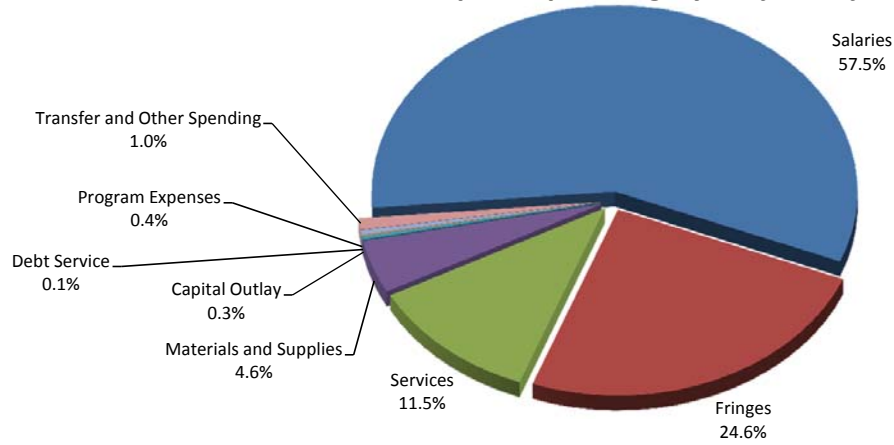
General Fund Spending (By Major Account)			
	2010 Actual*	2011 Adopted Budget*	2012 Adopted Budget
Object			
Salaries	119,802,175	124,302,898	122,874,055
Fringes	48,039,045	51,626,968	52,537,828
Services	22,536,814	23,861,285	24,576,155
Materials and Supplies	8,650,895	10,474,424	9,920,881
Capital Outlay	1,876,432	595,263	586,672
Debt Service	226,483	146,267	183,204
Program Expenses	751,245	811,267	811,267
Transfer and Other Spending	<u>12,723,819</u>	<u>2,066,559</u>	<u>2,074,566</u>
Total	214,606,909	213,884,931	213,564,627

General Fund Financing (Revenue By Source)			
	2010 Actual*	2011 Adopted Budget*	2012 Adopted Budget
Source			
Use of/(Contribution to) Fund Balance	0	0	(2,997,930)
Taxes	66,260,002	65,570,310	73,004,317
Fees, Sales and Services	22,059,087	22,884,218	29,127,878
Franchise Fees	24,455,961	25,546,891	25,074,131
Fines and Forfeitures	48,710	47,830	67,000
Intergovernmental Revenue	60,809,300	72,498,265	61,240,005
Interest	2,501,902	2,415,034	2,215,034
License and Permits	10,258,866	9,989,303	10,574,694
Debt Financing	2,083,500	0	0
Transfers and Other Financing	<u>25,923,160</u>	<u>14,933,080</u>	<u>15,259,498</u>
Total	214,400,488	213,884,931	213,564,627

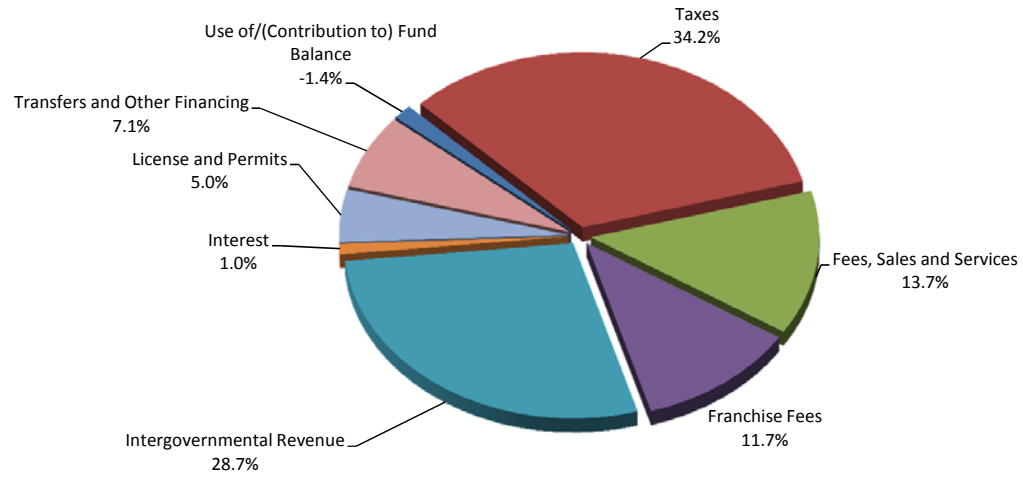
\* For the 2012 budget, the City of Saint Paul moved to a revised Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011.

# General Fund Budget

## 2012 Adopted Spending By Major Object



## 2012 Adopted Revenue By Source





# **City Special Funds**



## Special Fund Budgets

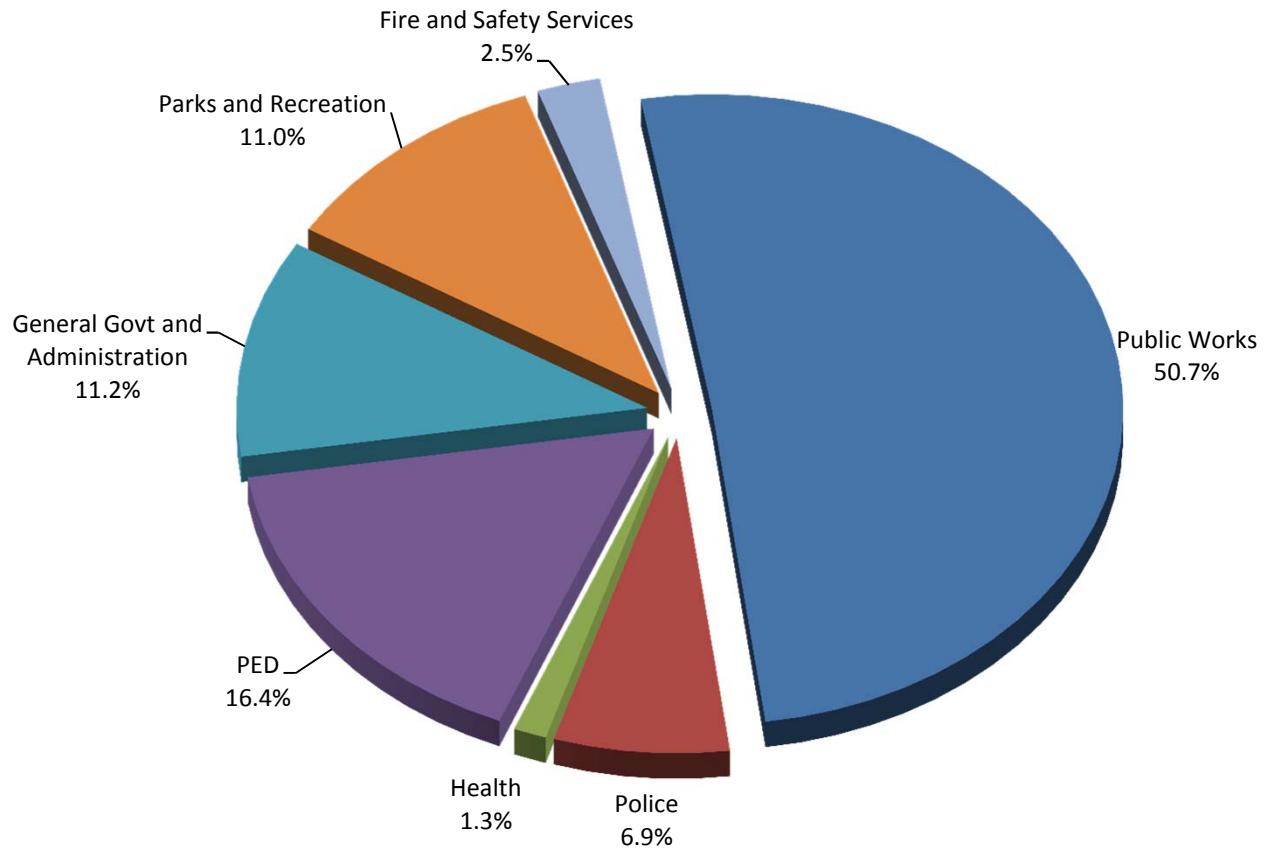
Special Fund Spending (By Department)			
Department	2010 Actual*	2011 Adopted* Budget	2012 Adopted Budget
Attorney	1,513,495	1,118,000	1,052,418
Council	0	0	0
Emergency Management	2,348,447	1,812,474	3,595,660
Financial Services Office	17,164,448	19,875,586	11,492,160
Fire and Safety Services	4,586,955	6,190,878	6,910,088
StP-RC Health	3,386,748	3,640,739	3,587,603
HREEO	2,957,489	3,471,336	3,478,172
Human Resources	2,730,705	4,348,390	4,443,298
Mayor's Office	636,259	2,042,669	844,062
Parks and Recreation	25,870,715	28,507,312	29,907,035
Planning and Economic Development	74,969,962	35,705,599	44,618,593
Police	20,059,327	19,415,031	18,914,132
Public Works	114,928,757	129,803,764	138,035,749
Safety and Inspection	821,738	858,305	762,199
Office of Technology	1,387,981	2,305,075	4,751,010
Total	273,363,025	259,095,157	272,392,177

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

\* For the 2012 budget, the City of Saint Paul moved to a revised Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011.

# Special Fund Budgets

## 2012 Adopted Budget



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

## Special Fund Budgets

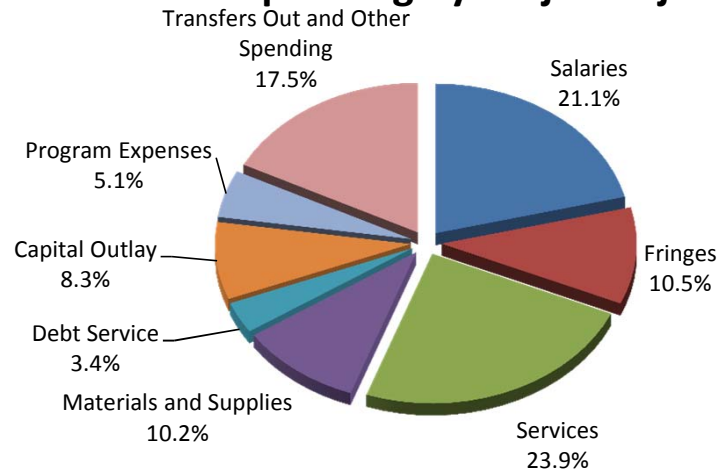
Special Fund Spending (By Major Account)			
Object	2010* Actual	2011* Adopted Budget	2012 Adopted Budget
Salaries	53,487,452	57,410,603	57,426,979
Fringes	20,788,871	27,487,474	28,508,837
Services	51,885,235	58,002,090	65,139,785
Materials and Supplies	25,457,596	25,243,972	27,704,692
Debt Service	6,257,704	8,477,666	9,214,489
Capital Outlay	4,518,924	22,482,719	22,741,793
Program Expenses	20,549,114	12,920,518	13,930,204
Transfers Out and Other Spending	<u>90,418,130</u>	<u>47,070,115</u>	<u>47,725,397</u>
Total	273,363,025	259,095,157	272,392,177

Special Fund Financing (Revenue By Source)			
Source	2010* Actual	2011* Adopted Budget	2012 Adopted Budget
Use of/Contribution to Fund Balance	0	12,747,563	14,766,991
Taxes	15,359,903	16,840,368	16,829,262
License and Permits	1,764,569	2,093,943	1,746,135
Intergovernmental Revenue	43,341,887	28,678,931	28,195,248
Fees, Sales and Services	122,846,984	127,785,466	130,254,925
Fines and Forfeitures	285,646	523,361	588,451
Debt Financing	2,102,074	12,170,004	13,531,770
Interest	2,718,069	1,918,904	1,741,621
Assessments	33,775,255	34,426,865	35,474,245
Transfers In and Other Financing	<u>49,031,941</u>	<u>21,909,752</u>	<u>29,263,529</u>
Total	271,226,328	259,095,157	272,392,177

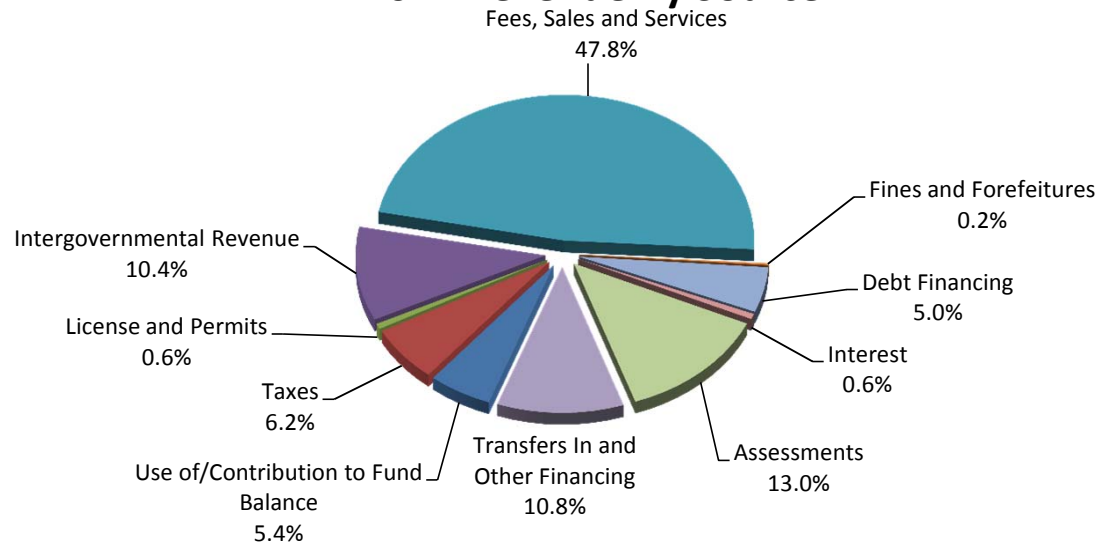
\* In 2012, the City of Saint Paul moved to a new Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011.

## Special Fund Budgets

### 2012 Spending By Major Object



### 2012 Revenue By Source





# **City Debt Service**

## Debt Service Funds

Debt Service Spending (By Major Account)			
Object	2010* Actual	2011* Adopted Budget	2012 Adopted Budget
Salaries	286,035	285,670	306,486
Fringes	96,371	84,631	89,452
Services	102,987	113,361	165,584
Materials and Supplies	23,494	18,170	18,170
Debt Service	44,178,110	59,619,532	59,176,957
Transfers and Other Spending	<u>15,547,525</u>	<u>1,095,378</u>	<u>0</u>
Total	60,234,523	61,216,741	59,756,648

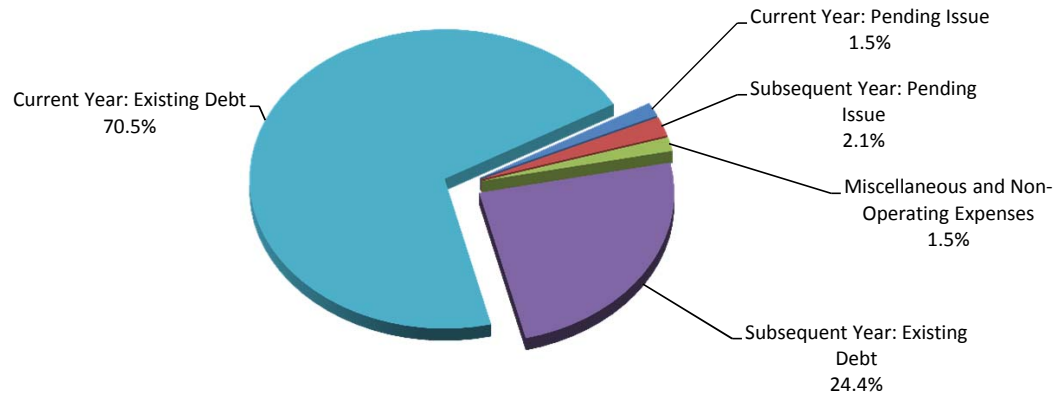
Debt Service Financing (Revenue By Source)			
Source	2010* Actual	2011* Adopted Budget	2012 Adopted Budget
Use of Fund Balance	0	20,023,280	18,319,420
Taxes	9,279,780	12,929,144	12,779,514
Assessments	3,227,347	4,088,705	3,391,116
Fees, Sales and Services	259,282	80,000	80,000
Intergovernmental Revenue	320,060	762,626	686,814
Interest	1,613,424	327,035	659,000
Transfers and Other Financing	<u>42,064,445</u>	<u>23,005,951</u>	<u>23,840,784</u>
Total	56,764,337	61,216,741	59,756,648

\* For the 2012 budget, the City of Saint Paul moved to a revised Chart of Accounts. Previous years' data is reported as if the new chart had been in place in 2010 and 2011. For this reason, redundant transfers removed under the new chart of accounts have not been removed for 2010 actuals reported here.

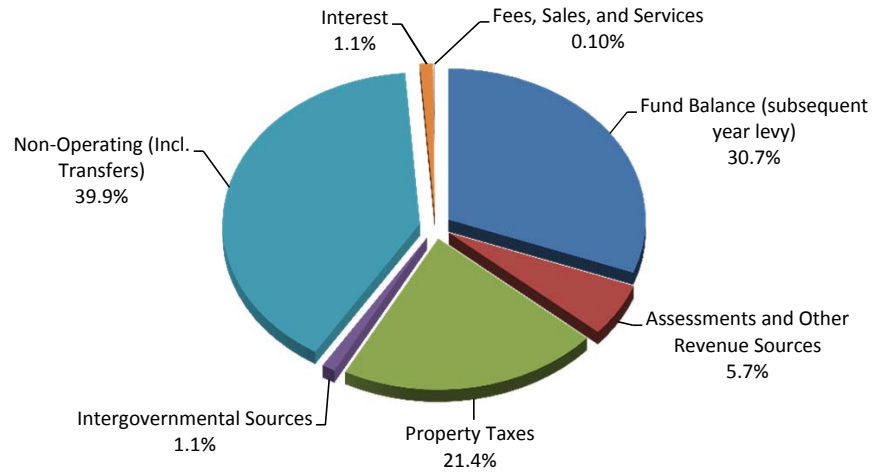
The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

## Debt Service Funds

### 2012 Spending by Major Category



### 2012 Financing by Major Source





## General Obligation Debt

<b>Allocation of Revenue to Type of Debt</b>							
as of August 31, 2011							
	Property Tax Levy	Water and Sewer Charges	Assessments	Tax Increments	Parking Revenue	Self Supporting Total	Total
Capital Improvements	69,115,000						69,115,000
Library Bonds	14,980,000						14,980,000
Street Improvements	50,176,726		23,608,274			23,608,274	73,785,000
Public Safety Bonds	34,685,000						34,685,000
DSI GO Note	797,127						797,127
COMET Bonds	14,235,000						14,235,000
Tax Increment:							
Riverfront Development				1,295,000		1,295,000	1,295,000
Midway Marketplace				2,880,000		2,880,000	2,880,000
Lawson TI Refunding Bonds				5,785,000	20,695,000	26,480,000	26,480,000
Koch Mobil				2,520,000		2,520,000	2,520,000
U.S. Bank Operations Center				11,930,000		11,930,000	11,930,000
Sewer Loan (PFA *)		9,844,621				9,844,621	9,844,621
Water Loan (PFA*)		1,426,671				1,426,671	1,426,671
<b>TOTAL</b>	<b>183,988,853</b>	<b>11,271,292</b>	<b>23,608,274</b>	<b>24,410,000</b>	<b>20,695,000</b>	<b>79,984,566</b>	<b>263,973,419</b>
Percent of Total	69.5%	5.3%	9.9%	6.6%	8.7%	30.5%	100.0%

\* PFA is the Public Facilities Authority.

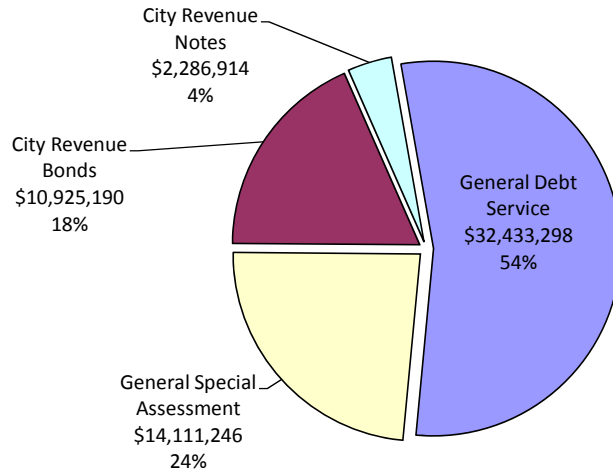
**2012 Adopted Budget  
Debt Service**

**Department Description:**

The Debt Section of the Office of Financial Services sells City debt instruments at the lowest possible cost, manages existing City's debt, researches and implements alternative financing scenarios for major capital projects to ensure savings and manages all facets of the bond sale process. Staff also works with other City staff to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

**Department Facts**

**2012 Debt Budget  
Composition**



- Total City Debt Budget: \$59,756,648
- Total FTEs: 3.50
- AAA bond rating from Standard & Poor's
- "Strong" financial management rating from Standard & Poor's.
- Aa1 bond rating with positive outlook from Moody's
- 74% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

**Department Goals**

- Develop and implement financing alternatives for the City
- Sell City debt instruments at the lowest borrowing cost
- Ensure accurate and timely post-sale debt portfolio management

**Recent Accomplishments**

- Maintained the City's AAA from Standard and Poor's and Aa1 from Moody's in a year that downgrades outnumbered upgrades.
- Successfully sold 2011 General Obligation Capital Improvement, Capital Improvement Refunding, Street Improvement, Sewer Revenue bonds, and Public Safety Vehicle Lease.
- Refinanced Water revenue refunding bonds, Series 2011D and F.
- Worked with HRA/PED to refund HRA TIF bonds with City GO bonds and apply the City's credit, with savings accruing to the HRA.
- Acquired Public Safety Griffin Building from Ramsey County by refunding City debt, saving City about \$260,000 per year.
- Timely and accurately paid existing debt and compiled arbitrage regulations and disclosure requirements.

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: DEBT SERVICES

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Fund</b>						
3100	CITY DEBT	112,582,253	60,234,523	61,216,741	59,756,648	(1,460,092)
<b>TOTAL SPENDING BY FUND</b>		<b>112,582,253</b>	<b>60,234,523</b>	<b>61,216,741</b>	<b>59,756,648</b>	<b>(1,460,092)</b>
<b>Spending by Major Account</b>						
	EMPLOYEE EXPENSE	311,116	382,406	370,301	395,938	25,637
	SERVICES	315,894	102,987	113,361	165,584	52,223
	MATERIALS AND SUPPLIES	21,225	23,494	18,170	18,170	-
	CAPITAL OUTLAY	-	-	-	-	-
	PROGRAM EXPENSE	-	-	-	-	-
	DEBT SERVICE	103,309,829	44,178,110	59,619,532	59,176,957	(442,575)
	TRANSFER OUT AND OTHER SPEND	8,624,190	15,547,525	1,095,378	-	(1,095,378)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>112,582,253</b>	<b>60,234,523</b>	<b>61,216,741</b>	<b>59,756,648</b>	<b>(1,460,093)</b>
<b>Financing by Major Account</b>						
DEBT FUND REVENUES						
	BUDGET ADJUSTMENTS	-	-	20,023,280	18,319,420	(1,703,860)
	TAXES	10,240,524	9,279,780	12,929,144	12,779,514	(149,630)
	LICENSE AND PERMIT	-	-	-	-	-
	INTERGOVERNMENTAL REVENUE	479,950	320,060	762,626	686,814	(75,812)
	FEES SALES AND SERVICES	256,248	259,282	80,000	80,000	0
	ASSESSMENTS	2,918,062	3,227,347	4,088,705	3,391,116	(697,589)
	INTEREST EARNINGS	1,045,019	1,613,424	327,035	659,000	331,965
	DEBT FINANCING	65,542,697	4,439,582	-	-	-
	TRANSFERS IN OTHER FINANCING	31,277,591	42,064,445	23,005,951	23,840,784	834,833
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>111,760,091</b>	<b>61,203,919</b>	<b>61,216,741</b>	<b>59,756,648</b>	<b>(1,460,093)</b>

# **Major City General Fund Revenues**

# Property Taxes

Property tax revenues account for 33% of general fund revenue. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property tax is the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

<b>St. Paul Taxable Market Value</b>	
Payable in 2010	\$21,482,001,200
Payable in 2011 (proj.)	\$20,003,035,900
Payable in 2012 (proj.)*	\$18,212,999,900

<b>St. Paul Net Tax Capacity</b>	
Payable in 2010	\$265,145,261
Payable in 2011 (proj.)	\$246,048,361
Payable in 2012 (proj.)*	\$227,133,095

\*Note: Taxable market values and net tax capacity are expected to decrease an additional 5-6% in 2012 due to the new Market Value Exclusion program adopted by the 2011 state legislature.

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

<b>Minnesota Property Tax Class Rates</b> <i>Payable in 2012</i>	
<b>Property Type</b>	<b>Class Rate</b>
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

# Property Taxes

## 2012 Adopted Budget and Levy

The 2012 adopted City levy is \$99,320,758, which is a 5.0% increase from 2011. Of the proposed levy, \$97.8 million will fund city activities. \$71.1 million will go to the City's general fund, \$9.7 million for debt service, and \$17.1 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose adopted 2012 levy is \$1.5 million.

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2012:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2012, a home with a taxable value of \$149,300 had a total property tax bill of \$2098.

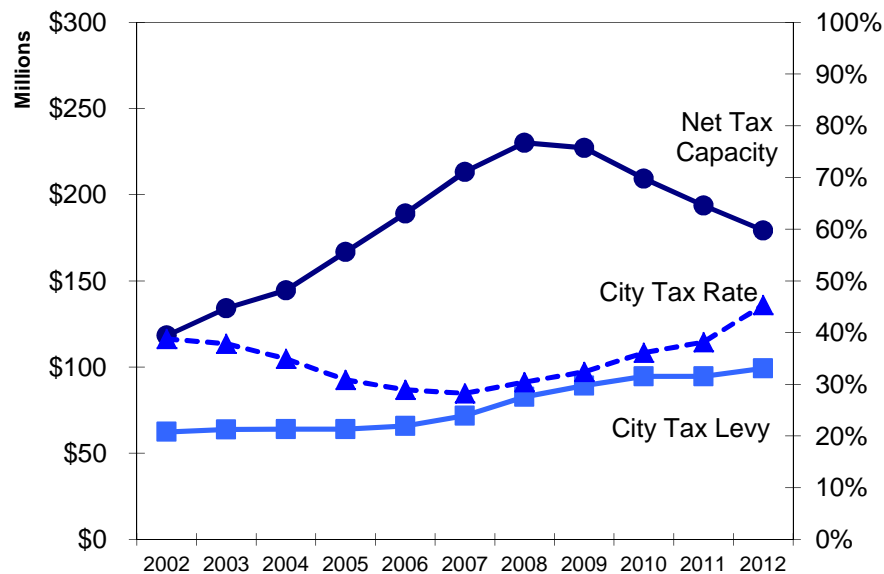
Of the total property tax bill, the single largest share goes to the County and then to the school district. The City receives about 26.7% of the total tax payment – \$560 in this example.

For this particular home, the property tax payment of \$560 to the City of St. Paul would following amounts for key city services:

- \$167 per year for police services
- \$118 per year for fire and emergency medical services
- \$55 per year to operate and maintain the park and recreation system
- \$34 per year to operate and buy materials for the Saint Paul Public Libraries
- \$60 per year for capital debt service—the cost of building new libraries, recreation centers and playgrounds, and street construction

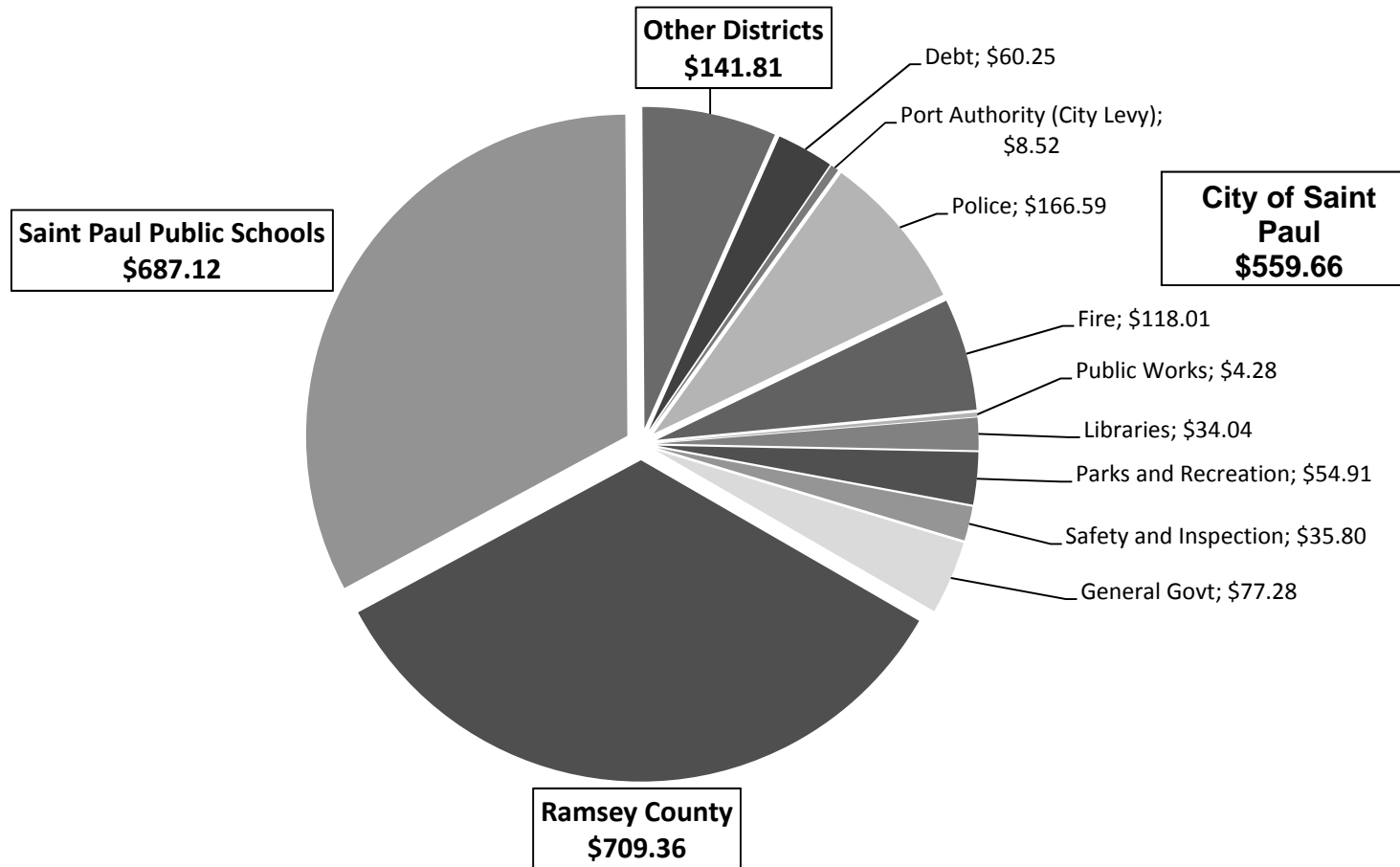
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 16.9% of the City's total revenue and cover about 32.5% of the general fund budget. In comparison, the City's total adopted 2012 property tax levy for all purposes—approximately \$99.3 million—is only slightly higher than the \$96.8 million total operating budget of the Police Department.

**City of St. Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2002-2012**



# Estimated 2012 Saint Paul Property Taxes

2012 TNT Tax Rates Applied to a Typical Home Valued at \$149,300



# Local Government Aid (LGA)

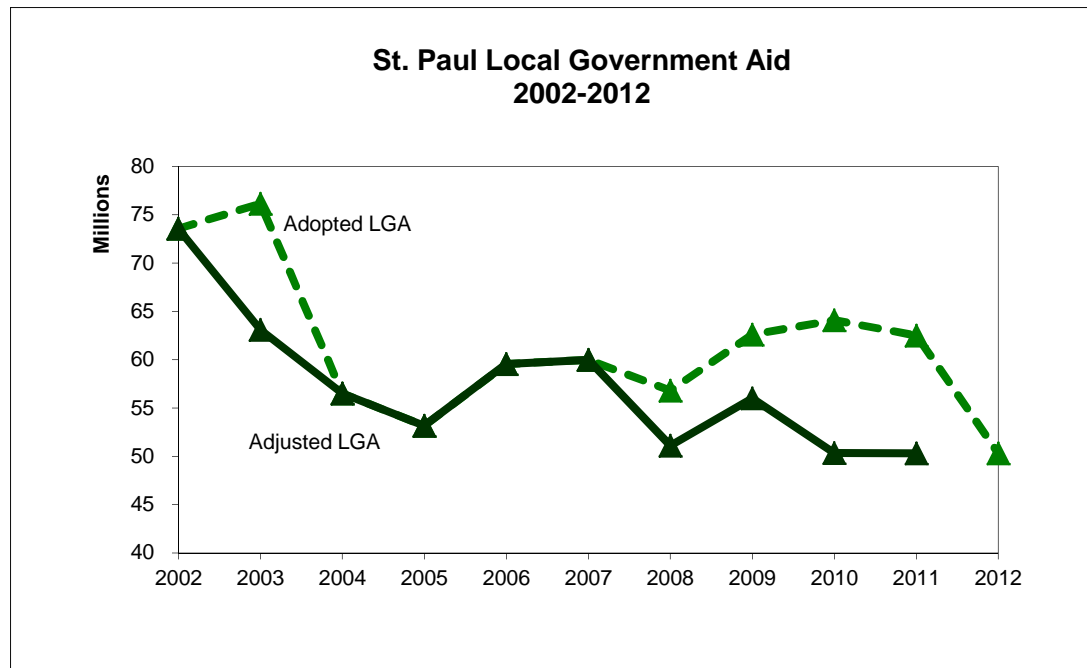
Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted annually based on inflationary growth. In 2003, the Governor and Legislature approved changes to the funding formula and levels that greatly limited St. Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and has been reduced midyear in 2008, 2009, 2010 and 2011. During the special session in 2011, the legislature not only reduced LGA midyear, but also lowered the 2012 LGA allotment to a similar amount.

St. Paul Local Government Aid 2002-2012		
	LGA Funding	Change
2002	73,554,056	
2003	76,129,865	3.5%
2003*	63,082,166	-17.1%
2004	56,488,168	-10.5%
2005	53,151,835	-5.9%
2006	59,544,561	12.0%
2007	59,961,201	0.7%
2008	56,781,644	-5.3%
2008*	51,092,991	-10.0%
2009	62,600,018	22.5%
2009*	56,013,366	-10.5%
2010	64,079,116	14.4%
2010**	50,345,488	-21.4%
2011	62,505,032	24.2%
2011*	50,320,488	-19.5%
2012	50,320,488	0.0%

\*Adjusted LGA revenues

\*\* In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.





# Franchise Fees

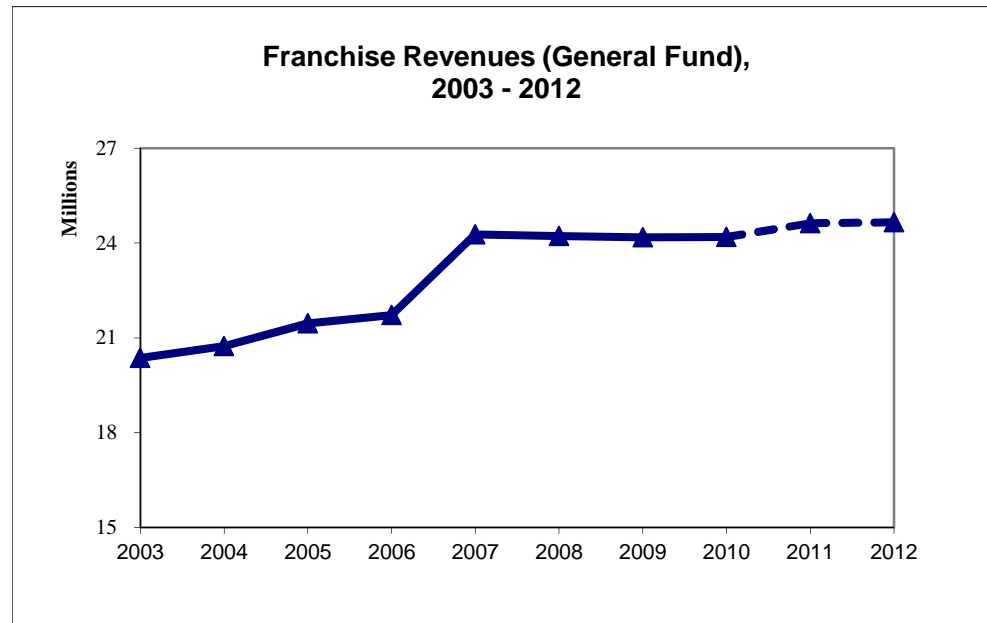
Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the citizens and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

## St. Paul Franchise Agreements for 2012:

- **Xcel Energy** supplies natural gas and electrical service to St. Paul homes and businesses.
- **Comcast** provides cable television to St. Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- **District Energy** provides heat to much of downtown St. Paul and electricity to Xcel Energy.
- **Empire Builder** is the heating and cooling utility serving the Empire Builder development north of downtown St. Paul.

	Budget	Actual	
<b>2003</b>	18,344,184	20,363,250	111.0%
<b>2004</b>	18,640,603	20,734,091	111.2%
<b>2005</b>	18,720,511	21,453,093	114.6%
<b>2006</b>	19,059,867	21,719,071	114.0%
<b>2007</b>	21,418,043	24,274,128	113.3%
<b>2008</b>	21,595,500	24,224,292	112.2%
<b>2009</b>	24,342,799	24,184,937	99.4%
<b>2010</b>	24,133,361	24,195,778	100.3%
<b>2011 Adopted</b>	24,629,518	N/A	-
<b>2012 Adopted</b>	24,654,518	N/A	-

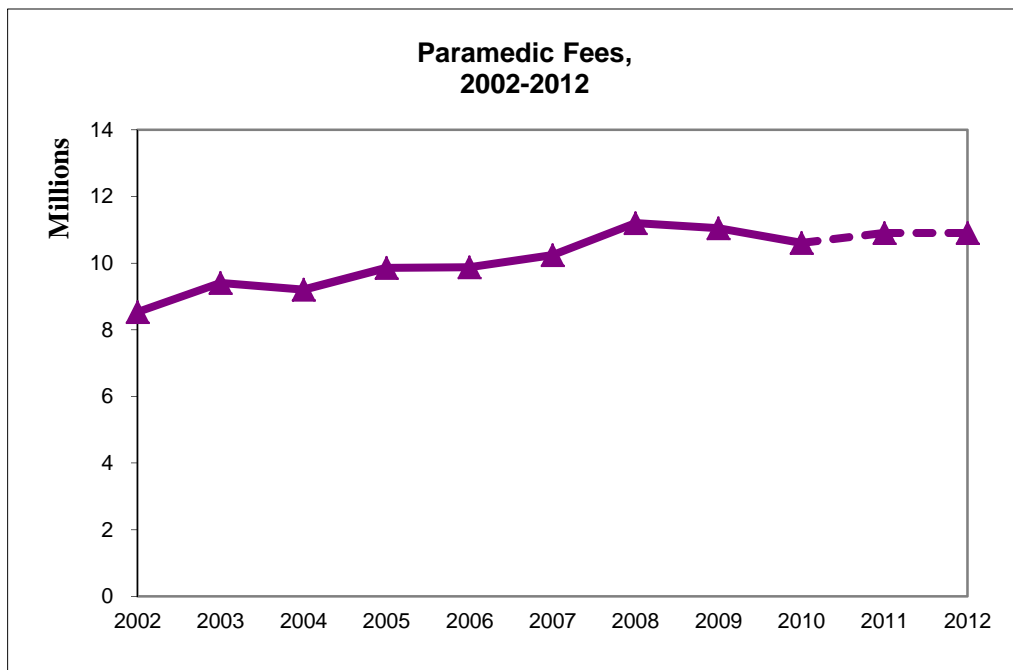


## Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 27,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance, and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

St. Paul is one of the few paramedic services not charging additional fees for high-level Advanced Life Support (ALS-2) services, including assisted breathing and other crucial life support functions. St. Paul also has one of the Metro area's lowest treatment fees for individuals who are treated and released at the scene of an incident.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual	
<b>2002</b>	7,339,000	8,530,288	116.2%
<b>2003</b>	9,563,455	9,402,844	98.3%
<b>2004</b>	9,926,767	9,200,000	92.7%
<b>2005</b>	10,655,407	9,856,956	92.5%
<b>2006</b>	10,200,000	9,876,413	96.8%
<b>2007</b>	11,835,896	10,236,954	86.5%
<b>2008</b>	10,641,856	11,199,523	105.2%
<b>2009</b>	12,530,936	11,045,682	88.1%
<b>2010</b>	12,498,551	10,609,952	84.9%
<b>2011 Adopted</b>	10,900,000	N/A	-
<b>2012 Adopted</b>	10,900,000	N/A	-

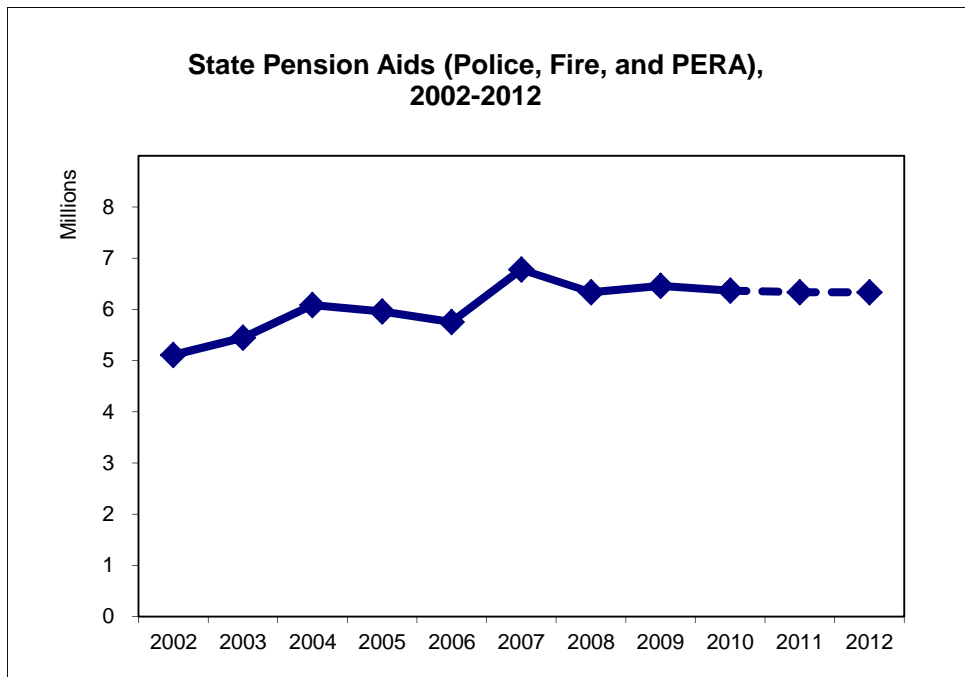
# State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees. The vast majority (91%) of state pension aid goes to support Police and Fire pensions. In 2012, pension aids are budgeted to remain stable at about \$6.3 million.

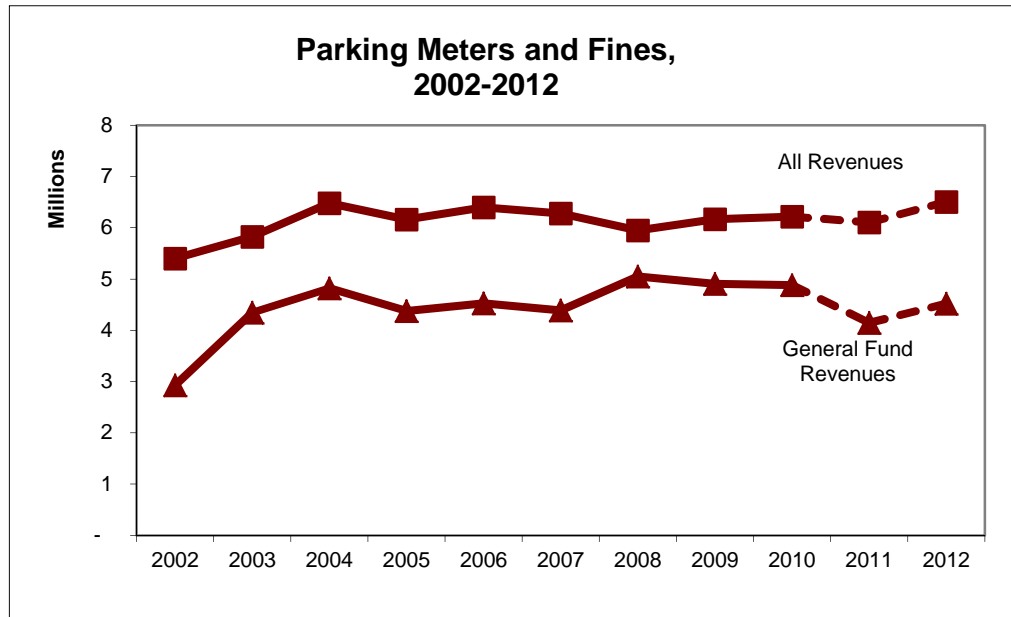
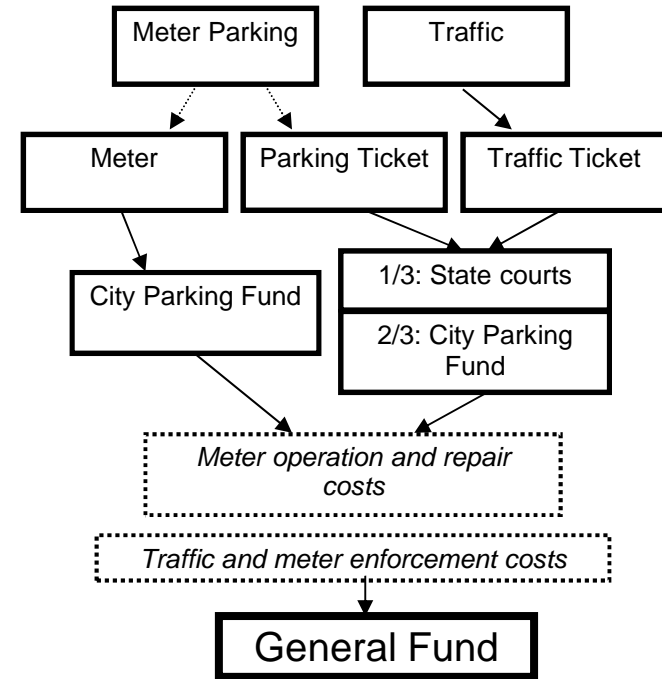


	Budget	Actual	
<b>2002</b>	5,170,633	5,111,382	98.9%
<b>2003</b>	5,020,472	5,447,696	108.5%
<b>2004</b>	5,017,512	6,086,374	121.3%
<b>2005</b>	5,303,198	5,957,264	112.3%
<b>2006</b>	6,186,094	5,753,112	93.0%
<b>2007</b>	5,957,264	6,780,409	113.8%
<b>2008</b>	6,736,230	6,335,966	94.1%
<b>2009</b>	6,250,691	6,459,128	103.3%
<b>2010</b>	6,459,128	6,364,824	98.5%
<b>2011 Adopted</b>	6,333,132	N/A	-
<b>2012 Adopted</b>	6,333,132	N/A	-

# Parking Meters and Fines

The City operates over 1,000 parking meters in areas around St. Paul, and St. Paul Police enforce both parking rules and the state’s traffic laws on St. Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3 of the revenue to cover costs, and the remainder is transferred to the City.

Parking revenues are collected by the Department of Public Works, and a portion is retained to cover costs of meter collection and maintenance and police parking enforcement. The remainder is used as a General Fund resource. The flow chart at right illustrates the movement of revenues from collection to the General Fund.



	Budget	Actual	
<b>2002</b>	3,868,494	2,929,515	75.7%
<b>2003</b>	3,961,286	4,346,401	109.7%
<b>2004</b>	4,348,407	4,819,057	110.8%
<b>2005</b>	4,609,394	4,373,429	94.9%
<b>2006</b>	5,331,398	4,527,875	84.9%
<b>2007</b>	5,492,699	4,387,660	79.9%
<b>2008</b>	4,921,547	5,051,297	102.6%
<b>2009</b>	4,614,654	4,905,957	106.3%
<b>2010</b>	4,285,569	4,881,954	113.9%
<b>2011 Adopted</b>	4,145,098	N/A	-
<b>2012 Adopted</b>	4,520,559	N/A	-

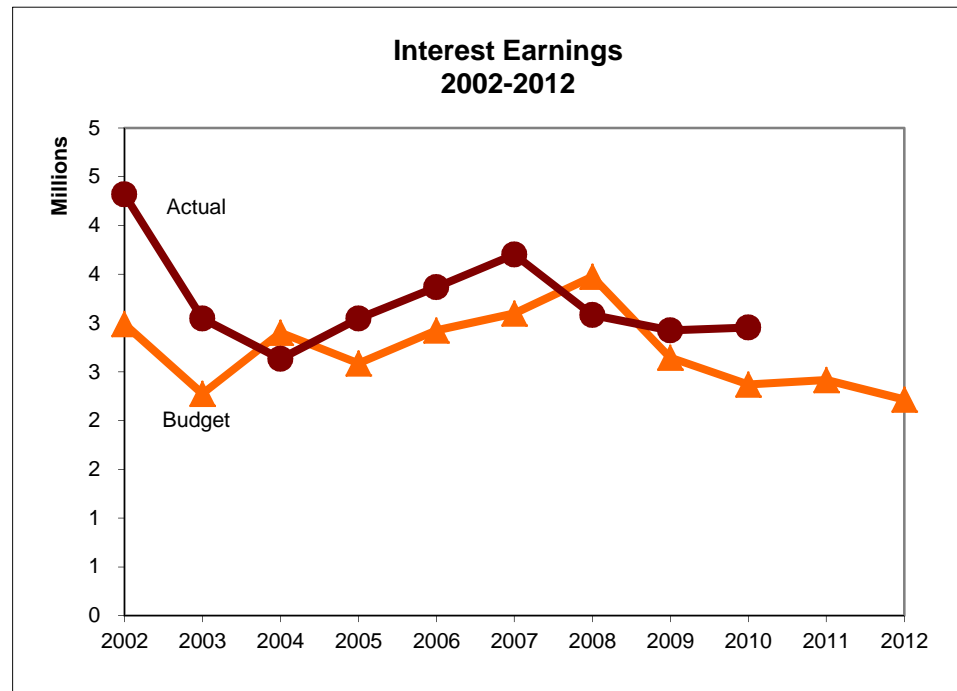
\*Data includes Continuances for Dismissal (CFDs), a fine revenue generated through the City Attorney's Office.

# Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities municipal governments may invest in.

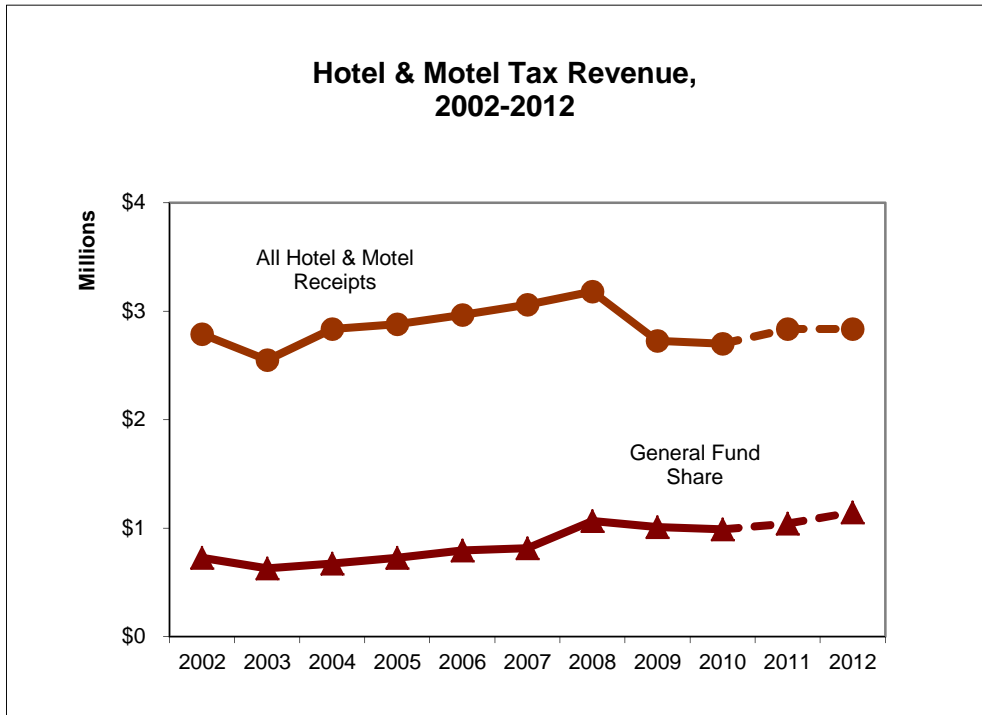
	Budget	Actual	
2002	2,991,274	4,319,715	144.4%
2003	2,275,000	3,047,557	134.0%
2004	2,901,500	2,632,212	90.7%
2005	2,587,865	3,046,535	117.7%
2006	2,923,500	3,366,431	115.2%
2007	3,100,000	3,700,995	119.4%
2008	3,477,000	3,083,717	88.7%
2009	2,646,534	2,924,892	110.5%
2010	2,371,534	2,955,923	124.6%
2011 Adopted	2,415,034	N/A	-
2012 Adopted	2,215,034	N/A	-



# Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City’s General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations. The increase in 2012 is due to a change in the allocation of tax proceeds between the RCVA and the General Fund. Overall hotel and motel tax receipts are expected to remain flat in 2012.



	General Fund Budget	General Fund Actual	
<b>2002</b>	839,198	725,949	86.5%
<b>2003</b>	668,700	629,440	94.1%
<b>2004</b>	609,080	673,208	110.5%
<b>2005</b>	734,900	726,526	98.9%
<b>2006</b>	762,760	794,072	104.1%
<b>2007</b>	850,700	815,041	95.8%
<b>2008</b>	1,102,760	1,065,381	96.6%
<b>2009</b>	1,100,000	1,009,590	91.8%
<b>2010</b>	1,043,400	990,702	94.9%
<b>2011 Adopted</b>	1,043,400	0	-
<b>2012 Adopted</b>	1,145,900	0	-



# Department Summaries



## Department Summary Sections – Important Notes

In 2010 the City of Saint Paul began the transition to an integrated enterprise resource planning system for managing city finances, payroll, procurement and human resources. Along with the new technology, changes were made to the city's Chart of Accounts (CoA), which is the backbone and organizational structure of the city's finances and accounting. These adjustments have changed how the city creates and reports its annual operating budget.

Additional changes were made to the CoA for the 2012 budget, including revisions to the account numbering scheme and account roll up structure. These changes do not have a material impact on the budget information presented in this document.

When reading the department summary sections, it is important to note the following:

### System Generated Personnel Information

During the transition from the old to new budget system, it was not possible to transfer personnel and full time equivalent (FTE) data. 2010 Adopted budget personnel and FTE data are available in the summary report sections, but will not be reflected on the system generated reports included in the department summary sections.

### Data Mapping

In both the summary sections and the detail reports contained in this document, information is displayed as if the city's new chart had been in place beginning in 2010. This allows for a more accurate comparison of data, and eliminates confusion about what changes are attributable to chart updates versus spending and financing changes.

### Transfers

One of the goals of the new Chart was to bring related activities and functions together under one fund to eliminate the need for large and numerous transfers among city departments. As a result, many duplicative transfers have been removed in the 2011 and 2012 budgets. However, since the new CoA structure was not implemented in 2010, the actuals information for that year still includes these redundant transfers

### Fund Consolidation

Under the City's previous chart of accounts, there were 147 separate funds. The new chart eliminates unnecessary funds by consolidating these 147 funds into 31 funds (called "companies" in the new software). Instead of having a large number of narrowly focused funds, departments have been brought together under the umbrellas of larger funds. For example, instead of separate grant funds for each department, there is now one Grants Fund for the city. Because of this fund consolidation, the budgeting and management of these activities is simplified citywide.

### Department-Specific Impacts

Other department-specific impacts and implications of the transition from the old to new budget system and chart of accounts are detailed as needed in the following department summary sections. Examples of ways the city has simplified its budget include:

- Reduction of transfers between departments and funds
- Simplification of how departments pay for internal services
- Changes to how departments pay for interconnected services and costs

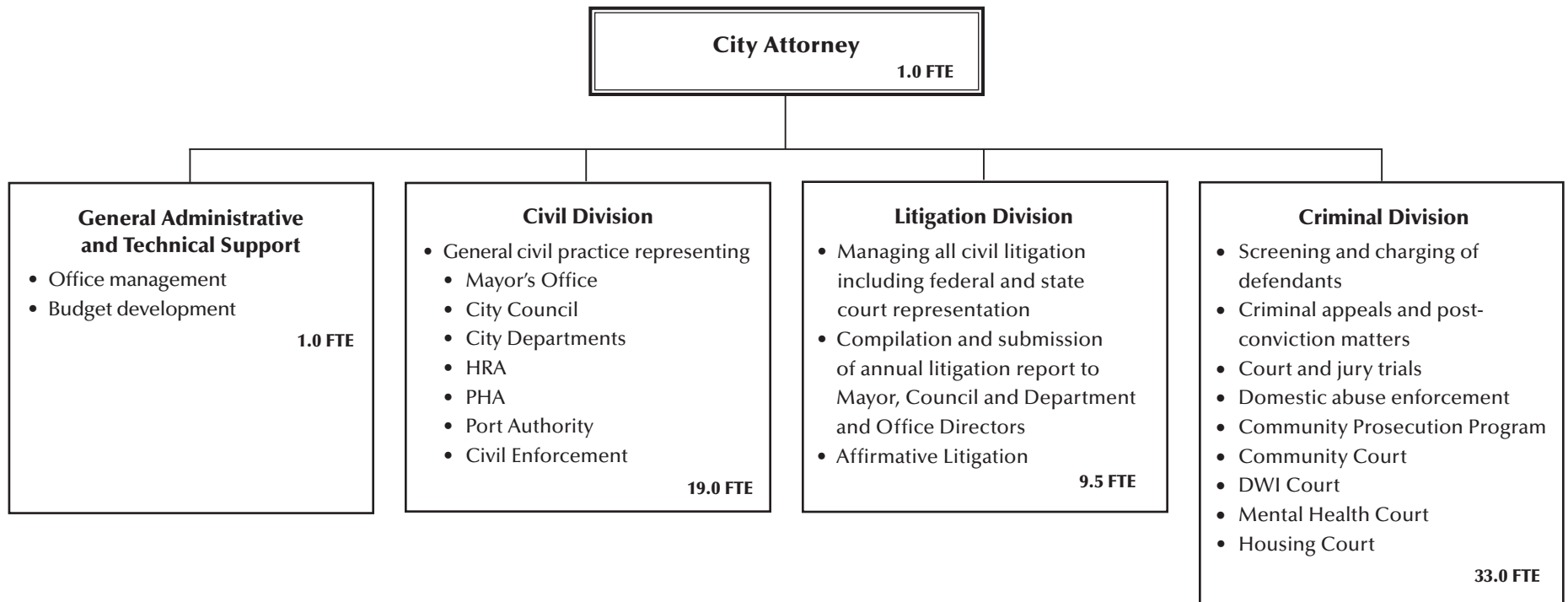
# City Attorney's Office

*The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism and collegiality.*

*Integrity means that we are loyal to the interests of the city and the laws under which it functions.*

*Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.*

*Collegiality means working together, and with the elected and appointed officials of the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.*



**(Total 63.5 FTE)**

7/20/11

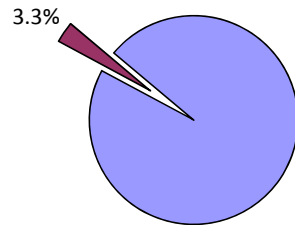
**2012 Adopted Budget  
City Attorney's Office**

**Department Description:**

The Office of the City Attorney strives to deliver outstanding legal services to the city by:

- Providing sound legal advice and superior legal representation to city officials to help them achieve their goals.
- Defending the city in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, and other initiatives that preserve the city's livability and public safety.
- Providing public safety and maintaining the city's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

**CAO's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: 6,965,897
- Total Special Fund Budget: 1,052,418
- Total FTEs: 63.50
- The CAO handles over 10,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements & judgments paid in 2010 total \$403K.
- The CAO's Civil Litigation Division defends approximately 70 cases each year.
- More than 60% of civil lawsuits against the city have been resolved by obtaining favorable judgments or dismissals without any payments by the city.

**Department Goals**

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

**Recent Accomplishments**

- Grant funding has significantly altered the processing of domestic assault cases where the potential defendant is gone on arrival. Reviewing these cases daily has cut the turnaround time from approx. 60 days to 8.5 days, raised charging rates from approx. 25% to 75% and increased conviction rates from approximately 70% to 80%.
- Since 2009 the City's Worthless Check Program has returned over \$19,483.37 to St. Paul merchants. Another \$10,000 is being paid back under payment plans. \$4,894.00 in bad checks written to St. Paul merchants have been forwarded for prosecution review.
- Since 2009 the City's Pilot Driver Diversion Program has assisted 850 participants with obtaining a valid permit to drive while they pay off court fines & fees. Countywide, over \$160,000 in fines have been paid; \$34,000 of those funds go directly to St. Paul.
- Qualified Domestic Violence Related Convictions on GOA cases have gone from a total of 35/year to a projected 140. Each year, over 100 more victims of domestic violence are being made safer & over 100 defendants are being held accountable for their behavior that otherwise would have escaped our grasp.
- Continued to implement The City of St. Paul Blueprint for Safety; continued to successfully manage the City's tort liability and outside counsel budgets & align CAO resources to City & department priorities.

**2012 Adopted Budget**

**City Attorney's Office**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	6,304,537	6,863,483	6,965,897	6,965,897	102,414	1.5%	56.50
2400: Grants	99,612	64,153	-	-	(64,153)	-100.0%	-
7100: Internal Services	1,413,883	1,053,847	1,052,418	1,052,418	(1,429)	-0.1%	7.00
<b>Financing</b>							
1000: General Fund	1,136,506	1,126,966	1,161,623	1,161,623	34,657	3.1%	
2400: Grants	99,549	64,153	-	-	(64,153)	-100.0%	
7100: Internal Services	1,498,752	1,053,847	1,052,418	1,052,418	(1,429)	-0.1%	

**Budget Changes Summary**

Spending changes in the City Attorney's 2012 adopted budget are entirely due to current service level updates, including adjustments to employee expenses and materials. This will allow CAO to continue activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities.

Revenue changes are largely current service level adjustments, including the recognition of revenues from precourt diversion activities.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	102,414	(5,343)	0.35
Subtotal:	<u>102,414</u>	<u>(5,343)</u>	<u>0.35</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Recognize New Revenue</b>			
<p>The City Attorney's Office participates in several precourt diversion programs, including the Driver Diversion Program (DDP) and Project Remand. This represents an estimate of revenue from these activities based on several years of history.</p>			
Recognize precourt diversion revenue	-	40,000	-
Subtotal:	<u>-</u>	<u>40,000</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>No changes from Mayor's Proposed Budget</b>			
	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Fund 1000 Budget Changes Total</u></b>	<u><u>102,414</u></u>	<u><u>34,657</u></u>	<u><u>0.35</u></u>

**2400: Grants****City Attorney's Office**

Budgets for the City Attorney's grant-funded activities are contained in the City Grants fund. For 2012, CAO does not anticipate any grant activities.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>			
A three-year grant for domestic violence prevention, first awarded in 2009, ended in early 2011. The personnel funded by this grant were shifted to the General Fund at the conclusion of the grant.	(64,153)	(64,153)	(0.35)
Subtotal:	<u>(64,153)</u>	<u>(64,153)</u>	<u>(0.35)</u>
<b>Fund 2400 Budget Changes Total</b>	<u><u>(64,153)</u></u>	<u><u>(64,153)</u></u>	<u><u>(0.35)</u></u>

**7100: Internal Services****City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Current Service Level Adjustments</b>	(1,429)	(1,429)	-
Subtotal:	<u>(1,429)</u>	<u>(1,429)</u>	<u>-</u>
<b>Fund 7100 Budget Changes Total</b>	<u><u>(1,429)</u></u>	<u><u>(1,429)</u></u>	<u><u>-</u></u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: CITY ATTORNEY

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	6,271,921	6,304,537	6,863,483	6,965,897	102,413
2400	CITY GRANTS	29,948	99,612	64,153		(64,153)
7100	CENTRAL SERVICES INTERNAL	1,134,362	1,413,883	1,053,847	1,052,418	(1,429)
<b>TOTAL SPENDING BY FUND</b>		<b>7,436,230</b>	<b>7,818,032</b>	<b>7,981,484</b>	<b>8,018,314</b>	<b>36,831</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	6,930,314	7,168,537	7,296,830	7,374,015	77,185
	SERVICES	426,041	426,500	511,142	488,119	(23,022)
	MATERIALS AND SUPPLIES	76,712	56,693	107,163	131,903	24,740
	TRANSFER OUT AND OTHER SPEND	3,162	166,302	66,349	24,277	(42,072)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>7,436,230</b>	<b>7,818,032</b>	<b>7,981,484</b>	<b>8,018,314</b>	<b>36,831</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	891,534	1,136,506	1,126,966	1,161,623	34,657
	SPECIAL FUND REVENUES					
	INTERGOVERNMENTAL REVENUE	29,948	75,016	39,709		(39,709)
	FEES SALES AND SERVICES	1,275,339	1,465,926	1,053,847	1,052,418	(1,429)
	TRANSFERS IN OTHER FINANCING		57,359	24,444		(24,444)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>2,196,820</b>	<b>2,734,807</b>	<b>2,244,966</b>	<b>2,214,041</b>	<b>(30,925)</b>

# Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: CITY ATTORNEY  
Fund: 1000 GENERAL FUND  
Division: CITY ATTORNEY ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	5,835,037	5,870,987	6,316,287	6,432,690	116,403					
SERVICES	371,374	358,766	452,563	426,815	(25,748)					
MATERIALS AND SUPPLIES	65,510	50,251	70,190	106,392	36,202					
TRANSFER OUT AND OTHER SPEND		24,533	24,444		(24,444)					
<b>TOTAL FOR DIVISION</b>	<b>6,271,921</b>	<b>6,304,537</b>	<b>6,863,483</b>	<b>6,965,897</b>	<b>102,413</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000200 CITY ATTORNEY GENERAL	6,271,921	6,304,537	6,863,483	6,965,897	102,413			56.15	56.50	0.35
<b>TOTAL FOR DIVISION</b>	<b>6,271,921</b>	<b>6,304,537</b>	<b>6,863,483</b>	<b>6,965,897</b>	<b>102,413</b>			<b>56.15</b>	<b>56.50</b>	<b>0.35</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: CITY ATTORNEY  
Fund: 2400 CITY GRANTS  
Division: CITY ATTORNEY ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	29,948	91,785	46,841		(46,841)					
SERVICES		6,087	(1)		1					
MATERIALS AND SUPPLIES		1,741	17,313		(17,313)					
<b>TOTAL FOR DIVISION</b>	<b>29,948</b>	<b>99,612</b>	<b>64,153</b>		<b>(64,153)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1030200 VAWA STOP GRANT	29,948	99,612	64,153		(64,153)			0.35		(0.35)
<b>TOTAL FOR DIVISION</b>	<b>29,948</b>	<b>99,612</b>	<b>64,153</b>		<b>(64,153)</b>			<b>0.35</b>		<b>(0.35)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: CITY ATTORNEY  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: CITY ATTORNEY ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,065,329	1,205,766	933,703	941,326	7,623					
SERVICES	54,668	61,647	58,579	61,304	2,725					
MATERIALS AND SUPPLIES	11,202	4,701	19,660	25,511	5,851					
TRANSFER OUT AND OTHER SPEND	3,162	141,769	41,905	24,277	(17,628)					
<b>TOTAL FOR DIVISION</b>	<b>1,134,362</b>	<b>1,413,883</b>	<b>1,053,847</b>	<b>1,052,418</b>	<b>(1,429)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1010200 CITY ATTY OUTSIDE SERV	1,134,362	1,413,883	1,053,847	1,052,418	(1,429)			7.00	7.00	
<b>TOTAL FOR DIVISION</b>	<b>1,134,362</b>	<b>1,413,883</b>	<b>1,053,847</b>	<b>1,052,418</b>	<b>(1,429)</b>			<b>7.00</b>	<b>7.00</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: CITY ATTORNEY  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42640-0	PRECOURT DIVERSION	2,200	42,697		40,000	40,000
43100-0	CONTINUANCE FOR DISMISSAL	775,686	892,841	1,000,000	1,000,000	
43105-0	SUBSTANTIAL ABATEMENT LEGAL			25,000	25,000	
43510-0	COPIES		987		1,300	1,300
44115-0	INSTITUTIONAL NETWORK USER FEE	604		1,300		(1,300)
44180-0	REIMBURSEMENT INVESTIGATION	42,895		20,000	20,000	
44805-0	LEGAL SERVICES	14,000		8,931	58,138	49,207
44845-0	MISCELLANEOUS SERVICES		26,201	29,000		(29,000)
45140-0	FORFEITURES	6,523	1,046	830		(830)
49140-0	TRANSFER FR SPECIAL REVENUE FU	10,000		41,905		(41,905)
49160-0	TRANSFER FR CAPITAL PROJ FUND	30,725	30,945			
49180-0	TRANSFER FR INTERNAL SERVICE F		141,769		17,185	17,185
49600-0	OUTSIDE CONTRIBUTION DONATIONS	7,800				
49840-0	DAMAGE CLAIM FROM OTHERS	1,100				
49930-0	JURY DUTY PAY		20			
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>891,534</b>	<b>1,136,506</b>	<b>1,126,966</b>	<b>1,161,623</b>	<b>34,657</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: CITY ATTORNEY  
 Company: 2400 CITY GRANTS

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
42230-0	DOJ MN DEPT OF PUBLIC SAFETY	29,948	75,016	39,709		(39,709)
49130-0	TRANSFER FR GENERAL FUND		24,533	24,444		(24,444)
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>29,948</b>	<b>99,549</b>	<b>64,153</b>		<b>(64,153)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: CITY ATTORNEY  
 Company: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
44795-0	SERVICES TO PUBLIC HOUSING	202,387	288,126	358,654	368,591	9,937
44800-0	SERVICES HRA REV BONDS	369,601	363,240	344,849	337,741	(7,108)
44805-0	LEGAL SERVICES	703,351	814,560	350,344	346,086	(4,258)
49170-0	TRANSFER FR ENTERPRISE FUND		32,807			
49870-0	REFUNDS OVERPAYMENTS		19			
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>1,275,339</b>	<b>1,498,752</b>	<b>1,053,847</b>	<b>1,052,418</b>	<b>(1,429)</b>
<b>GRAND TOTAL FOR CITY ATTORNEY</b>		<b>2,196,820</b>	<b>2,734,807</b>	<b>2,244,966</b>	<b>2,214,041</b>	<b>(30,925)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: CITY ATTORNEY  
 Company: 1000 GENERAL FUND

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
1000200	CITY ATTORNEY GENERAL OPS	2,200	42,697		40,000	40,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,200</b>	<b>42,697</b>		<b>40,000</b>	<b>40,000</b>
1000200	CITY ATTORNEY GENERAL OPS	833,185	920,030	1,084,231	1,104,438	20,207
<b>TOTAL FOR FEES SALES AND SERVICES</b>		<b>833,185</b>	<b>920,030</b>	<b>1,084,231</b>	<b>1,104,438</b>	<b>20,207</b>
1000200	CITY ATTORNEY GENERAL OPS	6,523	1,046	830		(830)
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>6,523</b>	<b>1,046</b>	<b>830</b>		<b>(830)</b>
1000200	CITY ATTORNEY GENERAL OPS	49,625	172,734	41,905	17,185	(24,720)
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>		<b>49,625</b>	<b>172,734</b>	<b>41,905</b>	<b>17,185</b>	<b>(24,720)</b>
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>891,534</b>	<b>1,136,506</b>	<b>1,126,966</b>	<b>1,161,623</b>	<b>34,657</b>



**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: CITY ATTORNEY  
 Company: 2400 CITY GRANTS

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From 2011 Adopted</u>
1030200	VAWA STOP GRANT	29,948	75,016	39,709		(39,709)
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>29,948</b>	<b>75,016</b>	<b>39,709</b>		<b>(39,709)</b>
1030200	VAWA STOP GRANT		24,533	24,444		(24,444)
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>			<b>24,533</b>	<b>24,444</b>		<b>(24,444)</b>
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>29,948</b>	<b>99,549</b>	<b>64,153</b>		<b>(64,153)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

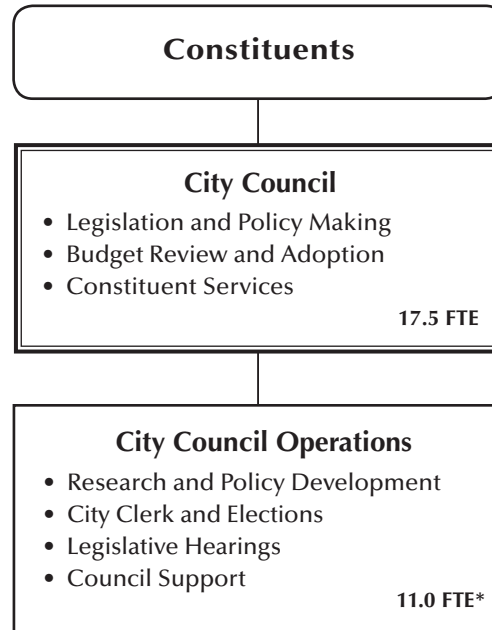
Department: CITY ATTORNEY  
 Company: 7100 CENTRAL SERVICES INTERNAL

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
1010200	CITY ATTY OUTSIDE SERVICES	1,275,339	1,465,926	1,053,847	1,052,418	(1,429)
<b>TOTAL FOR FEES SALES AND SERVICES</b>		<b>1,275,339</b>	<b>1,465,926</b>	<b>1,053,847</b>	<b>1,052,418</b>	<b>(1,429)</b>
1010200	CITY ATTY OUTSIDE SERVICES		32,826			
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>			<b>32,826</b>			
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>1,275,339</b>	<b>1,498,752</b>	<b>1,053,847</b>	<b>1,052,418</b>	<b>(1,429)</b>



# City Council

*The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



\* includes 2 FTE in City Clerk's Office

**(Total 28.5 FTE)**

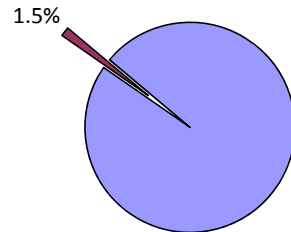
**2012 Adopted Budget  
City Council**

**Department Description:**

City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

**City Council's Portion of  
General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$3,097,800
- Total Special Fund Budget: \$0
- Total FTEs: 28.50
- There are seven part time Councilmembers representing the seven wards of the City.
- Councilmember are elected by wards to serve four year terms.
- The current term ends on December 31st, 2015.

**Recent Accomplishments**

- Considered approximately 1,400 legislative items as part of the weekly City Council meetings.
- Contracted with 50 local non-profits to provide services to residents.

**2012 Adopted Budget**

**City Council**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	2,937,197	3,101,567	3,097,800	3,097,800	(3,767)	-0.1%	28.50
<b>Financing</b>							
1000: General Fund	288,176	183,862	183,862	483,328	299,466	162.9%	

**Budget Changes Summary**

The Saint Paul City Council Operations budget will continue to support the work of the City's legislative body in 2012. Financing changes in 2012 include an increase in the funding support for Housing and Redevelopment Authority commissioners and staff.

On the spending side, Council Operations will reduce its budgeted FTE compliment by 1.0 in 2012. Additional non-salary reductions will also be made relative to the 2011 adopted budget.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	86,233	-	-
Subtotal:	<u>86,233</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Budget Reductions</b>			
In 2012, budgeted FTEs in City Council Operations will be reduced by 1.0 FTEs. Additional non-salary spending reductions will also be made.			
Staff Reduction	(79,051)	-	(1.00)
Overhead Reduction	(10,949)	-	-
Subtotal:	<u>(90,000)</u>	<u>-</u>	<u>(1.00)</u>
<b><u>Adopted Changes</u></b>			
<b>Financing Additions</b>			
In 2012, the Housing and Redevelopment Authority (HRA) will provide additional support to City Council operations for the costs associated			
Increased HRA support	-	299,466	-
Subtotal:	<u>-</u>	<u>299,466</u>	<u>-</u>
<b>1000 Budget Changes Total</b>	<u><u>(3,767)</u></u>	<u><u>299,466</u></u>	<u><u>(1.00)</u></u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: CITY COUNCIL

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	2,734,484	2,937,197	3,101,567	3,097,800	(3,767)
<b>TOTAL SPENDING BY FUND</b>		<b>2,734,484</b>	<b>2,937,197</b>	<b>3,101,567</b>	<b>3,097,800</b>	<b>(3,767)</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	2,565,055	2,697,655	2,820,363	2,821,934	1,572
	SERVICES	133,306	130,359	250,482	184,455	(66,027)
	MATERIALS AND SUPPLIES	13,161	13,318	30,022	90,710	60,688
	TRANSFER OUT AND OTHER SPEND	22,962	95,866	700	700	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>2,734,484</b>	<b>2,937,197</b>	<b>3,101,567</b>	<b>3,097,800</b>	<b>(3,767)</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	212,102	288,176	183,862	483,328	299,466
	SPECIAL FUND REVENUES					
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>212,102</b>	<b>288,176</b>	<b>183,862</b>	<b>483,328</b>	<b>299,466</b>



# Spending Reports

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: CITY COUNCIL  
Fund: 1000 GENERAL FUND  
Division: CITY CLERK

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	143,081	117,110	127,765	130,706	2,942					
SERVICES	72,332	61,073	60,300	36,000	(24,300)					
MATERIALS AND SUPPLIES	25		2,200	26,500	24,300					
TRANSFER OUT AND OTHER SPEND			200	200						
<b>TOTAL FOR DIVISION</b>	<b>215,438</b>	<b>178,184</b>	<b>190,465</b>	<b>193,406</b>	<b>2,942</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000025 RECORDS MANAGEMENT	215,438	178,184	190,465	193,406	2,942			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>215,438</b>	<b>178,184</b>	<b>190,465</b>	<b>193,406</b>	<b>2,942</b>			<b>1.00</b>	<b>1.00</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: CITY COUNCIL  
Fund: 1000 GENERAL FUND  
Division: COUNCIL ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,381,253	2,537,130	2,650,131	2,647,162	(2,969)					
SERVICES	60,893	69,204	190,100	148,373	(41,727)					
MATERIALS AND SUPPLIES	13,136	13,318	27,822	64,210	36,388					
TRANSFER OUT AND OTHER SPEND			500	500						
<b>TOTAL FOR DIVISION</b>	<b>2,455,281</b>	<b>2,619,651</b>	<b>2,868,553</b>	<b>2,860,245</b>	<b>(8,308)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000001 CITY COUNCIL LEGISLATI	2,455,281	2,619,651	2,868,553	2,860,245	(8,308)			28.15	27.15	(1.00)
<b>TOTAL FOR DIVISION</b>	<b>2,455,281</b>	<b>2,619,651</b>	<b>2,868,553</b>	<b>2,860,245</b>	<b>(8,308)</b>			<b>28.15</b>	<b>27.15</b>	<b>(1.00)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: CITY COUNCIL  
Fund: 1000 GENERAL FUND  
Division: UTILITIES RATE INVESTIGATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	40,721	43,414	42,467	44,066	1,599					
SERVICES	82	82	82	82						
TRANSFER OUT AND OTHER SPEND	22,962	95,866								
<b>TOTAL FOR DIVISION</b>	<b>63,765</b>	<b>139,362</b>	<b>42,549</b>	<b>44,148</b>	<b>1,599</b>					
<b><u>Spending by Accounting Unit</u></b>										
1050200 UTILITIES RATE INVEST	63,765	139,362	42,549	44,148	1,599			0.35	0.35	
<b>TOTAL FOR DIVISION</b>	<b>63,765</b>	<b>139,362</b>	<b>42,549</b>	<b>44,148</b>	<b>1,599</b>			<b>0.35</b>	<b>0.35</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: CITY COUNCIL  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43110-0	FILING FEE FOR VACATION OF RE	1,200	900			
43120-0	REGULATORY FEES HISTORY	86,038	85,933	85,540	85,540	
43395-0	APPLICATION FEE	14,300	19,775	14,000	14,000	
43405-0	MISCELLANEOUS FEES	620	680			
43510-0	COPIES		144			
44115-0	INSTITUTIONAL NETWORK USER FEE	276				
49110-0	TRANSFER FROM TRUST FUND					
49140-0	TRANSFER FR SPECIAL REVENUE FU	107,284	180,188	84,322	383,788	299,466
49600-0	OUTSIDE CONTRIBUTION DONATIONS	1,183	455			
49630-0	OTHER AGENCY SHARE OF COST	500				
49870-0	REFUNDS OVERPAYMENTS		75			
49940-0	SUBPOENA WITNESS		26			
49970-0	OTHER MISC REVENUE	700				
91010-0	USE OF FUND BALANCE					
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>212,102</b>	<b>288,176</b>	<b>183,862</b>	<b>483,328</b>	<b>299,466</b>
<b>GRAND TOTAL FOR CITY COUNCIL</b>		<b>212,102</b>	<b>288,176</b>	<b>183,862</b>	<b>483,328</b>	<b>299,466</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: CITY COUNCIL  
Fund: 1000 GENERAL FUND

Budget Year: 2012

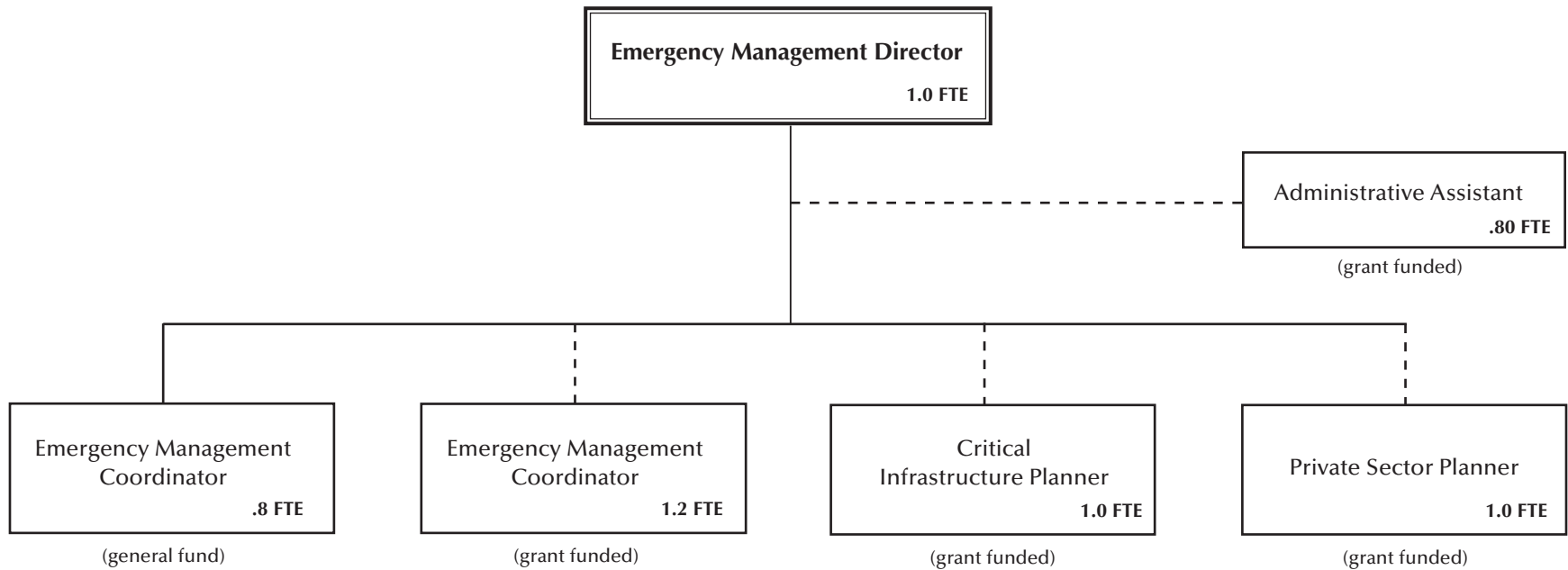
		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000001	CITY COUNCIL LEGISLATIVE	122,791	200,507	98,322	397,788	299,466
1000025	RECORDS MANAGEMENT	3,273	1,736			
1050200	UTILITIES RATE INVEST ADMIN	86,038	85,933	85,540	85,540	
<b>TOTAL FOR DEPARTMENT</b>		<b>212,102</b>	<b>288,176</b>	<b>183,862</b>	<b>483,328</b>	<b>299,466</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	107,432	112,271	99,540	99,540	
	TRANSFERS IN OTHER FINANCING	180,744	84,322	383,788	383,788	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>288,176</b>	<b>196,593</b>	<b>483,328</b>	<b>483,328</b>	





# Emergency Management Organization

*To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.*



--- Dotted/dashed line shows grant-funded

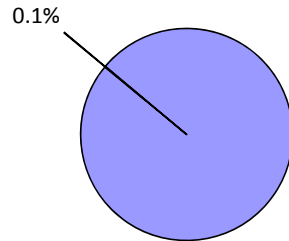
**(Total 5.8 FTE)**

**2012 Adopted Budget  
Office of Emergency Management**

**Department Description:**

The Office of Emergency Management provides services to the community through education, training, outreach and disaster response. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning and coordination of response to large-scale incidents and emergencies. Emergency Management includes significant pre and post disaster activities, including preparedness, prevention, response, and recovery. The department also coordinates emergency assistance for disaster response under statewide and inter-state mutual aid agreements.

**Emergency Management's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$256,897
- Total Special Fund Budget: \$3,595,660
- Total FTEs: 5.80
- Since 2006, the department has managed over \$13,877,000 in grant funds.
- The department maintains compliance with National Incident Management System requirements.
- The department must plan for 15 specific national planning scenarios and hazards.
- There are 37 "Target Capabilities" that the City is trying to achieve in preparedness.

**Department Goals**

- Ensure Saint Paul readiness for emergencies - as an organization and as a provider of essential services to the community.
- Schools in Saint Paul will be prepared for emergencies - work with the schools to ensure preparedness (public, private, post-secondary)
- Businesses in Saint Paul will be prepared for emergencies
- Individuals and families are prepared for emergencies

**Recent Accomplishments**

- Coordinated city response to major back-to-back flooding emergencies in Saint Paul. The floods ranked as the numbers 8, 9 and 10 highest on record, all occurring within 14 months. Recovery of close to \$1 million in eligible costs was coordinated by the department.
- The department has undertaken a formalized strategic planning process, with products to include an adopted Strategic Plan and a multi-year implementation plan.
- Staff continues to obtain and manage Homeland Security and Emergency Management grants for the city. The current grant portfolio for the city is approximately \$11,650,000.
- Emergency Management coordinated city response to the May 22, 2011 tornado in Minneapolis. Departments involved were Fire, Parks and Recreation, Public Works, Police, and Emergency Management.

**2012 Adopted Budget**  
**Office of Emergency Management**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	338,587	260,052	256,897	256,897	(3,155)	-1.2%	1.80
2400: Grants	2,348,447	1,812,474	1,621,026	3,595,660	1,783,186	98.4%	4.00
<b>Financing</b>							
1000: General Fund	67,590	-	-	-	-		
2400: Grants	2,348,447	1,812,474	1,621,026	3,595,660	1,783,186	98.4%	

**Budget Changes Summary**

The 2012 Emergency Management budget maintains the same overall staffing level. However, in an effort to assist the general fund, staffing will be reallocated, with a net shift of .20 FTE off the general fund and onto grant funding.

Change from 2011 Adopted

Spending      Financing      FTE

Current Service Level Adjustments

17,405

Subtotal:

17,405

-

-

Mayor's Proposed Changes

Reducing cost pressures on General Fund

Staff will be restructured to take advantage of grant funding by shifting more staff time off the general fund to reduce cost pressures.

Staff Shift

(20,560)

(0.20)

Subtotal:

(20,560)

-

(0.20)

Adopted Changes

No changes from Mayor's Proposed Budget

-

-

-

Subtotal:

-

-

-

**Fund 1000 Budget Changes Total**

(3,155)

-

(0.20)

**2400: Grants**

**Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	62,058	62,058	
Subtotal:	62,058	62,058	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Grant changes</b>			
<p>The department receives several grants, including Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG) and Metropolitan Medical Response System (MMRS) which greatly enhance the city's preparedness capabilities. These totals reflect the net changes from multiple grants that are expiring, as well as new grants the department has been awarded.</p>			
Expiring Grants	(776,992)	(776,992)	
New Grants	502,926	502,926	
Subtotal:	(274,066)	(274,066)	-
<b>Personnel changes</b>			
<p>Staff will be restructured to take advantage of grant funding by shifting more staff time off the general fund to reduce cost pressures.</p>			
Staff Shift	20,560	20,560	0.20
Subtotal:	20,560	20,560	0.20
<b><u>Adopted Changes</u></b>			
Update existing grants and add any new grants that have been awarded	1,974,634	1,974,634	0.00
Subtotal:	1,974,634	1,974,634	0.00
<b>Fund 2400 Budget Changes Total</b>	1,783,186	1,783,186	0.20

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: EMERGENCY MANAGEMENT

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	244,367	338,587	260,052	256,897	(3,154)
2400	CITY GRANTS	611,017	2,348,447	1,812,474	3,595,660	1,783,186
<b>TOTAL SPENDING BY FUND</b>		<b>855,384</b>	<b>2,687,033</b>	<b>2,072,525</b>	<b>3,852,557</b>	<b>1,780,032</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	303,884	745,459	608,738	697,646	88,908
	SERVICES	54,271	670,811	587,341	1,236,469	649,127
	MATERIALS AND SUPPLIES	190,751	639,649	576,823	610,682	33,859
	CAPITAL OUTLAY	306,477	631,114	299,623	1,307,760	1,008,137
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>855,384</b>	<b>2,687,033</b>	<b>2,072,525</b>	<b>3,852,557</b>	<b>1,780,032</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES		67,590			
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			1,117,269		(1,117,269)
	INTERGOVERNMENTAL REVENUE	611,017	2,348,447	695,205	3,595,660	2,900,455
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>611,017</b>	<b>2,416,037</b>	<b>1,812,474</b>	<b>3,595,660</b>	<b>1,783,186</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: EMERGENCY MANAGEMENT  
Fund: 1000 GENERAL FUND  
Division: EMERGENCY MANAGEMENT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	211,801	237,731	227,384	222,257	(5,126)					
SERVICES	21,346	89,743	15,303	15,303						
MATERIALS AND SUPPLIES	11,220	11,113	17,365	19,337	1,972					
<b>TOTAL FOR DIVISION</b>	<b>244,367</b>	<b>338,587</b>	<b>260,052</b>	<b>256,897</b>	<b>(3,154)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000190 EMERGENCY MANAGEMENT	244,367	338,587	260,052	256,897	(3,154)			2.00	1.80	(0.20)
<b>TOTAL FOR DIVISION</b>	<b>244,367</b>	<b>338,587</b>	<b>260,052</b>	<b>256,897</b>	<b>(3,154)</b>			<b>2.00</b>	<b>1.80</b>	<b>(0.20)</b>



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: EMERGENCY MANAGEMENT  
Fund: 2400 CITY GRANTS  
Division: EMERGENCY MANAGEMENT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	92,083	507,729	381,354	475,389	94,034					
SERVICES	32,926	581,068	572,038	1,221,166	649,128					
MATERIALS AND SUPPLIES	179,531	628,536	559,458	591,345	31,887					
CAPITAL OUTLAY	306,477	631,114	299,623	1,307,760	1,008,137					
<b>TOTAL FOR DIVISION</b>	<b>611,017</b>	<b>2,348,447</b>	<b>1,812,474</b>	<b>3,595,660</b>	<b>1,783,186</b>					

**Spending by Accounting Unit**

1030405 2010 FLOOD		606,692								
1035210 2007 UASI GRANT	237,103	312,764								
1035212 2007 HOMELAND SECURITY	29,687	7,646								
1035215 2008 UASI GRANT	194,035	667,821	375,000	70,000	(305,000)			0.25		(0.25)
1035216 2008 HOMELAND SECURITY		16,378	86,700	7,542	(79,158)					
1035220 2008 HOMELAND SECURITY		6,577	70,000		(70,000)					
1035221 2009 EMPG GRANT	30,000									
1035223 2009 UASI GRANT	120,192	389,473	742,269	395,000	(347,269)			1.50	0.40	(1.10)
1035224 2009 HOMELAND SECUR GR		12,838	55,100	55,100						
1035225 2009 HOMELAND SECUR GR			70,000	7,500	(62,500)					
1035227 2010 EMPG GRANT		29,956								
1035228 2010 UASI GRANT				1,460,000	1,460,000				2.40	2.40
1035229 2011 EMPG GRANT			30,000		(30,000)			0.30		(0.30)
1035230 2009 HAZ ANALYSIS GRAN		297,500	114,905	12,372	(102,533)					
1035231 2008 MMRS GRANT			90,000	11,000	(79,000)					
1035232 2009 MMRS GRANT		802	178,500	162,000	(16,500)			2.00	1.20	(0.80)
1035233 2010 PRE DISASTER MITI				83,700	83,700					
1035234 2010 MMRS GRANT				245,869	245,869					
1035235 2010 HOMELAND SECURITY				69,000	69,000					
1035236 2010 MN JAC GRANT				30,000	30,000					
1035237 2010 HAZ ANALYSIS GRAN				91,577	91,577					
1035241 2009 PORT SECURITY GRA				390,000	390,000					
1035242 2010 PORT SECURITY GRA				500,000	500,000					

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: EMERGENCY MANAGEMENT  
 Fund: 2400 CITY GRANTS  
 Division: EMERGENCY MANAGEMENT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1035243 2010 MN JAC CITY GRANT				5,000	5,000					
<b>TOTAL FOR DIVISION</b>	<b>611,017</b>	<b>2,348,447</b>	<b>1,812,474</b>	<b>3,595,660</b>	<b>1,783,186</b>			<b>4.05</b>	<b>4.00</b>	<b>(0.05)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: EMERGENCY MANAGEMENT  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
44845-0	MISCELLANEOUS SERVICES		67,590			
<b>TOTAL FOR 1000 GENERAL FUND</b>			<b>67,590</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: EMERGENCY MANAGEMENT  
 Company: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011
Account	Account Description					Adopted
42250-0	HSEM MN DEPT OF PUBLIC SAFETY	611,017	2,196,774	695,205	3,595,660	2,900,455
42450-0	DEPT OF PUBLIC SAFETY		151,673			
91010-0	USE OF FUND BALANCE			1,117,269		(1,117,269)
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>611,017</b>	<b>2,348,447</b>	<b>1,812,474</b>	<b>3,595,660</b>	<b>1,783,186</b>
<b>GRAND TOTAL FOR EMERGENCY MANAGEMENT</b>		<b>611,017</b>	<b>2,416,037</b>	<b>1,812,474</b>	<b>3,595,660</b>	<b>1,783,186</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: EMERGENCY MANAGEMENT  
 Company: 1000 GENERAL FUND

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
1000190	EMERGENCY MANAGEMENT		67,590			
<b>TOTAL FOR FEES SALES AND SERVICES</b>			<b>67,590</b>			
<b>TOTAL FOR 1000 GENERAL FUND</b>			<b>67,590</b>			

**City of Saint Paul**  
**Financing Plan by Department**

**Budget Year: 2012**

**Department: EMERGENCY MANAGEMENT**  
**Company: 2400 CITY GRANTS**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1030405	2010 FLOOD		606,692			
1035210	2007 UASI GRANT	237,103	312,764			
1035212	2007 HOMELAND SECURITY GRANT	29,687	7,646			
1035215	2008 UASI GRANT	194,035	667,821		70,000	70,000
1035216	2008 HOMELAND SECURITY GRANT		16,378	86,700	7,542	(79,158)
1035220	2008 HOMELAND SECURITY GRANT		6,577	70,000		(70,000)
1035221	2009 EMPG GRANT	30,000				
1035223	2009 UASI GRANT	120,192	389,473		395,000	395,000
1035224	2009 HOMELAND SECUR GRNT COLL		12,838	55,100	55,100	
1035225	2009 HOMELAND SECUR GRNT HAZ			70,000	7,500	(62,500)
1035227	2010 EMPG GRANT		29,956			
1035228	2010 UASI GRANT				1,460,000	1,460,000
1035229	2011 EMPG GRANT			30,000		(30,000)
1035230	2009 HAZ ANALYSIS GRANT		297,500	114,905	12,372	(102,533)
1035231	2008 MMRS GRANT			90,000	11,000	(79,000)
1035232	2009 MMRS GRANT		802	178,500	162,000	(16,500)
1035233	2010 PRE DISASTER MITIG GRNT				83,700	83,700
1035234	2010 MMRS GRANT				245,869	245,869
1035235	2010 HOMELAND SECURITY GRANT				69,000	69,000
1035236	2010 MN JAC GRANT				30,000	30,000
1035237	2010 HAZ ANALYSIS GRANT				91,577	91,577
1035241	2009 PORT SECURITY GRANT				390,000	390,000
1035242	2010 PORT SECURITY GRANT				500,000	500,000
1035243	2010 MN JAC CITY GRANT				5,000	5,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>611,017</b>	<b>2,348,447</b>	<b>695,205</b>	<b>3,595,660</b>	<b>2,900,455</b>
1035215	2008 UASI GRANT			375,000		(375,000)
1035223	2009 UASI GRANT			742,269		(742,269)

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: EMERGENCY MANAGEMENT  
 Company: 2400 CITY GRANTS

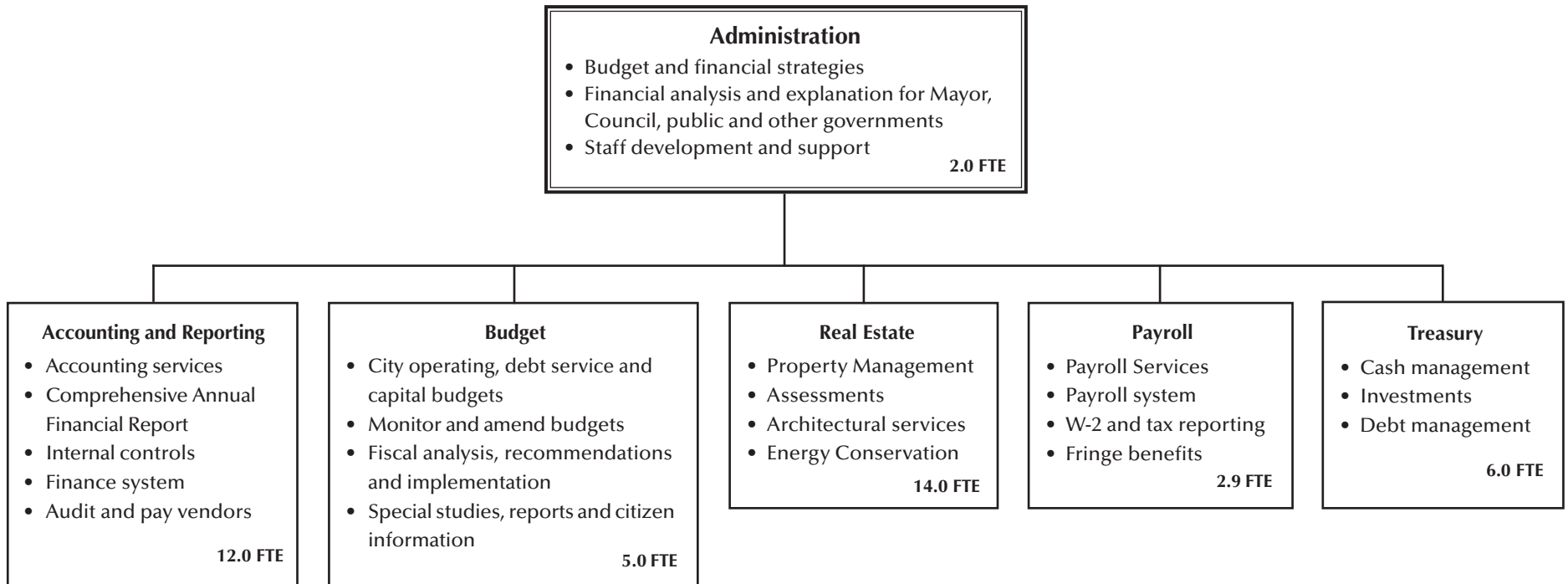
Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
<b>TOTAL FOR BUDGET ADJUSTMENTS</b>				1,117,269		(1,117,269)
<b>TOTAL FOR 2400 CITY GRANTS</b>		611,017	2,348,447	1,812,474	3,595,660	1,783,186





# Financial Services

*Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.*



**(Total 41.9 FTE)**

3.5 FTE included in this total are budgeted in the Debt Service Fund

8/02/11

**2012 Adopted Budget  
Office of Financial Services**

**Department Description:**

The Office of Financial Services (OFS) plays a vital role in supporting City operations. OFS provides services in five key areas.

**Budget** prepares, implements and monitors annual operating, debt service and capital budgets; and provides fiscal analysis and projections for the Mayor and City Council.

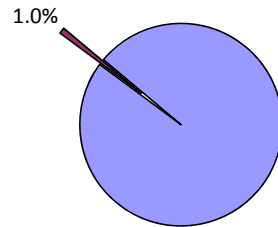
**Accounting and Reporting** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; and ensures that those who do business with the City get paid correctly and on time.

**Payroll** ensures that all city employees receive their pay and benefits accurately and on time.

**Treasury** manages and invests the City's cash resources to earn market rate of return; and manages the City's debt portfolio to ensure competitive rates and timely repayment.

**Real Estate Management Services** provides property management, project management and design; facilitates energy conservation efforts; and processes assessment billings.

**OFS's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: 2,054,341
- Total Special Fund Budget: 11,492,160
- Total FTEs: 41.9
- Saint Paul's operating, capital and debt service budgets total over \$550 million.
- Saint Paul is one of only 211 municipalities nationally with a AAA bond rating.
- OFS manages over \$280 million of cash balances and a \$500 million debt portfolio.
- OFS processed 90,000+ payroll transactions in 2011, 95% as electronic fund transfers.
- OFS processes over \$200 million of annual payments to vendors.
- OFS processes over \$40M in assessment and service charges against 81,000 parcels of land.

**Department Goals**

Ensure strong management of the City's financial resources and assets through:

- Accurate financial reporting
- Strong bond ratings
- Investment practices that preserve our financial assets
- Attention to the City's debt load and fund balances

**Recent Accomplishments**

- Received the Government Finance Officer's Association (GFOA) Certificate of Achievement for excellence in reporting for the 34th consecutive year.
- Maintained the city's AAA bond rating from Standard and Poor's and Aa1 with positive outlook by Moody's.
- Developed and implemented balanced 2011 operating, capital, and debt budgets.
- Implemented the budget module of the COMET project. Work on the finance modules are ongoing.
- Completed 19 lighting retrofit projects and 9 energy management system installations in 2011. Total project costs of \$690,948 were reduced by over \$240,000 of federal stimulus funds and over \$160,000 in Xcel rebates. Estimated annual savings to the city is approximately \$152,700.
- Installed 6 solar projects in 2011. These projects will generate comparable energy to power 27 homes for a year in Saint Paul.
- Facilitated the sale and issuance of \$57 million of bonds, for project financing or debt restructuring, utilizing various financing tools, resulting in record low interest rates and debt service savings.

**2012 Adopted Budget**

**Office of Financial Services**

**Fiscal Summary**

	<b>2010 Actual</b>	<b>2011 Adopted</b>	<b>2012 Proposed</b>	<b>2012 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2012 Adopted FTE</b>
<b>Spending</b>							
1000: General Fund	4,803,247	2,004,923	2,054,341	2,054,341	49,418	2.5%	18.70
2100: Special Revenue	42,786	1,492,995	1,467,063	1,467,063	(25,932)	-1.7%	-
2200: Assessment	5,968,509	5,542,568	4,795,803	4,496,902	(1,045,666)	-18.9%	1.80
2400: Grants	1,498,513	404,500	404,500	1,111,982	707,482	174.9%	-
7100: Central Services Internal	9,353,143	12,044,417	4,134,267	4,110,311	(7,934,106)	-65.9%	16.90
7200: Services and Supplies Internal	301,497	391,105	391,105	305,902	(85,203)	-21.8%	1.00
<b>Financing</b>							
Citywide General Revenues*	151,488,351	165,640,273	165,705,814	165,743,763	103,490	0.1%	
1000: General Fund	3,211,490	229,201	255,133	255,133	25,932	11.3%	
2100: Special Revenue	42,786	1,492,995	1,467,063	1,467,063	(25,932)	-1.7%	
2200: Assessment	5,491,857	5,542,568	4,795,803	4,496,902	(1,045,666)	-18.9%	
2400: Grants	1,533,548	404,500	404,500	1,111,982	707,482	174.9%	
7100: Central Services Internal	11,181,697	12,044,417	4,134,267	4,110,311	(7,934,106)	-65.9%	
7200: Services and Supplies Internal	117,724	391,105	391,105	305,902	(85,203)	-21.8%	

\*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

**Budget Changes Summary**

The 2012 OFS budget eliminates an accounting support position and \$140,000 in General Fund support for the Real Estate Section. Real Estate made spending reductions and increased administrative charges on assessments to compensate for this loss of revenue. OFS also shifted two accounting units (CDBG accounting and central service cost recovery) into the General Fund to eliminate unnecessary transfers; these changes were cost neutral on net. Similarly, in the Assessment Fund OFS eliminated a long-standing practice of budgeting for vacant building demolitions and then transferring those funds to the Department of Safety and Inspections (DSI), which actually does the work of demolishing vacant buildings. This change does not represent a change in service, but rather eliminates an unnecessary intrafund transfer.

Technical changes include updated grant information and better estimates of planned projects and revenues for 2012.

**1000: General Fund****Office of Financial Services****Change from 2011 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Note: current service level includes shifting central service and CDBG accounting units to the general fund to reduce unnecessary transfers.

	257,340	25,932	2.40
Subtotal:	<u>257,340</u>	<u>25,932</u>	<u>2.40</u>

**Mayor's Proposed Changes****Eliminate Real Estate Support**

Eliminate General Fund support of Real Estate activities. Real Estate addresses this loss of revenue by eliminating a support position and fully recognizing administrative charges on assessments (see Fund 7100 for details).

Eliminate transfer

	(140,000)	-	-
Subtotal:	<u>(140,000)</u>	<u>-</u>	<u>-</u>

**Reduce Auditing Support**

Reduce citywide auditing support in the accounting section.

Staff Reductions

	(67,922)	-	(1.00)
Subtotal:	<u>(67,922)</u>	<u>-</u>	<u>(1.00)</u>

**Adopted Changes****No Changes from Mayor's Proposed Budget**

	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

**Fund 1000 Budget Changes Total**

	<u>49,418</u>	<u>25,932</u>	<u>1.40</u>
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**2100: Special Revenue**

Office of Financial Services

OFS budgets revenues from the tax on hotel and motel rooms in this fund. In past years CDBG accounting was also included in this fund.

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		-	-	-
	Subtotal:	-	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Eliminated CDBG Accounting Unit</b>				
Shifted the entire accounting unit to the General Fund to eliminate unnecessary transfers.				
	Shift employees and costs to general fund	(25,932)	(25,932)	(0.30)
	Subtotal:	(25,932)	(25,932)	(0.30)
<b><u>Adopted Changes</u></b>				
<b>No Changes from Mayor's Proposed Budget</b>		-	-	-
		-	-	-
<b>Fund 2100 Budget Changes Total</b>		(25,932)	(25,932)	(0.30)

**2200: Assessment**

Office of Financial Services

Budget for Assessments, which serves as a repository for summary nuisance abatements, sewers, & certificates of occupancy; property owners are assessed for improvements.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	(496,765)	(496,765)	(0.10)
Subtotal:	<u>(496,765)</u>	<u>(496,765)</u>	<u>(0.10)</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Adjust Vacant Building Demolitions</b>			
Due to the new chart of accounts, OFS and DSI both have accounting units in the Assessment Fund. Instead of OFS budgeting a transfer to DSI for vacant building demolitions and also recognizing that amount in assessment revenues, now this item will be budgeted directly in the DSI budget. This eliminates an unnecessary intrafund transfer.			
Shift costs to DSI assessment budget	(250,000)	(250,000)	-
Subtotal:	<u>(250,000)</u>	<u>(250,000)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>Technical Changes</b>			
Adjustments based on better estimates for upcoming projects and realignments to more accurately reflect spending.			
Reduce spending and financing	(298,901)	(298,901)	-
Subtotal:	<u>(298,901)</u>	<u>(298,901)</u>	<u>-</u>
<b>Fund 2200 Budget Changes Total</b>	<u><u>(1,045,666)</u></u>	<u><u>(1,045,666)</u></u>	<u><u>(0.10)</u></u>

**2400: Grants**

Office of Financial Services

Budgets for OFS's grant-funded activities; for 2012, this includes a grant from the U.S. Department of Energy for municipal buildings.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
No Current Service Level Adjustments		-	-	-
		-----	-----	-----
		-	-	-
<b><u>Mayor's Proposed Changes</u></b>				
No Mayor's Proposed Changes		-	-	-
		-----	-----	-----
		-	-	-
<b><u>Adopted Changes</u></b>				
<b>Technical Changes to Grants Budgets</b>				
Updated estimates for programs funded by grants from the Department of Energy, based on better knowledge of remaining funds and upcoming projects.				
Personnel costs		61,845		
Materials and supplies		25,000		
Services and program expenses		620,637		
Updated financing estimates			707,482	
	Subtotal:	----- 707,482	----- 707,482	----- -
<b>Fund 2400 Budget Changes Total</b>		=====	=====	=====
		707,482	707,482	-



Budget for OFS-Real Estate and portions of the OFS-Treasury sections.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	(870,578)	(956,202)	-
Subtotal:	<u>(870,578)</u>	<u>(956,202)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Shift Central Service Activity to General Fund</b>			
Eliminated Central Service activity and shifted relevant costs to the General Fund. This reduces unnecessary transfers.			
Shift employees and costs to general fund	(6,954,448)	(6,954,448)	(2.20)
Subtotal:	<u>(6,954,448)</u>	<u>(6,954,448)</u>	<u>(2.20)</u>
<b>Eliminate Real Estate Support from the General Fund</b>			
Real Estate previously received an annual allocation from the general fund. To compensate for the loss of revenue, Real Estate eliminated a vacant support position and fully recognized administrative charges on assessments.			
Eliminate General Fund support		(140,000)	
Increase Real Estate fees from 7 to 8% for assessments		43,000	
Increase Real Estate fee by \$10/parcel for summary abatements		97,500	
Staff Reductions	(85,124)		(1.00)
Subtotal:	<u>(85,124)</u>	<u>500</u>	<u>(1.00)</u>
<b><u>Adopted Changes</u></b>			
<b>Technical Adjustments</b>			
Technical adjustments made to the Real Estate budget include adjustments based on updated estimates of 2012 projects.			
Adjustments to spending and financing	(23,956)	(23,956)	-
Subtotal:	<u>(23,956)</u>	<u>(23,956)</u>	<u>-</u>
<b>Fund 7100 Budget Changes Total</b>	<u><u>(7,934,106)</u></u>	<u><u>(7,934,106)</u></u>	<u><u>(3.20)</u></u>

Budget for Energy Initiatives coordination and projects.

		Change from 2011 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>		-	-	-
	Subtotal:	-	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>No Mayor's Proposed Changes</b>		-	-	-
	Subtotal:	-	-	-
<b><u>Adopted Changes</u></b>				
<b>Technical Updates</b>				
Updated estimates for energy projects, based on better estimates of remaining funds, upcoming 2012 projects, and revenues from project repayments and				
	Project Costs	(85,203)	-	-
	Revenues (net change of rebates and repayments)	-	(85,203)	-
	Subtotal:	(85,203)	(85,203)	-
<b>Fund 7200 Budget Changes Total</b>		(85,203)	(85,203)	-

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: FINANCIAL SERVICES

Budget Year: 2012

	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>					
1000 GENERAL FUND	3,617,099	4,803,247	2,004,923	2,054,341	49,418
2100 SPECIAL REVENUE	19,782	42,786	1,492,995	1,467,063	(25,932)
2200 ASSESSMENT	6,198,028	5,968,509	5,542,568	4,496,901	(1,045,666)
2400 CITY GRANTS	2,926	1,498,513	404,500	1,111,982	707,482
7100 CENTRAL SERVICES INTERNAL	10,513,389	9,353,143	12,044,417	4,110,311	(7,934,106)
7200 SERVICES AND SUPPLIES INTERNAL	146,908	301,497	391,105	305,902	(85,203)
<b>TOTAL SPENDING BY FUND</b>	<b><u>20,498,131</u></b>	<b><u>21,967,694</u></b>	<b><u>21,880,509</u></b>	<b><u>13,546,501</u></b>	<b><u>(8,334,008)</u></b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	3,342,170	3,454,990	3,810,515	3,777,600	(32,915)
SERVICES	1,272,558	2,477,826	2,068,318	2,130,075	61,757
MATERIALS AND SUPPLIES	394,194	646,800	705,339	697,544	(7,795)
CAPITAL OUTLAY	168,616	67,054	895,443	20,443	(875,000)
PROGRAM EXPENSE	(182)	946,948	2,000	423,797	421,797
DEBT SERVICE	1,761,069	523,374	1,231,671	1,034,749	(196,922)
TRANSFER OUT AND OTHER SPEND	13,559,706	13,850,702	13,167,223	5,462,293	(7,704,930)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b><u>20,498,131</u></b>	<b><u>21,967,694</u></b>	<b><u>21,880,509</u></b>	<b><u>13,546,501</u></b>	<b><u>(8,334,008)</u></b>
<b><u>Financing by Major Account</u></b>					
GENERAL FUND REVENUES	150,723,062	154,699,841	165,869,474	165,998,896	129,422
SPECIAL FUND REVENUES					
BUDGET ADJUSTMENTS	-	-	84,198	(104,089)	(188,287)
TAXES	-	-	1,467,063	1,467,063	-
LICENSE AND PERMIT	7,600	5,900	10,000	8,000	(2,000)
INTERGOVERNMENTAL REVENUE	-	1,533,548	404,500	1,111,982	707,482
FEES SALES AND SERVICES	6,504,556	8,346,384	7,805,062	2,567,914	(5,237,148)
ASSESSMENTS	5,868,820	5,488,357	5,542,568	4,496,901	(1,045,667)
INTEREST EARNINGS	980,863	916,404	887,886	893,302	5,416
DEBT FINANCING	7,027,343	-	439,772	288,518	(151,254)
TRANSFERS IN OTHER FINANCING	3,158,127	2,077,019	3,234,536	762,569	(2,471,967)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b><u>174,270,371</u></b>	<b><u>173,067,454</u></b>	<b><u>185,745,059</u></b>	<b><u>177,491,056</u></b>	<b><u>(8,254,003)</u></b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **FINANCIAL SERVICES**  
Fund: **1000 GENERAL FUND**  
Division: **FINANCIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,461,007	1,398,817	1,690,187	1,856,610	166,423					
SERVICES	60,320	114,864	253,288	137,082	(116,206)					
MATERIALS AND SUPPLIES	10,385	14,768	61,448	60,648	(800)					
DEBT SERVICE		226,483								
TRANSFER OUT AND OTHER SPEND	2,085,387	3,048,315								
<b>TOTAL FOR DIVISION</b>	<b>3,617,099</b>	<b>4,803,247</b>	<b>2,004,923</b>	<b>2,054,341</b>	<b>49,418</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000000 GF COMPANY REVENUES		400,035								
1000110 FINANCIAL SERVICES	1,503,994	1,694,940	1,784,923	1,974,341	189,418			17.30	18.70	1.40
1000125 GASB 34 IMPLEMENTATION	2,718	39,499								
1000140 REAL ESTATE SERVICES			140,000		(140,000)					
1030101 GOVT RESPONSIVENESS PR	408,781	395,908	35,000	35,000						
1030108 PROMOTE ST PAUL CITY F	1,701,606	2,272,864	45,000	45,000						
<b>TOTAL FOR DIVISION</b>	<b>3,617,099</b>	<b>4,803,247</b>	<b>2,004,923</b>	<b>2,054,341</b>	<b>49,418</b>			<b>17.30</b>	<b>18.70</b>	<b>1.40</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 2100 SPECIAL REVENUE  
Division: FINANCIAL SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	19,770	42,774	23,894		(23,894)					
SERVICES	12	12	2,039		(2,039)					
TRANSFER OUT AND OTHER SPEND			1,467,063	1,467,063						
<b>TOTAL FOR DIVISION</b>	<b>19,782</b>	<b>42,786</b>	<b>1,492,995</b>	<b>1,467,063</b>	<b>(25,932)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1030116 CDBG - ACCOUNTING	19,782	42,786	25,932		(25,932)			0.30		(0.30)
1030130 VISIT SAINT PAUL CITY			1,467,063	1,467,063						
<b>TOTAL FOR DIVISION</b>	<b>19,782</b>	<b>42,786</b>	<b>1,492,995</b>	<b>1,467,063</b>	<b>(25,932)</b>			<b>0.30</b>		<b>(0.30)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 2200 ASSESSMENT  
Division: ASSESSMENT FINANCING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	152,578	190,821	183,846	166,555	(17,291)					
SERVICES	273,933	681,570	480,221	35,058	(445,164)					
MATERIALS AND SUPPLIES			3,500	3,500						
PROGRAM EXPENSE		98,822		335,000	335,000					
TRANSFER OUT AND OTHER SPEND	5,771,517	4,997,296	4,875,000	3,956,789	(918,211)					
<b>TOTAL FOR DIVISION</b>	<b>6,198,028</b>	<b>5,968,509</b>	<b>5,542,568</b>	<b>4,496,901</b>	<b>(1,045,666)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1060002 CPL OPERATING	6,198,028	5,800,216	5,542,568	4,496,901	(1,045,666)			1.90	1.80	(0.10)
1060955 FIRE PROTECTION SYSTEM		168,293								
<b>TOTAL FOR DIVISION</b>	<b>6,198,028</b>	<b>5,968,509</b>	<b>5,542,568</b>	<b>4,496,901</b>	<b>(1,045,666)</b>			<b>1.90</b>	<b>1.80</b>	<b>(0.10)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **FINANCIAL SERVICES**  
Fund: **2400 CITY GRANTS**  
Division: **FINANCIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE SERVICES		55,695		61,845	61,845					
MATERIALS AND SUPPLIES		316,299	199,500	224,500	25,000					
PROGRAM EXPENSE		845,698		86,797	86,797					
TRANSFER OUT AND OTHER SPEND	2,926									
<b>TOTAL FOR DIVISION</b>	<b>2,926</b>	<b>1,498,513</b>	<b>404,500</b>	<b>1,111,982</b>	<b>707,482</b>					
<b><u>Spending by Accounting Unit</u></b>										
1030410 REPUBLICAN NATIONAL CO	2,926									
1032502 ENERGY SMART HOMES PRO		56,396		267,482	267,482					
1032503 MUNICIPAL BUILDINGS		238,106	404,500	654,500	250,000					
1032504 LED STREET LIGHTS		317,994								
1032505 ELECTRIC VEHICLE CHARG		9,053		160,000	160,000					
1032506 PUBLIC EDUC AND PORT T		534,470		30,000	30,000					
1032508 SOLAR AMERICA CITIES		342,495								
<b>TOTAL FOR DIVISION</b>	<b>2,926</b>	<b>1,498,513</b>	<b>404,500</b>	<b>1,111,982</b>	<b>707,482</b>					



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 3100 CITY DEBT  
Division: CITY REVENUE NOTES DEBT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
DEBT SERVICE	1,128,698	1,877,358	1,607,840	2,286,914	679,074					
<b>TOTAL FOR DIVISION</b>	<b>1,128,698</b>	<b>1,877,358</b>	<b>1,607,840</b>	<b>2,286,914</b>	<b>679,074</b>					
<b><u>Spending by Accounting Unit</u></b>										
1089121 PEDESTRIAN CONNECTION	396,702	395,061	393,240	396,239	2,999					
1089123 POLICE VEHICLE LEASE C				667,888	667,888					
1089124 POLICE VEHICLE LEASE 2	731,995	731,995	365,998		(365,998)					
1089130 POLICE VEHICLE LEASE 2		365,301	730,602	730,602						
1089132 2012 SAFETY VEHICLE LE				369,185	369,185					
1089209 DSI TENANT IMPROVEMENT		385,001	118,000	123,000	5,000					
<b>TOTAL FOR DIVISION</b>	<b>1,128,698</b>	<b>1,877,358</b>	<b>1,607,840</b>	<b>2,286,914</b>	<b>679,074</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **FINANCIAL SERVICES**  
Fund: **3100 CITY DEBT**  
Division: **G O SPECIAL ASSESSMENT DEBT**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
DEBT SERVICE	5,936,678	7,028,450	13,203,450	14,111,246	907,796					
<b>TOTAL FOR DIVISION</b>	<b>5,936,678</b>	<b>7,028,450</b>	<b>13,203,450</b>	<b>14,111,246</b>	<b>907,796</b>					
<b>Spending by Accounting Unit</b>										
1089300 2000 G O SPECIAL ASMT	201,443	195,549	189,569	1,385,775	1,196,206					
1089301 2001 G O SPEC ASSESSME	242,250	235,250	223,375	216,625	(6,750)					
1089302 2002 G O SPEC ASSESSME	270,454	257,136	243,744	230,444	(13,300)					
1089303 2003 G O SPEC ASSESSME	215,685	206,459	202,105	192,635	(9,470)					
1089304 2004 G O SPEC ASSESSME	161,894	159,400	156,513	153,363	(3,150)					
1089305 2005 G O SPEC ASSESSME	172,131	168,587	159,875	156,000	(3,875)					
1089306 2006 G O SPEC ASSESSME	967,666	957,166	946,266	934,966	(11,300)					
1089307 2007 G O SPEC ASSESSME	998,019	977,319	966,419	955,119	(11,300)					
1089308 2008 GOSA STREET IMPR	922,875	950,000	939,875	949,375	9,500					
1089309 2009 GOSA STREET IMPR		905,610	827,225	845,075	17,850					
1089310 2010 GO STREET IMROVE		353,929	1,039,355	1,038,383	(972)					
1089311 2011 GO STREET IMROVE			375,000	1,150,825	775,825					
1089312 2012 GO SPEC ASSESSMEN				375,000	375,000					
1089315 DESIGN NEXT YR ALL SPE			5,129,041	5,527,661	398,620					
1089396 1996 G O SPEC ASSESSM	270,938	184,844	102,625		(102,625)					
1089397 1997 G O SPEC ASSESSME	1,102,950									
1089398 1998 G O SPEC ASSESSME	175,624	1,248,975								
1089399 1999 G O SPEC ASSESSME	234,750	228,225	1,702,463		(1,702,463)					
<b>TOTAL FOR DIVISION</b>	<b>5,936,678</b>	<b>7,028,450</b>	<b>13,203,450</b>	<b>14,111,246</b>	<b>907,796</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **FINANCIAL SERVICES**  
Fund: **3100 CITY DEBT**  
Division: **GENERAL DEBT SERVICE**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	311,116	382,406	370,301	395,938	25,637					
MATERIALS AND SUPPLIES	21,225	23,494	18,170	18,170						
DEBT SERVICE	21,424,237	25,428,844	34,008,832	31,853,607	(2,155,224)					
TRANSFER OUT AND OTHER SPEND	4,508,560	1,538,341	1,095,378		(1,095,378)					
<b>TOTAL FOR DIVISION</b>	<b>26,294,068</b>	<b>27,453,662</b>	<b>35,606,041</b>	<b>32,433,298</b>	<b>(3,172,742)</b>					

**Spending by Accounting Unit**

1089801 JIMMY LEE LEASE	538,560	521,579	541,075	538,388	(2,687)					
1089802 2003A GRIFFIN LEASE DS		1,055,568	1,044,068	1,008,955	(35,113)					
1089900 GENERAL DEBT SERVICE -	2,428,094	2,410,219								
1089901 GENERAL DEBT SERVICE -	2,336,125	2,315,750	2,296,000	3,578,408	1,282,408					
1089902 GENERAL DEBT SERVICE -	2,280,400	6,587,338								
1089903 GENERAL DEBT SERVICE-	2,222,944	2,355,569	2,196,269		(2,196,269)					
1089904 GENERAL DEBT SERVICE-2	2,679,313	2,397,288	2,398,913	2,355,295	(43,618)					
1089905 GENERAL DEBT SERVICE-2	2,437,200	2,410,100	2,590,900	2,574,300	(16,600)					
1089906 GENERAL DEBT SERVICE 2	1,408,900	1,406,100	1,481,700	1,475,700	(6,000)					
1089907 GENERAL DEBT SERVICE 2	794,950	861,650	797,250	797,050	(200)					
1089908 2008 G O CIB BOND ISSU	752,163	830,415	767,434	772,628	5,194					
1089909 2009 G O CIB BOND ISSU	210,000	562,469	554,925	550,925	(4,000)					
1089910 2010 G O CIB BOND ISSU		115,482	2,561,345	2,582,145	20,800					
1089911 2011 GO CIB BOND ISSUE			275,000		(275,000)					
1089912 2012 GO CIB DS				154,625	154,625					
1089955 GEN DEBT - BONDS	4,928,211	1,502,475	1,629,709	612,191	(1,017,518)			3.30	3.50	0.20
1089970 PUBLIC SAFETY BONDS 20	697,694	698,994	697,894	696,394	(1,500)					
1089971 2009 PUBLIC SAFETY DS	347,126	562,300	565,525	563,300	(2,225)					
1089972 2009 PUBLIC SAFETY TAX	268,720	540,443	540,443	540,443						
1089980 ERP DEBT 2010		319,924	1,836,763	1,806,763	(30,000)					
1089981 2010E GO CIB PAYNE MAR			1,102,100	776,575	(325,525)					
1089982 2010F BUILD AMER BONDS			566,810	211,663	(355,147)					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 3100 CITY DEBT  
Division: GENERAL DEBT SERVICE

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Accounting Unit</b>										
1089983 2010G RZED PAYNE MARYL				338,066	338,066					
1089984 2010H RZED PAYNE MARYL				192,252	192,252					
1089986 DESGN NXT YR POST 87 G			11,161,917	10,307,232	(854,685)					
1089995 GENERAL DEBT 1995 BON	170									
1089999 GENERAL DEBT 1999 BOND	1,963,500									
<b>TOTAL FOR DIVISION</b>	<b>26,294,068</b>	<b>27,453,662</b>	<b>35,606,041</b>	<b>32,433,298</b>	<b>(3,172,742)</b>			<b>3.30</b>	<b>3.50</b>	<b>0.20</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 3100 CITY DEBT  
Division: REVENUE BONDS LONG TERM DEBT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
SERVICES	286,964	22,410								
DEBT SERVICE	74,820,216	9,843,459	10,799,410	10,925,190	125,780					
TRANSFER OUT AND OTHER SPEND	4,115,630	14,009,185								
<b>TOTAL FOR DIVISION</b>	<b>79,222,810</b>	<b>23,875,053</b>	<b>10,799,410</b>	<b>10,925,190</b>	<b>125,780</b>					
<b>Spending by Accounting Unit</b>										
1089565 ARENA SALES TAX REVENU	4,247,627	798,470								
1089566 ARENA STATE LOAN	1,509,993		2,000,000	2,000,000						
1089570 2007A SALES TAX TE BND	529,000	11,157,614	529,000	529,000						
1089571 2007B SALES TAX TAXABL	1,167,580	2,580,467	1,670,410	1,666,190	(4,220)					
1089572 2007A RESERVE SALES TA	20,978	20,978								
1089573 2007B RESERVE SALES TA	93,972	93,652								
1089574 2009 SALES TAX REV REF	71,653,660	9,223,872	6,600,000	6,730,000	130,000					
<b>TOTAL FOR DIVISION</b>	<b>79,222,810</b>	<b>23,875,053</b>	<b>10,799,410</b>	<b>10,925,190</b>	<b>125,780</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **FINANCIAL SERVICES**  
Fund: **7100 CENTRAL SERVICES INTERNAL**  
Division: **FINANCIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	1,612,851	1,673,075	1,806,727	1,585,535	(221,192)					
MATERIALS AND SUPPLIES	383,810	315,733	438,437	406,442	(31,995)					
CAPITAL OUTLAY	168,616	67,054	895,443	20,443	(875,000)					
PROGRAM EXPENSE	(182)	2,428	2,000	2,000						
DEBT SERVICE	1,761,069	296,890	1,231,671	1,034,749	(196,922)					
TRANSFER OUT AND OTHER SPEND	5,698,806	5,804,245	6,824,314	38,441	(6,785,873)					
<b>TOTAL FOR DIVISION</b>	<b>10,513,389</b>	<b>9,353,143</b>	<b>12,044,417</b>	<b>4,110,311</b>	<b>(7,934,106)</b>					

**Spending by Accounting Unit**

1010300 DISTRICT ENERGY ASSET	95,207	42,969	266,000	266,000						
1010301 UPPER LANDING INTERFUN	73,990	792	110,258	110,258						
1010303 WEST MIDWAY TIF LOAN	52,340	41,145	90,000	90,000						
1010304 FIRE STATION 1 & 10 LO	88,824	43,476								
1010305 DSI LEASE PROJECT NOTE	43,982		61,628	61,628						
1010306 RIVOLI BLUFF LOAN	899,862	2,540								
1011040 DESIGN GROUP	397,269	412,704	403,484	408,234	4,750			3.00	3.00	
1011050 CITY HALL ANNEX	1,561,864	1,520,025	2,540,363	1,625,173	(915,190)			3.50	3.50	
1011070 RE ADMIN & SERVICE FEE	854,699	812,430	983,484	887,789	(95,695)			7.50	6.50	(1.00)
1030117 CENTRAL SERVICE COST R	5,784,415	5,825,231	6,954,448		(6,954,448)			2.20		(2.20)
1030120 TREASURY SPECIAL FISCA	660,936	651,831	634,752	661,230	26,477			3.90	3.90	
<b>TOTAL FOR DIVISION</b>	<b>10,513,389</b>	<b>9,353,143</b>	<b>12,044,417</b>	<b>4,110,311</b>	<b>(7,934,106)</b>			<b>20.10</b>	<b>16.90</b>	<b>(3.20)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FINANCIAL SERVICES  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL  
Division: FINANCIAL SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	95,965	93,809	105,860	107,054	1,194					
SERVICES	49,873	206,842	281,945	196,394	(85,551)					
MATERIALS AND SUPPLIES			2,454	2,454						
TRANSFER OUT AND OTHER SPEND	1,070	846	846		(846)					
<b>TOTAL FOR DIVISION</b>	<b>146,908</b>	<b>301,497</b>	<b>391,105</b>	<b>305,902</b>	<b>(85,203)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1032501 ENERGY INITIATIVES/COO	146,908	301,497	391,105	305,902	(85,203)			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>146,908</b>	<b>301,497</b>	<b>391,105</b>	<b>305,902</b>	<b>(85,203)</b>			<b>1.00</b>	<b>1.00</b>	

# Financing Reports



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **FINANCIAL SERVICES**  
 Company: **1000 GENERAL FUND**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40100-0	CURRENT PROPERTY TAX	45,350,987	49,368,720	60,004,847	69,301,646	9,296,799
40110-0	FISCAL DISPARITIES	10,194,565	12,443,409			
40130-0	CURRENT EXCESS TAX INCREMENT	216,833	577,773	578,000	2,101,771	1,523,771
40150-0	PROP TAX 1ST YEAR DELINQUENT	846,128	1,063,993	289,063	300,000	10,937
40160-0	PROP TAX 2ND YR DELINQUENT	75,352	(67,940)			
40170-0	PROP TAX 3RD YR DELINQUENT	20,105	(8,128)			
40180-0	PROP TAX 4TH YEAR DELINQUENT	16,794	(21,675)			
40190-0	PROP TAX 5TH YEAR DELINQUENT	4,463	3,938			
40200-0	PROP TAX 6TH YR AND PRIOR	10,587	893			
40210-0	DELINQUENT EXCESS TAX INCREMEN	6,268	33,774			
40280-0	PROPERTY TAX PENALTY	55,042	87,207			
40320-0	HOTEL MOTEL TAX	2,422,636	2,773,794	1,198,400	1,300,900	102,500
40340-0	CONTAMINATION TAX	6,872	467			
40500-0	XCEL ENERGY ELECTRIC	18,885,293	19,996,801	20,459,650	20,459,650	
40520-0	DISTRICT ENERGY	1,337,914	1,433,042	1,475,000	1,475,000	
40530-0	DISTRICT ENERGY DEFERRED	173,043	260,183	917,373	419,613	(497,760)
40540-0	DE EMPIRE BUILDER	12,253				
40550-0	DISTRICT COOLING	346,913	399,502	390,000	390,000	
40560-0	ENERGY PARK	144,022	160,106	154,868	154,868	
41100-0	BUSINESS LICENSE			900,000	1,435,000	535,000
41500-0	BUILDING PERMIT				1,525,000	1,525,000
42410-0	DEPT EMPLOYMENT ECON DEVELOP			15,000	15,000	
42480-0	LOCAL GOVERNMENT AID	56,013,366	50,345,488	62,505,032	50,320,488	(12,184,544)
42590-0	MARKET VALUE HOMESTEAD CREDIT	2,134,757	3,776	3,500,000		(3,500,000)
42610-0	CITY SHARE STATE HWY RENT	3,223	39,545	1,000	1,000	
42620-0	CITY SHARE STATE COURT FINES			3,300,000	3,786,284	486,284
42630-0	CITY SHARE MN DOT FINES	5,063	6,457	9,600	9,600	
43250-0	PARKING	178,654	179,745	170,000	174,063	4,063

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **FINANCIAL SERVICES**  
 Company: **1000 GENERAL FUND**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43340-0	COMMISSIONS PCARD		53,986	10,751	10,751	
44110-0	GARNISHMENT	1,290	1,350	700	700	
44363-0	UTILITY COST RECOVERY				5,000,000	5,000,000
44415-0	DEFERRED LOAN REPAYMENT	575,000	575,000	148,346	723,346	575,000
44808-0	ACCOUNTING SERVICES				2,750	2,750
44845-0	MISCELLANEOUS SERVICES	160	2,475	2,750		(2,750)
47100-0	INTEREST ON INVESTMENTS	2,374,070	2,955,923	2,415,034	2,215,034	(200,000)
47110-0	INCR (DECR) IN FV INVESTMENTS	2,798	(528,702)			
47140-0	INTEREST ON ADVANCE OR LOAN HI	125,889	60,144			
47170-0	OTHER INTEREST EARNED		14,537			
48300-0	REPAY MENT OF ADVANCE	191,360				
49100-0	TRANSFER FROM COMPONENT UNIT			83,640	83,640	
49130-0	TRANSFER FR GENERAL FUND	395,909				
49140-0	TRANSFER FR SPECIAL REVENUE FU	8,472,736	10,135,530	6,741,966	7,259,760	517,794
49150-0	TRANSFER FR DEBT SERVICE FUND		991,039	165,454	165,454	
49160-0	TRANSFER FR CAPITAL PROJ FUND		822,394	192,000	98,576	(93,424)
49180-0	TRANSFER FR INTERNAL SERVICE F	25,000	201,316	25,000	25,000	
49190-0	TRANSFER FR CDBG				25,932	25,932
49600-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
49630-0	OTHER AGENCY SHARE OF COST	88,102	109,752	75,000	75,000	
49660-0	WILD RENT PAYMENT		226,484			
49870-0	REFUNDS OVERPAYMENTS		51			
49950-0	CASH OVER OR SHORT	9,441	9,153			
49970-0	OTHER MISC REVENUE	175	(11,463)			
49980-0	FORFEITED TAX SALE			121,000	121,000	
91010-0	USE OF FUND BALANCE					
91050-0	CONTRIBUTION TO FUND BALANCE				(2,997,930)	(2,997,930)

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>TOTAL FOR 1000 GENERAL FUND</b>		150,723,062	154,699,841	165,869,474	165,998,896	129,422

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
40320-0	HOTEL MOTEL TAX			1,467,063	1,467,063	
49190-0	TRANSFER FR CDBG	19,782	42,786	25,932		(25,932)
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>19,782</b>	<b>42,786</b>	<b>1,492,995</b>	<b>1,467,063</b>	<b>(25,932)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 2200 ASSESSMENT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
46100-0	CURRENT YEAR	3,263,337	3,261,622	3,517,568	2,975,901	(541,667)
46110-0	TAX EXEMPT PROPERTY		3,887	100,000	10,000	(90,000)
46120-0	TAX FORFEITED PROPERTY			50,000	5,000	(45,000)
46130-0	PREPAID ASSESSMENT	2,332,784	1,839,364	1,600,000	1,200,000	(400,000)
46140-0	1ST YEAR DELINQUENT	166,515	254,983	135,000	175,000	40,000
46150-0	2ND YEAR DELINQUENT	19,854	37,871	30,000	30,000	
46160-0	3RD YEAR DELINQUENT	6,220	8,399	10,000	10,000	
46170-0	4TH YEAR DELINQUENT	1,406	3,844	5,000	5,000	
46180-0	5TH YEAR AND PRIOR	707	570	10,000	1,000	(9,000)
46200-0	ASSESSMENT PENALTY	77,998	77,817	85,000	85,000	
49600-0	OUTSIDE CONTRIBUTION DONATIONS	3,250	3,500			
<b>TOTAL FOR 2200 ASSESSMENT</b>		<b>5,872,070</b>	<b>5,491,857</b>	<b>5,542,568</b>	<b>4,496,901</b>	<b>(1,045,667)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011
Account	Account Description					Adopted
42180-0	DEPT OF ENERGY		1,533,548	404,500	1,111,982	707,482
47100-0	INTEREST ON INVESTMENTS	2,926				
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>2,926</b>	<b>1,533,548</b>	<b>404,500</b>	<b>1,111,982</b>	<b>707,482</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 3100 CITY DEBT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40100-0	CURRENT PROPERTY TAX	8,259,675	7,239,965	9,570,037	9,429,267	(140,770)
40110-0	FISCAL DISPARITIES	1,851,943	1,842,823			
40150-0	PROP TAX 1ST YEAR DELINQUENT	98,850	180,211	100,000	100,000	
40160-0	PROP TAX 2ND YR DELINQUENT	18,371	20,084			
40170-0	PROP TAX 3RD YR DELINQUENT	3,966	(1,334)			
40180-0	PROP TAX 4TH YEAR DELINQUENT	2,665	(2,877)			
40190-0	PROP TAX 5TH YEAR DELINQUENT	1,155	538			
40200-0	PROP TAX 6TH YR AND PRIOR	3,897	369			
40300-0	CITY SALES TAX			3,156,607	3,250,247	93,640
40320-0	HOTEL MOTEL TAX			102,500		(102,500)
42310-0	BUILD AMERICA BOND INT CREDIT	94,052	313,031	762,626	686,814	(75,812)
42590-0	MARKET VALUE HOMESTEAD CREDIT	385,316				
42610-0	CITY SHARE STATE HWY RENT	582	7,029			
43405-0	MISCELLANEOUS FEES	30,000	30,000			
44745-0	ADMINISTRATION FEE	226,248	229,282	80,000	80,000	
46100-0	CURRENT YEAR	1,666,629	1,677,358	3,391,115	3,391,116	1
46110-0	TAX EXEMPT PROPERTY	85,649	290,247			
46120-0	TAX FORFEITED PROPERTY	4,139				
46130-0	PREPAID ASSESSMENT	1,091,429	1,187,370	697,590		(697,590)
46140-0	1ST YEAR DELINQUENT	39,340	36,950			
46150-0	2ND YEAR DELINQUENT	6,502	6,815			
46160-0	3RD YEAR DELINQUENT	1,721	6,018			
46170-0	4TH YEAR DELINQUENT	1,301	595			
46180-0	5TH YEAR AND PRIOR	1,071	884			
46200-0	ASSESSMENT PENALTY	20,280	21,109			
47100-0	INTEREST ON INVESTMENTS	1,026,932	1,678,502	327,035	659,000	331,965
47110-0	INCR (DECR) IN FV INVESTMENTS	(34,909)	(117,855)			
47170-0	OTHER INTEREST EARNED	52,995	52,777			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FINANCIAL SERVICES  
 Company: 3100 CITY DEBT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
48100-0	BOND ISSUED HISTORY	87,697				
48110-0	REFUNDING BOND ISSUED HISTORY	65,455,000	4,350,000			
48180-0	PREMIUM ON BOND ISSUED HISTORY		89,582			
49100-0	TRANSFER FROM COMPONENT UNIT			243,765	346,265	102,500
49130-0	TRANSFER FR GENERAL FUND		444,008			
49140-0	TRANSFER FR SPECIAL REVENUE FU	2,225,115	2,106,015	413,360	2,131,326	1,717,966
49150-0	TRANSFER FR DEBT SERVICE FUND	3,637,012	12,313,863			
49160-0	TRANSFER FR CAPITAL PROJ FUND	4,860,838	6,134,707	5,858,980	5,489,675	(369,305)
49170-0	TRANSFER FR ENTERPRISE FUND	10,500,000	10,045,239	7,395,239	7,265,392	(129,847)
49310-0	INTRA FUND TRANSFER	2,887,820	3,418,763			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	243,765	323,765	1,451,804	933,183	(518,621)
49650-0	WILD PAYMENT IN LIEU OF TAXES	3,383,041	7,262,192	4,142,803	4,174,943	32,140
49690-0	CONTRIBUTION DEBT SERVICE	3,500,000		3,500,000	3,500,000	
49870-0	REFUNDS OVERPAYMENTS		328			
49970-0	OTHER MISC REVENUE	40,000	15,565			
91010-0	USE OF FUND BALANCE			3,732,317	2,142,190	(1,590,127)
91060-0	USE OF SBSQ YR DESIGNATED FB			16,290,963	16,177,230	(113,733)
<b>TOTAL FOR 3100 CITY DEBT</b>		<b>111,760,091</b>	<b>61,203,919</b>	<b>61,216,741</b>	<b>59,756,648</b>	<b>(1,460,093)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **FINANCIAL SERVICES**  
 Company: **7100 CENTRAL SERVICES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
41590-0	VACATION STREET AND ALLEY	7,600	5,900	10,000	8,000	(2,000)
42180-0	DEPT OF ENERGY					
43565-0	BUILDING RENTALS				1,840,492	1,840,492
44115-0	INSTITUTIONAL NETWORK USER FEE	84				
44705-0	REAL ESTATE PLANNING AND DESIG	268,168	868,806	333,484	286,419	(47,065)
44710-0	REAL ESTATE SERVICE	378,451	1,444,166	517,130	369,044	(148,086)
44745-0	ADMINISTRATION FEE	57,659	9,007			
44830-0	INDIRECT COST RECOVERY	5,800,193	6,024,405	6,954,448		(6,954,448)
47100-0	INTEREST ON INVESTMENTS	464,537	559,499	450,000	450,000	
47140-0	INTEREST ON ADVANCE OR LOAN HI	513,399	356,767	437,886	437,886	
47170-0	OTHER INTEREST EARNED		139			
48300-0	REPAY MENT OF ADVANCE	6,647,343				
48310-0	ADVANCE FROM OTHER FUNDS	380,000		190,000	190,000	
49130-0	TRANSFER FR GENERAL FUND					
49140-0	TRANSFER FR SPECIAL REVENUE FU	156,494	160,633	163,294	231,048	67,754
49160-0	TRANSFER FR CAPITAL PROJ FUND	170,550	166,360	220,000	257,500	37,500
49170-0	TRANSFER FR ENTERPRISE FUND		140,063	143,060	144,011	951
49180-0	TRANSFER FR INTERNAL SERVICE F		1,445,923			
49690-0	CONTRIBUTION DEBT SERVICE	1,688,743		2,540,363		(2,540,363)
49870-0	REFUNDS OVERPAYMENTS	1,522				
49910-0	REFUND FOR PRIOR YEAR OVERPAYM	2,747				
49930-0	JURY DUTY PAY	180	30			
49950-0	CASH OVER OR SHORT	(10)				
91010-0	USE OF FUND BALANCE			184,752	211,230	26,478
91050-0	CONTRIBUTION TO FUND BALANCE			(100,000)	(315,319)	(215,319)
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>16,537,661</b>	<b>11,181,697</b>	<b>12,044,417</b>	<b>4,110,311</b>	<b>(7,934,106)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **FINANCIAL SERVICES**  
 Company: **7200 SERVICES AND SUPPLIES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
44400-0	REPAYMENT OF LOAN				71,959	71,959
47130-0	INTEREST ON LOAN				5,415	5,415
48310-0	ADVANCE FROM OTHER FUNDS			249,772	98,518	(151,254)
49130-0	TRANSFER FR GENERAL FUND	52,926	52,250	51,120	60,797	9,677
49140-0	TRANSFER FR SPECIAL REVENUE FU	61,944	65,474	75,747	69,213	(6,534)
49160-0	TRANSFER FR CAPITAL PROJ FUND	1,000,000				
49970-0	OTHER MISC REVENUE			15,020		(15,020)
91050-0	CONTRIBUTION TO FUND BALANCE			(554)		554
<b>TOTAL FOR 7200 SERVICES AND SUPPLIES INTERNAL</b>		<b>1,114,870</b>	<b>117,724</b>	<b>391,105</b>	<b>305,902</b>	<b>(85,203)</b>
<b>GRAND TOTAL FOR FINANCIAL SERVICES</b>		<b>286,030,462</b>	<b>234,271,373</b>	<b>246,961,800</b>	<b>237,247,703</b>	<b>(9,714,097)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000000	GF COMPANY REVENUES	148,298,849	151,488,351	165,640,273	165,743,763	103,490
1000110	FINANCIAL SERVICES	301,625	1,512,807	39,201	65,133	25,932
1000120	TREASURY		(21,545)			
1000140	REAL ESTATE SERVICES	9,441	9,153			
1030101	GOVT RESPONSIVENESS PROG	395,909		35,000	35,000	
1030108	PROMOTE ST PAUL CITY FNDG	1,717,238	1,711,074	155,000	155,000	
<b>TOTAL FOR DEPARTMENT</b>		<b>150,723,062</b>	<b>154,699,841</b>	<b>165,869,474</b>	<b>165,998,896</b>	<b>129,422</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(2,997,930)	(2,997,930)	
TAXES		88,505,860	86,300,701	95,903,448	95,903,448	
LICENSE AND PERMIT				2,960,000	2,960,000	
INTERGOVERNMENTAL REVENUE		50,395,266	54,268,231	54,132,372	54,132,372	
FEES SALES AND SERVICES		812,556	7,698,648	5,911,610	5,911,610	
INTEREST EARNINGS		2,501,902	4,376,123	2,215,034	2,215,034	
DEBT FINANCING			11,600			
TRANSFERS IN OTHER FINANCING		12,484,257	4,740,597	7,874,362	7,874,362	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>154,699,841</b>	<b>157,395,899</b>	<b>165,998,896</b>	<b>165,998,896</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1030116	CDBG - ACCOUNTING	19,782	42,786	25,932		(25,932)
1030130	VISIT SAINT PAUL CITY FUNDING			1,467,063	1,467,063	
<b>TOTAL FOR DEPARTMENT</b>		<b>19,782</b>	<b>42,786</b>	<b>1,492,995</b>	<b>1,467,063</b>	<b>(25,932)</b>
<b><u>Financing by Major Account</u></b>						
TAXES			1,617,718	1,467,063	1,467,063	
TRANSFERS IN OTHER FINANCING		42,786	95,754			
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>42,786</b>	<b>1,713,472</b>	<b>1,467,063</b>	<b>1,467,063</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **2200 ASSESSMENT**

Budget Year: **2012**

		<b>2009 Actuals</b>	<b>2010 Actuals</b>	<b>2011 Adopted</b>	<b>2012 Adopted</b>	<b>Change From 2011 Adopted</b>
<b><u>Financing by Accounting Unit</u></b>						
1060002	CPL OPERATING	5,681,016	5,188,917	5,542,568	4,496,901	(1,045,667)
1060953	ASSESSMENTS	112,908	140,490			
1060954	DOWNTOWN FACADE PROGRAM	78,146	162,450			
<b>TOTAL FOR DEPARTMENT</b>		<b>5,872,070</b>	<b>5,491,857</b>	<b>5,542,568</b>	<b>4,496,901</b>	<b>(1,045,667)</b>
<b><u>Financing by Major Account</u></b>						
ASSESSMENTS		5,488,357	5,841,670	4,496,901	4,496,901	
TRANSFERS IN OTHER FINANCING		3,500	18,787			
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>5,491,857</b>	<b>5,860,457</b>	<b>4,496,901</b>	<b>4,496,901</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1030410	REPUBLICAN NATIONAL CONVENTION	2,926				
1032502	ENERGY SMART HOMES PROGRAM		91,457		267,482	267,482
1032503	MUNICIPAL BUILDINGS		238,106	404,500	654,500	250,000
1032504	LED STREET LIGHTS		318,053			
1032505	ELECTRIC VEHICLE CHARGING STA		9,053		160,000	160,000
1032506	PUBLIC EDUC AND PORT TRILL BTU		534,469		30,000	30,000
1032508	SOLAR AMERICA CITIES		342,410			
<b>TOTAL FOR DEPARTMENT</b>		<b>2,926</b>	<b>1,533,548</b>	<b>404,500</b>	<b>1,111,982</b>	<b>707,482</b>
<b><u>Financing by Major Account</u></b>						
INTERGOVERNMENTAL REVENUE		1,533,548	1,446,562	1,111,982	1,111,982	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,533,548</b>	<b>1,446,562</b>	<b>1,111,982</b>	<b>1,111,982</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 3100 CITY DEBT

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1089121	PEDESTRIAN CONNECTION	362,510	440,578	393,240	396,239	2,999
1089123	POLICE VEHICLE LEASE CYCLE B				1,037,073	1,037,073
1089124	POLICE VEHICLE LEASE 2008	731,995	747,560	365,998		(365,998)
1089130	POLICE VEHICLE LEASE 2010		365,301	730,602	730,602	
1089209	DSI TENANT IMPROVEMENT LEASE		385,001	118,000	123,000	5,000
1089300	2000 G O SPECIAL ASMT BONDS	146,949	124,150			
1089301	2001 G O SPEC ASSESSMENT BONDS	203,411	172,137			
1089302	2002 G O SPEC ASSESSMENT BONDS	196,388	158,267			
1089303	2003 G O SPEC ASSESSMENT BONDS	218,178	183,620			
1089304	2004 G O SPEC ASSESSMENT BONDS	152,817	125,384			
1089305	2005 G O SPEC ASSESSMENT BONDS	47,852	36,605			
1089306	2006 G O SPEC ASSESSMENT BONDS	790,127	943,162	129,289		(129,289)
1089307	2007 G O SPEC ASSESSMENT BONDS	672,478	806,145	701,393		(701,393)
1089308	2008 GOSA STREET IMPR BONDS	362,020	877,958	209,318		(209,318)
1089309	2009 GOSA STREET IMPR BONDS	870,825	591,713			
1089310	2010 GO STREET IMPROVE BONDS		1,246,944	187,024	184,934	(2,090)
1089386	GENERAL STREET DEBT	998,423	1,241,198	11,976,426	13,926,312	1,949,886
1089395	1995 G.O. SPEC ASSES BONDS	100,942	84,502			
1089396	1996 G O SPEC ASSESSMENT BNDS	199,978	179,720			
1089397	1997 G O SPEC ASSESSMENT BONDS	77,624	65,185			
1089398	1998 G O SPEC ASSESSMENT BONDS	131,856	94,765			
1089399	1999 G O SPEC ASSESSMENT BONDS	167,827	167,208			
1089565	ARENA SALES TAX REVENUE BONDS	1,462,410	123			
1089566	ARENA STATE LOAN	750,038		2,000,000	2,000,000	
1089570	2007A SALES TAX TE BNDS DS	573,520	11,153,836	529,000	529,000	
1089571	2007B SALES TAX TAXABLE BONDS	1,120,775	2,583,898	1,670,410	1,666,190	(4,220)
1089572	2007A RESERVE SALES TAX TE BON	20,232	20,978			
1089573	2007B RESERVE SALES TAX TAXABL	94,718	93,652			
1089574	2009 SALES TAX REV REFUNDING	74,953,866	9,665,045	6,600,000	6,730,000	130,000
1089801	JIMMY LEE LEASE	532,980	537,138			
1089802	2003A GRIFFIN LEASE DS	249,909	1,080,714			
1089900	GENERAL DEBT SERVICE - 2000	2,468,094	10,202			
1089901	GENERAL DEBT SERVICE - 2001	2,362,610	2,331,535	222,380		(222,380)

**City of Saint Paul**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **3100 CITY DEBT**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
1089902	GENERAL DEBT SERVICE - 2002	2,368,518	4,406,784			
1089903	GENERAL DEBT SERVICE- 2003	893,787	2,366,763			
1089904	GENERAL DEBT SERVICE-2004	2,638,183	2,379,520			
1089905	GENERAL DEBT SERVICE-2005	1,578,028	2,396,096			
1089906	GENERAL DEBT SERVICE 2006	1,406,689	1,398,214			
1089907	GENERAL DEBT SERVICE 2007	798,378	856,244			
1089908	2008 G O CIB BOND ISSUE	751,946	940,738			
1089909	2009 G O CIB BOND ISSUE	497,619	552,828			
1089910	2010 G O CIB BOND ISSUE		2,471,543			
1089955	GEN DEBT - BONDS	8,166,577	3,423,725	21,809,377	19,566,482	(2,242,895)
1089956	DESIGNATED FOR NEXT YR DEBT			11,161,920	10,558,173	(603,747)
1089966	CORPORATE NOTE GUARANTEE	30,000	30,000			
1089970	PUBLIC SAFETY BONDS 2008	703,331	586,302			
1089971	2009 PUBLIC SAFETY DS	525,185	646,775			
1089972	2009 PUBLIC SAFETY TAXABLE DS	368,215	706,520	189,155	189,155	
1089980	ERP DEBT 2010		976,319	1,836,762	1,806,763	(29,999)
1089981	2010E GO CIB PAYNE MARYLD BOND		385,622	285,698		(285,698)
1089982	2010F BUILD AMER BONDS		67,909	100,749	74,082	(26,667)
1089983	2010G RZED PAYNE MARYLD REC CT		84,417		152,130	152,130
1089984	2010H RZED PAYNE MARYLD LIBRAR		13,377		86,513	86,513
1089998	GENERAL DEBT 1998 BONDS	793				
1089999	GENERAL DEBT 1999 BONDS	11,490				
<b>TOTAL FOR DEPARTMENT</b>		<b>111,760,091</b>	<b>61,203,919</b>	<b>61,216,741</b>	<b>59,756,648</b>	<b>(1,460,093)</b>



**City of Saint Paul**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **3100 CITY DEBT**

Budget Year: **2012**

	<b>2009 Actuals</b>	<b>2010 Actuals</b>	<b>2011 Adopted</b>	<b>2012 Adopted</b>	<b>Change From 2011 Adopted</b>
<b><u>Financing by Major Account</u></b>					
BUDGET ADJUSTMENTS			18,319,420	18,319,420	
TAXES	9,279,780	9,787,732	12,779,514	12,779,514	
INTERGOVERNMENTAL REVENUE	320,060	700,289	686,814	686,814	
FEES SALES AND SERVICES	259,282	176,750	80,000	80,000	
ASSESSMENTS	3,227,347	3,383,210	3,391,116	3,391,116	
INTEREST EARNINGS	1,613,424	2,262,252	659,000	659,000	
DEBT FINANCING	4,439,582	9,479,516			
TRANSFERS IN OTHER FINANCING	42,064,445	37,680,776	23,840,784	23,840,784	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>61,203,919</b>	<b>63,470,526</b>	<b>59,756,648</b>	<b>59,756,648</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1010300	DISTRICT ENERGY ASSET CONVERSI	293,408	306,877	266,000	266,000	
1010301	UPPER LANDING INTERFUND LOAN	2,323,352		110,258	110,258	
1010303	WEST MIDWAY TIF LOAN	380,000	16,145	90,000	90,000	
1010304	FIRE STATION 1 & 10 LOAN	3,000,000				
1010305	DSI LEASE PROJECT NOTE	1,543,982		61,628	61,628	
1010306	RIVOLI BLUFF LOAN		33,745			
1011040	DESIGN GROUP	270,915	850,962	403,484	316,419	(87,065)
1011050	CITY HALL ANNEX	1,688,827	2,699,343	2,540,363	1,625,173	(915,190)
1011070	RE ADMIN & SERVICE FEES	713,135	681,576	983,484	979,603	(3,881)
1030117	CENTRAL SERVICE COST RECOVERY	5,800,213	6,024,405	6,954,448		(6,954,448)
1030120	TREASURY SPECIAL FISCAL SERVIC	523,829	568,645	634,752	661,230	26,478
<b>TOTAL FOR DEPARTMENT</b>		<b>16,537,661</b>	<b>11,181,697</b>	<b>12,044,417</b>	<b>4,110,311</b>	<b>(7,934,106)</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(104,089)	(104,089)	
LICENSE AND PERMIT		5,900	8,350	8,000	8,000	
FEES SALES AND SERVICES		8,346,384	2,469,487	2,495,955	2,495,955	
INTEREST EARNINGS		916,404	795,405	887,886	887,886	
DEBT FINANCING				190,000	190,000	
TRANSFERS IN OTHER FINANCING		1,913,009	438,875	632,559	632,559	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>11,181,697</b>	<b>3,712,118</b>	<b>4,110,311</b>	<b>4,110,311</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL

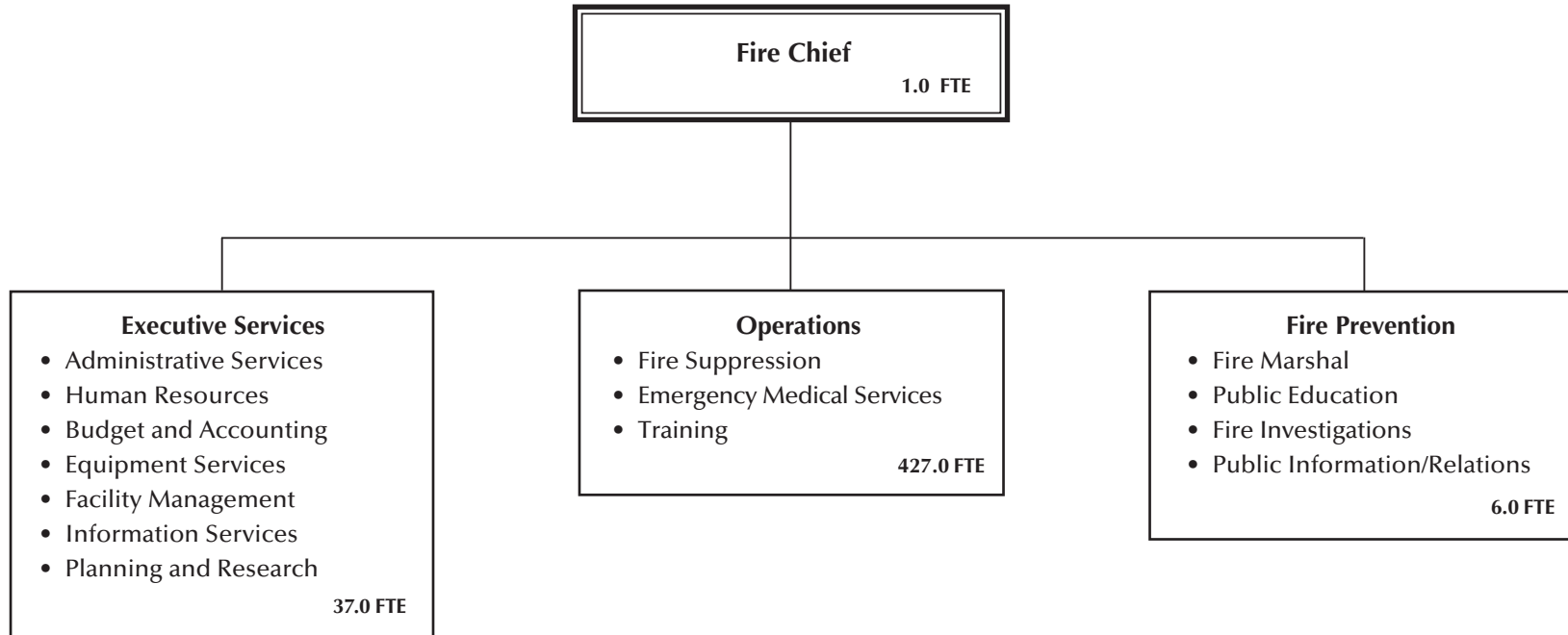
Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1032501	ENERGY INITIATIVES/COORDINATIO	1,114,870	117,724	391,105	305,902	(85,203)
<b>TOTAL FOR DEPARTMENT</b>		<b>1,114,870</b>	<b>117,724</b>	<b>391,105</b>	<b>305,902</b>	<b>(85,203)</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS						
FEES SALES AND SERVICES			46,253	71,959	71,959	
INTEREST EARNINGS			5,743	5,415	5,415	
DEBT FINANCING				98,518	98,518	
TRANSFERS IN OTHER FINANCING		117,724	229,690	130,010	130,010	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>117,724</b>	<b>281,686</b>	<b>305,902</b>	<b>305,902</b>	



# Fire Department

*The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community.*



**(Total 471.0 FTE)**

7/27/11

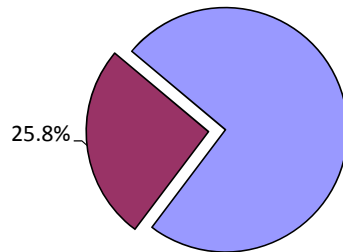
## 2012 Adopted Budget Fire Department

### Department Description:

The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

- **Operations**--manages fire suppression, emergency medical services, hazardous materials response, and training.
- **Executive Services**--manages all administrative services including budget and accounting, human resources, information services, facility management, and equipment services.
- **Fire Prevention**--administers public education efforts, the fire investigation division, and the Fire Marshal acts as the Public Information Officer for the department.

### Fire Portion of General Fund Spending



### Department Facts

- Total General Fund Budget: \$55,163,570
- Total Special Fund Budget: \$6,910,088
- Total FTEs: 471.00
- 2010 Total Emergency Responses: 33,813 (Fire 9,106 and EMS 24,707)
- 2010 Department Average Response Time: 4 minutes 56 seconds
- 2010 Total Dollar Loss (due to fire) \$6,932,061
- 2010 Total Dollar Loss (due to arson) \$2,976,489
- 5 Arson Arrests in 2010
- Over 75,000 citizens received fire safety education
- Of the 799 structure fires, 81% were confined to the room of origin

### Department Goals

- Prevent Home Fires
- Reduce Traumatic Events Through Awareness
- Citizens "Fired Up" for Saint Paul

### Recent Accomplishments

- Strengthened youth engagement and career development opportunities with EMS Academy, Child Safety Nights, Firefighter I and EMT certification classes, Youth Firefighting Camp, Fire Explorers, and Fire 20/20 Recruiting and Diversity Workshop.
- Expanded courtesy home inspection/safety program to 200 additional homes and trained all Fire Suppression personnel to conduct Project Safe Haven home visits.
- Delivered over 20,000 student contact hours of firefighter/paramedic training and expanded Fire Training Center marketing and utilization by outside agencies.
- Maintained NFPA company staffing levels while operating 3 super-medics 77% of the time.

**2012 Adopted Budget**

**Fire Department**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	51,749,382	54,673,164	54,690,603	55,163,570	490,406	0.9%	450.19
2100: Special Revenue	204,458	1,265,578	1,665,082	1,635,082	369,504	29.2%	-
2400: Grants	1,069,490	1,157,645	371,334	984,854	(172,791)	-14.9%	4.81
7150: Equipment Services Internal	3,313,007	3,767,655	4,290,152	4,290,152	522,497	13.9%	16.00
<b>Financing</b>							
1000: General Fund	12,255,967	11,772,093	11,772,093	11,772,093	-	0.0%	
2100: Special Revenue	213,233	1,265,578	1,665,082	1,635,082	369,504	29.2%	
2400: Grants	1,069,490	1,157,645	371,334	984,854	(172,791)	-14.9%	
7150: Equipment Services Internal	3,301,541	3,767,655	4,290,152	4,290,152	522,497	13.9%	

**Budget Changes Summary**

The St. Paul Fire Department was awarded a Staffing For Adequate Fire and Emergency Response (SAFER) grant from the Federal government late in 2009. This grant provided approximately \$1.4 million by December 2011 to help hire 18.0 sworn firefighters. The program is structured with a city match that increases each year and has a requirement that the sworn staff compliment doesn't reduce throughout the grant period. The positions are entirely funded with City resources by 2014. The staffing reduction in the Fire department is limited to a clerical support position, with no direct reduction in sworn positions. Special fund increases include maintenance costs in the public safety garage and lease costs for the department's vehicle replacement plan.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	557,628	-	
Subtotal:	<u>557,628</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>SAFER Grant Shift</b>			
The federal SAFER grant has a multiple-year transition of firefighters from grant dollars to the City's general fund. This represents the 2012 portion.			
Staff Shift	209,811		2.98
Subtotal:	<u>209,811</u>	<u>-</u>	<u>2.98</u>
<b>Staffing and Personnel Adjustments</b>			
Cost-cutting options are limited in the Fire department due to the federal SAFER grant's retention requirements. If the city were to reduce the ranks of firefighters, all federal funding received to date would have to be repaid. In an effort to help the city meet its reduced funding levels, the proposed budget reduced one clerical position and some overtime.			
Reduce Clerical position	(80,874)		(1.00)
Overtime reductions and savings from Fire Company decommissioning	(482,966)		
Reduced Workers Comp costs	(186,160)		
Subtotal:	<u>(750,000)</u>	<u>-</u>	<u>(1.00)</u>
<b><u>Adopted Changes</u></b>			
Funding to restore Fire Company	111,033		
Restore most of proposed overtime reduction	361,934		
Subtotal:	<u>472,967</u>	<u>-</u>	<u>-</u>
<b>Fund 1000 Budget Changes Total</b>	<u><u>490,406</u></u>	<u><u>-</u></u>	<u><u>1.98</u></u>



**2100: Special Revenue****Fire Department**


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The Fire Special Revenue budgets fund firefighting equipment, training and public safety vehicles.

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		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		-	-	-
	Subtotal:	-	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Public Safety Vehicles</b>				
An increase to the public safety vehicle lease will move the department closer to the desired replacement schedule. The 2012 plan is to replace a ladder truck, 2 ambulances and one command vehicle.				
	2012 Public Safety Vehicle lease	399,504	399,504	-
	Subtotal:	399,504	399,504	-
<b><u>Adopted Changes</u></b>				
	EMS Job Corp contract reduced	(30,000)	(30,000)	-
	Subtotal:	(30,000)	(30,000)	-
<b>Fund 2100 Budget Changes Total</b>		<u>369,504</u>	<u>369,504</u>	<u>-</u>

**2400: Grants****Fire Department**

The Fire department's largest budget in the grants fund is Staffing For Adequate Fire and Emergency Response (SAFER). There are some other grants from Homeland Security used to assist firefighters with specialized equipment.

	<u>Change from 2011 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	-	-	-
Subtotal:	-	-	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>SAFER Grant Shift and Expired Grant</b>			
The federal SAFER grant has a multiple-year transition of firefighters from grant dollars to the City's general fund. This represents the 2012 portion. In addition, the 2009 Assistance to Firefighters Grant expired. This grant was used to purchase thermal image cameras and training, replace vehicle exhaust systems in the fire stations, and purchase rapid intervention team equipment and training.			
Staff Shift	(209,811)	(209,811)	(2.98)
2009 Assistance to Firefighters Grant expired	(576,500)	(576,500)	-
Subtotal:	(786,311)	(786,311)	(2.98)
<b><u>Adopted Changes</u></b>			
Update existing grants and add any new grants that have been awarded	613,520	613,520	-
Subtotal:	613,520	613,520	-
<b>Fund 2400 Budget Changes Total</b>	<b>(172,791)</b>	<b>(172,791)</b>	<b>(2.98)</b>

**7150: Equipment Services Internal**

**Fire Department**

The Public Safety Garage, which provides maintenance for both Police and Fire, is the only budget in this fund.

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		522,497	522,497	-
	Subtotal:	<u>522,497</u>	<u>522,497</u>	<u>-</u>
<b>Fund 7100 Budget Changes Total</b>		<u>522,497</u>	<u>522,497</u>	<u>-</u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: FIRE

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	49,707,545	51,749,382	54,673,164	55,163,570	490,406
2100	SPECIAL REVENUE	262,058	204,458	1,265,578	1,635,082	369,504
2400	CITY GRANTS	855,581	1,069,490	1,157,645	984,854	(172,791)
7150	EQUIPMENT SERVICES INTERNAL	3,515,268	3,313,007	3,767,655	4,290,152	522,497
<b>TOTAL SPENDING BY FUND</b>		<b>54,340,451</b>	<b>56,336,338</b>	<b>60,864,042</b>	<b>62,073,658</b>	<b>1,209,616</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	46,097,645	48,341,846	51,768,606	52,244,122	475,516
	SERVICES	2,462,008	2,557,913	3,177,907	2,898,587	(279,320)
	MATERIALS AND SUPPLIES	4,852,124	4,177,742	4,570,045	5,282,961	712,916
	CAPITAL OUTLAY	300,258	942,612	1,252,352	1,552,856	300,504
	TRANSFER OUT AND OTHER SPEND	628,417	316,226	95,132	95,132	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>54,340,451</b>	<b>56,336,338</b>	<b>60,864,042</b>	<b>62,073,658</b>	<b>1,209,616</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	11,581,267	12,255,967	11,772,093	11,772,093	
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			219,882	189,882	(30,000)
	LICENSE AND PERMIT	169,310	181,630	150,000	180,000	30,000
	INTERGOVERNMENTAL REVENUE	855,581	1,069,490	1,157,645	984,854	(172,791)
	FEES SALES AND SERVICES	3,482,860	3,175,779	3,619,655	4,142,152	522,497
	DEBT FINANCING			950,496	1,350,000	399,504
	TRANSFERS IN OTHER FINANCING	87,034	157,365	93,200	63,200	(30,000)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>16,176,052</b>	<b>16,840,231</b>	<b>17,962,971</b>	<b>18,682,181</b>	<b>719,210</b>

# Spending Reports

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: FIRE  
Fund: 1000 GENERAL FUND  
Division: EXECUTIVE SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE SERVICES	1,712,339	1,727,724	1,821,558	1,760,545	(61,012)					
MATERIALS AND SUPPLIES	887,046	862,428	1,017,079	1,137,297	120,218					
CAPITAL OUTLAY		5,650	30,000	30,000						
TRANSFER OUT AND OTHER SPEND	321,253	18,517	32,120	32,120						
<b>TOTAL FOR DIVISION</b>	<b>3,145,217</b>	<b>2,839,657</b>	<b>3,336,557</b>	<b>3,331,243</b>	<b>(5,313)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1005001 FIRE ADMINISTRATION	1,589,105	1,335,161	1,629,424	1,376,773	(252,651)			13.00	12.00	(1.00)
1005002 EXECUTIVE SERVICES	50,283	33,807	52,651	147,851	95,200					
1005004 HEALTH AND SAFETY FIRE	156,403	82,966	217,297	217,297						
1005050 FIRE STATION MAINT	1,009,228	1,131,832	1,183,408	1,335,546	152,138			6.00	6.00	
1055005 FIRE PROTECTION CLOTHI	330,665	255,891	253,776	253,776						
1055006 FIRE INSPECTION CLOTHI	9,534									
<b>TOTAL FOR DIVISION</b>	<b>3,145,217</b>	<b>2,839,657</b>	<b>3,336,557</b>	<b>3,331,243</b>	<b>(5,313)</b>			<b>19.00</b>	<b>18.00</b>	<b>(1.00)</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: FIRE  
Fund: 1000 GENERAL FUND  
Division: FIRE OPERATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	42,630,537	44,294,652	47,565,831	47,933,913	368,082					
SERVICES	2,047,309	1,986,362	2,107,055	2,138,055	31,000					
MATERIALS AND SUPPLIES	1,084,732	1,076,397	1,106,161	1,202,094	95,933					
CAPITAL OUTLAY	12,144	832,077	75,300	75,300						
TRANSFER OUT AND OTHER SPEND	244,253	237,253								
<b>TOTAL FOR DIVISION</b>	<b>46,018,975</b>	<b>48,426,741</b>	<b>50,854,347</b>	<b>51,349,362</b>	<b>495,016</b>					
<b><u>Spending by Accounting Unit</u></b>										
1005100 FIRE PLANS AND TRAININ	496,774	496,487	624,297	614,256	(10,041)			4.00	4.00	
1005101 EMERGENCY MEDICAL SERV	1,388,217	1,375,046	1,430,309	1,509,514	79,205			1.00	1.00	
1005120 FIRE FIGHTING & PARAME	44,072,430	46,466,732	48,722,693	49,148,545	425,852			419.21	422.19	2.98
1005122 HAZARDOUS MATERIALS RE	61,554	88,476	77,047	77,047						
<b>TOTAL FOR DIVISION</b>	<b>46,018,975</b>	<b>48,426,741</b>	<b>50,854,347</b>	<b>51,349,362</b>	<b>495,016</b>			<b>424.21</b>	<b>427.19</b>	<b>2.98</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: FIRE  
Fund: 1000 GENERAL FUND  
Division: FIRE PREVENTION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	510,608	449,841	449,110	449,814	704					
SERVICES	9,643	14,423	20,243	20,243						
MATERIALS AND SUPPLIES	16,099	17,121	12,908	12,908						
TRANSFER OUT AND OTHER SPEND	7,002	1,600								
<b>TOTAL FOR DIVISION</b>	<b>543,353</b>	<b>482,985</b>	<b>482,261</b>	<b>482,965</b>	<b>704</b>					
<b><u>Spending by Accounting Unit</u></b>										
1005110 FIRE PREVENTION	543,353	482,985	482,261	482,965	704			5.00	5.00	
<b>TOTAL FOR DIVISION</b>	<b>543,353</b>	<b>482,985</b>	<b>482,261</b>	<b>482,965</b>	<b>704</b>			<b>5.00</b>	<b>5.00</b>	



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FIRE  
Fund: 2100 SPECIAL REVENUE  
Division: FIRE RESPONSIVE SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	41,548	50,568	50,000	20,000	(30,000)					
MATERIALS AND SUPPLIES	10,233	9,969	45,200	45,200						
<b>TOTAL FOR DIVISION</b>	<b>51,781</b>	<b>60,537</b>	<b>95,200</b>	<b>65,200</b>	<b>(30,000)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1035112 BADGE & EMBLEM SALES	2,000	2,000	2,000	2,000						
1035113 PRIVATE DONATIONS	1,500									
1035115 RISK WATCH	7,381	9,221	20,000	20,000						
1035117 FIRE TRAINING			23,200	23,200						
1035120 EMS JOB CORP	40,900	49,316	50,000	20,000	(30,000)					
<b>TOTAL FOR DIVISION</b>	<b>51,781</b>	<b>60,537</b>	<b>95,200</b>	<b>65,200</b>	<b>(30,000)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FIRE  
Fund: 2100 SPECIAL REVENUE  
Division: FIRE SPECIAL SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES		16,253	105,000	105,000						
MATERIALS AND SUPPLIES	106,439	10,163	53,667	53,667						
CAPITAL OUTLAY	57,623	71,291	965,496	1,365,000	399,504					
TRANSFER OUT AND OTHER SPEND	46,215	46,215	46,215	46,215						
<b>TOTAL FOR DIVISION</b>	<b>210,277</b>	<b>143,921</b>	<b>1,170,378</b>	<b>1,569,882</b>	<b>399,504</b>					
<b><u>Spending by Accounting Unit</u></b>										
1055001 FIRE FIGHTING EQUIPMEN	210,277	143,921	1,170,378	1,569,882	399,504					
<b>TOTAL FOR DIVISION</b>	<b>210,277</b>	<b>143,921</b>	<b>1,170,378</b>	<b>1,569,882</b>	<b>399,504</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FIRE  
Fund: 2400 CITY GRANTS  
Division: FIRE RESPONSIVE SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	94,293	713,346	641,980	773,504	131,524					
MATERIALS AND SUPPLIES	530,797	205,969	63,100	100,750	37,650					
CAPITAL OUTLAY	230,491	33,595	144,000	45,000	(99,000)					
<b>TOTAL FOR DIVISION</b>	<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>					
<b>Spending by Accounting Unit</b>										
1035207 2006 UASI GRANT	48,173									
1035213 2007 ASST TO FIREFIGHT	640,166	125,393								
1035214 2008 ASST TO FIREFIGHT	60,175	219,058								
1035218 2008 SAFER GRANT	94,293	695,558	581,145	371,334	(209,811)			7.79	4.81	(2.98)
1035219 2008 AFG FIRE PREVENTI	4,955	11,693								
1035222 2009 PSIC GRANT	7,819									
1035226 2009 ASST TO FIREFIGHT		17,788	576,500	29,000	(547,500)					
1035239 2010 HOMELAND SEC HAZ				65,000	65,000					
1035244 2010 ASSIST FIREFIGHTE				519,520	519,520					
<b>TOTAL FOR DIVISION</b>	<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>			<b>7.79</b>	<b>4.81</b>	<b>(2.98)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: FIRE  
Fund: 7150 EQUIPMENT SERVICES INTERNAL  
Division: EQUIPMENT SERVICES FIRE POLICE

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,149,868	1,156,283	1,290,128	1,326,346	36,218					
SERVICES	138,928	148,387	151,244	178,408	27,164					
MATERIALS AND SUPPLIES	2,216,777	1,995,696	2,271,930	2,731,044	459,114					
CAPITAL OUTLAY			37,556	37,556						
TRANSFER OUT AND OTHER SPEND	9,694	12,641	16,797	16,797						
<b>TOTAL FOR DIVISION</b>	<b>3,515,268</b>	<b>3,313,007</b>	<b>3,767,655</b>	<b>4,290,152</b>	<b>522,496</b>					
<b><u>Spending by Accounting Unit</u></b>										
1015001 FIRE & POLICE VEHICLE	3,515,268	3,313,007	3,767,655	4,290,152	522,497			16.00	16.00	
<b>TOTAL FOR DIVISION</b>	<b>3,515,268</b>	<b>3,313,007</b>	<b>3,767,655</b>	<b>4,290,152</b>	<b>522,497</b>			<b>16.00</b>	<b>16.00</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FIRE  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
43515-0	INFORMATION DISCLOSURE REPORTS	1,373	2,017	4,000	4,000	
43855-0	SALE OF BADGES AND EMBLEMS		3,625			
44130-0	PARAMEDIC SERVICE	10,342,911	9,788,665	10,900,000	10,900,000	
44150-0	FIRE FALSE ALARM FEE	14,100	14,600	97,244	97,244	
44155-0	FIRE WATCH STANDBY	12,364	10,990	6,532	6,532	
44160-0	FIRE PROTECTION SERVICES	511,219	496,935	586,102	586,102	
44165-0	HAZARDOUS MATERIALS RESPONSE	136,713	135,188	120,000	120,000	
44845-0	MISCELLANEOUS SERVICES	13,466	10,350			
48290-0	CAPITAL LEASE		1,171,000			
49130-0	TRANSFER FR GENERAL FUND	256,627	238,853			
49140-0	TRANSFER FR SPECIAL REVENUE FU	46,215	356,435	46,215	46,215	
49160-0	TRANSFER FR CAPITAL PROJ FUND	200,000				
49580-0	SALE OF CAPITAL ASSETS HISTORY			8,000	8,000	
49600-0	OUTSIDE CONTRIBUTION DONATIONS	21,240	7,000			
49840-0	DAMAGE CLAIM FROM OTHERS	4,044	8,182	4,000	4,000	
49870-0	REFUNDS OVERPAYMENTS	4,215	113			
49890-0	REFUNDS UNUSED TRAVEL ALLOW		1,557			
49930-0	JURY DUTY PAY	35	60			
49940-0	SUBPOENA WITNESS		34			
49970-0	OTHER MISC REVENUE	16,745	10,365			
<b>TOTAL FOR REVENUE</b>		<b>11,581,267</b>	<b>12,255,967</b>	<b>11,772,093</b>	<b>11,772,093</b>	
<b>1000</b>	<b>GENERAL FUND</b>	<b>11,581,267</b>	<b>12,255,967</b>	<b>11,772,093</b>	<b>11,772,093</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FIRE  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
43405-0	MISCELLANEOUS FEES	4,703	2,975			
43805-0	SALE OF SCRAP HISTORY	33,460				
43855-0	SALE OF BADGES AND EMBLEMS	2,382	579	2,000	2,000	
44265-0	POLICE RAMSEY COUNTY CAD SUPPO		31,212		30,000	30,000
44845-0	MISCELLANEOUS SERVICES	1,393	21,103			
48290-0	CAPITAL LEASE			950,496	1,350,000	399,504
49580-0	SALE OF CAPITAL ASSETS HISTORY	11,825	4,214			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	23,650	47,525	20,000	20,000	
49630-0	OTHER AGENCY SHARE OF COST	18,025	14,550	23,200	23,200	
49680-0	PRIVATE GRANTS	30,000	70,000	50,000	20,000	(30,000)
49840-0	DAMAGE CLAIM FROM OTHERS		21,075			
91010-0	USE OF FUND BALANCE			219,882	189,882	(30,000)
<b>TOTAL FOR REVENUE</b>		<b>125,438</b>	<b>213,233</b>	<b>1,265,578</b>	<b>1,635,082</b>	<b>369,504</b>
<b>2100</b>	<b>SPECIAL REVENUE</b>	<b>125,438</b>	<b>213,233</b>	<b>1,265,578</b>	<b>1,635,082</b>	<b>369,504</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FIRE  
 Company: 2400 CITY GRANTS

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
42170-0	SOLID WASTE AND EMERGENCY RESP				548,520	548,520
42210-0	DEPT OF HOMELAND SECURITY	794,634	1,040,009	1,157,645	371,334	(786,311)
42250-0	HSEM MN DEPT OF PUBLIC SAFETY	60,947	29,481		65,000	65,000
<b>TOTAL FOR REVENUE</b>		<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>
<b>2400</b>	<b>CITY GRANTS</b>	<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: FIRE  
 Company: 7150 EQUIPMENT SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
41160-0	TAXICAB INSPECTION	169,310	181,630	150,000	180,000	30,000
43555-0	LEASE VEHICLE CHARGES	36,120	25,920	31,800	31,800	
43810-0	RECYCLED ITEMS PURCHASING	2,585	4,251			
43865-0	SALE OF FUEL	1,442,535	1,186,407	1,532,675	1,988,466	455,791
44170-0	VEHICLE SERVICES OUTSIDE AGENC	551	247	20,000		(20,000)
44835-0	VEHICLE MAINTENANCE CHARGES	1,959,132	1,903,085	2,033,180	2,089,886	56,706
49160-0	TRANSFER FR CAPITAL PROJ FUND	3,534				
<b>TOTAL FOR REVENUE</b>		<b>3,613,766</b>	<b>3,301,541</b>	<b>3,767,655</b>	<b>4,290,152</b>	<b>522,497</b>
<b>7150</b>	<b>EQUIPMENT SERVICES INTERNAL</b>	<b>3,613,766</b>	<b>3,301,541</b>	<b>3,767,655</b>	<b>4,290,152</b>	<b>522,497</b>
<b>GRAND TOTAL FOR FIRE</b>		<b>16,176,052</b>	<b>16,840,231</b>	<b>17,962,971</b>	<b>18,682,181</b>	<b>719,210</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: FIRE  
 Company: 1000 GENERAL FUND

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1005001	FIRE ADMINISTRATION	15,473	20,242	101,244	101,244	
1005050	FIRE STATION MAINT	13,466	10,350			
1005101	EMERGENCY MEDICAL SERV FIRE	10,278,005	9,721,179	10,850,000	10,850,000	
1005110	FIRE PREVENTION	12,364	10,990	6,532	6,532	
1005120	FIRE FIGHTING & PARAMEDICS	576,125	564,421	636,102	636,102	
1005122	HAZARDOUS MATERIALS RESPONSE	136,713	135,188	120,000	120,000	
<b>TOTAL FOR FEES SALES AND SERVICES</b>		<b>11,032,146</b>	<b>10,462,369</b>	<b>11,713,878</b>	<b>11,713,878</b>	
1005120	FIRE FIGHTING & PARAMEDICS		1,171,000			
<b>TOTAL FOR DEBT FINANCING</b>			<b>1,171,000</b>			
1005001	FIRE ADMINISTRATION		253,040			
1005004	HEALTH AND SAFETY FIRE		56,058			
1005100	FIRE PLANS AND TRAINING		1,557			
1005110	FIRE PREVENTION		4,162			
1005120	FIRE FIGHTING & PARAMEDICS	292,494	68,929	58,215	58,215	
1055005	FIRE PROTECTION CLOTHING	247,093	238,853			
1055006	FIRE INSPECTION CLOTHING TRUST	9,534				
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>		<b>549,121</b>	<b>622,598</b>	<b>58,215</b>	<b>58,215</b>	
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>11,581,267</b>	<b>12,255,967</b>	<b>11,772,093</b>	<b>11,772,093</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: FIRE  
 Company: 2100 SPECIAL REVENUE

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1035112	BADGE & EMBLEM SALES	2,382	579	2,000	2,000	
1035115	RISK WATCH	4,778	2,975			
1055001	FIRE FIGHTING EQUIPMENT	34,778	52,314		30,000	30,000
<b>TOTAL FOR FEES SALES AND SERVICES</b>		<b>41,937</b>	<b>55,868</b>	<b>2,000</b>	<b>32,000</b>	<b>30,000</b>
1055001	FIRE FIGHTING EQUIPMENT			950,496	1,350,000	399,504
<b>TOTAL FOR DEBT FINANCING</b>				<b>950,496</b>	<b>1,350,000</b>	<b>399,504</b>
1035113	PRIVATE DONATIONS	3,250	3,275			
1035115	RISK WATCH	9,500	9,500	20,000	20,000	
1035117	FIRE TRAINING	18,025	14,550	23,200	23,200	
1035120	EMS JOB CORP	30,800	93,750	50,000	20,000	(30,000)
1055001	FIRE FIGHTING EQUIPMENT	21,925	36,290			
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>		<b>83,500</b>	<b>157,365</b>	<b>93,200</b>	<b>63,200</b>	<b>(30,000)</b>
1055001	FIRE FIGHTING EQUIPMENT			219,882	189,882	(30,000)
<b>TOTAL FOR BUDGET ADJUSTMENTS</b>				<b>219,882</b>	<b>189,882</b>	<b>(30,000)</b>
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>125,438</b>	<b>213,233</b>	<b>1,265,578</b>	<b>1,635,082</b>	<b>369,504</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: FIRE  
 Company: 2400 CITY GRANTS

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1035207	2006 UASI GRANT	48,173				
1035213	2007 ASST TO FIREFIGHTER GRANT	640,166	125,393			
1035214	2008 ASST TO FIREFIGHTER GRANT	60,175	219,058			
1035218	2008 SAFER GRANT	94,293	695,558	581,145	371,334	(209,811)
1035219	2008 AFG FIRE PREVENTION GRANT	4,955	11,693			
1035222	2009 PSIC GRANT	7,819				
1035226	2009 ASST TO FIREFIGHTER GRANT		17,788	576,500	29,000	(547,500)
1035239	2010 HOMELAND SEC HAZ MAT				65,000	65,000
1035244	2010 ASSIST FIREFIGHTER GRANT				519,520	519,520
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>855,581</b>	<b>1,069,490</b>	<b>1,157,645</b>	<b>984,854</b>	<b>(172,791)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Budget Year: 2012

Department: FIRE  
 Company: 7150 EQUIPMENT SERVICES INTERNAL

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
1015001	FIRE & POLICE VEHICLE MTNCE	169,310	181,630	150,000	180,000	30,000
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>169,310</b>	<b>181,630</b>	<b>150,000</b>	<b>180,000</b>	<b>30,000</b>
1015001	FIRE & POLICE VEHICLE MTNCE	3,440,923	3,119,911	3,617,655	4,110,152	492,497
<b>TOTAL FOR FEES SALES AND SERVICES</b>		<b>3,440,923</b>	<b>3,119,911</b>	<b>3,617,655</b>	<b>4,110,152</b>	<b>492,497</b>
1015001	FIRE & POLICE VEHICLE MTNCE	3,534				
<b>TOTAL FOR TRANSFERS IN OTHER FINANCING</b>		<b>3,534</b>				
<b>TOTAL FOR 7150 EQUIPMENT SERVICES INTERNAL</b>		<b>3,613,766</b>	<b>3,301,541</b>	<b>3,767,655</b>	<b>4,290,152</b>	<b>522,497</b>



## General Government Accounts

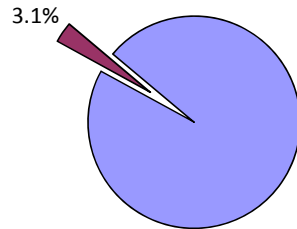
*To budget for services provided on a city-wide basis and not directly associated with an operating department or office.*

**2012 Adopted Budget  
General Government Accounts**

**Department Description:**

General Government Accounts represent spending activities that occur across the City, but are not necessary assignable to a specific department. Functions include the pass through of the City share of employee benefits, city-wide tort liability costs, city elections, outside legal services, the civic organization partnership program, district councils and neighborhood crime prevention programs, support for financial forms and reports used by all city departments, costs associated with the City's participation in municipal organizations like the League of Minnesota Cities, legislative support services, the city-wide financial audit, maintenance and upkeep of City Hall, costs of the Charter Commission and Capital Improvement Budget committee and the general fund share of city-wide technology investment.

**General Government Account's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$6,699,870
- Total Special Fund Budget: \$0
- Total FTEs: 2.15
- Annually receive an "unqualified" opinion on the City financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The City occupies 35% of the City Hall - Courthouse facility.

**Department Goals**

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringes fully accounts for the cost of employee benefits.

**Recent Accomplishments**

- Managed worker's compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to manage the financial control of city employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation to begin planning for the City Operations Modernization & Enterprise Transformation (COMET) project.



**2012 Adopted Budget**  
**General Government Accounts**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	6,509,249	6,302,433	7,099,870	6,699,870	397,437	6.31%	2.15
<b>Financing</b>							
1000: General Fund	7,366,856	7,021,271	7,421,271	7,349,865	328,594	4.68%	

**Budget Changes Summary**

General Government Accounts mostly continue to function within the current service level, with some notable changes. As the Citywide Operations Modernization and Enterprise Transformation (COMET) project continues, the debt service cost associated with the project will now be allocated proportionately to departments beginning in 2012. The general fund share is included in a general account. Also, as a part of the Federal Affordable Care Act, the City will receive a reinsurance reimbursement to support the City's premium costs for retiree insurance.

**1000: General Fund**

**General Government Accounts**

		<b>Change from 2011 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>		(85,380)	(71,406)	-
	Subtotal:	<u>(85,380)</u>	<u>(71,406)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>COMET Bonds</b>				
Beginning in 2012, the debt service cost for bonds funding COMET, the City's new enterprise resource planning initiative, will be proportionally spread to departments. This reflects the net share for general fund departments.				
	Transfer for Debt Service	482,817	-	-
	Subtotal:	<u>482,817</u>	<u>-</u>	<u>-</u>
<b>Contingency</b>				
The budget includes a contingency to address general fund unemployment costs, bumping costs and other potential costs associated with expected position reductions.				
	Mayor's Contingency	400,000	-	-
	Subtotal:	<u>400,000</u>	<u>-</u>	<u>-</u>
<b>Early Retiree Reinsurance Program (ERRP) Reimbursement</b>				
As a part of the Federal Affordable Care Act, the City of Saint Paul is receiving a reinsurance reimbursement to offset the city's cost of retiree health insurance premiums.				
	ERRP Reimbursement	-	400,000	-
	Subtotal:	<u>-</u>	<u>400,000</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
<b>Eliminate Contingency</b>				
The contingency for costs related to position reductions is eliminated to free up resources for other programs.				
	Mayor's Contingency	(400,000)	-	-
	Subtotal:	<u>(400,000)</u>	<u>-</u>	<u>-</u>
<b>Fund 1000 Budget Changes Total</b>		<u><u>397,437</u></u>	<u><u>328,594</u></u>	<u><u>-</u></u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: GENERAL GOVERNMENT ACCOUNTS

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	4,665,677	6,509,249	6,302,433	6,699,870	397,436
<b>TOTAL SPENDING BY FUND</b>		<b>4,665,677</b>	<b>6,509,249</b>	<b>6,302,433</b>	<b>6,699,870</b>	<b>397,436</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	202,264	801,180	258,523	247,300	(11,224)
	SERVICES	3,197,739	4,347,840	4,608,434	5,047,394	438,960
	MATERIALS AND SUPPLIES	32,196	31,555	24,442	24,442	
	PROGRAM EXPENSE	873,468	751,245	811,267	811,267	
	TRANSFER OUT AND OTHER SPEND	360,011	577,429	599,767	569,467	(30,300)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>4,665,677</b>	<b>6,509,249</b>	<b>6,302,433</b>	<b>6,699,870</b>	<b>397,436</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	7,823,030	7,366,856	7,021,271	7,349,865	328,594
	SPECIAL FUND REVENUES					
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>7,823,030</b>	<b>7,366,856</b>	<b>7,021,271</b>	<b>7,349,865</b>	<b>328,594</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: CITY ATTY GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	142,537	42,424	100,000	130,000	30,000					
TRANSFER OUT AND OTHER SPEND	159,500	301,300	270,000	319,500	49,500					
<b>TOTAL FOR DIVISION</b>	<b>302,037</b>	<b>343,724</b>	<b>370,000</b>	<b>449,500</b>	<b>79,500</b>					
<b><u>Spending by Accounting Unit</u></b>										
1009070 TORT LIABILITY	159,500	301,300	270,000	319,500	49,500					
1009073 OUTSIDE COUNSEL	142,537	42,424	100,000	130,000	30,000					
<b>TOTAL FOR DIVISION</b>	<b>302,037</b>	<b>343,724</b>	<b>370,000</b>	<b>449,500</b>	<b>79,500</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: CITY COUNCIL GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,774	4,340	8,299	8,288	(11)					
SERVICES	601,757	603,653	752,864	686,979	(65,885)					
MATERIALS AND SUPPLIES		38	262	262						
TRANSFER OUT AND OTHER SPEND	191,204	208,435	267,267	187,467	(79,800)					
<b>TOTAL FOR DIVISION</b>	<b>795,735</b>	<b>816,466</b>	<b>1,028,692</b>	<b>882,996</b>	<b>(145,696)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1009100 CIVIC ORG CONTRIBUTION	191,204	208,435	267,267	187,467	(79,800)					
1009145 CHARTER COMMISSION	2,885	4,752	9,779	9,768	(11)			0.15	0.15	
1009150 COUNCIL PUBLICATIONS			75,000	75,000						
1009263 ELECTIONS	601,647	603,280	676,646	610,761	(65,885)					
<b>TOTAL FOR DIVISION</b>	<b>795,735</b>	<b>816,466</b>	<b>1,028,692</b>	<b>882,996</b>	<b>(145,696)</b>			<b>0.15</b>	<b>0.15</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: HUMAN RESOURCES GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	3,862	367,594	40,272	21,750	(18,522)					
SERVICES	10,579	10,629	11,760	11,760						
TRANSFER OUT AND OTHER SPEND			2,500	2,500						
<b>TOTAL FOR DIVISION</b>	<b>14,441</b>	<b>378,223</b>	<b>54,532</b>	<b>36,010</b>	<b>(18,522)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1009001 EMPLOYEE INSURANCE	39									
1009002 RETIREE		346,694								
1009025 WORKERS COMP-SMALL OFF	3,823	20,900	40,272	21,750	(18,522)					
1009081 TORT CLAIMS			2,500	2,500						
1009085 SURETY BOND PREMIUMS	10,579	10,629	11,760	11,760						
<b>TOTAL FOR DIVISION</b>	<b>14,441</b>	<b>378,223</b>	<b>54,532</b>	<b>36,010</b>	<b>(18,522)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: MAYOR GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	195,628	230,687	209,952	217,261	7,309					
SERVICES	193,628	190,581	194,524	220,809	26,285					
MATERIALS AND SUPPLIES		525								
<b>TOTAL FOR DIVISION</b>	<b>389,256</b>	<b>421,793</b>	<b>404,476</b>	<b>438,070</b>	<b>33,594</b>					
<b><u>Spending by Accounting Unit</u></b>										
1009126 MUNICIPAL MEMBERSHIPS	99,552	128,610	117,200	130,485	13,285					
1009127 INTERGOVERNMENTAL RELA	289,704	293,183	287,276	307,585	20,309			2.00	2.00	
<b>TOTAL FOR DIVISION</b>	<b>389,256</b>	<b>421,793</b>	<b>404,476</b>	<b>438,070</b>	<b>33,594</b>			<b>2.00</b>	<b>2.00</b>	



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: OFS GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
EMPLOYEE EXPENSE SERVICES	696,268	198,559	735,753	1,234,500	498,747					
MATERIALS AND SUPPLIES	32,196	33,241	24,180	24,180						
PROGRAM EXPENSE	873,468	751,245	811,267	811,267						
TRANSFER OUT AND OTHER SPEND		60,000	60,000	60,000						
<b>TOTAL FOR DIVISION</b>	<b>1,601,932</b>	<b>1,678,774</b>	<b>1,631,200</b>	<b>2,129,947</b>	<b>498,747</b>					

**Spending by Accounting Unit**

1009003 SEVERANCE PAY CONTRIBU										
1009013 PERA, FICA & HRA PENSI		(402)								
1009014 BLDG TRADES FRINGE BEN		198,961								
1009040 INNOVATIONS & TECHNOLO	246,030	246,030	266,612	749,429	482,817					
1009050 PUBLIC IMPROVEMENT AID		60,000	60,000	60,000						
1009061 CONTINGENT RESERVE SPE										
1009063 CIB COMMITTEE PER DIEM	10,749	5,070	18,034	18,034						
1009080 FINANCIAL FORMS PRINTI	53,440	44,112	56,927	56,927						
1009110 CITIZEN PARTIC-DIST CN	728,568	628,722	674,516	674,516						
1009111 NEIGHBORHOOD CRIME PRE	144,900	122,523	136,751	136,751						
1009130 STATE AUDITOR FEES	237,511	218,644	226,854	242,784	15,930					
1009948 EMPL PARKING OFFCL BUS	180,734	155,114	191,506	191,506						
<b>TOTAL FOR DIVISION</b>	<b>1,601,932</b>	<b>1,678,774</b>	<b>1,631,200</b>	<b>2,129,947</b>	<b>498,747</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND  
Division: REAL ESTATE GEN GOVT ACCTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	1,552,970	2,864,823	2,813,533	2,763,346	(50,187)					
MATERIALS AND SUPPLIES		(2,248)								
TRANSFER OUT AND OTHER SPEND	9,307	7,694								
<b>TOTAL FOR DIVISION</b>	<b>1,562,277</b>	<b>2,870,270</b>	<b>2,813,533</b>	<b>2,763,346</b>	<b>(50,187)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1009051 EXEMPT PROPERTY ASSESS	35,761	1,299,413	1,190,538	1,283,679	93,141					
1009055 ENVIRONMENTAL CLEANUP	47,409	45,554	55,000	55,000						
1009170 CH/CH BLDG MAINT 35% S	1,479,107	1,525,302	1,567,995	1,424,667	(143,328)					
<b>TOTAL FOR DIVISION</b>	<b>1,562,277</b>	<b>2,870,270</b>	<b>2,813,533</b>	<b>2,763,346</b>	<b>(50,187)</b>					

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: GENERAL GOVERNMENT ACCOUNTS  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
42150-0	DEPT OF TREASURY		346,694		400,000	400,000
42510-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
42520-0	POLICE PENSION AMORTIZATN AID	4,036,637	3,886,625	3,886,625	3,886,625	
42530-0	FIRE PENSION AMORTIZATN AID	1,761,990	1,960,687	1,928,995	1,928,995	
42540-0	POLICE FIRE DISABILITY BENEFIT	334,501	325,747	334,501	334,501	
43285-0	EMPLOYEE PARKING	96,701	77,846	85,000	85,000	
49140-0	TRANSFER FR SPECIAL REVENUE FU	560,661	80,650	268,138	197,232	(70,906)
49160-0	TRANSFER FR CAPITAL PROJ FUND	110,328				
49170-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496			
49180-0	TRANSFER FR INTERNAL SERVICE F	75,495	75,495			
49840-0	DAMAGE CLAIM FROM OTHERS	5,802				
49870-0	REFUNDS OVERPAYMENTS	750				
49910-0	REFUND FOR PRIOR YEAR OVERPAYM	250,000	65,104			
49970-0	OTHER MISC REVENUE	52,156	10,000	500		(500)
<b>TOTAL FOR REVENUE</b>		<b>7,823,030</b>	<b>7,366,856</b>	<b>7,021,271</b>	<b>7,349,865</b>	<b>328,594</b>
<b>1000</b>	<b>GENERAL FUND</b>	<b>7,823,030</b>	<b>7,366,856</b>	<b>7,021,271</b>	<b>7,349,865</b>	<b>328,594</b>
<b>GRAND TOTAL FOR GENERAL GOVERNMENT ACCOUNTS</b>		<b>7,823,030</b>	<b>7,366,856</b>	<b>7,021,271</b>	<b>7,349,865</b>	<b>328,594</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: GENERAL GOVERNMENT ACCOUNTS  
Fund: 1000 GENERAL FUND

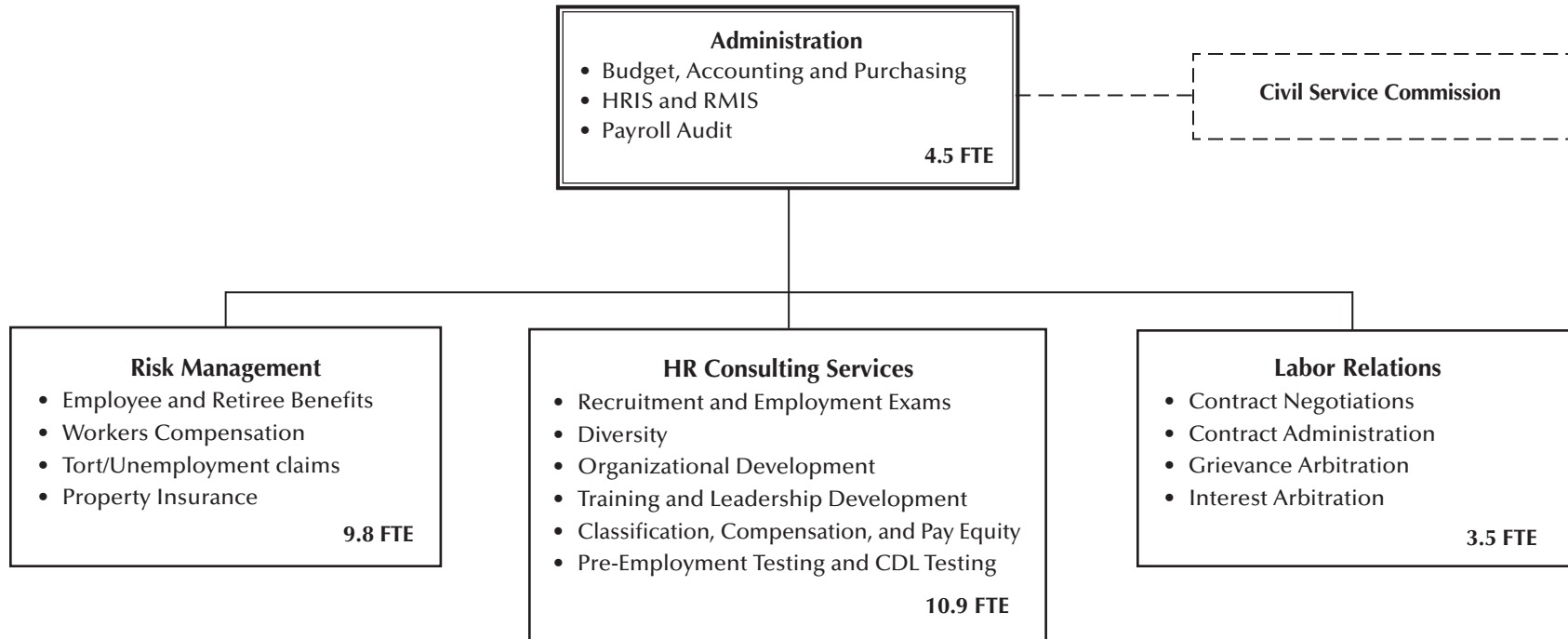
Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1009001	EMPLOYEE INSURANCE	250,000	65,104			
1009002	RETIREE	334,501	672,441	334,501	734,501	400,000
1009010	POLICE RELIEF ASSOCIATION	4,036,637	3,886,625	3,886,625	3,886,625	
1009011	FIREMANS RELIEF ASSOCIATION	1,761,990	1,960,687	1,928,995	1,928,995	
1009013	PERA, FICA & HRA PENSION	517,512	517,512	517,512	517,512	
1009025	WORKERS COMP-SMALL OFFICES	5,802				
1009051	EXEMPT PROPERTY ASSESSMENTS	42,907				
1009060	CONTINGENT RESERVE-GENERAL	408,781				
1009070	TORT LIABILITY			500		(500)
1009100	CIVIC ORG CONTRIBUTIONS	110,328				
1009110	CITIZEN PARTIC-DIST CNCLS	18,486	18,486	18,486	18,486	
1009127	INTERGOVERNMENTAL RELATIONS	178,746	168,155	178,746	178,746	
1009948	EMPL PARKING OFFCL BUSINESS	157,340	77,846	155,906	85,000	(70,906)
<b>TOTAL FOR DEPARTMENT</b>		<b>7,823,030</b>	<b>7,366,856</b>	<b>7,021,271</b>	<b>7,349,865</b>	<b>328,594</b>
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE	7,037,265	7,951,491	7,067,633	7,067,633	
	FEES SALES AND SERVICES	77,846	77,246	85,000	85,000	
	TRANSFERS IN OTHER FINANCING	251,745	150,398	197,232	197,232	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>7,366,856</b>	<b>8,179,135</b>	<b>7,349,865</b>	<b>7,349,865</b>	



# Human Resources

*Be a strategic leader and partner, promoting organizational and individual effectiveness.*



(Total 28.7 FTE)

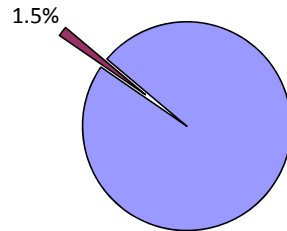
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**2012 Adopted Budget  
Office of Human Resources**

**Department Description:**

The Office of Human Resources plays a vital role in providing strategic organizational service and support to all City departments. HR's major functions include: CONSULTING SERVICES - create and interpret personnel policies; audit payrolls; recruit qualified and diverse candidates and administer the employment testing process; conduct investigations; develop organizational capacity through job analyses; determine appropriate compensation based on comparable worth; advocacy work in Civil Service Commission hearings. LABOR RELATIONS - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues. RISK MANAGEMENT - provide management assistance to all City risk treatment programs; manage employee and retiree benefit functions; measure, analyze and report risks; administer the worker's compensation program.

**Human Resource's Portion of  
General Fund Spending**



**Department Facts**

- Total General Fund Budget: 3,255,538
- Total Special Fund Budget: 4,443,298
- Total FTEs: 28.70
- Number of active labor contracts: 22 ● Organizational design studies in 2010: 171
- Employment exams administered in 2010: 63
- Work comp files opened in 2010: 810 ● Work comp files open at year end: 660
- Tort files opened in 2010: 360 ● Tort files open at year end: 81
- Workplace conduct investigations in 2010: 23
- Grievances processed in 2010: 69

**Department Goals**

- Attract, develop, and retain a diverse, professional workforce.
- Align HR resources to city and department needs.
- Reduce the growth of health care costs.
- Increase the safety of employees and reduce workers compensation costs.

**Recent Accomplishments**

- The Labor Management Committee on Health Insurance introduced HealthPartners JourneyWell program to create a healthier work environment and reduce health care costs through health assessments and wellness programs.
- Started a citywide wellness committee, Healthy Saint Paul, to work in conjunction with the JourneyWell program to improve the health of employees.
- With PED, purchased a comprehensive Builders Risk and Property Insurance policy for the major housing rehabilitation program.
- After a successful restructure in 2010, the Labor Management Safety Committee inspected 8 City locations and will implement new Citywide safety policies.
- Workers Compensation staff were recognized by the Department of Labor & Industry as having 100% Prompt First Action Report.
- Citywide training completed: New Employee Orientation, First Line Supervisor, Pre-Retirement Planning Seminar, Diversity Training
- Implemented an Online Hiring Center for Hiring Managers to view online applications and resumes and hire online.
- Negotiated labor contracts for 2011 & 2012 with no cost of living adjustments.
- Won three arbitrations.



**2012 Adopted Budget**

**Office of Human Resources**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	3,081,879	3,239,920	3,255,538	3,255,538	15,618	0.5%	28.70
7100: Central Services Internal	2,730,705	4,348,390	4,443,298	4,443,298	94,908	2.2%	-
<b>Financing</b>							
1000: General Fund	452,079	277,600	277,663	277,663	63	0.0%	
7100: Central Services Internal	3,231,787	4,348,389	4,443,298	4,443,298	94,909	2.2%	

**Budget Changes Summary**

In the 2012 adopted budget, the Office of Human Resources eliminated a vacant Organizational Development position and made adjustments to citywide training. All other changes are attributable to current service level adjustments.

**1000: General Fund**

**Office of Human Resources**

		<b>Change from 2011 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>		161,614	(35,437)	0.30
	Subtotal:	161,614	(35,437)	0.30
<b><u>Mayor's Proposed Changes</u></b>				
<b>Reduce Services Provided to Departments</b>				
<p>Human Resources provides a variety of training opportunities and programs focused on employee development, as well as conducts workplace investigations. Selected services are reduced or the costs are charged back to departments. HR will also eliminate a vacant organizational development position.</p>				
Adjustments to citywide training and investigations		(31,445)	35,500	-
Staff Reduction		(114,551)	-	(1.00)
	Subtotal:	(145,996)	35,500	(1.00)
<b><u>Adopted Changes</u></b>				
<b>No Changes from Mayor's Proposed Budget</b>		-	-	-
	Subtotal:	-	-	-
<b>Fund 1000 Budget Changes Total</b>		15,618	63	(0.70)

**7100: Central Services Internal**

Budget for worker's compensation, property insurance, FSA reserves, and tort claims.

		<b>Change from 2011 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>Current Service Level Adjustments</b>		94,908	94,908	-
	Subtotal:	94,908	94,908	-
<b>Fund 7100 Budget Changes Total</b>		94,908	94,908	-

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HUMAN RESOURCES

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	3,017,099	3,081,879	3,239,920	3,255,538	15,618
7100	CENTRAL SERVICES INTERNAL	2,734,792	2,730,705	4,348,390	4,443,298	94,908
<b>TOTAL SPENDING BY FUND</b>		<b>5,751,891</b>	<b>5,812,584</b>	<b>7,588,310</b>	<b>7,698,836</b>	<b>110,526</b>
<b><u>Spending by Major Account</u></b>						
EMPLOYEE EXPENSE		4,630,998	4,573,177	6,014,809	6,052,222	37,413
SERVICES		962,947	1,106,474	1,214,251	1,281,614	67,363
MATERIALS AND SUPPLIES		68,258	67,768	47,750	53,500	5,750
TRANSFER OUT AND OTHER SPEND		89,688	65,165	311,500	311,500	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>5,751,891</b>	<b>5,812,584</b>	<b>7,588,310</b>	<b>7,698,836</b>	<b>110,526</b>
<b><u>Financing by Major Account</u></b>						
GENERAL FUND REVENUES		231,550	452,079	277,600	277,663	63
SPECIAL FUND REVENUES						
BUDGET ADJUSTMENTS				10,000	10,000	
TRANSFERS IN OTHER FINANCING		2,574,474	3,231,787	4,338,389	4,433,298	94,909
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>2,806,025</b>	<b>3,683,866</b>	<b>4,625,989</b>	<b>4,720,961</b>	<b>94,972</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RESOURCES  
Fund: 1000 GENERAL FUND  
Division: OFFICE OF HUMAN RESOURCES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,487,309	2,549,107	2,753,420	2,790,833	37,413					
SERVICES	371,844	465,004	434,751	407,205	(27,546)					
MATERIALS AND SUPPLIES	68,258	67,768	47,750	53,500	5,750					
TRANSFER OUT AND OTHER SPEND	89,688		4,000	4,000						
<b>TOTAL FOR DIVISION</b>	<b>3,017,099</b>	<b>3,081,879</b>	<b>3,239,920</b>	<b>3,255,538</b>	<b>15,618</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000165 HUMAN RESOURCES	3,017,099	3,081,879	3,239,920	3,255,538	15,618			29.40	28.70	(0.70)
<b>TOTAL FOR DIVISION</b>	<b>3,017,099</b>	<b>3,081,879</b>	<b>3,239,920</b>	<b>3,255,538</b>	<b>15,618</b>			<b>29.40</b>	<b>28.70</b>	<b>(0.70)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RESOURCES  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: OFFICE OF HUMAN RESOURCES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,143,689	2,024,070	3,261,389	3,261,389	(1)					
SERVICES	591,103	641,471	779,500	874,409	94,909					
TRANSFER OUT AND OTHER SPEND		65,165	307,500	307,500						
<b>TOTAL FOR DIVISION</b>	<b>2,734,792</b>	<b>2,730,705</b>	<b>4,348,390</b>	<b>4,443,298</b>	<b>94,908</b>					
<b><u>Spending by Accounting Unit</u></b>										
1010120 WORKER'S COMPENSATION	2,143,689	2,024,070	3,298,889	3,313,998	15,108					
1010121 PROPERTY INSURANCE	494,613	510,948	850,000	929,800	79,800					
1010122 FSA RESERVE	96,491	195,523	189,500	189,500						
1010123 TORT CLAIMS		165	10,000	10,000						
<b>TOTAL FOR DIVISION</b>	<b>2,734,792</b>	<b>2,730,705</b>	<b>4,348,390</b>	<b>4,443,298</b>	<b>94,908</b>					

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RESOURCES  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43395-0	APPLICATION FEE		58,725			
43510-0	COPIES		166			
44115-0	INSTITUTIONAL NETWORK USER FEE	210				
44745-0	ADMINISTRATION FEE				35,500	35,500
44825-0	CONSULTING SERVICES			277,000	241,563	(35,437)
49140-0	TRANSFER FR SPECIAL REVENUE FU		85,688			
49180-0	TRANSFER FR INTERNAL SERVICE F		65,000			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	300		600	600	
49930-0	JURY DUTY PAY	40				
49970-0	OTHER MISC REVENUE	231,001	242,500			
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>231,550</b>	<b>452,079</b>	<b>277,600</b>	<b>277,663</b>	<b>63</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RESOURCES  
 Company: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49100-0	TRANSFER FROM COMPONENT UNIT				659,822	659,822
49610-0	CONTRIBUTION FROM OTHER FUNDS	1,714,984	2,432,841	3,443,889	2,775,000	(668,889)
49750-0	WCRA REIMBURSEMENT	710,860	646,618	400,000	503,976	103,976
49840-0	DAMAGE CLAIM FROM OTHERS			205,000	205,000	
49870-0	REFUNDS OVERPAYMENTS			100,000	100,000	
49960-0	FLEX PLAN CREDITS	148,630	152,328	189,500	189,500	
91010-0	USE OF FUND BALANCE			10,000	10,000	
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>2,574,474</b>	<b>3,231,787</b>	<b>4,348,389</b>	<b>4,443,298</b>	<b>94,909</b>
<b>GRAND TOTAL FOR HUMAN RESOURCES</b>		<b>2,806,025</b>	<b>3,683,866</b>	<b>4,625,989</b>	<b>4,720,961</b>	<b>94,972</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: HUMAN RESOURCES  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000165	HUMAN RESOURCES	231,550	452,079	277,600	277,663	63
<b>TOTAL FOR DEPARTMENT</b>		<b>231,550</b>	<b>452,079</b>	<b>277,600</b>	<b>277,663</b>	<b>63</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	58,891	277,000	277,063	277,063	
	TRANSFERS IN OTHER FINANCING	393,188		600	600	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>452,079</b>	<b>277,000</b>	<b>277,663</b>	<b>277,663</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **HUMAN RESOURCES**  
Fund: **7100 CENTRAL SERVICES INTERNAL**

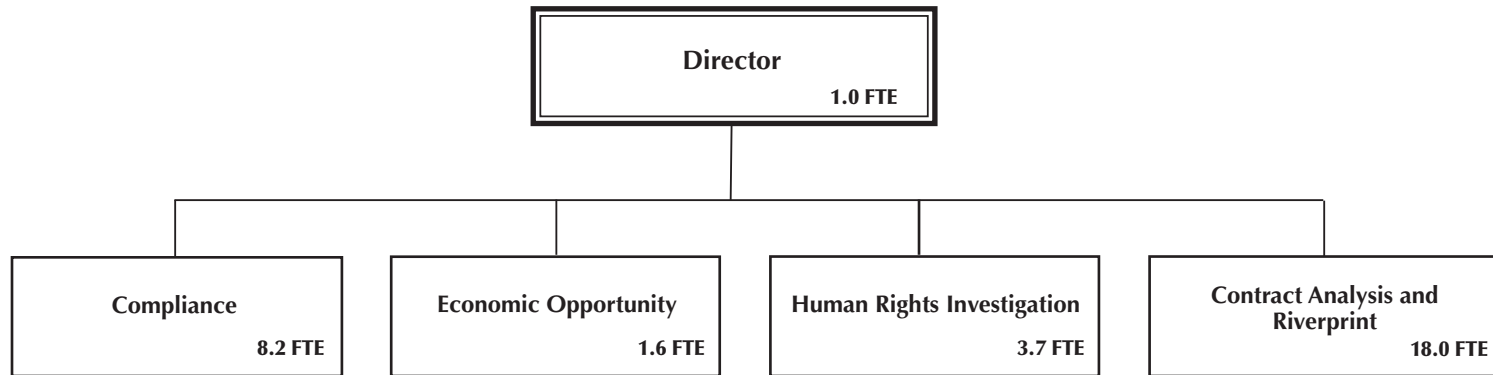
Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1010120	WORKER'S COMPENSATION	1,710,872	2,332,953	3,298,889	3,313,998	15,108
1010121	PROPERTY INSURANCE	714,972	746,506	850,000	929,800	79,800
1010122	FSA RESERVE	148,630	152,328	189,500	189,500	
1010123	TORT CLAIMS			10,000	10,000	
<b>TOTAL FOR DEPARTMENT</b>		<b>2,574,474</b>	<b>3,231,787</b>	<b>4,348,389</b>	<b>4,443,298</b>	<b>94,909</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				10,000	10,000	
TRANSFERS IN OTHER FINANCING		3,231,787	2,654,423	4,433,298	4,433,298	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,231,787</b>	<b>2,654,423</b>	<b>4,443,298</b>	<b>4,443,298</b>	



# Human Rights and Equal Economic Opportunity

*The HREEO Department is committed to increased accountability,  
better communication, and smarter use of resources.*



**(Total 32.5 FTE)**

7/26/11

## 2012 Adopted Budget

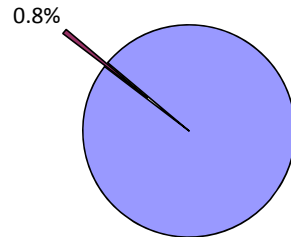
### Department of Human Rights and Equal Economic Opportunity

#### Department Description:

The Department of Human Rights and Equal Economic Opportunity's (HREEO) major functions include:

- Contract Analysis and Procurement Services
- Printing/copying/design services
- Contract Compliance
- Increasing economic opportunities for businesses and our workforce
- Investigating human rights violations
- Implementing special projects

#### HREEO Portion of General Fund Spending



#### Department Facts

- Total General Fund Budget: \$1,642,157
- Total Special Fund Budget: \$3,478,172
- Total FTEs: 32.50
- In 2010, Contract and Analysis processed approximately \$153.4 million of orders for both the City of Saint Paul and Ramsey County.
- Approximately 5,000 orders are completed by River Print annually.
- River Print is responsible for the procurement of all printing, mailing, and graphics for the City and County.
- The Department certifies small-, women-, and minority-owned businesses for 3 local units of government (Central CERT Program).
- The Department's Vendor Outreach Program sets goals on City construction and development projects, STAR, and other community development projects.
- The Human Rights Department investigates claims based on one or more of the thirteen protected classes listed in Chapter 183 of the Saint Paul Legislative Code.

#### Department Goals

- Improve the efficiency, quality, and accountability of our procurement processes
- Simplify the compliance responsibilities for contractors
- Improve responsiveness to human rights complaints
- Improve the availability of economic opportunities for low-income residents and business owners

#### Recent Accomplishments

- The Human Rights Division secured a record total of \$175,000 on behalf of complainants last year--the largest in our 40-year history.
- Launched our online CERT application capability--streamlining our utilization process for interested contractors and increasing our reporting capabilities, by upgrading our CERT database to utilize B2G Now software.
- Hosted a networking event for contractors to meet general contractor bidders for the Lofts at the Farmer's Market project--as a result, a total of 48.31% targeted, under-utilized businesses successfully secured contracts.
- Improved communication by creating multilingual website accessibility.
- The Section 3 Program received recognition for compiling the most comprehensive database of Section 3-certified businesses and residents in the state.
- River Print continued to build business during the economic downturn, while keeping costs down for its City, County, and municipal customers.
- Our certified women, minority, and small business vendors increased 60% over last year, growing our CERT program to 1,255 certified businesses, the largest program in Minnesota.

**2012 Adopted Budget**

**Department of Human Rights and Equal Economic Opportunity**

**Fiscal Summary**

	<b>2010 Actual</b>	<b>2011 Adopted</b>	<b>2012 Proposed</b>	<b>2012 Adopted</b>	<b>Change from 2011 Adopted</b>	<b>% Change from 2011 Adopted</b>	<b>2012 Adopted FTE</b>
<b>Spending</b>							
1000: General Fund	1,305,683	1,611,955	1,642,157	1,642,157	30,202	1.9%	8.92
2100: Special Revenue	636,695	689,134	734,759	734,759	45,625	6.6%	3.98
6150: River Print	1,305,289	1,499,976	1,378,318	1,439,018	(60,958)	-4.1%	6.00
7100: Central Services Internal	1,015,505	1,282,226	1,304,395	1,304,395	22,169	1.7%	13.60
<b>Financing</b>							
1000: General Fund	1,710	-	24,000	24,000	24,000		
2100: Special Revenue	595,609	689,134	734,759	734,759	45,625	6.6%	
6150: River Print	1,286,696	1,499,976	1,378,318	1,439,018	(60,958)	-4.1%	
7100: Central Services Internal	1,039,926	1,282,226	1,304,395	1,304,395	22,169	1.7%	

**Budget Changes Summary**

The Department of Human Rights and Equal Economic Opportunity continues to adjust staffing levels across the department to better position itself to achieve its goals of developing a strong diverse workforce; developing stronger contract compliance efforts; and enhancing human rights outreach and impact services to the community. To that end, a new regulatory position will be added to investigate local prevailing wage compliance. In addition, there will be a renewed focus on housing compliance investigations.

**1000: General Fund**

**Department of Human Rights and Equal  
Economic Opportunity**

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		92,149		
	Subtotal:	92,149	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staff changes and non-personnel reductions</b>				
Improved reimbursements from the federal government (HUD) for housing complaint investigations results in a partial position being transferred from the general fund to the special revenue fund. One clerical position is being transferred from Human Rights to Contract and Analysis Services' vacant clerical position resulting in a net reduction of 1.0 FTE. Finally, a regulatory position has been added to investigate local prevailing wage compliance.				
	Fees for businesses to file Affirmative Action plans		24,000	
	Staff Shifts	(106,751)		(1.43)
	Operation Reductions	(36,721)		
	Add regulatory position	81,524		1.00
	Subtotal:	(61,948)	24,000	(0.43)
<b><u>Adopted Changes</u></b>				
<b>No changes from Mayor's Proposed</b>				
		-	-	-
	Subtotal:	-	-	-
<b>Fund 1000 Budget Changes Total</b>		<u>30,202</u>	<u>24,000</u>	<u>(0.43)</u>



**2100: Special Revenue**

Budgets in this fund include housing complaint investigations, equal employment opportunity investigations, and the Minority Business Development and Retention program.

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		8,872	8,872	
Subtotal:		<u>8,872</u>	<u>8,872</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Housing Investigations</b>				
Improved HUD reimbursements for housing complaint investigations results in a partial position being transferred from the general fund.				
Staff Shift		36,753	36,753	0.43
Subtotal:		<u>36,753</u>	<u>36,753</u>	<u>0.43</u>
<b><u>Adopted Changes</u></b>				
<b>No changes from Mayor's Proposed</b>		-	-	-
Subtotal:		<u>-</u>	<u>-</u>	<u>-</u>
 <b>Fund 2100 Budget Changes Total</b>		 <u><u>45,625</u></u>	 <u><u>45,625</u></u>	 <u><u>0.43</u></u>

**6150: River Print**

River Print is an enterprise fund that is responsible for the procurement of all printing, mailing, and graphics for the City and County.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		30,655		-
	Subtotal:	30,655	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Reductions to match revised projections</b>				
Riverprint reduced non-personnel spending to align with anticipated revenues.				
	Operations Reductions	(126,813)		
	Overtime Reduction	(25,500)		
	Revised Revenue projection		(121,658)	
	Subtotal:	(152,313)	(121,658)	-
<b><u>Adopted Changes</u></b>				
	Riverprint-new office space customization and rental increase	60,700	60,700	-
	Subtotal:	60,700	60,700	-
<b>Fund 6150 Budget Changes Total</b>		(60,958)	(60,958)	-

**7100: Central Services Internal**

HREEO budgets in this fund include Contract and Analysis Services and the Vendor Outreach Program.

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		3,806	3,806	-
Subtotal:		3,806	3,806	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staff changes</b>				
A clerical position from the general fund (Human Rights) is being transferred to Contracts and Analysis Services, which will eliminate a vacant clerical position for no net change in staffing.				
Staff Shift		71,660	71,660	1.00
Staff Reduction		(53,297)	(53,297)	(1.00)
Subtotal:		18,363	18,363	-
<b><u>Adopted Changes</u></b>				
<b>No changes from Mayor's Proposed</b>		-	-	-
Subtotal:		-	-	-
<b>Fund 7100 Budget Changes Total</b>		22,169	22,169	-

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	1,196,309	1,305,683	1,611,955	1,642,157	30,202
2100	SPECIAL REVENUE	484,559	636,695	689,134	734,759	45,625
6150	RIVER PRINT	1,541,819	1,305,289	1,499,976	1,439,018	(60,958)
7100	CENTRAL SERVICES INTERNAL	940,957	1,015,505	1,282,226	1,304,395	22,169
<b>TOTAL SPENDING BY FUND</b>		<b>4,163,645</b>	<b>4,263,172</b>	<b>5,083,291</b>	<b>5,120,329</b>	<b>37,038</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	2,295,298	2,401,439	2,755,537	2,772,455	16,918
	SERVICES	1,217,613	1,149,123	1,406,234	1,467,154	60,920
	MATERIALS AND SUPPLIES	525,794	466,276	571,520	530,720	(40,800)
	CAPITAL OUTLAY	80,487				
	PROGRAM EXPENSE	42,794	244,461	350,000	350,000	
	TRANSFER OUT AND OTHER SPEND	1,659	1,873			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>4,163,645</b>	<b>4,263,172</b>	<b>5,083,291</b>	<b>5,120,329</b>	<b>37,038</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	126	1,710		24,000	24,000
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			40,476	35,000	(5,476)
	INTERGOVERNMENTAL REVENUE				67,043	67,043
	FEES SALES AND SERVICES	1,994,368	2,325,677	2,768,727	2,708,413	(60,314)
	TRANSFERS IN OTHER FINANCING	510,062	596,554	662,133	667,716	5,583
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>2,504,556</b>	<b>2,923,942</b>	<b>3,471,336</b>	<b>3,502,172</b>	<b>30,836</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 1000 GENERAL FUND  
Division: CONTRACT ANALYSIS RIVERPRINT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	192,417	228,010	244,933	251,170	6,237					
SERVICES	414,701	533,399	714,924	743,462	28,538					
MATERIALS AND SUPPLIES	393	119	3,100	3,100						
<b>TOTAL FOR DIVISION</b>	<b>607,511</b>	<b>761,529</b>	<b>962,957</b>	<b>997,733</b>	<b>34,775</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000135 VENDOR OUTREACH PROGR/	23									
1008030 PURCHASING SERVICES CI	404,544	530,801	701,912	730,450	28,538					
1008035 VENDOR OUTREACH PROGR/	202,944	230,728	261,045	267,283	6,237			2.40	2.40	
<b>TOTAL FOR DIVISION</b>	<b>607,511</b>	<b>761,529</b>	<b>962,957</b>	<b>997,733</b>	<b>34,775</b>			<b>2.40</b>	<b>2.40</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 1000 GENERAL FUND  
Division: HUMAN RIGHTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	561,020	516,986	604,051	599,478	(4,573)					
SERVICES	23,770	23,793	36,847	36,847						
MATERIALS AND SUPPLIES	4,009	3,375	8,100	8,100						
TRANSFER OUT AND OTHER SPEND										
<b>TOTAL FOR DIVISION</b>	<b>588,798</b>	<b>544,155</b>	<b>648,998</b>	<b>644,425</b>	<b>(4,573)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000152 HUMAN RIGHTS OFFICE	276	153								
1008050 HUMAN RIGHTS	588,522	544,002	648,998	644,425	(4,573)			6.95	6.52	(0.43)
<b>TOTAL FOR DIVISION</b>	<b>588,798</b>	<b>544,155</b>	<b>648,998</b>	<b>644,425</b>	<b>(4,573)</b>			<b>6.95</b>	<b>6.52</b>	<b>(0.43)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 2100 SPECIAL REVENUE  
Division: CONTRACT COMPLIANCE

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	199,365	306,348	290,180	294,228	4,049					
SERVICES	225,943	24,862	21,954	23,488	1,534					
PROGRAM EXPENSE	42,794	244,461	350,000	350,000						
<b>TOTAL FOR DIVISION</b>	<b>468,102</b>	<b>575,670</b>	<b>662,133</b>	<b>667,716</b>	<b>5,583</b>					
<b><u>Spending by Accounting Unit</u></b>										
1038550 PED MINORITY BUSINESS	468,102	575,670	662,133	667,716	5,583			3.25	3.25	
<b>TOTAL FOR DIVISION</b>	<b>468,102</b>	<b>575,670</b>	<b>662,133</b>	<b>667,716</b>	<b>5,583</b>			<b>3.25</b>	<b>3.25</b>	



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 2100 SPECIAL REVENUE  
Division: HUMAN RIGHTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	12,415	58,033	23,704	59,573	35,869					
SERVICES	4,042	2,992	3,297	7,470	4,173					
<b>TOTAL FOR DIVISION</b>	<b>16,456</b>	<b>61,025</b>	<b>27,001</b>	<b>67,043</b>	<b>40,042</b>					
<b><u>Spending by Accounting Unit</u></b>										
1038500 EQUAL EMPLOYMENT OPPOR	16,456	61,025	27,001	67,043	40,042			0.30	0.73	0.43
<b>TOTAL FOR DIVISION</b>	<b>16,456</b>	<b>61,025</b>	<b>27,001</b>	<b>67,043</b>	<b>40,042</b>			<b>0.30</b>	<b>0.73</b>	<b>0.43</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 6150 RIVER PRINT  
Division: CONTRACT ANALYSIS RIVERPRINT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	506,116	438,050	485,039	467,063	(17,976)					
SERVICES	448,644	418,894	479,787	492,005	12,218					
MATERIALS AND SUPPLIES	506,572	448,344	535,150	479,950	(55,200)					
CAPITAL OUTLAY	80,487									
TRANSFER OUT AND OTHER SPEND										
<b>TOTAL FOR DIVISION</b>	<b>1,541,819</b>	<b>1,305,289</b>	<b>1,499,976</b>	<b>1,439,018</b>	<b>(60,958)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1016002 ST PAUL/RAMSEY COUNTY	1,239,363	1,022,877	1,183,315	1,131,887	(51,428)			5.05	5.05	
1016003 PAPER SALES & DELIVERY	302,456	282,411	316,661	307,131	(9,530)			0.95	0.95	
<b>TOTAL FOR DIVISION</b>	<b>1,541,819</b>	<b>1,305,289</b>	<b>1,499,976</b>	<b>1,439,018</b>	<b>(60,958)</b>			<b>6.00</b>	<b>6.00</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: CONTRACT ANALYSIS RIVERPRINT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	783,514	809,545	1,049,960	1,049,785	(176)					
SERVICES	96,793	129,425	135,592	150,472	14,880					
MATERIALS AND SUPPLIES	14,606	14,126	22,970	22,970						
TRANSFER OUT AND OTHER SPEND	1,659	1,873								
<b>TOTAL FOR DIVISION</b>	<b>896,572</b>	<b>954,969</b>	<b>1,208,523</b>	<b>1,223,227</b>	<b>14,704</b>					
<b><u>Spending by Accounting Unit</u></b>										
1011250 CONTRACT & ANALYSIS SE	877,045	930,475	1,208,523	1,223,227	14,704			12.90	12.90	
1011255 ST PAUL/RAMSEY CO SURP	274									
1011259 DISPARITY STUDY	19,254	24,494								
<b>TOTAL FOR DIVISION</b>	<b>896,572</b>	<b>954,969</b>	<b>1,208,523</b>	<b>1,223,227</b>	<b>14,704</b>			<b>12.90</b>	<b>12.90</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: CONTRACT COMPLIANCE

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	40,452	44,468	57,670	51,158	(6,512)					
SERVICES	3,719	15,757	13,833	13,410	(424)					
MATERIALS AND SUPPLIES	214	311	2,200	16,600	14,400					
<b>TOTAL FOR DIVISION</b>	<b>44,385</b>	<b>60,536</b>	<b>73,703</b>	<b>81,168</b>	<b>7,465</b>					
<b><u>Spending by Accounting Unit</u></b>										
1011254 VOP-INTERGOVERNMENTAL	44,385	60,536	73,703	81,168	7,465			0.70	0.70	
<b>TOTAL FOR DIVISION</b>	<b>44,385</b>	<b>60,536</b>	<b>73,703</b>	<b>81,168</b>	<b>7,465</b>			<b>0.70</b>	<b>0.70</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43120-0	REGULATORY FEES HISTORY				24,000	24,000
43510-0	COPIES		210			
44115-0	INSTITUTIONAL NETWORK USER FEE	126				
49600-0	OUTSIDE CONTRIBUTION DONATIONS		1,500			
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>126</b>	<b>1,710</b>		<b>24,000</b>	<b>24,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42130-0	DEPT OF JUSTICE				46,611	46,611
42220-0	HUD MN HOUSING FINANCE AGENCY				20,432	20,432
44845-0	MISCELLANEOUS SERVICES			27,001		(27,001)
49140-0	TRANSFER FR SPECIAL REVENUE FU			662,133	667,716	5,583
49170-0	TRANSFER FR ENTERPRISE FUND	280,779	257,961			
49180-0	TRANSFER FR INTERNAL SERVICE F	211,780	304,348			
49970-0	OTHER MISC REVENUE	4,301	33,300			
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>496,860</b>	<b>595,609</b>	<b>689,134</b>	<b>734,759</b>	<b>45,625</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
 Company: 6150 RIVER PRINT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43690-0	PAPER SALES DELIVERY CITY	110,019	89,476	115,000	113,300	(1,700)
43695-0	PAPER SALE DELIVERY COUNTY	130,902	123,356	140,000	152,440	12,440
43700-0	PRINTING CITY	373,412	297,915	421,000	309,000	(112,000)
43705-0	GRAPHICS	21,830	21,149	25,000	25,750	750
43710-0	PRINTING OUTSIDE AGENCY	184,284	208,274	213,000	224,304	11,304
43715-0	PRINTING COUNTY	428,605	483,280	475,500	512,274	36,774
43720-0	MAILING SERVICES	65,133	62,291	70,000	66,950	(3,050)
43860-0	PURCHASING SALES		10			
49580-0	SALE OF CAPITAL ASSETS HISTORY	12,501				
49870-0	REFUNDS OVERPAYMENTS	108	945			
91080-0	USE OF NET ASSETS			40,476	35,000	(5,476)
<b>TOTAL FOR 6150 RIVER PRINT</b>		<b>1,326,794</b>	<b>1,286,696</b>	<b>1,499,976</b>	<b>1,439,018</b>	<b>(60,958)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
 Company: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43150-0	PURCHASING FEES			3,200	3,200	
43860-0	PURCHASING SALES	3,720	5,489			
44745-0	ADMINISTRATION FEE			42,000	42,000	
44775-0	CONTRACTING SERVICES	676,463	1,034,437	1,237,026	1,259,195	22,169
49580-0	SALE OF CAPITAL ASSETS HISTORY	577				
49870-0	REFUNDS OVERPAYMENTS	16				
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>680,776</b>	<b>1,039,926</b>	<b>1,282,226</b>	<b>1,304,395</b>	<b>22,169</b>
<b>GRAND TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP</b>		<b>2,504,556</b>	<b>2,923,942</b>	<b>3,471,336</b>	<b>3,502,172</b>	<b>30,836</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000152	HUMAN RIGHTS OFFICE	41				
1008050	HUMAN RIGHTS	85	1,710		24,000	24,000
<b>TOTAL FOR DEPARTMENT</b>		<b>126</b>	<b>1,710</b>		<b>24,000</b>	<b>24,000</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	210	342	24,000	24,000	
	TRANSFERS IN OTHER FINANCING	1,500				
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,710</b>	<b>342</b>	<b>24,000</b>	<b>24,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1038500	EQUAL EMPLOYMENT OPPORTUNITY	16,716	33,300	27,001	67,043	40,042
1038550	PED MINORITY BUSINESS DEVEL	480,144	562,309	662,133	667,716	5,583
<b>TOTAL FOR DEPARTMENT</b>		<b>496,860</b>	<b>595,609</b>	<b>689,134</b>	<b>734,759</b>	<b>45,625</b>
<b><u>Financing by Major Account</u></b>						
INTERGOVERNMENTAL REVENUE				67,043	67,043	
FEES SALES AND SERVICES						
TRANSFERS IN OTHER FINANCING		595,609	445,267	667,716	667,716	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>595,609</b>	<b>445,267</b>	<b>734,759</b>	<b>734,759</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 6150 RIVER PRINT

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1016002	ST PAUL/RAMSEY COUNTY PRINT CE	1,038,040	1,041,072	1,174,976	1,131,887	(43,089)
1016003	PAPER SALES & DELIVERY	288,754	245,624	325,000	307,131	(17,869)
<b>TOTAL FOR DEPARTMENT</b>		<b>1,326,794</b>	<b>1,286,696</b>	<b>1,499,976</b>	<b>1,439,018</b>	<b>(60,958)</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				35,000	35,000	
FEES SALES AND SERVICES		1,285,751	1,390,035	1,404,018	1,404,018	
TRANSFERS IN OTHER FINANCING		945	2,144			
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,286,696</b>	<b>1,392,178</b>	<b>1,439,018</b>	<b>1,439,018</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: 7100 CENTRAL SERVICES INTERNAL

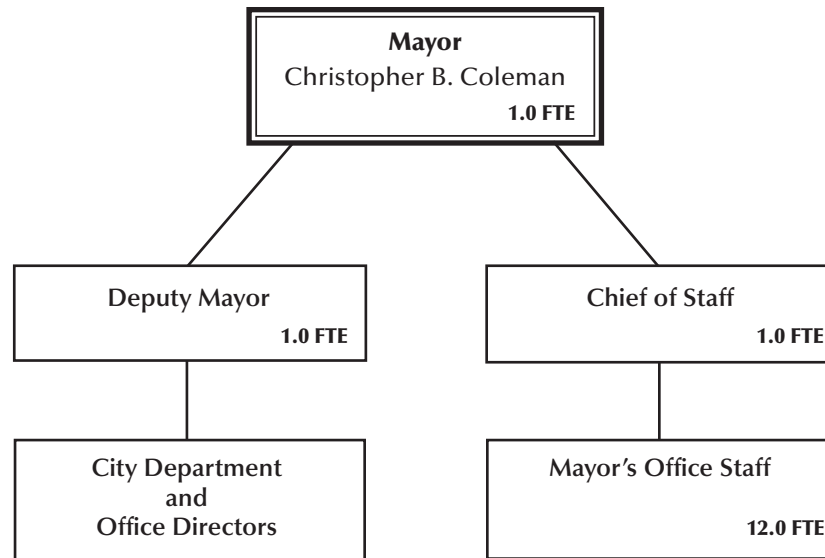
Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1011250	CONTRACT & ANALYSIS SERVICES	647,776	993,293	1,208,523	1,223,227	14,704
1011254	VOP-INTERGOVERNMENTAL INITIATI	33,000	45,000	73,703	81,168	7,465
1011255	ST PAUL/RAMSEY CO SURPLUS DISP		1,632			
<b>TOTAL FOR DEPARTMENT</b>		<b>680,776</b>	<b>1,039,926</b>	<b>1,282,226</b>	<b>1,304,395</b>	<b>22,169</b>
<b><u>Financing by Major Account</u></b>						
FEES SALES AND SERVICES		1,039,926	1,184,222	1,304,395	1,304,395	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,039,926</b>	<b>1,184,222</b>	<b>1,304,395</b>	<b>1,304,395</b>	



# Mayor's Office

*To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul 's residents, businesses and visitors*



**(Total 15.0 FTE)**

7/22/11

## 2012 Adopted Budget

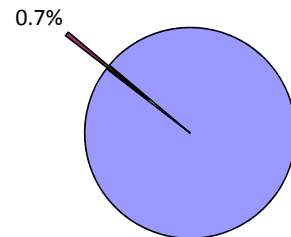
### Mayor's Office

#### Department Description:

The mission of the Mayor's Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

#### Mayor's Office Portion of General Fund Spending



#### Department Facts

- Total General Fund Budget: \$1,433,104
- Total Special Fund Budget: \$844,062
- Total FTEs: 15.00
- Minnesota's Capital City has a population of approximately 285,068.
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2<sup>nd</sup> out of 122 major league sports teams
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

#### Department Goals

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on a strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

#### Recent Accomplishments

- Completed the Promise Neighborhood planning year and secured over \$1M in private funds to implement the first year of the Saint Paul Promise Neighborhood.
- Continued building momentum and vitality in Lowertown and downtown through new restaurants, businesses and music festivals.
- Secured a full-funding agreement from the federal government for the Central Corridor Light Rail Transit (CCLRT) Line to reimburse half of the \$957 million cost of building the 11-mile line connecting Saint Paul and Minneapolis.
- Selected by ArtPlace, a private-public collaboration, to receive a \$750,000 grant to integrate the arts and artists into the Central Corridor project. The grant goes to a partnership between the City of Saint Paul, Twin Cities Local Initiatives Support Corporation and Springboard for the Arts.
- Oversaw completion of the first third of CCLRT construction, which will spur economic development along University Ave. and connect residents to work, school and businesses.
- Implemented the beginning stages of developing the Penfield, a catalytic housing development along the Central Corridor that will add 250 market-rate apartments and a much needed full-service grocery store to downtown Saint Paul.
- Unveiled the master plan to redevelop 17 miles of Mississippi riverfront to improve tourism, create recreational spaces, and identify economic development opportunities.



**2012 Adopted Budget**

**Mayor's Office**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	1,295,488	1,433,869	1,433,104	1,433,104	(765)	-0.05%	13.00
2100: Special Revenue	-	20,000	20,000	20,000	-	0.00%	-
2400: City Grants	636,259	2,022,669	454,575	824,062	(1,198,607)	-59.26%	2.00
<b>Financing</b>							
1000: General Fund	105,434	105,422	105,422	105,422	-	0.00%	
2100: Special Revenue	-	20,000	20,000	20,000	-	0.00%	
2400: City Grants	670,811	2,022,669	454,575	824,062	(1,198,607)	-59.26%	

**Budget Changes Summary**

After taking into account current service level adjustments such as inflation and health care cost increases, the Mayor's Office will realize savings in 2012 relative to the 2011 Adopted budget by reducing a senior level vacant position to an entry level position. Non-salary spending will also be reduced relative to 2011.

In the grants fund, current service level adjustments are made to continue the VISTA and College Access education programs at their current levels. Technical clean up will realign grant budgets for 2012. Previously awarded energy and education grants will be completed by the end of 2011, and are removed from the Mayor's Office 2012 grants budget, and grants with remaining funding at the end of fiscal year 2011 are rolled forward so the programs can continue in 2012.

**1000: General Fund**

**Mayor's Office**

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	73,737	-	-
Subtotal:	<u>73,737</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Budget Reductions</b>			
The Mayor's Office will reduce a senior level vacant position to an entry level position. Non-salary spending on materials and supplies will also be reduced.			
Staff adjustments	(29,050)	-	-
Overhead	(45,452)	-	-
Subtotal:	<u>(74,502)</u>	<u>-</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>No Changes from Mayor's Proposed Budget</b>	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>1000 Budget Changes Total</b>	<u><u>(765)</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**2100: Special Revenue**

**Mayor's Office**

The Special Revenue fund is for budgeting special initiatives in the Mayor's Office.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2011 Adopted Budget</b>	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>2100 Budget Changes Total</b>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**2400: City Grants**

Mayor's Office

Includes grants for energy and educations initiatives lead by Mayor's Office staff.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
VISTA Program	6,000	6,000	(0.13)
Subtotal:	6,000	6,000	(0.13)
<b><u>Mayor's Proposed Changes</u></b>			
<b>CCLRT Solar Thermal Grant</b>			
In 2011, the City of Saint Paul was awarded a Solar Cities grant for municipal facilities along the Energy Innovation Corridor. The grant funded solar thermal projects in municipal buildings along the route of the Central Corridor Light Rail Transit (CCLRT) line in Saint Paul. The full grant award was recognized in the 2011 Adopted Budget, and so the one time spending and financing amounts of \$1.5M are removed from the 2012 budget.			
2011 CCLRT Solar Thermal Grant			
	(1,500,000)	(1,500,000)	-
Subtotal:	(1,500,000)	(1,500,000)	-
<b>Adjustment to Education Grants</b>			
In 2012, the Second Shift and Workforce Development grants will end. Other minor staffing allocation adjustments were made to the College Access program relative to the 2011 Adopted Budget.			
Staff Adjustments	(36,964)		(0.87)
Overhead	(37,131)		
Estimated grant financing		(74,095)	
Subtotal:	(74,095)	(74,095)	(0.87)
<b><u>Adopted Changes</u></b>			
<b>Rolling forward unspent grant dollars into fiscal year 2012</b>			
Three multi year grants administered through the Mayor's Office will have remaining balances at the end of fiscal year 2011. The changes below roll forward these balances and make funds available to continue project expenditures in 2012.			
Solar America Cities Grant	12,488	12,488	
CCLRT Solar Grant	307,000	307,000	
Sun Ray Charging Station	50,000	50,000	
Subtotal:	369,488	369,488	-
<b>2400 Budget Changes Total</b>	<b>(1,198,607)</b>	<b>(1,198,607)</b>	<b>(1.00)</b>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: MAYORS OFFICE

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	1,296,391	1,295,488	1,433,869	1,433,104	(765)
2100	SPECIAL REVENUE			20,000	20,000	
2400	CITY GRANTS	2,280,820	636,259	2,022,669	824,062	(1,198,607)
<b>TOTAL SPENDING BY FUND</b>		<b>3,577,211</b>	<b>1,931,747</b>	<b>3,476,538</b>	<b>2,277,166</b>	<b>(1,199,372)</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	1,678,159	1,660,094	1,744,354	1,779,373	35,019
	SERVICES	158,008	193,930	234,284	111,200	(123,084)
	MATERIALS AND SUPPLIES	14,805	26,690	61,993	29,593	(32,400)
	CAPITAL OUTLAY				50,000	50,000
	PROGRAM EXPENSE	1,725,834	51,034	1,435,407	307,000	(1,128,407)
	TRANSFER OUT AND OTHER SPEND	404		500		(500)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>3,577,211</b>	<b>1,931,747</b>	<b>3,476,538</b>	<b>2,277,166</b>	<b>(1,199,373)</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	102,497	105,434	105,422	105,422	
	SPECIAL FUND REVENUES					
	INTERGOVERNMENTAL REVENUE	2,091,523	389,632	1,755,110	624,598	(1,130,512)
	INTEREST EARNINGS	(2,462)	1,947			
	TRANSFERS IN OTHER FINANCING	161,201	279,232	287,559	219,464	(68,095)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>2,352,758</b>	<b>776,245</b>	<b>2,148,091</b>	<b>949,484</b>	<b>(1,198,607)</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: MAYORS OFFICE  
Fund: 1000 GENERAL FUND  
Division: MAYORS ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,261,557	1,231,637	1,297,046	1,352,007	54,961					
SERVICES	23,501	45,207	101,808	57,974	(43,834)					
MATERIALS AND SUPPLIES	11,058	18,644	34,515	23,123	(11,392)					
TRANSFER OUT AND OTHER SPEND	275		500		(500)					
<b>TOTAL FOR DIVISION</b>	<b>1,296,391</b>	<b>1,295,488</b>	<b>1,433,869</b>	<b>1,433,104</b>	<b>(765)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000100 MAYORS OFFICE	1,296,391	1,295,488	1,433,869	1,433,104	(765)			13.00	13.00	
<b>TOTAL FOR DIVISION</b>	<b>1,296,391</b>	<b>1,295,488</b>	<b>1,433,869</b>	<b>1,433,104</b>	<b>(765)</b>			<b>13.00</b>	<b>13.00</b>	

**CITY OF SAINT PAUL  
 Spending Plan Summary**

Department: MAYORS OFFICE  
 Fund: 2100 SPECIAL REVENUE  
 Division: MAYORS ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES			14,500	14,500						
MATERIALS AND SUPPLIES			5,500	5,500						
<b>TOTAL FOR DIVISION</b>			<b>20,000</b>	<b>20,000</b>						
<b><u>Spending by Accounting Unit</u></b>										
1030113 MAYORS SPECIAL EVENTS			20,000	20,000						
<b>TOTAL FOR DIVISION</b>			<b>20,000</b>	<b>20,000</b>						

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: MAYORS OFFICE  
Fund: 2400 CITY GRANTS  
Division: MAYORS ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	416,602	428,457	447,308	427,366	(19,942)					
SERVICES	134,507	148,723	117,976	38,726	(79,250)					
MATERIALS AND SUPPLIES	3,747	8,046	21,978	970	(21,008)					
CAPITAL OUTLAY				50,000	50,000					
PROGRAM EXPENSE	1,725,834	51,034	1,435,407	307,000	(1,128,407)					
TRANSFER OUT AND OTHER SPEND	130									
<b>TOTAL FOR DIVISION</b>	<b>2,280,820</b>	<b>636,259</b>	<b>2,022,669</b>	<b>824,062</b>	<b>(1,198,607)</b>					
<b>Spending by Accounting Unit</b>										
1030107 SOLAR CITIES GRANT	76,654	53,319		12,488	12,488					
1030114 AMERICORPS VISTA	296,781	311,643	339,806	345,806	6,000			1.25	1.12	(0.13)
1030118 EDUCATION INITIATIVE	135,016	220,264	182,863	108,768	(74,095)			1.75	0.88	(0.87)
1030119 PRE-K ALLOWANCE PROJEC	1,772,370									
1030121 CHARGING STATIONS				50,000	50,000					
1032507 EQUAL OPPORTUNITY IN E		51,034								
1032511 CENTRAL CORRIDOR SOLAR			1,500,000	307,000	(1,193,000)					
<b>TOTAL FOR DIVISION</b>	<b>2,280,820</b>	<b>636,259</b>	<b>2,022,669</b>	<b>824,062</b>	<b>(1,198,607)</b>			<b>3.00</b>	<b>2.00</b>	<b>(1.00)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: MAYORS OFFICE  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
44845-0	MISCELLANEOUS SERVICES	990	12			
49140-0	TRANSFER FR SPECIAL REVENUE FU	33,165		30,422	30,422	
49170-0	TRANSFER FR ENTERPRISE FUND			75,000	75,000	
49180-0	TRANSFER FR INTERNAL SERVICE F	68,342	105,422			
49600-0	OUTSIDE CONTRIBUTION DONATIONS					
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>102,497</b>	<b>105,434</b>	<b>105,422</b>	<b>105,422</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: MAYORS OFFICE  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
49600-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>				<b>20,000</b>	<b>20,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: MAYORS OFFICE  
 Company: 2400 CITY GRANTS

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42100-0	DEPT OF COMMERCE				50,000	50,000
42180-0	DEPT OF ENERGY	40,799	53,319	1,500,000	319,488	(1,180,512)
42190-0	DEPT OF EDUCATION	1,786,061	70,172			
42200-0	CORP FOR NATL AND COMM SVC	264,663	266,141	255,110	255,110	
47100-0	INTEREST ON INVESTMENTS		1,552			
47110-0	INCR (DECR) IN FV INVESTMENTS	(2,462)	396			
49310-0	INTRA FUND TRANSFER	130				
49600-0	OUTSIDE CONTRIBUTION DONATIONS		46,732		90,696	90,696
49680-0	PRIVATE GRANTS	161,071	232,500	267,559	108,768	(158,791)
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>2,250,261</b>	<b>670,811</b>	<b>2,022,669</b>	<b>824,062</b>	<b>(1,198,607)</b>
<b>GRAND TOTAL FOR MAYORS OFFICE</b>		<b>2,352,758</b>	<b>776,245</b>	<b>2,148,091</b>	<b>949,484</b>	<b>(1,198,607)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: MAYORS OFFICE  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000100	MAYORS OFFICE	102,497	105,434	105,422	105,422	
	<b>TOTAL FOR DEPARTMENT</b>	<b>102,497</b>	<b>105,434</b>	<b>105,422</b>	<b>105,422</b>	
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	12				
	TRANSFERS IN OTHER FINANCING	105,422	105,422	105,422	105,422	
	<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>105,434</b>	<b>105,422</b>	<b>105,422</b>	<b>105,422</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: MAYORS OFFICE  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>					
1030113 MAYORS SPECIAL EVENTS			20,000	20,000	
<b>TOTAL FOR DEPARTMENT</b>			<b>20,000</b>	<b>20,000</b>	
<b><u>Financing by Major Account</u></b>					
TRANSFERS IN OTHER FINANCING			20,000	20,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>			<b>20,000</b>	<b>20,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: MAYORS OFFICE  
Fund: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1030107	SOLAR CITIES GRANT	40,799	53,319		12,488	12,488
1030114	AMERICORPS VISTA	314,663	299,873	339,806	345,806	6,000
1030118	EDUCATION INITIATIVE	132,466	208,172	182,863	108,768	(74,095)
1030119	PRE-K ALLOWANCE PROJECT	1,762,333				
1030121	CHARGING STATIONS				50,000	50,000
1030301	LIVING CITIES GRANT		12,500			
1032507	EQUAL OPPORTUNITY IN ENERGY		76,947			
1032509	FAMILY HOUSING FUND		20,000			
1032511	CENTRAL CORRIDOR SOLAR THERMAL			1,500,000	307,000	(1,193,000)
<b>TOTAL FOR DEPARTMENT</b>		<b>2,250,261</b>	<b>670,811</b>	<b>2,022,669</b>	<b>824,062</b>	<b>(1,198,607)</b>
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE	389,632	1,459,015	624,598	624,598	
	INTEREST EARNINGS	1,947	279			
	TRANSFERS IN OTHER FINANCING	279,232	396,042	199,464	199,464	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>670,811</b>	<b>1,855,337</b>	<b>824,062</b>	<b>824,062</b>	





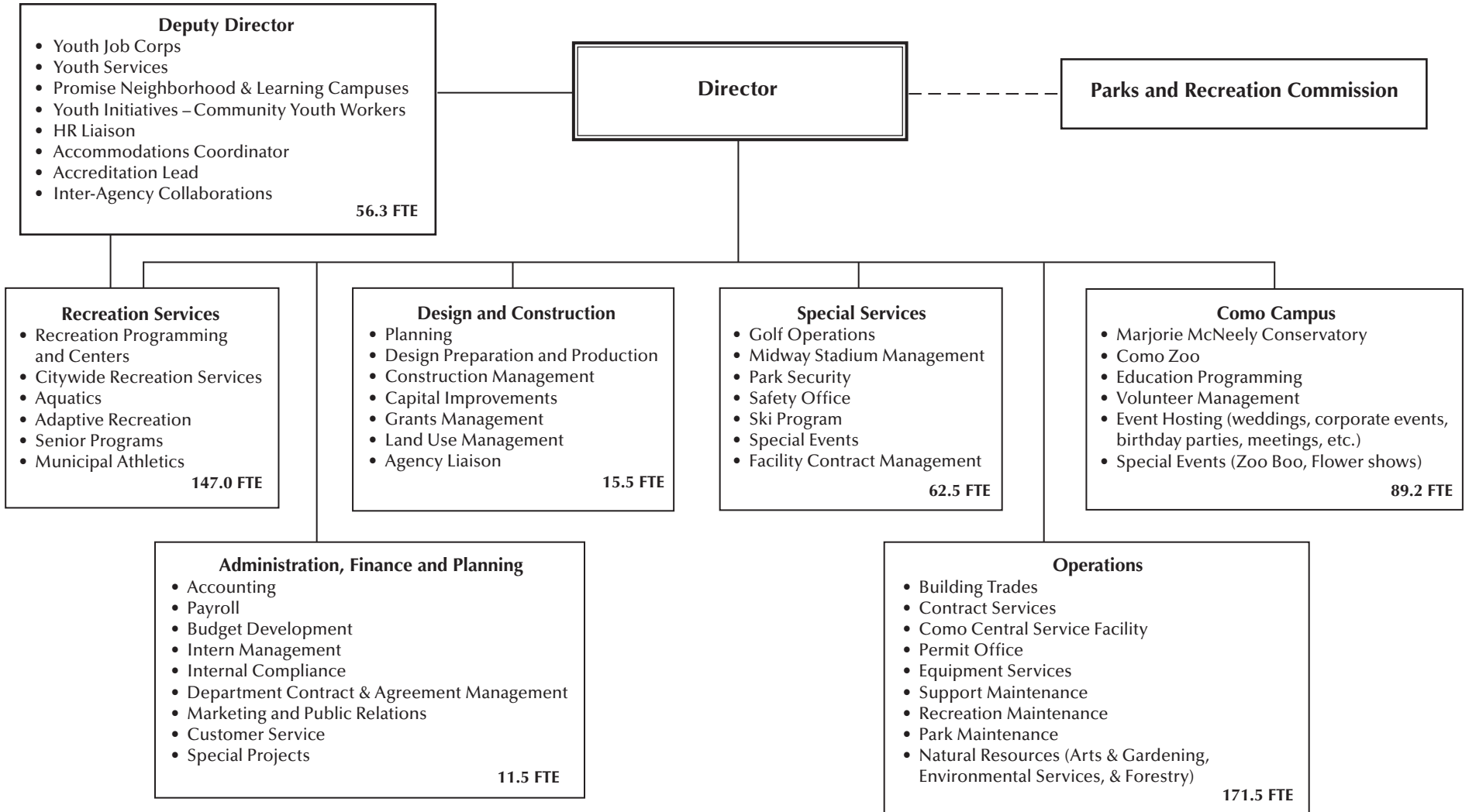
# Parks and Recreation

## Mission Statement

*To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.*

## Vision Statement

*Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: Responding creatively to change · Innovating with every decision, and · Connecting the entire city*



**(Total 553.4 FTE)**

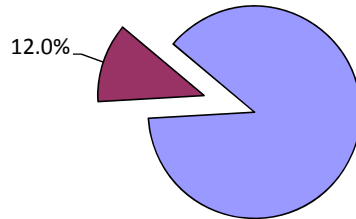
8/03/11

**2012 Adopted Budget  
Parks and Recreation**

**Department Description:**

The Department of Parks and Recreation is committed to helping make Saint Paul the most livable city in America by facilitating the creation of active lifestyles, vibrant places and a vital environment. To help achieve this commitment, Parks and Recreation will respond creatively to change, innovate with every decision and connect the entire city. Saint Paul Parks and Recreation is a nationally accredited and gold medal award winning department that features more than 170 parks and open spaces, an Association of Zoos and Aquariums (AZA) accredited zoo (Como Zoo), a world class botanical garden at Marjorie McNeely Conservatory, 25 city-operated recreation centers, 4 golf courses, more than 100 miles of trails, indoor and outdoor aquatic facilities, a public beach, sports facilities and a wide range of environmental and forestry services that help shape Saint Paul's beautiful landscape.

**Parks and Recreation's Portion of General Fund Spending**



**Department Goals**

- Make Saint Paul a Beautiful City
- Prepare Young People for Careers and Post-Secondary Options
- Create Active Lifestyle Opportunities for Saint Paul Residents

**Department Facts**

- Total General Fund Budget: \$25,667,627
- Total Special Fund Budget: \$29,907,035
- Total FTEs: 553.43
- Nationally accredited Parks & Recreation agency and AZA accredited Zoo
- Hosted more than 300,000 visitors at the indoor & outdoor aquatic facilities & beach
- Partner with more than 115 different non-city agencies
- Issued more than 2,000 picnic and park use permits
- Offered more than 3,500 recreation classes
- Volunteers contributed more than 100,000 hours

**Recent Accomplishments**

- Awarded Minnesota Parks and Recreation Association's Awards of Excellence for the Polar Bear Odyssey Exhibit and the environmental education program "Hike It"
- Completed two of the largest planning projects in the history of the Department - the Parks and Recreation System Plan and the Great River Passage Plan
- Unveiled the \$2 million renovation and upgrades to the Highland Park Aquatic Center
- Celebrated the grand opening of the second teen center in the City - the North End Teen Center
- Partnered with the MDA to continue the fight against the Emerald Ash Borer Infestation through the use of biocontrol agents (stingless wasps)
  - Worked with the Saint Paul Public School District to swap facilities to meet service needs at Franklin Elementary and the Eastside Community Center
- Hosted more than 3 million visitors at Recreation Centers for events, programs and drop-in use
  - Participated in the launch of "Sprockets" the out of school time initiative that works with partners from across the City to ensure youth are aware of all the educational opportunities throughout the City

**2012 Adopted Budget**

**Parks and Recreation**

**Fiscal Summary**

	<b>2010 Actual</b>	<b>2011 Adopted</b>	<b>2012 Proposed</b>	<b>2012 Adopted</b>	<b>Change from 2011 Adopted</b>	<b>% Change from 2011 Adopted</b>	<b>2012 Adopted FTE</b>
<b>Spending</b>							
1000: General Fund	24,446,463	26,741,030	25,667,627	25,667,627	(1,073,403)	-4.2%	267.26
2100: Special Revenue	8,886,310	9,260,192	9,539,744	9,697,057	436,865	4.6%	84.72
2200: Assessment	81,526	200,000	200,000	200,000	-	0.0%	-
2250: Right-of-Way Maintenance	3,366,140	3,430,142	4,289,029	4,289,029	858,887	20.0%	41.20
2400: City Grants	3,378,292	4,108,619	3,837,740	4,050,688	(57,931)	-1.5%	68.28
5100: Permanent Funds	182	2,000	2,000	2,000	-	0.0%	-
6250: Parks Special	5,154,199	6,066,458	6,037,241	6,087,241	20,783	0.3%	52.17
7150: Equipment Services Internal	3,475,929	3,628,645	3,719,432	3,719,432	90,787	2.4%	24.30
7200: Services and Supplies Internal	1,528,135	1,811,256	1,861,588	1,861,588	50,332	2.7%	15.50
<b>Financing</b>							
1000: General Fund	2,912,943	2,838,997	3,063,697	3,063,697	224,700	7.3%	
2100: Special Revenue	8,885,950	9,260,192	9,539,744	9,697,057	436,865	4.6%	
2200: Assessment	57,568	200,000	200,000	200,000	-	0.0%	
2250: Right-of-Way Maintenance	3,223,795	3,430,142	4,289,029	4,289,029	858,887	20.0%	
2400: City Grants	3,530,189	4,108,619	3,837,740	4,050,688	(57,931)	-1.5%	
5100: Permanent Funds	2,200	2,000	2,000	2,000	-	0.0%	
6250: Parks Special	5,191,410	6,066,458	6,037,241	6,087,241	20,783	0.3%	
7150: Equipment Services Internal	2,904,578	3,628,645	3,719,432	3,719,432	90,787	2.4%	
7200: Services and Supplies Internal	1,636,954	1,811,256	1,861,588	1,861,588	50,332	2.7%	

## Budget Changes Summary

The 2012 general fund budget for Parks and Recreation includes spending reductions of \$1,073,403 (or 4%), and 20.3 general fund FTEs will either be eliminated or moved to special fund budgets. The general fund budget reductions will mostly impact recreation services, and recreation center and grounds maintenance. In order to continue providing crucial services, some Parks maintenance functions will move from the general fund to the right-of-way maintenance fund. Right-of-way rates will increase 7% overall to cover these program adjustments and other cost drivers in Parks and Public Works. Grant fund adjustments reflect anticipated changes in state and federal grant revenue Parks will receive in 2012.

### 1000: General Fund

### Parks and Recreation

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	594,935	(91,000)	(0.22)
Subtotal:	594,935	(91,000)	(0.22)
<b><u>Mayor's Proposed Changes</u></b>			
<b>Increased Funding for Aquatics Facility Operations</b>			
Recent renovations to the Highland Pool and the planned opening of the new Como Pool will increase demand on the City's aquatics facilities. The 2012 budget includes sufficient funding to meet this additional demand.			
Additional staff hours	342,881		
Aquatics materials and services	89,922		
Increased pool fee revenue associated with more demand for services		276,700	
Subtotal:	432,803	276,700	-
<b>Recreation Services Staffing Reductions</b>			
Staffing reductions and other non-personnel cuts in Recreation Services will impact recreation center facility management including lease negotiations, maintenance staff supervision, and safety checks. Youth services, services to seniors, and adaptive recreation will also be negatively impacted.			
Staff reductions	(230,496)		(3.00)
Associated overhead reduction	(25,336)		
Subtotal:	(255,832)	-	(3.00)

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b>Reduce Programming at Arlington Recreation Center</b>			
Parks will scale back programming at the Arlington recreation center in anticipation of the opening of the Payne-Maryland joint Parks-Library facility.			
Miscellaneous services and materials cuts	(70,000)		
Subtotal:	(70,000)	-	-
<b>Reduce Funding for Citywide Mobile Recreation</b>			
Citywide mobile recreation will be cut back to historic spending levels, which will limit the potential of this program. The citywide mobile cut may also limit some of the summer resources for this program and support for citywide programs such as Rec Check.			
Staff and associated overhead reductions	(50,000)		(1.30)
Subtotal:	(50,000)	-	(1.30)
<b>Reorganize Parks Operations Support</b>			
This change will impact services in Parks ground maintenance, including pesticide applications in downtown Parks, city park tree trimming, the over-seeding program, asphalt patching, tree trust projects, and amenity replacements such as benches, grills and picnic tables. The reorganization of cleaning services to recreation centers will result in centers being cleaned 2-3 days a week down from 4-5 days/week currently. Additional staffing reductions will impact operations project management capabilities.			
Staff reductions	(358,059)		(6.00)
Vehicle rental	(100,658)		
Services and materials	(87,915)		
Subtotal:	(546,632)	-	(6.00)
<b>Support Services Reductions</b>			
Reductions in Support Services will eliminate the research function and leave a safety position vacant. Loss of the research function will negatively impact grant management, and coordination of agreements with the school district and other partner agencies. The elimination of the safety position affects safety checks at Parks and Recreation sites, timely OSHA compliance and injury reports processing.			
Staffing reductions	(101,441)		(1.20)
Services and materials	(6,904)		
Loss of revenue for GIS services		(11,000)	
Subtotal:	(108,345)	(11,000)	(1.20)

Change from 2011 Adopted

Spending                      Financing                      FTE

**Adjust Utility Budgets to Match Historic Spending**

Parks will adjust utility budgets to line up with the past two years of actual spending. This is possible due to continued refinement of utility budgets following overbilling and a subsequent refund from Xcel Energy.

Utility reductions

(443,443)

Subtotal:

(443,443)

-

-

**Median and Trail Maintenance and Hanging Basket Program**

Several medians and trails that are maintained by Parks are located in the public right-of-way. Parks will move the costs of this maintenance to the Right-of-Way Maintenance fund to be funded through property assessments. The hanging basket program will also be funded out of the right-of-way fund.

Move portion of trail and median maintenance to ROW fund

(314,345)

(4.90)

Move Parks right-of-way trash collection to ROW fund

(242,318)

(3.00)

Move funding for hanging baskets program to ROW fund

(70,226)

(0.70)

Subtotal:

(626,889)

-

(8.60)

**Increase rates for some Parks and Recreation programs to market rates**

Parks will increase fees for permits, rec center rentals, activities and facility admissions to bring them more in line with similar fees in other metro area communities. Fee increases include non-resident fees, and a non-refundable administrative fee on park permits.

Increased fee revenue from new rates

50,000

Subtotal:

50,000

-

-

**Adopted Changes**

**No Changes from Mayor's Proposed Budget**

-

-

-

Subtotal:

-

-

-

**Fund 1000 Budget Changes Total**

(1,073,403)

224,700

(20.32)

**2100: Special Revenue****Parks and Recreation**

The Parks Special Revenue fund includes operating costs for Como Zoo and Conservatory, fee supported recreation programs, and Midway Stadium.

		<b>Change from 2011 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>		279,552	279,552	0.12
	Subtotal:	279,552	279,552	0.12
<b><u>Mayor's Proposed Changes</u></b>				
<b>No changes</b>		-	-	-
	Subtotal:	-	-	-
<b><u>Adopted Changes</u></b>				
<b>Technical adjustment to grant budgets based on updated projections</b>				
Grants administered by Parks will have remaining balances at the end of fiscal year 2011. The changes below roll forward these balances and make funds available to continue project expenditures in 2012.				
	Como Campus - MN Lottery	142,313	142,313	
	Glacier Wilderness Program	15,000	15,000	
	Subtotal:	157,313	157,313	-
<b>Fund 2100 Budget Changes Total</b>		<b>436,865</b>	<b>436,865</b>	<b>0.12</b>

**2200: Assessment****Parks and Recreation**

The Assessment fund includes budget authority to remove diseased trees from private properties. Costs are assessed to property owners.

		<b>Change from 2011 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b>No Changes from 2011 Adopted Budget</b>		-	-	-
	Subtotal:	-	-	-
<b>Fund 2200 Budget Changes Total</b>		<b>-</b>	<b>-</b>	<b>-</b>

**2250: Right-of-Way Maintenance****Parks and Recreation**

Costs associated with maintaining the public right-of-way, including street tree trimming, and median and trail maintenance are budgeted in the Right-of-Way Maintenance fund.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	231,998	68,362	(0.40)
Subtotal:	<u>231,998</u>	<u>68,362</u>	<u>(0.40)</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Median and Trail Maintenance and Hanging Basket Program</b>			
Several medians and trails that are maintained by Parks are located in the public right-of-way. Parks will move the costs of this maintenance from the general fund to the Right-of-Way Maintenance fund to be funded through property assessments. The hanging basket program will also be funded out of the right-of-way fund.			
Move portion of trail and median maintenance	314,345		4.90
Move Parks right-of-way trash collection	242,318		3.00
Move funding for hanging baskets program	70,226		0.70
Right-of-way assessment rate increase		790,525	
Subtotal:	<u>626,889</u>	<u>790,525</u>	<u>8.60</u>
<b><u>Adopted Changes</u></b>			
<b>No Changes from Mayor's Proposed Budget</b>			
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 2250 Budget Changes Total</b>	<u><u>858,887</u></u>	<u><u>858,887</u></u>	<u><u>8.20</u></u>



**2400: City Grants****Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include Youth Job Corp, Como Circulator, regional park maintenance, and arts and gardening grants.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	(270,879)	(270,879)	(4.52)
Subtotal:	<u>(270,879)</u>	<u>(270,879)</u>	<u>(4.52)</u>
<b><u>Mayor's Proposed Changes</u></b>			
No changes	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>Technical adjustment to grant budgets based on updated projections</b>			
<p>Grants administered by Parks will have remaining balances at the end of fiscal year 2011. The changes below roll forward these balances and make funds available to continue project expenditures in 2012.</p>			
Arts Learning Grant	76,448	76,448	
Mardag Foundation	11,000	11,000	
Saint Paul Foundation	40,500	40,500	
Twins Grant	85,000	85,000	
Subtotal:	<u>212,948</u>	<u>212,948</u>	<u>-</u>
<b>Fund 2400 Budget Changes Total</b>	<u><u>(57,931)</u></u>	<u><u>(57,931)</u></u>	<u><u>(4.52)</u></u>

**5100: Permanent Funds**

**Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2011 Adopted		
		Spending	Financing	FTE
No Changes from 2011 Adopted Budget		-	-	-
Subtotal:		-	-	-
Fund 5100 Budget Changes Total		-	-	-

**6250: Parks Special**

**Parks and Recreation**

Operating budgets for the City's golf courses, winter ski program, concessions, and citywide special events reside in the Parks Special fund.

		Change from 2011 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		(29,217)	(29,217)	(0.95)
Subtotal:		(29,217)	(29,217)	(0.95)
<u>Mayor's Proposed Changes</u>				
No changes		-	-	-
Subtotal:		-	-	-
<u>Adopted Changes</u>				
<b>Harriet Island Fourth of July Fireworks Contract</b>				
The Parks department has entered into a contract for a Fourth of July event on Harriet Island. This amendment to the 2012 proposed budget establishes a spending and financing plan for a private company to provide fireworks at Harriet Island on the Fourth of July.				
Equipment rental		50,000		
Harriet Island-Fourth of July contract revenue			50,000	
Subtotal:		50,000	50,000	-
Fund 6250 Budget Changes Total		20,783	20,783	(0.95)

**7150: Equipment Services Internal****Parks and Recreation**

This fund is responsible for summary nuisance abatement (e.g., sidewalk snow removal, grass mowing, trash hauling, etc.) when property owners fail to comply with city codes. Costs for grounds maintenance on Planning and Economic Development owned property, and the Parks fleet and equipment storeroom are also budgeted in this fund.

		<b>Change from 2011 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>		90,787	90,787	(0.10)
	Subtotal:	<u>90,787</u>	<u>90,787</u>	<u>(0.10)</u>
<b>Fund 7150 Budget Changes Total</b>		<u>90,787</u>	<u>90,787</u>	<u>(0.10)</u>

**7200: Services and Supplies Internal****Parks and Recreation**

The Services and Supplies Internal fund provides staff for planning, design, and construction of parks and recreation facilities, including city parks, trails, play areas and recreation centers.

		<b>Change from 2011 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>		50,332	50,332	-
	Subtotal:	<u>50,332</u>	<u>50,332</u>	<u>-</u>
<b>Fund 7200 Budget Changes Total</b>		<u>50,332</u>	<u>50,332</u>	<u>-</u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **PARKS AND RECREATION**

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	28,093,125	24,446,463	26,741,030	25,667,627	(1,073,403)
2100	SPECIAL REVENUE	8,629,265	8,886,310	9,260,192	9,697,057	436,865
2200	ASSESSMENT	67,912	81,526	200,000	200,000	
2250	RIGHT OF WAY MAINTENANCE	2,211,349	3,366,140	3,430,142	4,289,029	858,887
2400	CITY GRANTS	4,340,275	3,378,292	4,108,619	4,050,688	(57,932)
5100	PERMANENT FUNDS		182	2,000	2,000	
6250	PARKS SPECIAL	5,695,704	5,154,199	6,066,458	6,087,241	20,783
7150	EQUIPMENT SERVICES INTERNAL	2,606,282	3,475,929	3,628,645	3,719,432	90,787
7200	SERVICES AND SUPPLIES INTERNAL	1,463,625	1,528,135	1,811,256	1,861,588	50,333
<b>TOTAL SPENDING BY FUND</b>		<b>53,107,536</b>	<b>50,317,177</b>	<b>55,248,342</b>	<b>55,574,662</b>	<b>326,320</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	30,480,894	30,610,482	34,295,919	34,659,255	363,337
	SERVICES	6,827,002	6,860,140	6,902,639	6,667,618	(235,021)
	MATERIALS AND SUPPLIES	6,018,333	5,436,712	7,170,743	6,718,532	(452,211)
	CAPITAL OUTLAY	1,101,613	955,232	1,144,291	1,406,650	262,359
	PROGRAM EXPENSE		32			
	DEBT SERVICE	547,938	540,561	617,916	631,609	13,693
	TRANSFER OUT AND OTHER SPEND	8,131,757	5,914,017	5,116,835	5,490,998	374,163
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>53,107,536</b>	<b>50,317,177</b>	<b>55,248,342</b>	<b>55,574,662</b>	<b>326,320</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	5,311,520	2,912,943	2,838,997	3,063,697	224,700
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			478,353	408,605	(69,748)
	TAXES	10,385	9,062	20,000	20,000	
	INTERGOVERNMENTAL REVENUE	2,998,012	3,283,552	3,599,285	3,587,167	(12,118)
	FEES SALES AND SERVICES	11,240,651	11,522,182	13,527,403	13,683,008	155,605
	ASSESSMENTS			3,230,142	4,006,855	776,713
	INTEREST EARNINGS	52,712	64,315	2,000	2,000	
	TRANSFERS IN OTHER FINANCING	10,622,980	10,553,533	7,650,130	8,199,400	549,270
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>30,236,260</b>	<b>28,345,588</b>	<b>31,346,310</b>	<b>32,970,732</b>	<b>1,624,422</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**  
Division: **COMO CAMPUS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,734,624	1,880,102	2,137,669	2,246,524	108,856					
SERVICES	271,647	116,429	107,500	92,807	(14,693)					
MATERIALS AND SUPPLIES	160,067	161,623	238,905	261,386	22,481					
CAPITAL OUTLAY			80,000	80,000						
<b>TOTAL FOR DIVISION</b>	<b>2,166,339</b>	<b>2,158,154</b>	<b>2,564,074</b>	<b>2,680,718</b>	<b>116,644</b>					
<b><u>Spending by Accounting Unit</u></b>										
1003120 COMO CONSERVATORY	443,036	425,350	542,838	625,121	82,283			6.70	7.50	0.80
1003121 COMO CIRCULATOR	125,394	1,235	150,000	157,500	7,500					
1003122 COMO ZOO	1,165,729	1,269,059	1,456,048	1,459,417	3,369			18.70	17.70	(1.00)
1003194 COMO PK ZOO & CONSER.	432,180	462,510	415,188	438,680	23,492			3.30	3.30	
<b>TOTAL FOR DIVISION</b>	<b>2,166,339</b>	<b>2,158,154</b>	<b>2,564,074</b>	<b>2,680,718</b>	<b>116,644</b>			<b>28.70</b>	<b>28.50</b>	<b>(0.20)</b>

# Spending Reports

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: **PARKS AND RECREATION**  
 Fund: **1000 GENERAL FUND**  
 Division: **DESIGN**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	10,918	168								
SERVICES	178,263	92,443	170,586	170,586						
MATERIALS AND SUPPLIES	150	223	8,637	8,637						
<b>TOTAL FOR DIVISION</b>	<b>189,331</b>	<b>92,834</b>	<b>179,223</b>	<b>179,223</b>						
<b><u>Spending by Accounting Unit</u></b>										
1003134 DESIGN CENTER	189,331	92,834	179,223	179,223						
<b>TOTAL FOR DIVISION</b>	<b>189,331</b>	<b>92,834</b>	<b>179,223</b>	<b>179,223</b>						

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	6,799,497	6,848,390	7,492,969	6,648,047	(844,923)					
SERVICES	1,007,169	1,051,819	963,708	812,339	(151,369)					
MATERIALS AND SUPPLIES	823,070	890,620	852,666	705,291	(147,375)					
CAPITAL OUTLAY	132,008	90,798	184,333	178,442	(5,891)					
TRANSFER OUT AND OTHER SPEND	18,600	5,559								
<b>TOTAL FOR DIVISION</b>	<b>8,780,344</b>	<b>8,887,186</b>	<b>9,493,676</b>	<b>8,344,118</b>	<b>(1,149,558)</b>					
<b>Spending by Accounting Unit</b>										
1003102 PARKS & REC BLDG MAINT	2,027,137	1,958,854	2,260,776	2,231,234	(29,542)			16.10	16.10	
1003124 ZOO & CONSERVATORY HEA	393,791	442,291	492,164	492,565	401			3.50	3.50	
1003132 PARKS GROUND MAINT	1,815,149	1,876,352	2,047,960	1,717,871	(330,089)			26.30	21.40	(4.90)
1003133 PARKS PERMITS MANAGEME	341,869	232,203	215,356	128,093	(87,263)			2.00	1.00	(1.00)
1003135 SMALL/SPECIALIZED EQUI	1,116,722	983,048	947,577	923,551	(24,026)			7.40	7.40	
1003171 PARKS & REC MNTCE SUPP	1,007,432	1,109,119	1,055,174	834,560	(220,614)			8.70	5.70	(3.00)
1003172 REC CTR CUSTODIAL & MA	1,614,288	1,660,898	1,780,723	1,426,852	(353,871)			28.50	23.50	(5.00)
1003190 ARTS AND GARDENING	111,854	104,733	72,142		(72,142)			0.70		(0.70)
1003195 TREE MAINTENANCE	125,018	245,726	288,163	240,078	(48,085)			2.90	2.90	
1003196 CITY PARKS TREE MAINT	132,640	167,125	221,284	235,742	14,458			3.20	3.20	
1003198 ENVIRONMENTAL PLANNING	94,445	106,836	112,358	113,574	1,216			1.20	1.20	
<b>TOTAL FOR DIVISION</b>	<b>8,780,344</b>	<b>8,887,186</b>	<b>9,493,676</b>	<b>8,344,118</b>	<b>(1,149,558)</b>			<b>100.50</b>	<b>85.90</b>	<b>(14.60)</b>



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**  
Division: **PARKS ADMINISTRATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	1,574,725	1,526,034	1,567,164	1,679,175	112,011					
SERVICES	1,403,906	1,276,642	1,182,270	1,264,125	81,855					
MATERIALS AND SUPPLIES	2,559,857	2,327,928	3,091,841	2,500,108	(591,733)					
CAPITAL OUTLAY			7,930	7,930						
DEBT SERVICE				36,937	36,937					
TRANSFER OUT AND OTHER SPEND	2,985,238	301,844	318,657	332,125	13,468					
<b>TOTAL FOR DIVISION</b>	<b>8,523,725</b>	<b>5,432,448</b>	<b>6,167,862</b>	<b>5,820,400</b>	<b>(347,462)</b>					
<b>Spending by Accounting Unit</b>										
1003100 PARKS & REC ADMINISTRA	2,622,889	1,983,404	2,013,756	2,182,336	168,580			11.40	11.40	
1003103 PARK COMMISSION	4,325	4,400	5,043	5,043						
1003104 RESEARCH AND DEVELOPME	21,030	37,742	52,953		(52,953)			0.50		(0.50)
1003106 WNTR ACTVTY-BRIGHT LIT	23,509	15,687	100,000	100,000						
1003107 RICE-ARLINGTON DOME SU	200,000	200,000	200,000	200,000						
1003140 PARKS & RECREATION UTI	5,252,554	2,858,626	3,488,140	3,023,731	(464,409)					
1003167 WELLSTONE CENTER SHARE	398,922	332,589	307,970	309,290	1,320					
1003170 REC CENTER PROGRAMMING	496									
<b>TOTAL FOR DIVISION</b>	<b>8,523,725</b>	<b>5,432,448</b>	<b>6,167,862</b>	<b>5,820,400</b>	<b>(347,462)</b>			<b>11.90</b>	<b>11.40</b>	<b>(0.50)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**  
Division: **RECREATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	6,479,045	6,386,795	6,923,082	7,183,511	260,429					
SERVICES	345,467	252,462	287,195	274,676	(12,519)					
MATERIALS AND SUPPLIES	205,598	200,583	117,078	192,847	75,769					
TRANSFER OUT AND OTHER SPEND		4,466	56,384	57,200	816					
<b>TOTAL FOR DIVISION</b>	<b>7,030,109</b>	<b>6,844,306</b>	<b>7,383,739</b>	<b>7,708,235</b>	<b>324,495</b>					
<b>Spending by Accounting Unit</b>										
1003108 PARKS AND REC SUPPORT	1,608	102		311,185	311,185				5.00	5.00
1003126 FREE CONCERTS IN CITY	10,434	98								
1003160 RECREATION ADMIN & SUP	859,775	558,556	865,214	752,849	(112,365)			15.75	13.55	(2.20)
1003161 RECREATION SERVICE ARE	790,281	1,219,740	1,193,500	1,138,997	(54,504)			18.94	17.95	(0.99)
1003162 RECREATION SERVICE ARE	1,084,672	1,188,262	1,281,344	1,265,464	(15,880)			23.72	22.71	(1.01)
1003163 RECREATION SERVICE ARE	888,274	1,066,206	1,170,435	1,085,913	(84,522)			20.87	18.86	(2.01)
1003164 RECREATION SERVICE ARE	1,001,491	5,622								
1003165 CITYWIDE TEAM	479,729	621,810	749,094	712,797	(36,297)			11.00	9.70	(1.30)
1003166 REC SERVICE AREA ELIM	1	1								
1003168 SENIOR CITIZEN PROGRAM	180,547	188,174	191,259	136,093	(55,166)			2.40	1.50	(0.90)
1003169 ADAPTIVE PROGRAMS	259,355	276,500	291,750	223,831	(67,919)			3.70	2.80	(0.90)
1003174 MUNI ATHLETIC PROGRAMS	267,549	388,158	370,696	383,195	12,499			5.20	5.20	
1003176 REC CHECK PROGRAM	92,777	88,612	139,250	139,054	(196)			6.40	6.40	
1003180 SEASONAL SWIMNG/BEACHE	382,317	359,940	383,183	834,308	451,125			8.92	8.91	(0.01)
1003181 OXFORD INDOOR SWIMMING	731,301	882,525	748,014	724,549	(23,464)			19.00	18.00	(1.00)
<b>TOTAL FOR DIVISION</b>	<b>7,030,109</b>	<b>6,844,306</b>	<b>7,383,739</b>	<b>7,708,235</b>	<b>324,495</b>			<b>135.90</b>	<b>130.58</b>	<b>(5.32)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**  
Division: **SPECIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,121,323	799,946	727,699	710,144	(17,555)					
SERVICES	101,929	92,138	70,083	61,916	(8,167)					
MATERIALS AND SUPPLIES	81,426	71,189	86,413	94,612	8,199					
TRANSFER OUT AND OTHER SPEND	98,599	68,261	68,261	68,261						
<b>TOTAL FOR DIVISION</b>	<b>1,403,277</b>	<b>1,031,534</b>	<b>952,456</b>	<b>934,933</b>	<b>(17,523)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1003105 HARRIET ISLAND SUBSIDY	441,751	426,046	413,784	359,885	(53,899)			4.40	3.40	(1.00)
1003130 PARKS SAFETY	147,564	123,065	194,566	131,105	(63,461)			1.80	1.10	(0.70)
1003131 PARK SECURITY	483,717	199,560	115,007	210,487	95,480			1.60	3.60	2.00
1003175 SKI	251,594	234,707	179,024	183,381	4,356			2.80	2.80	
1003192 MIDWAY STADIUM	78,651	48,156	50,075	50,075						
<b>TOTAL FOR DIVISION</b>	<b>1,403,277</b>	<b>1,031,534</b>	<b>952,456</b>	<b>934,933</b>	<b>(17,523)</b>			<b>10.60</b>	<b>10.90</b>	<b>0.30</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**  
Division: **COMO CAMPUS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,999,349	3,133,939	3,252,711	3,319,668	66,958					
SERVICES	305,543	455,129	302,821	507,511	204,690					
MATERIALS AND SUPPLIES	477,790	497,775	442,805	380,743	(62,062)					
CAPITAL OUTLAY	75,659									
TRANSFER OUT AND OTHER SPEND	2,012,281	2,012,769	1,962,017	1,962,017						
<b>TOTAL FOR DIVISION</b>	<b>5,870,621</b>	<b>6,099,611</b>	<b>5,960,354</b>	<b>6,169,940</b>	<b>209,586</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033135 COMO CAMPUS CONSERVATI			17,428	17,428				0.30	0.30	
1033136 COMO VISITOR AND ED RE	1,126,554	1,195,182	1,132,585	1,159,475	26,890			25.09	25.09	
1033137 COMO CAMPUS SUPPORT	2,597,001	2,676,847	2,567,379	2,581,613	14,234			5.30	5.30	
1033138 COMO CONSERVATORY SUPI	615,456	623,536	607,639	619,968	12,329			8.40	8.60	0.20
1033139 COMO ZOO SUPPORT	805,420	777,577	765,867	777,452	11,585			8.50	8.50	
1033140 ZOO ANIMAL FUND	3,346	28,552	30,523	30,523						
1033141 ZOO/CONSERVATORY EDUC	567,916	596,683	623,733	625,480	1,747			11.40	11.40	
1033142 COMO CAMPUS - MN LOTTE	154,928	201,235	215,199	358,000	142,801			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>5,870,621</b>	<b>6,099,611</b>	<b>5,960,354</b>	<b>6,169,940</b>	<b>209,586</b>			<b>59.99</b>	<b>60.19</b>	<b>0.20</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE			5,912	5,905	(7)					
SERVICES	30	20,219	6,145	1,385	(4,760)					
MATERIALS AND SUPPLIES	6,266	1,621	5,673	25,433	19,760					
<b>TOTAL FOR DIVISION</b>	<b>6,297</b>	<b>21,840</b>	<b>17,730</b>	<b>32,723</b>	<b>14,993</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033191 GLACIER WILDERNESS PRO		20,205		15,000	15,000					
1053101 LANDMARK PLAZA	16	24	7,297	7,290	(7)			0.22	0.22	
1053106 PARK AMENITY DONATION	6,281	1,611	10,433	10,433						
<b>TOTAL FOR DIVISION</b>	<b>6,297</b>	<b>21,840</b>	<b>17,730</b>	<b>32,723</b>	<b>14,993</b>			<b>0.22</b>	<b>0.22</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**  
Division: **PARKS ADMINISTRATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE		2,518	2,813	2,809	(4)					
SERVICES	96,902	190,262	152,187	57,191	(94,996)					
MATERIALS AND SUPPLIES	59,524	12,620	95,000	40,000	(55,000)					
CAPITAL OUTLAY	28,404		210,000	210,000						
<b>TOTAL FOR DIVISION</b>	<b>184,831</b>	<b>205,400</b>	<b>460,000</b>	<b>310,000</b>	<b>(150,000)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1023179 YMCA PARTNERSHIP	518		50,000		(50,000)					
1033179 YOUTH ATHL AND SPORTS	3,099	1,577	25,000	25,000						
1050087 PARK LAND REPLACEMENT	61,748	96,923	200,000	200,000						
1053102 PRIVATE DONATIONS	457		10,000	10,000						
1053105 SCHULTZ SCULPTURE MAIN	8,000	7,500	10,000	10,000						
1053108 METZGER MEMORIAL POPS	28,564	7,267	25,000	25,000	1			0.10	0.10	
1053109 SPONSORSHIPS	82,445	92,133	140,000	40,000	(100,000)					
<b>TOTAL FOR DIVISION</b>	<b>184,831</b>	<b>205,400</b>	<b>460,000</b>	<b>310,000</b>	<b>(150,000)</b>			<b>0.10</b>	<b>0.10</b>	

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: **PARKS AND RECREATION**  
 Fund: **2100 SPECIAL REVENUE**  
 Division: **PARKS INACTIVE**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted

**Spending by Major Account**

MATERIALS AND SUPPLIES										
<b>TOTAL FOR DIVISION</b>										

**Spending by Accounting Unit**

1033174 ATHLETICS SOFTBALL										
<b>TOTAL FOR DIVISION</b>										

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**  
Division: **RECREATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	786,287	851,414	1,026,551	1,169,907	143,356					
SERVICES	868,763	812,240	663,595	639,131	(24,465)					
MATERIALS AND SUPPLIES	258,160	275,692	260,666	451,212	190,546					
CAPITAL OUTLAY	7,950									
TRANSFER OUT AND OTHER SPEND	199,137	199,060	375,930	428,779	52,849					
<b>TOTAL FOR DIVISION</b>	<b>2,120,297</b>	<b>2,138,406</b>	<b>2,326,742</b>	<b>2,689,028</b>	<b>362,286</b>					
<b>Spending by Accounting Unit</b>										
1023181 RECREATION SERV AREA I	577,203	813,457	739,501	850,000	110,499			7.10	7.12	0.02
1023182 RECREATION SERV AREA I	319,706	329,803	330,389	330,414	26			2.10	2.10	
1023183 RECREATION SERV AREA I	292,606	196,750	443,816	377,881	(65,935)			6.90	5.80	(1.10)
1023184 REC SERVICES MANAGEMEN	232,926	22,090		135,754	135,754				1.00	1.00
1023185 CITYWIDE TEAM	26,728	48,284	74,000	70,000	(4,000)					
1023186 RECREATION SERV AREA V	1,599	24								
1023189 HARDING AREA FOOTBALL	1,858	7,199	6,500	6,500						
1023190 SPECIAL RECREATION ACT	49,795	43,927	52,890	53,000	111			0.20	0.20	
1023191 SENIOR & HANDICAPPED R	20,710	22,991	33,000	33,000	1			0.20	0.20	
1023193 CITYWIDE ACTIVITIES	1,832	757								
1033143 MUNICIPAL ATHL PROG FA	30,141	158,210	193,147	251,185	58,039			2.30	2.30	
1033144 BASEBALL ATHLETIC ASSO	31,987	33,629	50,000	50,000						
1033145 FOOTBALL ATHLETIC ASSO	71,146	49,950	23,000	124,731	101,731					
1033146 SOFTBALL ATHLETIC ASSO	263,690	281,188	260,000	277,613	17,613					
1033147 BASKETBALL ATHLETIC AS	7,547	17,198	17,000	17,000						
1033148 HOCKEY ATHLETIC ASSOCI	37,690	45,396	35,000	38,081	3,081					
1033149 R AND A BATTING CAGES	109,189	67,037	68,500	73,867	5,368			0.80	0.80	
1033150 STAR OF THE NORTH GAME	(3,450)	518								
1033172 BASEBALL ATHLETIC ASSO	809									
1033188 PAYNE MARYLAND PHASE 1	46,587									
<b>TOTAL FOR DIVISION</b>	<b>2,120,297</b>	<b>2,138,406</b>	<b>2,326,742</b>	<b>2,689,028</b>	<b>362,286</b>			<b>19.60</b>	<b>19.52</b>	<b>(0.08)</b>



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**  
Division: **SPECIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	232,582	238,486	253,237	269,628	16,391					
SERVICES	71,055	61,805	95,484	97,701	2,216					
MATERIALS AND SUPPLIES	143,248	120,762	130,468	111,799	(18,669)					
CAPITAL OUTLAY			14,900	14,900						
TRANSFER OUT AND OTHER SPEND			1,277	1,338	61					
<b>TOTAL FOR DIVISION</b>	<b>446,885</b>	<b>421,054</b>	<b>495,366</b>	<b>495,366</b>	<b>0</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033182 MIDWAY STADIUM	446,885	421,054	495,366	495,366				4.70	4.70	
<b>TOTAL FOR DIVISION</b>	<b>446,885</b>	<b>421,054</b>	<b>495,366</b>	<b>495,366</b>				<b>4.70</b>	<b>4.70</b>	

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: **PARKS AND RECREATION**  
 Fund: **2200 ASSESSMENT**  
 Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	67,912	81,526	200,000	200,000						
<b>TOTAL FOR DIVISION</b>	<b>67,912</b>	<b>81,526</b>	<b>200,000</b>	<b>200,000</b>						
<b><u>Spending by Accounting Unit</u></b>										
1033124 ASSESSABLE REMOVALS	67,912	81,526	200,000	200,000						
<b>TOTAL FOR DIVISION</b>	<b>67,912</b>	<b>81,526</b>	<b>200,000</b>	<b>200,000</b>						

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2250 RIGHT OF WAY MAINTENANCE**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,562,544	2,319,072	2,393,880	3,093,054	699,175					
SERVICES	581,057	810,079	810,072	930,829	120,757					
MATERIALS AND SUPPLIES	67,748	113,970	226,190	243,766	17,576					
CAPITAL OUTLAY		123,019								
TRANSFER OUT AND OTHER SPEND				21,380	21,380					
<b>TOTAL FOR DIVISION</b>	<b>2,211,349</b>	<b>3,366,140</b>	<b>3,430,142</b>	<b>4,289,029</b>	<b>858,887</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033121 STREET TREE MAINTENANC	2,211,349	2,441,708	2,459,793	2,612,909	153,116			24.10	24.10	
1033122 EAB MGMT ROW		924,431	970,348	1,049,229	78,881			8.90	8.50	(0.40)
1033123 ROW - GROUND MAINTENAN				314,345	314,345				4.90	4.90
1033126 ROW - SOLID WASTE REMO				242,319	242,319				3.00	3.00
1033127 ROW - BEAUTIFICATION				70,226	70,226				0.70	0.70
<b>TOTAL FOR DIVISION</b>	<b>2,211,349</b>	<b>3,366,140</b>	<b>3,430,142</b>	<b>4,289,029</b>	<b>858,887</b>			<b>33.00</b>	<b>41.20</b>	<b>8.20</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2400 CITY GRANTS**  
Division: **COMO CAMPUS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	46,009	27,564	46,049	43,594	(2,455)					
SERVICES		149,200	271,229	82,875	(188,354)					
MATERIALS AND SUPPLIES	712		53,250	25,000	(28,250)					
CAPITAL OUTLAY	621,192	236,512	298,250	511,500	213,250					
<b>TOTAL FOR DIVISION</b>	<b>667,914</b>	<b>413,277</b>	<b>668,778</b>	<b>662,969</b>	<b>(5,809)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033198 COMO CIRCULATOR	667,914	413,277	668,778	662,969	(5,809)			0.50	0.50	
<b>TOTAL FOR DIVISION</b>	<b>667,914</b>	<b>413,277</b>	<b>668,778</b>	<b>662,969</b>	<b>(5,809)</b>			<b>0.50</b>	<b>0.50</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2400 CITY GRANTS**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	214,544	309,140	313,705	310,301	(3,404)					
SERVICES	116,452	107,325	42,712	14,209	(28,503)					
MATERIALS AND SUPPLIES	53,082	47,390	19,479	30,599	11,120					
TRANSFER OUT AND OTHER SPEND	67,736	67,736	67,736	67,736						
<b>TOTAL FOR DIVISION</b>	<b>451,815</b>	<b>531,590</b>	<b>443,632</b>	<b>422,845</b>	<b>(20,787)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033125 EAB MGMT PARKS		21,510								
1033187 MCKNIGHT CONSERVANCY	83,000									
1033190 ARTS AND CMMTY GARDENI	156,995	149,222	110,496	110,755	259			0.80	0.80	
1033196 ENVIRONMENTAL PRMTS AN	211,820	360,858	333,136	312,090	(21,046)			3.30	3.30	
<b>TOTAL FOR DIVISION</b>	<b>451,815</b>	<b>531,590</b>	<b>443,632</b>	<b>422,845</b>	<b>(20,787)</b>			<b>4.10</b>	<b>4.10</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2400 CITY GRANTS**  
Division: **PARKS ADMINISTRATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,905,821	1,363,496	1,679,987	1,634,995	(44,992)					
SERVICES	147,936	25,679	135,708	71,711	(63,997)					
MATERIALS AND SUPPLIES	8,828	9,305	21,500	2,500	(19,000)					
CAPITAL OUTLAY	11,500									
TRANSFER OUT AND OTHER SPEND	841,270	841,270	841,270	841,270						
<b>TOTAL FOR DIVISION</b>	<b>2,915,354</b>	<b>2,239,750</b>	<b>2,678,465</b>	<b>2,550,476</b>	<b>(127,989)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033185 YOUTH JOB CORP	1,397,885	849,349	1,099,482	1,030,100	(69,382)			53.30	51.30	(2.00)
1033193 REGIONAL PK MTCE	1,517,469	1,390,401	1,578,983	1,520,376	(58,607)			10.50	10.50	
<b>TOTAL FOR DIVISION</b>	<b>2,915,354</b>	<b>2,239,750</b>	<b>2,678,465</b>	<b>2,550,476</b>	<b>(127,989)</b>			<b>63.80</b>	<b>61.80</b>	<b>(2.00)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **2400 CITY GRANTS**  
Division: **RECREATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	67,894	25,508	137,296	63,086	(74,210)					
SERVICES	189,615	98,413	107,284	93,683	(13,601)					
MATERIALS AND SUPPLIES	47,684	69,755	53,164	152,628	99,464					
CAPITAL OUTLAY			20,000	105,000	85,000					
<b>TOTAL FOR DIVISION</b>	<b>305,192</b>	<b>193,676</b>	<b>317,744</b>	<b>414,397</b>	<b>96,653</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033165 MARDAG FOUNDATION				11,000	11,000					
1033166 SAINT PAUL FOUNDATION				40,500	40,500					
1033184 YOUTH LEADERSHIP	37,683	20,466	39,847		(39,847)			0.50		(0.50)
1033186 TWINS	40,713	63,187	80,000	165,000	85,000			0.20	0.20	
1033189 SUMMIT U FROGTOWN CIRC		2,727								
1033194 NIGHT MOVES PROGRAM	12,466	44,314	45,000	45,000						
1033195 ARTS LEARNING GRANT	214,331	62,981	152,897	152,897				3.70	1.68	(2.02)
<b>TOTAL FOR DIVISION</b>	<b>305,192</b>	<b>193,676</b>	<b>317,744</b>	<b>414,397</b>	<b>96,653</b>			<b>4.40</b>	<b>1.88</b>	<b>(2.52)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **5100 PERMANENT FUNDS**  
Division: **COMO CAMPUS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES		182								
MATERIALS AND SUPPLIES			2,000	2,000						
<b>TOTAL FOR DIVISION</b>		<b>182</b>	<b>2,000</b>	<b>2,000</b>						
<b><u>Spending by Accounting Unit</u></b>										
1053115 JAPANESE GARDEN		182	1,700	1,700						
1053150 HILLER & LOIS HOFFMAN			300	300						
<b>TOTAL FOR DIVISION</b>		<b>182</b>	<b>2,000</b>	<b>2,000</b>						



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **6250 PARKS SPECIAL**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	246,940	165,622	454,245	353,245	(101,000)					
SERVICES	39,276	78,283	129,201	29,201	(100,000)					
MATERIALS AND SUPPLIES	2,899	(2,730)	122,200	11,330	(110,870)					
TRANSFER OUT AND OTHER SPEND	6,689	6,689	6,689	288,863	282,174					
<b>TOTAL FOR DIVISION</b>	<b>295,804</b>	<b>247,865</b>	<b>712,335</b>	<b>682,640</b>	<b>(29,696)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1023104 FORESTRY SUPPORT	295,795	247,102	712,335	682,640	(29,696)			6.30	5.30	(1.00)
1023144 RECREATION PROGRAMMING	10	762								
<b>TOTAL FOR DIVISION</b>	<b>295,804</b>	<b>247,865</b>	<b>712,335</b>	<b>682,640</b>	<b>(29,696)</b>			<b>6.30</b>	<b>5.30</b>	<b>(1.00)</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: **PARKS AND RECREATION**  
 Fund: **6250 PARKS SPECIAL**  
 Division: **PARKS AND REC SPECIAL SERVICE**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
MATERIALS AND SUPPLIES	45	87								
<b>TOTAL FOR DIVISION</b>	<b>45</b>	<b>87</b>								
<b><u>Spending by Accounting Unit</u></b>										
1023112 SPECIAL SERVICES GOLF	45	39								
1023125 COMO LAKESIDE		48								
<b>TOTAL FOR DIVISION</b>	<b>45</b>	<b>87</b>								

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
 Fund: **6250 PARKS SPECIAL**  
 Division: **RECREATION**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE		85								
SERVICES		376	325							
<b>TOTAL FOR DIVISION</b>	<b>461</b>	<b>325</b>								
<b><u>Spending by Accounting Unit</u></b>										
1023102 SMORE FUN	461	325								
<b>TOTAL FOR DIVISION</b>	<b>461</b>	<b>325</b>								

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **6250 PARKS SPECIAL**  
Division: **SPECIAL SERVICES**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	2,303,342	2,271,665	2,642,484	2,673,879	31,395					
MATERIALS AND SUPPLIES	934,731	522,950	710,756	711,275	519					
CAPITAL OUTLAY	41,462	135,875	23,654	19,654	(4,000)					
PROGRAM EXPENSE		32								
DEBT SERVICE	547,938	540,561	617,916	594,672	(23,244)					
TRANSFER OUT AND OTHER SPEND	1,008,553	922,297	923,855	927,270	3,415					
<b>TOTAL FOR DIVISION</b>	<b>5,399,393</b>	<b>4,905,922</b>	<b>5,354,123</b>	<b>5,404,602</b>	<b>50,479</b>					

**Spending by Accounting Unit**

1023109 HIGHLAND NATL/DOME D.S	550,805	540,628	559,750	564,150	4,400					
1023111 SPEC SERVICES ADMIN	225,031	190,108	240,259	240,259				1.70	1.70	
1023114 SPECIAL SERVICES SKI	2,633	2,250								
1023117 COMO GOLF COURSE	935,467	906,293	964,694	964,694	1			10.40	10.44	0.04
1023118 HIGHLAND 18 GOLF COURSE	1,656,596	1,393,769	1,490,336	1,490,336				14.31	14.31	
1023119 HIGHLAND 9 GOLF COURSE	377,955	369,169	508,686	508,686				6.41	6.41	
1023120 PHALEN GOLF COURSE	1,084,523	921,949	1,030,282	1,026,360	(3,923)			10.70	10.70	
1023121 GOLF ADMINISTRATION	263,400	347,041	260,195	260,195				1.50	1.50	
1023123 SPEC SERV CONCSSN OTHE	85,973	64,767	146,651	146,652	1			1.80	1.80	
1023124 PARKS REFECTORIES	20,548	653								
1023141 CITYWIDE SPECIAL EVENT	192,796	168,074	145,720	195,720	50,000					
1023160 WATERGATE MARINA	3,669	1,221	7,550	7,550						
<b>TOTAL FOR DIVISION</b>	<b>5,399,393</b>	<b>4,905,922</b>	<b>5,354,123</b>	<b>5,404,602</b>	<b>50,479</b>			<b>46.82</b>	<b>46.86</b>	<b>0.04</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **7150 EQUIPMENT SERVICES INTERNAL**  
Division: **OPERATIONS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,088,616	1,139,113	1,658,377	1,633,299	(25,079)					
SERVICES	318,677	424,743	564,433	570,984	6,552					
MATERIALS AND SUPPLIES	121,897	108,979	605,852	741,166	135,314					
CAPITAL OUTLAY	183,437	369,027	305,224	279,224	(26,000)					
TRANSFER OUT AND OTHER SPEND	893,655	1,434,067	494,759	494,759						
<b>TOTAL FOR DIVISION</b>	<b>2,606,282</b>	<b>3,475,929</b>	<b>3,628,645</b>	<b>3,719,432</b>	<b>90,787</b>					
<b><u>Spending by Accounting Unit</u></b>										
1013105 COMO SHOP STOREHOUSE	149,065	148,800	684,058	790,786	106,728			3.00	3.00	
1013110 PED PROPERTY MTNCE	470,061	576,586	743,468	745,984	2,516			7.70	7.70	
1013120 PARKS & REC SUMMARY AB	1,827,945	2,134,548	1,890,229	1,886,163	(4,066)			11.10	11.10	
1013125 CONTRACTED SERVICES	104,956	101,686	126,074	126,500	427			1.80	1.80	
1013126 REFUSE HAULING & EQ RE	49,033	510,796	169,817	170,000	183			0.70	0.70	
1013127 SHOWMOBILE SUPPORT	5,223	3,513	15,000		(15,000)			0.10		(0.10)
<b>TOTAL FOR DIVISION</b>	<b>2,606,282</b>	<b>3,475,929</b>	<b>3,628,645</b>	<b>3,719,433</b>	<b>90,788</b>			<b>24.40</b>	<b>24.30</b>	<b>(0.10)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PARKS AND RECREATION**  
Fund: **7200 SERVICES AND SUPPLIES INTERNAL**  
Division: **DESIGN**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,306,748	1,321,512	1,580,089	1,618,483	38,394					
SERVICES	151,658	150,253	204,967	216,905	11,939					
MATERIALS AND SUPPLIES	5,219	6,371	26,200	26,200						
TRANSFER OUT AND OTHER SPEND		50,000								
<b>TOTAL FOR DIVISION</b>	<b>1,463,625</b>	<b>1,528,135</b>	<b>1,811,256</b>	<b>1,861,588</b>	<b>50,333</b>					
<b><u>Spending by Accounting Unit</u></b>										
1013100 PRKS & REC SPECIAL PRO	1,463,625	1,528,135	1,811,256	1,861,588	50,333			15.50	15.50	
<b>TOTAL FOR DIVISION</b>	<b>1,463,625</b>	<b>1,528,135</b>	<b>1,811,256</b>	<b>1,861,588</b>	<b>50,333</b>			<b>15.50</b>	<b>15.50</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
Company: **1000 GENERAL FUND**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42120-0	COMMUNITY DEVELOP BLOCK GRANT	(40)				
43290-0	GOLF FEES	155,601	172,134	4,400	4,400	
43295-0	SKI FEES	80,724	29,826	43,832	62,821	18,989
43300-0	SWIM FEES	302,296	392,619	612,017	734,717	122,700
43305-0	PICNIC PERMITS	204,250	186,443	192,400	232,990	40,590
43310-0	RECREATION FEES	32,348	43,647	44,500	198,910	154,410
43340-0	COMMISSIONS PCARD			10,000	10,000	
43345-0	COMMISSIONS - ADVERTISING	600	600			
43350-0	EXCLUSIVE MARKETING RIGHTS	23,008	21,853	35,000	35,000	
43405-0	MISCELLANEOUS FEES	7,283	1			
43560-0	COMMERCIAL SPACE RENT	42,950	40,611	39,500	39,500	
43580-0	FACILITY RENTAL	479,280	293,409	121,000	227,000	106,000
43595-0	MERCHANDISE	6,561	2,387	750	900	150
43600-0	FOOD SALES	51,947	61,052	5,500	55,500	50,000
43610-0	VENDING CONCESSIONS	1,955	1,170	52,500	5,500	(47,000)
43625-0	JONATHAN PADDLEFORD	37,470	40,917	60,000	60,000	
44375-0	CITYWIDE SPECIAL EVENT SERVICE		202			
44390-0	PARK AND RECREATION SERVICES	96,456	91,366	150,000	170,000	20,000
44395-0	PARKS SECURITY SERVICES	40,958	13,694			
44550-0	REPAIRS				1,000	1,000
44675-0	BUILDING MAINTENANCE	12,710	6,038			
44685-0	PARKS SPECIAL PROJECT SERVICE	246	3,574			
44845-0	MISCELLANEOUS SERVICES	23,644	27,708	150		(150)
49140-0	TRANSFER FR SPECIAL REVENUE FU	706,148	839,169	797,148	695,148	(102,000)
49170-0	TRANSFER FR ENTERPRISE FUND	70,552	70,552	70,552	70,552	
49180-0	TRANSFER FR INTERNAL SERVICE F	848,655	449,759	449,759	449,759	
49590-0	GAIN ON SALE CAPITAL ASSETS	1,085	1,302	1,000	1,000	
49600-0	OUTSIDE CONTRIBUTION DONATIONS	1,936	1,245	9,000	9,000	



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **1000 GENERAL FUND**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49840-0	DAMAGE CLAIM FROM OTHERS	9,001	3,289			
49850-0	REFUNDS HISTORY		1,460			
49870-0	REFUNDS OVERPAYMENTS	1,991,931				
49930-0	JURY DUTY PAY	120	314			
49950-0	CASH OVER OR SHORT	6,187	(1,661)			
49970-0	OTHER MISC REVENUE	75,660	118,263	139,989		(139,989)
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>5,311,520</b>	<b>2,912,943</b>	<b>2,838,997</b>	<b>3,063,697</b>	<b>224,700</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **2100 SPECIAL REVENUE**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40330-0	GAMBLING TAX	10,385	9,062	20,000	20,000	
42560-0	STATE NATURAL RESOURCE FNDS	203,188	331,484	215,687	358,000	142,313
42570-0	MET COUNCIL REG PARKS OPEN SPA			200,000	200,000	
43140-0	RETURNED PAYMENT FEE		7,688			
43275-0	MIDWAY STADIUM PARKING	169,791	136,996	212,991	212,991	
43300-0	SWIM FEES	713,153	722,321	891,700	365,734	(525,966)
43305-0	PICNIC PERMITS			5,297	7,290	1,993
43310-0	RECREATION FEES	641,920	608,630	690,905	1,345,459	654,554
43315-0	COMO FEES	18,366	44,239	14,000	39,000	25,000
43340-0	COMMISSIONS PCARD	104,504	153,226	64,000	64,000	
43345-0	COMMISSIONS - ADVERTISING	7,646	8,476			
43350-0	EXCLUSIVE MARKETING RIGHTS	62,689	76,928	160,500	183,443	22,943
43570-0	MIDWAY STADIUM RENTALS	166,585	102,459	207,602	207,602	
43580-0	FACILITY RENTAL	641,080	775,408	825,728	1,001,313	175,585
43595-0	MERCHANDISE	13,923	3,647	6,000	7,000	1,000
43600-0	FOOD SALES	6,554	3,759	3,300	3,300	
43605-0	CONCESSIONS	260,311	269,808	163,854	50,000	(113,854)
43610-0	VENDING CONCESSIONS	22,310	25,464	50,000	30,000	(20,000)
43615-0	COMO FOOD	289,471	325,912	250,000	275,000	25,000
43620-0	COMO AMUSEMENTS	177,814	175,000	175,000	175,000	
43635-0	ANIMALS	5,363	3,339	15,000	15,000	
44390-0	PARK AND RECREATION SERVICES	378,753	366,601	452,962	476,043	23,081
44845-0	MISCELLANEOUS SERVICES	31,699	33,967	1,000		(1,000)
47100-0	INTEREST ON INVESTMENTS	16,853	26,753			
47110-0	INCR (DECR) IN FV INVESTMENTS	2,838	(852)			
49130-0	TRANSFER FR GENERAL FUND	73,261	43,261	43,261	43,261	
49140-0	TRANSFER FR SPECIAL REVENUE FU	407,489	407,489	407,489	407,489	
49310-0	INTRA FUND TRANSFER	2,021,115	2,021,115	2,148,460	2,250,869	102,409

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **2100 SPECIAL REVENUE**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49600-0	OUTSIDE CONTRIBUTION DONATIONS	1,451,359	1,537,183	1,698,042	1,613,042	(85,000)
49630-0	OTHER AGENCY SHARE OF COST	616,630	454,616	324,721	354,721	30,000
49640-0	PARKLAND REPLACEMENT CONTR	232,559	143,050			
49930-0	JURY DUTY PAY	20	43			
49950-0	CASH OVER OR SHORT	(221)	3,784			
49970-0	OTHER MISC REVENUE	22,920	65,093	37,000		(37,000)
91010-0	USE OF FUND BALANCE			30,000	30,000	
91050-0	CONTRIBUTION TO FUND BALANCE			(54,307)	(38,501)	15,806
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>8,770,327</b>	<b>8,885,950</b>	<b>9,260,192</b>	<b>9,697,057</b>	<b>436,865</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **2200 ASSESSMENT**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
49160-0	TRANSFER FR CAPITAL PROJ FUND	78,961	57,568	200,000	200,000	
<b>TOTAL FOR 2200 ASSESSMENT</b>		<b>78,961</b>	<b>57,568</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **2250 RIGHT OF WAY MAINTENANCE**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
42440-0	DEPT OF NATURAL RESOURCES		520,564			
46100-0	CURRENT YEAR			3,230,142	4,006,855	776,713
49140-0	TRANSFER FR SPECIAL REVENUE FU	2,364,175	2,703,206			
49170-0	TRANSFER FR ENTERPRISE FUND				282,174	282,174
49930-0	JURY DUTY PAY		25			
91010-0	USE OF FUND BALANCE			200,000		(200,000)
<b>TOTAL FOR 2250 RIGHT OF WAY MAINTENANCE</b>		<b>2,364,175</b>	<b>3,223,795</b>	<b>3,430,142</b>	<b>4,289,029</b>	<b>858,887</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
Company: **2400 CITY GRANTS**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42140-0	DEPT OF TRANSPORTATION	497,123		669,055	662,969	(6,086)
42290-0	DOT METROPOLITAN COUNCIL		222,405			
42400-0	DEPT OF COMMERCE	233,192		152,897	152,897	
42410-0	DEPT EMPLOYMENT ECON DEVELOP	530,100	488,390	600,000	530,101	(69,899)
42440-0	DEPT OF NATURAL RESOURCES		144,819	160,051	137,824	(22,227)
42560-0	STATE NATURAL RESOURCE FNDS	8,748	92,728	25,000	25,000	
42830-0	METROPOLITAN COUNCIL	1,525,662	1,483,162	1,576,595	1,520,376	(56,219)
43195-0	ZONING SITE PLAN	18,573				
43580-0	FACILITY RENTAL	6,544	4,575	13,000	13,000	
44385-0	PARKS GARDEN SERVICE	53,423	37,828	16,067	16,067	
44390-0	PARK AND RECREATION SERVICES		45,799			
49130-0	TRANSFER FR GENERAL FUND	50,000	5,000	45,000	45,000	
49140-0	TRANSFER FR SPECIAL REVENUE FU	22,620	28,970			
49160-0	TRANSFER FR CAPITAL PROJ FUND		30,000			
49170-0	TRANSFER FR ENTERPRISE FUND	31,465	31,465	31,465	31,465	
49180-0	TRANSFER FR INTERNAL SERVICE F		150,000			
49190-0	TRANSFER FR CDBG	400,000	469,966	400,000	400,000	
49310-0	INTRA FUND TRANSFER	146,296	146,296	146,296	146,296	
49600-0	OUTSIDE CONTRIBUTION DONATIONS	80,321	129,535	113,193	198,193	85,000
49630-0	OTHER AGENCY SHARE OF COST	284,996		160,000	120,000	(40,000)
49680-0	PRIVATE GRANTS		19,250		51,500	51,500
49870-0	REFUNDS OVERPAYMENTS	107				
91010-0	USE OF FUND BALANCE					
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>3,889,169</b>	<b>3,530,189</b>	<b>4,108,619</b>	<b>4,050,688</b>	<b>(57,931)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **5100 PERMANENT FUNDS**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
47100-0	INTEREST ON INVESTMENTS	2,598	2,682	2,000	2,000	
47110-0	INCR (DECR) IN FV INVESTMENTS	(11)	(481)			
<b>TOTAL FOR 5100 PERMANENT FUNDS</b>		<b>2,587</b>	<b>2,200</b>	<b>2,000</b>	<b>2,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **6250 PARKS SPECIAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43290-0	GOLF FEES	2,263,642	2,285,502	3,591,444	3,473,075	(118,369)
43300-0	SWIM FEES	16,531	3,965	36,477	36,477	
43305-0	PICNIC PERMITS		(372)			
43310-0	RECREATION FEES			10,000	10,000	
43350-0	EXCLUSIVE MARKETING RIGHTS	92,548	40,677	66,300	66,300	
43355-0	WATERGATE MARINA			5,000	5,000	
43560-0	COMMERCIAL SPACE RENT	5,300	5,300	2,500	2,500	
43580-0	FACILITY RENTAL	572,757	525,370	39,875	39,875	
43585-0	CITYWIDE SPECIAL EVENT RENTALS	11,034	12,350			
43595-0	MERCHANDISE	92,947	76,813	136,000	136,000	
43600-0	FOOD SALES	378,266	371,075	344,000	344,000	
43605-0	CONCESSIONS	(29,450)				
43610-0	VENDING CONCESSIONS	1,230	546			
43630-0	GOLF COURSE SALES	60,812	37,229	30,000	30,000	
44375-0	CITYWIDE SPECIAL EVENT SERVICE		9,588	70,720	70,720	
44380-0	FORESTRY SERVICES	337,943	116,726	712,335	682,640	(29,695)
44390-0	PARK AND RECREATION SERVICES		41,583			
44685-0	PARKS SPECIAL PROJECT SERVICE		368,073			
44845-0	MISCELLANEOUS SERVICES		295			
47100-0	INTEREST ON INVESTMENTS	28,160	37,751			
47110-0	INCR (DECR) IN FV INVESTMENTS	2,275	(1,537)			
49130-0	TRANSFER FR GENERAL FUND	275,000	275,000	275,000	275,000	
49140-0	TRANSFER FR SPECIAL REVENUE FU	30,000	30,000	30,000	30,000	
49310-0	INTRA FUND TRANSFER	931,000	855,625	860,204	864,604	4,400
49580-0	SALE OF CAPITAL ASSETS HISTORY	1,309				
49590-0	GAIN ON SALE CAPITAL ASSETS		4,414			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	1,636	1,736			
49630-0	OTHER AGENCY SHARE OF COST	160,000	80,000		50,000	50,000



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **6250 PARKS SPECIAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49930-0	JURY DUTY PAY	30				
49950-0	CASH OVER OR SHORT	(12,740)	1,149			
49970-0	OTHER MISC REVENUE		210			
49990-0	MISC NON-OPER INCOME	24,810	12,344			
91090-0	CONTRIBUTION TO NET ASSET			(143,396)	(28,950)	114,446
<b>TOTAL FOR 6250 PARKS SPECIAL</b>		<b>5,245,041</b>	<b>5,191,410</b>	<b>6,066,459</b>	<b>6,087,241</b>	<b>20,782</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **7150 EQUIPMENT SERVICES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43580-0	FACILITY RENTAL	9,803	6,445	15,000		(15,000)
44690-0	PARKS SUMMARY ABATEMENT SERVIC	1,240,690	1,140,087	1,440,106	1,440,106	
44695-0	PARKS CONTRACTED SERVICE	118,955	147,328	126,500	126,500	
44700-0	PARKS REFUSE HAULING AND EQ RE	99,534	109,194	125,000	125,000	
44810-0	PED PROPERTY MAINTENANCE SERVI	629,437	655,385	745,984	745,984	
49120-0	COMO TRANSFER HISTORY	878,105	788,109	674,213	780,000	105,787
49310-0	INTRA FUND TRANSFER	45,000	45,000	45,000	45,000	
49580-0	SALE OF CAPITAL ASSETS HISTORY	4,756	13,031			
49900-0	REFUNDS - GAS TAX			10,786	10,786	
91080-0	USE OF NET ASSETS			446,056	446,056	
<b>TOTAL FOR 7150 EQUIPMENT SERVICES INTERNAL</b>		<b>3,026,280</b>	<b>2,904,578</b>	<b>3,628,645</b>	<b>3,719,432</b>	<b>90,787</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PARKS AND RECREATION**  
 Company: **7200 SERVICES AND SUPPLIES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
44685-0	PARKS SPECIAL PROJECT SERVICE	1,548,201	1,636,954	1,811,256	1,861,588	50,332
<b>TOTAL FOR 7200 SERVICES AND SUPPLIES INTERNAL</b>		<b>1,548,201</b>	<b>1,636,954</b>	<b>1,811,256</b>	<b>1,861,588</b>	<b>50,332</b>
<b>GRAND TOTAL FOR PARKS AND RECREATION</b>		<b>30,236,260</b>	<b>28,345,588</b>	<b>31,346,310</b>	<b>32,970,732</b>	<b>1,624,422</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **1000 GENERAL FUND**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1003100	PARKS & REC ADMINISTRATION	891,341	492,936	492,395	492,395	
1003102	PARKS & REC BLDG MAINT	59,590	46,327	46,000	46,000	
1003104	RESEARCH AND DEVELOPMENT	11,000	11,000	11,000		(11,000)
1003105	HARRIET ISLAND SUBSIDY TRSFR	382,773	307,109	362,374	362,374	
1003106	WNTR ACTVTY-BRIGHT LITES CITY	1,150				
1003120	COMO CONSERVATORY	34,000	34,029	34,000	34,000	
1003124	ZOO & CONSERVATORY HEATING	72,832	72,832	72,832	72,832	
1003126	FREE CONCERTS IN CITY PARKS	9,009	9,009	9,009	9,009	
1003131	PARK SECURITY	73,219	46,700	32,261	32,261	
1003132	PARKS GROUND MAINT	64,425	64,212	60,538	60,538	
1003133	PARKS PERMITS MANAGEMENT	321,899	283,787	280,000	320,590	40,590
1003135	SMALL/SPECIALIZED EQUIP MNCTE	37,178	36,220	31,863	31,863	
1003140	PARKS & RECREATION UTILITIES	1,993,601	5,400			
1003161	RECREATION SERVICE AREA I	20				
1003162	RECREATION SERVICE AREA II	20,000	20	20,000	20,000	
1003163	RECREATION SERVICE AREA III	10	30			
1003167	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
1003168	SENIOR CITIZEN PROGRAMS	40				
1003171	PARKS & REC MNTCE SUPPORT	406	22,608	20,000	20,000	
1003172	REC CTR CUSTODIAL & MAINT	5,360	5,682			
1003174	MUNI ATHLETIC PROGRAMS	112,024	98,901	100,000	109,410	9,410
1003175	SKI	177,774	172,135	170,621	170,621	
1003180	SEASONAL SWIMNG/BEACHES/POOLS	250,096	278,514	235,400	512,100	276,700
1003181	OXFORD INDOOR SWIMMING POOL	444,185	442,885	414,117	414,117	
1003195	TREE MAINTENANCE	281,689	6,689	12,689	12,689	
1003196	CITY PARKS TREE MAINTENANCE		408,021	366,000	275,000	(91,000)
1003198	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
<b>TOTAL FOR DEPARTMENT</b>		<b>5,311,520</b>	<b>2,912,943</b>	<b>2,838,997</b>	<b>3,063,697</b>	<b>224,700</b>
<b><u>Financing by Major Account</u></b>						
FEES SALES AND SERVICES		1,429,251	1,624,975	1,838,238	1,838,238	
TRANSFERS IN OTHER FINANCING		1,483,693	1,047,804	1,225,459	1,225,459	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>2,912,943</b>	<b>2,672,778</b>	<b>3,063,697</b>	<b>3,063,697</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1023178	S'MORE FUN	5,253	689			
1023179	YMCA PARTNERSHIP			50,000		(50,000)
1023181	RECREATION SERV AREA I	649,990	925,157	737,311	850,000	112,689
1023182	RECREATION SERV AREA II	313,443	305,888	330,414	330,414	
1023183	RECREATION SERV AREA III	349,106	259,430	444,962	377,881	(67,081)
1023184	REC SERVICES MANAGEMENT	219,721	31,765		135,754	135,754
1023185	CITYWIDE TEAM	1,945	29,869	74,000	70,000	(4,000)
1023189	HARDING AREA FOOTBALL	4,707	7,380	6,500	6,500	
1023190	SPECIAL RECREATION ACTIVITIES	49,009	39,044	53,000	53,000	
1023191	SENIOR & HANDICAPPED REC PROG	16,035	23,488	33,000	33,000	
1023193	CITYWIDE ACTIVITIES	26,870	33,981			
1033135	COMO CAMPUS CONSERVATION	16,759	16,759	17,428	17,428	
1033136	COMO VISITOR AND ED RES CNTR	842,661	955,826	1,136,532	1,159,475	22,943
1033137	COMO CAMPUS SUPPORT	2,572,957	2,522,018	2,556,615	2,581,615	25,000
1033138	COMO CONSERVATORY SUPPORT	610,006	583,400	609,968	619,968	10,000
1033139	COMO ZOO SUPPORT	737,720	725,340	768,121	777,452	9,331
1033140	ZOO ANIMAL FUND	20,886	18,862	30,523	30,523	
1033141	ZOO/CONSERVATORY EDUC PRGMG	583,090	580,493	625,480	625,480	
1033142	COMO CAMPUS - MN LOTTERY	220,498	359,995	215,687	358,000	142,313
1033143	MUNICIPAL ATHL PROG FACILIT	169,185	167,130	194,055	251,185	57,130
1033144	BASEBALL ATHLETIC ASSOCIATION	32,163	34,631	50,000	50,000	
1033145	FOOTBALL ATHLETIC ASSOCIATION	75,189	133,764	23,000	124,731	101,731
1033146	SOFTBALL ATHLETIC ASSOCIATION	262,291	303,977	260,000	277,613	17,613
1033147	BASKETBALL ATHLETIC ASSOC	13,416	8,634	17,000	17,000	
1033148	HOCKEY ATHLETIC ASSOCIATION	47,060	53,453	35,000	38,081	3,081
1033149	R AND A BATTING CAGES	89,102	87,747	68,500	73,867	5,367
1033150	STAR OF THE NORTH GAMES	967	(72)			
1033179	YOUTH ATHL AND SPORTS ASSIST	15,681	13,734	25,000	25,000	
1033182	MIDWAY STADIUM	422,355	297,018	495,366	495,366	
1033188	PAYNE MARYLAND PHASE 1		46,587			
1033191	GLACIER WILDERNESS PROGRAM		5,000		15,000	15,000
1050087	PARK LAND REPLACEMENT	181,695	52,910	200,000	200,000	
1053101	LANDMARK PLAZA	994	1,643	7,297	7,290	(7)

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **2100 SPECIAL REVENUE**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
1053102	PRIVATE DONATIONS	969	250	10,000	10,000	
1053104	SKYGATE SCULPTURE MAINT FUND	1,203	1,025			
1053105	SCHULTZ SCULPTURE MAINT FUND		9,619	10,000	10,000	
1053106	PARK AMENITY DONATION FUND	11,050	12,695	10,433	10,433	
1053108	METZGER MEMORIAL POPS FUND	9,724	8,304	25,000	25,000	
1053109	SPONSORSHIPS	140,000	130,000	140,000	40,000	(100,000)
1063101	DIST 1 BATTLE CRK HIGHWOOD	51,521	500			
1063102	DIST 2 THE GREATER EAST SIDE	5,107	1,079			
1063104	DIST 4 DAYTONS BLUFF		890			
1063106	DIST 6 PLANNING COUNCIL		698			
1063107	DIST 7 PLANNING COUNCIL		19,303			
1063108	DIST 8 SUMMIT-UNIVERSITY		1,192			
1063109	DIST 9 FORT ROAD W 7TH		214			
1063110	DIST 10 COMO PARK		232			
1063111	DIST 11 HAMLIN MIDWAY		200			
1063112	DIST 12 ST ANTHONY PARK		10,367			
1063115	DIST 15 HIGHLAND PARK		63,842			
<b>TOTAL FOR DEPARTMENT</b>		<b>8,770,327</b>	<b>8,885,950</b>	<b>9,260,192</b>	<b>9,697,057</b>	<b>436,865</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(8,501)	(8,501)	
TAXES		9,062	8,181	20,000	20,000	
INTERGOVERNMENTAL REVENUE		331,484	281,412	558,000	558,000	
FEES SALES AND SERVICES		3,843,869	3,769,782	4,458,176	4,458,176	
INTEREST EARNINGS		25,901	45,133			
TRANSFERS IN OTHER FINANCING		4,675,634	4,487,371	4,669,382	4,669,382	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>8,885,950</b>	<b>8,591,879</b>	<b>9,697,057</b>	<b>9,697,057</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **2200 ASSESSMENT**

Budget Year: **2012**

	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>					
1033124 ASSESSABLE REMOVALS	78,961	57,568	200,000	200,000	
<b>TOTAL FOR DEPARTMENT</b>	<b>78,961</b>	<b>57,568</b>	<b>200,000</b>	<b>200,000</b>	
<b><u>Financing by Major Account</u></b>					
FEES SALES AND SERVICES		6,565			
TRANSFERS IN OTHER FINANCING	57,568	105,179	200,000	200,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>57,568</b>	<b>111,744</b>	<b>200,000</b>	<b>200,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **2250 RIGHT OF WAY MAINTENANCE**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1033121	STREET TREE MAINTENANCE	2,364,175	2,452,631	2,459,793	2,612,909	153,116
1033122	EAB MGMT ROW		771,164	970,349	1,049,229	78,880
1033123	ROW - GROUND MAINTENANCE				314,345	314,345
1033126	ROW - SOLID WASTE REMOVAL				242,319	242,319
1033127	ROW - BEAUTIFICATION				70,227	70,227
<b>TOTAL FOR DEPARTMENT</b>		<b>2,364,175</b>	<b>3,223,795</b>	<b>3,430,142</b>	<b>4,289,029</b>	<b>858,887</b>
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE	520,564	202,034			
	FEES SALES AND SERVICES		(266)			
	ASSESSMENTS		3,230,142	4,006,855	4,006,855	
	TRANSFERS IN OTHER FINANCING	2,703,231	159	282,174	282,174	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,223,795</b>	<b>3,432,068</b>	<b>4,289,029</b>	<b>4,289,029</b>	



**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **2400 CITY GRANTS**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1033125	EAB MGMT PARKS					
1033165	MARDAG FOUNDATION				11,000	11,000
1033166	SAINT PAUL FOUNDATION				40,500	40,500
1033184	YOUTH LEADERSHIP	40,000		40,000		(40,000)
1033185	YOUTH JOB CORP	1,146,873	958,357	1,100,000	1,030,101	(69,899)
1033186	TWINS	65,000	122,500	80,000	165,000	85,000
1033189	SUMMIT U FROGTOWN CIRCULATOR	50,000				
1033190	ARTS AND CMMTY GARDENING GRNTS	152,859	158,928	110,755	110,755	
1033193	REGIONAL PK MTCE	1,525,662	1,483,162	1,576,595	1,520,376	(56,219)
1033194	NIGHT MOVES PROGRAM	5,000	19,250	45,000	45,000	
1033195	ARTS LEARNING GRANT	239,264	144,819	152,897	152,897	
1033196	ENVIRONMENTAL PRMTS AND PLNG	167,389	270,768	334,317	312,090	(22,227)
1033198	COMO CIRCULATOR	497,123	372,405	669,055	662,969	(6,086)
<b>TOTAL FOR DEPARTMENT</b>		<b>3,889,169</b>	<b>3,530,189</b>	<b>4,108,619</b>	<b>4,050,688</b>	<b>(57,931)</b>
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE	2,431,504	2,303,865	3,029,167	3,029,167	
	FEES SALES AND SERVICES	88,202	10,613	29,067	29,067	
	TRANSFERS IN OTHER FINANCING	1,010,482	998,057	992,454	992,454	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,530,189</b>	<b>3,312,536</b>	<b>4,050,688</b>	<b>4,050,688</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **5100 PERMANENT FUNDS**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1053115	JAPANESE GARDEN	2,171	1,847	1,700	1,700	
1053150	HILLER & LOIS HOFFMAN MEMORIAL	416	353	300	300	
<b>TOTAL FOR DEPARTMENT</b>		<b>2,587</b>	<b>2,200</b>	<b>2,000</b>	<b>2,000</b>	
<b><u>Financing by Major Account</u></b>						
INTEREST EARNINGS		2,200	4,309	2,000	2,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>2,200</b>	<b>4,309</b>	<b>2,000</b>	<b>2,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **6250 PARKS SPECIAL**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1023104	FORESTRY SUPPORT	362,753	490,391	712,335	682,640	(29,695)
1023109	HIGHLAND NATL/DOME D.S.ACCT	570,733	590,339	559,750	564,150	4,400
1023111	SPEC SERVICES ADMIN	221,568	221,518	240,259	240,259	
1023117	COMO GOLF COURSE	764,536	734,752	964,694	964,694	
1023118	HIGHLAND 18 GOLF COURSE	1,272,880	1,295,204	1,490,336	1,490,336	
1023119	HIGHLAND 9 GOLF COURSE	370,272	379,439	508,686	508,686	
1023120	PHALEN GOLF COURSE	860,538	815,799	1,030,282	1,026,359	(3,923)
1023121	GOLF ADMINISTRATION	370,442	290,725	260,195	260,195	
1023123	SPEC SERV CONCSSN OTHER	160,799	132,724	146,652	146,652	
1023124	PARKS REFECTORIES	42,544	51,377			
1023141	CITYWIDE SPECIAL EVENTS	223,397	183,842	145,720	195,720	50,000
1023160	WATERGATE MARINA	24,578	5,300	7,550	7,550	
<b>TOTAL FOR DEPARTMENT</b>		<b>5,245,041</b>	<b>5,191,410</b>	<b>6,066,459</b>	<b>6,087,241</b>	<b>20,782</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(28,950)	(28,950)	
FEES SALES AND SERVICES		3,894,720	3,468,436	4,896,587	4,896,587	
INTEREST EARNINGS		36,214	47,762			
TRANSFERS IN OTHER FINANCING		1,260,477	1,407,423	1,219,604	1,219,604	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>5,191,410</b>	<b>4,923,621</b>	<b>6,087,241</b>	<b>6,087,241</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **7150 EQUIPMENT SERVICES INTERNAL**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1013105	COMO SHOP STOREHOUSE	882,861	801,140	684,999	790,786	105,787
1013110	PED PROPERTY MTNCE	629,437	655,385	745,984	745,984	
1013120	PARKS & REC SUMMARY ABATEMENT	1,240,690	1,140,087	1,886,162	1,886,162	
1013125	CONTRACTED SERVICES	118,955	147,328	126,500	126,500	
1013126	REFUSE HAULING & EQ REPLACEMEN	144,534	154,194	170,000	170,000	
1013127	SHOWMOBILE SUPPORT	9,803	6,445	15,000		(15,000)
<b>TOTAL FOR DEPARTMENT</b>		<b>3,026,280</b>	<b>2,904,578</b>	<b>3,628,645</b>	<b>3,719,432</b>	<b>90,787</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				446,056	446,056	
FEES SALES AND SERVICES		2,058,438	1,827,730	2,437,590	2,437,590	
TRANSFERS IN OTHER FINANCING		846,140	1,010,003	835,786	835,786	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>2,904,578</b>	<b>2,837,734</b>	<b>3,719,432</b>	<b>3,719,432</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **7200 SERVICES AND SUPPLIES INTERNAL**

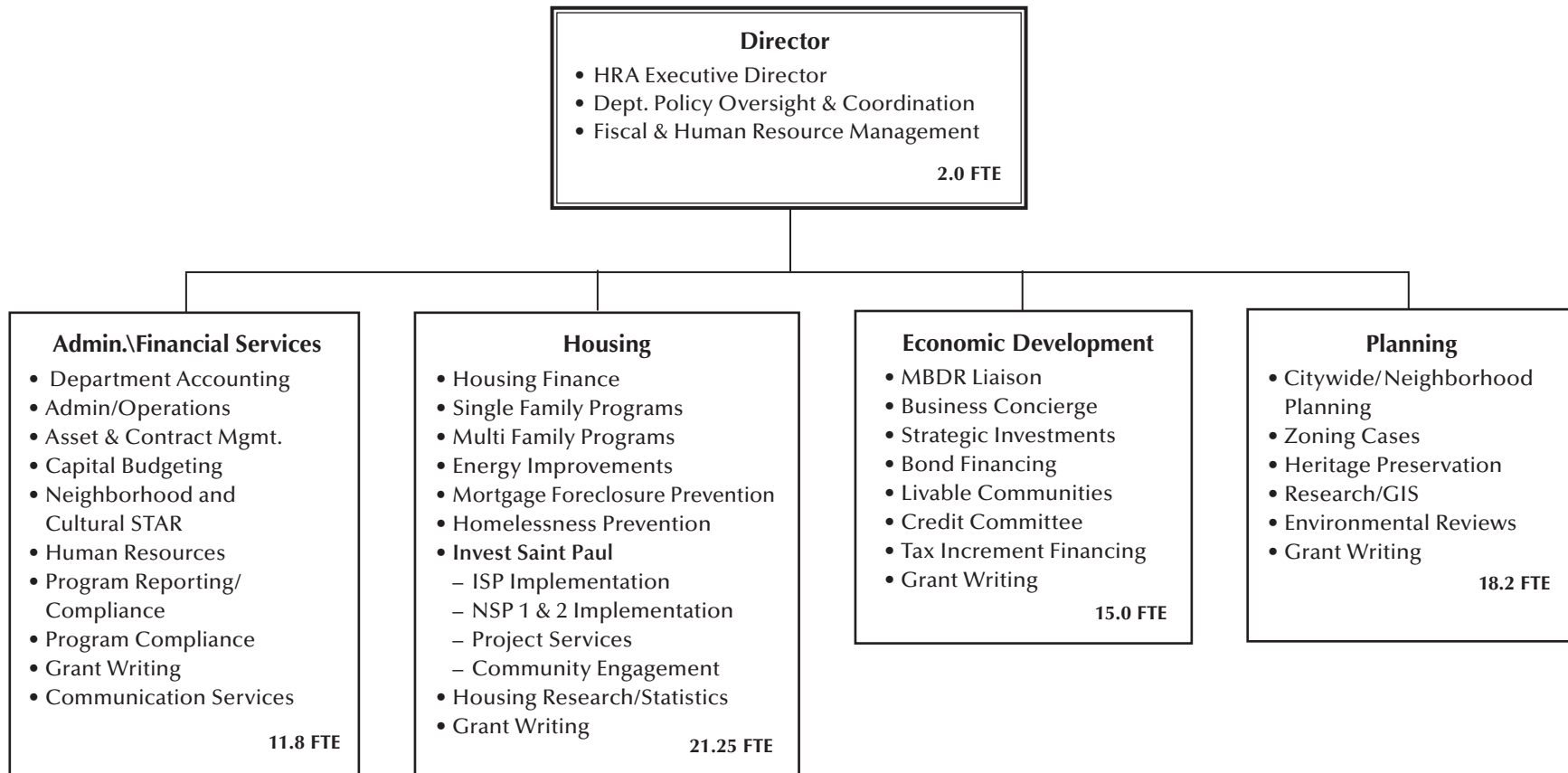
Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1013100	PRKS & REC SPECIAL PROJTS	1,548,201	1,636,954	1,811,256	1,861,588	50,332
<b>TOTAL FOR DEPARTMENT</b>		<b>1,548,201</b>	<b>1,636,954</b>	<b>1,811,256</b>	<b>1,861,588</b>	<b>50,332</b>
<b><u>Financing by Major Account</u></b>						
FEES SALES AND SERVICES		1,636,954	1,684,245	1,861,588	1,861,588	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,636,954</b>	<b>1,684,245</b>	<b>1,861,588</b>	<b>1,861,588</b>	



# Planning and Economic Development

*To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.*



**(Total 68.25 FTE)**

1/09/12

**2012 Adopted Budget**  
**Planning and Economic Development**

**Department Description:**

PED's mission is "to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods." We accomplish this by assisting in the production of new, and the rehabilitation and preservation of, existing housing, providing mortgage financing to existing homeowners and new homebuyers, and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

**Department Facts**

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$44,618,593
- Total FTEs: 68.25
- 2012 operations budget is approximately \$8.5 million.
- Administers in excess of \$90 million annually in Federal, State, and local resources.
- Provides management and contracting for 200+ economic development activities.
- Provides housing and economic development products (public lending institution).
- Administers a combined City/HRA loan portfolio of 1,500 loans valued at \$140M.
- Provides planning/zoning/HPC services and administers Parking & Transit Program.

**Department Goals**

- Encourage public and private development along the Central Corridor Transit Line through 2014.
- Stimulate vitality in neighborhoods by making strategic investments in existing commercial corridors.
- Preserve and improve the city's affordable rental and ownership housing stock.

**Recent Accomplishments**

- Developed and are administering \$4.0 million Central Corridor Ready for Rail loan program, and related media/outreach.
- Implemented ten parking solutions for businesses along Central Corridor (\$1.3 million off-street parking improvements, \$350,000 alley improvement allocation, etc.)
- ED: Hamernick Decorating, BioMedix, J&J Distributing, Cossetta's, Schmidt Brewery, Exxon Site Remediation, NOVA Academy, Metro Business Plan initiatives
- Planning: Central Corridor Zoning Study, Ford plant, Great River Park Master Plan, Highland Village Zoning Study, Saint Anthony Park Como 2030 Plan & Zoning Study, Parking Requirements for Bars/Restaurants with Liquor, Schmidt Brewery Historic District Designation, Sign Regulation Zoning Amendments, CCLRT Brownfield Assessment
- Housing Development: Frogtown Square, Lofts at Farmers Market, Penfield, Minnesota Building, Renaissance Box, St. Phillips Gardens, Carondelet Village
- Housing assistance: 300 home loans, assisted 477 clients in avoiding foreclosure, provided foreclosure counseling to 1,500 households
- \$28 million in HUD NSP to acquire and rehab or demolish properties
- \$2.7 million for sustainability projects: EV Charging Stations, Energy Smart Homes, etc.



## 2012 Adopted Budget

### Planning and Economic Development

#### Fiscal Summary

	2010 Actual	2011 Adopted	2012 Proposed	2012 Adopted	Change from 2011 Adopted	% Change from 2011 Adopted	2012 Adopted FTE
<b>Spending</b>							
2300: City Sales Tax	44,064,375	17,759,521	25,234,938	29,247,393	11,487,872	64.7%	-
2350: Community Development Block Grant	12,773,622	9,350,000	6,850,000	6,850,000	(2,500,000)	-26.7%	-
2400: City Grants	9,801,895	-	-	-	-	0.0%	-
7100: Central Services Internal	8,330,070	8,596,079	8,575,282	8,521,200	(74,879)	-0.9%	68.25
<b>Financing</b>							
2300: City Sales Tax	40,738,848	17,759,521	25,234,938	29,247,393	11,487,872	64.7%	
2350: Community Development Block Grant	12,773,622	9,350,000	6,850,000	6,850,000	(2,500,000)	-26.7%	
2400: City Grants	9,453,867	-	-	-	-	0.0%	
7100: Central Services Internal	7,937,251	8,596,079	8,575,282	8,521,200	(74,879)	-0.9%	

#### Budget Changes Summary

In the City Sales Tax fund, current service level and technical adjustments are made to complete the transition of reporting this fund in the operating instead of capital budget. Additionally, program income and interest earnings projections are revised with updated assumptions for 2012, and spending is adjusted accordingly. Finally, the City Council identified balances from canceled and completed projects. These dollars were re-appropriated to fund a Low Income Housing Trust Fund, and to provide additional funds for the 2012 Neighborhood STAR competitive program.

The CDBG program will likely see significant reductions in 2012 relative to previous years due to federal spending reductions. These changes come after a mid-year 2011 reduction in CDBG funding, and reflect reduced funding expectations for 2012. CDBG spending on capital projects, public service programs, property maintenance and program administration are reduced accordingly.

In 2012, PED operations will see two types of personnel changes. PED will reduce one vacant Marketing and Public Relations Manager position in their operations fund. Additional personnel changes make permanent the changes that were implemented mid-year 2010. Finally, a one time expenditure for Saint Paul's participation in a Regional Employment Disparities initiative is approved for 2012.

Through the Housing and Redevelopment Authority, PED will also increase funding for city functions in the general fund such as HRA legislative support, citizen participation initiatives, intergovernmental relations, Mayor's staff working on city initiatives such as Invest Saint Paul and Central Corridor Light Rail. PED also funds the Minority Business Development program in the Department of Human Rights and Equal Economic Opportunity's special fund. In total, PED/HRA will provide over \$1.3 million to support citywide functions in 2012.

**2300: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

	<b>Change from 2011 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>			
In 2010, the City Sales Tax budget was reported in the Capital Improvement Budget (CIB) book. Starting in 2011, this budget was reported in the city operating book. This current service level change includes technical adjustments needed to complete the transition, as well as reversals of one time spending and financing items included in the 2011 budget.	7,694,387	7,694,387	-
Technical correction to recognize anticipated interest earnings in the 2012 City Sales Tax Budget and associated transfer to the general fund. Line item was erroneously omitted from the 2012 Proposed Budget.	61,204	61,204	-
Subtotal:	<u>7,755,591</u>	<u>7,755,591</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Revenue Adjustments</b>			
Revised estimates for non-sales tax revenue in the Neighborhood and Cultural STAR programs. Companion program and transfer spending items were also adjusted accordingly.			
Neighborhood STAR interest income	-	37,082	-
Neighborhood STAR program income on loan repayments	-	(171,218)	-
Cultural Star interest income	-	(41,015)	-
Cultural STAR program income on loan repayments	-	(43,819)	-
Cultural STAR program spending reduction	(43,819)	-	-
Reduce Cultural STAR transfer to general fund	(41,015)	-	-
Neighborhood STAR program spending reduction	(134,136)	-	-
Subtotal:	<u>(218,970)</u>	<u>(218,970)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>Additions to Neighborhood STAR Program in 2012</b>			
Through the use of prior year balances from completed and canceled projects, additions are made to the 2012 Neighborhood STAR competitive program. Additionally, a Low Income Housing Trust fund is established by using completed or canceled project balances.			
Low Income Housing Trust Fund	2,500,000	2,500,000	-
Increase to 2012 Neighborhood STAR competitive program	1,451,251	1,451,251	-
Subtotal:	<u>3,951,251</u>	<u>3,951,251</u>	<u>-</u>
<b>Fund 2300 Budget Changes Total</b>	<u><u>11,487,872</u></u>	<u><u>11,487,872</u></u>	<u><u>-</u></u>

**2350: Community Development Block Grant****Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	-	-	-
Subtotal:	-	-	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>2012 Program Adjustments</b>			
Funding for the Community Development Block Grant (CDBG) program is being reduced at the federal level. Because of this, Saint Paul's CDBG program for 2012 is estimated to be reduced by \$2.5 million relative to the 2011 adopted budget. The changes below reflect this reduced revenue estimate. Major categories of CDBG spending are also reduced in light of the estimated cuts.			
2012 CDBG Program Revenue	-	(2,500,000)	-
Capital projects spending	(1,400,000)	-	-
Public service program spending	(375,000)	-	-
Property maintenance spending	(225,000)	-	-
CDBG program administration costs	(500,000)	-	-
Subtotal:	(2,500,000)	(2,500,000)	-
<b><u>Adopted Changes</u></b>			
<b>No Changes from Mayor's Proposed Budget</b>			
Subtotal:	-	-	-
<b>Fund 2350 Budget Changes Total</b>	<b>(2,500,000)</b>	<b>(2,500,000)</b>	<b>-</b>

**2400: City Grants****Planning and Economic Development**

PED accepts and budgets grants from the State of Minnesota and other agencies as they are awarded.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2011 Adopted Budget</b>	-	-	-
Subtotal:	-	-	-
<b>Fund 2400 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

**7100: Central Services Internal****Planning and Economic Development**

PED operations are all budgeted in the Central Service Internal fund.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>			
Subtotal:	221,168	(20,797)	-
	<u>221,168</u>	<u>(20,797)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Position Changes</b>			
Mid year 2010, PED reduced its overall FTE compliment by 2.95 FTEs. This net change is a combination of a 3.75 FTE reduction made up of a Principal Planner (0.75 FTE), Civil Engineer (1.0 FTE), Housing Counselor (1.0 FTE), and Management Assistant (1.0 FTE). An increase of 0.8 FTE in 2010 is also included in this net change number, and reflects four positions that were part time in 2010 being increased to full time			
Net staff adjustments	(241,965)	-	(2.95)
Subtotal:	(241,965)	-	(2.95)
	<u>(241,965)</u>	<u>-</u>	<u>(2.95)</u>
<b><u>Adopted Changes</u></b>			
<b>Position Reduction</b>			
Funding for a vacant Marking and Public Relations Manager, as well as the associated transfer revenue, was removed from PED's budget in 2012.			
Marking and Public Relations Manager Reduction	(98,082)	(98,082)	(1.00)
Subtotal:	(98,082)	(98,082)	(1.00)
	<u>(98,082)</u>	<u>(98,082)</u>	<u>(1.00)</u>
<b>Regional Employment Disparities Initiative</b>			
A one time addition to fund a Regional Employment Disparities Initiative was added to PED's operations budget in 2012.			
Regional Employment Disparities Initiative spending and associated revenue	40,000	40,000	-
Subtotal:	40,000	40,000	-
	<u>40,000</u>	<u>40,000</u>	<u>-</u>
<b>Fund 7100 Budget Changes Total</b>	<u>(78,879)</u>	<u>(78,879)</u>	<u>(3.95)</u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **PLANNING ECONOMIC DEVELOPMENT**

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
2300	CITY SALES TAX	34,953,107	44,064,375	17,759,521	29,247,393	11,487,872
2350	COMMUNITY DEVELOP BLOCK GRANT	9,087,379	12,773,622	9,350,000	6,850,000	(2,500,000)
2400	CITY GRANTS	7,022,290	9,801,895			
7100	CENTRAL SERVICES INTERNAL	8,566,549	8,330,070	8,596,078	8,521,200	(74,879)
<b>TOTAL SPENDING BY FUND</b>		<b>59,629,324</b>	<b>74,969,962</b>	<b>35,705,599</b>	<b>44,618,593</b>	<b>8,912,993</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	6,899,151	6,623,639	6,929,336	6,776,501	(152,835)
	SERVICES	3,506,481	4,196,006	3,613,444	2,991,432	(622,012)
	MATERIALS AND SUPPLIES	64,356	62,467	73,293	59,354	(13,939)
	CAPITAL OUTLAY	84,989	1,141,219	1,535,000	1,535,000	
	PROGRAM EXPENSE	14,618,932	18,969,479	10,013,111	12,049,407	2,036,296
	TRANSFER OUT AND OTHER SPEND	34,455,414	43,977,152	13,541,416	21,206,899	7,665,483
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>59,629,324</b>	<b>74,969,962</b>	<b>35,705,599</b>	<b>44,618,593</b>	<b>8,912,993</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES					
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			1,312,000	3,951,250	2,639,250
	TAXES	15,270,418	15,219,497	15,200,000	15,200,000	
	INTERGOVERNMENTAL REVENUE	14,513,892	20,752,361	8,350,000	6,350,000	(2,000,000)
	FEES SALES AND SERVICES	8,421,953	8,026,771	8,315,431	8,521,200	205,769
	INTEREST EARNINGS	1,541,167	1,287,871	588,756	482,291	(106,465)
	DEBT FINANCING	1,733,774	2,102,074	658,765	493,852	(164,913)
	TRANSFERS IN OTHER FINANCING	22,529,444	23,515,014	1,280,648	9,620,000	8,339,352
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>64,010,649</b>	<b>70,903,588</b>	<b>35,705,600</b>	<b>44,618,593</b>	<b>8,912,993</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2300 CITY SALES TAX**  
Division: **PED STAR PROJECTS**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
SERVICES	243,723	257,694								
CAPITAL OUTLAY	64,580	1,130,997	1,525,000	1,525,000						
PROGRAM EXPENSE	2,998,000	2,895,140	4,263,111	6,724,407	2,461,296					
TRANSFER OUT AND OTHER SPEND	31,646,804	39,780,544	11,971,410	20,997,986	9,026,576					
<b>TOTAL FOR DIVISION</b>	<b>34,953,107</b>	<b>44,064,375</b>	<b>17,759,521</b>	<b>29,247,393</b>	<b>11,487,872</b>					
<b>Spending by Accounting Unit</b>										
1090301 CITY SALES TAX REVENUE	15,248,348	15,128,317		15,200,000	15,200,000					
1090303 NEIGHBORHOOD ACCOUNT	10,882,778	7,413,799								
1090304 CULTURAL ACCOUNT	1,209,198	1,005,891								
1090305 STAR - LOANS	670,928	5,583,580								
1090306 STAR - GRANTS	1,579,851	2,007,640	300,000	4,251,251	3,951,251					
1090308 STAR - SMALL GRANTS	6,210	228,889								
1090309 CULTURAL STAR LOANS	1,438	310,191								
1090310 CULTURAL STAR GRANTS	1,122,361	1,247,089	78,387	37,372	(41,015)					
1090312 GUARANTEE ACCOUNT		127,861								
1090313 ECON/GENERAL DEBT SERV	3,500,000	4,937,346	11,779,410	5,699,410	(6,080,000)					
1090315 CITY CAPITAL PROJ FUND	731,995	2,228,293	1,525,000	1,525,000						
1090320 2007A - TAX EXEMPT		3,023,084								
1090321 2007B - TAXABLE		822,394	113,613	61,204	(52,409)					
1090333 YEAR ROUND STAR PROGRA			600,000		(600,000)					
1090398 UNDESIGNATED ADOPTED B			1,635,938	945,551	(690,387)					
1090399 UNDESIGNATED ADOPTED B			1,727,173	1,527,605	(199,568)					
<b>TOTAL FOR DIVISION</b>	<b>34,953,107</b>	<b>44,064,375</b>	<b>17,759,521</b>	<b>29,247,393</b>	<b>11,487,872</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2350 COMMUNITY DEVELOP BLOCK GRANT**  
Division: **COMMUNITY DEVELOPMENT**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
SERVICES	1,925,035	1,918,375	2,250,000	1,525,000	(725,000)					
PROGRAM EXPENSE	4,946,905	7,540,125	5,750,000	5,325,000	(425,000)					
TRANSFER OUT AND OTHER SPEND	2,215,439	3,315,122	1,350,000		(1,350,000)					
<b>TOTAL FOR DIVISION</b>	<b>9,087,379</b>	<b>12,773,622</b>	<b>9,350,000</b>	<b>6,850,000</b>	<b>(2,500,000)</b>					

**Spending by Accounting Unit**

1037803 CD YEAR 18 PUBLIC IMPR			9,000,000	6,500,000	(2,500,000)					
1039290 EMERGENCY SHELTER GRAN	357,566	360,026	350,000	350,000						
1039295 HUD HPRP PROGRAM GRANT	175,994	1,425,182								
1091021 COMP HOMEOWNER OPP FUI	312,000									
1091024 NBHRD REVITALIZATION	487,626	1,385,153								
1091042 NBRHD HSG REHAB FOR CD	571,757	459,295								
1091061 CITIZEN PARTICIPATION	117,406	110,000								
1091062 CRIME PREVENTION	300,575	298,528								
1091063 NBRHD NON PROFITS	227,413	331,320								
1091065 E 7TH ST COMMERCIAL FA	75,904	146,317								
1091066 SPARC DEFERRED LOAN PR	207,980	277,004								
1091071 BAKER	33,650	299,607								
1091072 BLUFF	4,800									
1091073 GREEN & SUST HOME IMPR	184,866	74,878								
1091091 HOLLY TOT LOT	16,266	43,672								
1091092 HANCOCK PLAY AREA	4,445	222,073								
1091093 ST CLAIR PLAY AREA	8,335	358,772								
1091101 ELIEEN WEIDA PLAY AREA		3,173								
1091182 RIVERVIEW COMM CLUB RE	275,000									
1091183 SUNRAY LIBRARY COMM CE		50,000								
1091184 WEST MINNEHAHA PLAY AR	242,273	5,337								
1091185 W 7TH LIBRARY COMM CEN		60,719								
1091186 CITY HOUSE	24,235									
1094002 CONVERTED CDBG ACTIVIT	4,399,057	4,010,263								



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2350 COMMUNITY DEVELOP BLOCK GRANT**  
Division: **COMMUNITY DEVELOPMENT**

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Accounting Unit</b>										
1096004 RENTAL REHABILITATION	162,000	1,430,000								
1096011 COMMUNITY NHS REVOLVIN	52,640	449,693								
1096027 HOMEOWNER REHAB MATCH	10,517	90,395								
1096028 PAYNE-ARCADE COMMERCIA	88,063	4,832								
1096040 NEIGHBORHOOD HEALTH CL	94,119	94,119								
1097001 BLOCK NURSE PROGRAM	90,000	90,000								
1098005 GREATER FROGTOWN FACEL	114,936	123,275								
1098006 NEW CONSTRUCTION FUND	128,157	76,440								
1098100 CDBG STIMULUS PROGRAM	319,800	493,548								
<b>TOTAL FOR DIVISION</b>	<b>9,087,379</b>	<b>12,773,622</b>	<b>9,350,000</b>	<b>6,850,000</b>	<b>(2,500,000)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: 2400 CITY GRANTS  
Division: COMMERCIAL REAL ESTATE DEV

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	15,982									
PROGRAM EXPENSE	6,457,642	4,520,235								
TRANSFER OUT AND OTHER SPEND		88,996								
<b>TOTAL FOR DIVISION</b>	<b>6,473,624</b>	<b>4,609,230</b>								
<b><u>Spending by Accounting Unit</u></b>										
1036303 MET COUNCIL STATE GRAN	6,473,624	4,609,230								
<b>TOTAL FOR DIVISION</b>	<b>6,473,624</b>	<b>4,609,230</b>								

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: 2400 CITY GRANTS  
Division: COMMUNITY DEVELOPMENT

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	194									
SERVICES	287,670	976,582								
MATERIALS AND SUPPLIES	11,252	15,868								
PROGRAM EXPENSE	216,384	4,013,979								
TRANSFER OUT AND OTHER SPEND	33,165	186,236								
<b>TOTAL FOR DIVISION</b>	<b>548,665</b>	<b>5,192,665</b>								
<b><u>Spending by Accounting Unit</u></b>										
1036311 EPA COALITION ASMT GRA		13,657								
1036321 CENTRAL CORRIDOR	353,520	446,013								
1036322 NSP HUD GRANTS	1,821	1,205,164								
1036323 NSP STATE GRANTS		1,707,330								
1036327 NSP 2 GRANT - HUD		1,803,274								
1038004 HUD EDI GRANT	193,324	17,227								
<b>TOTAL FOR DIVISION</b>	<b>548,665</b>	<b>5,192,665</b>								

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: PED OPERATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	6,898,958	6,623,639	6,929,336	6,776,501	(152,835)					
SERVICES	1,034,071	1,043,355	1,363,444	1,466,432	102,988					
MATERIALS AND SUPPLIES	53,104	46,599	73,293	59,354	(13,939)					
CAPITAL OUTLAY	20,409	10,223	10,000	10,000						
TRANSFER OUT AND OTHER SPEND	560,007	606,253	220,006	208,913	(11,093)					
<b>TOTAL FOR DIVISION</b>	<b>8,566,549</b>	<b>8,330,070</b>	<b>8,596,078</b>	<b>8,521,200</b>	<b>(74,879)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1036010 PED WORKERS COMP/TORT		1,326	7,389	6,500	(889)					
1036023 HERITAGE PRESEV COMMIS	74,813	143,896	164,363	164,823	461			1.80	1.80	
1036075 PED OPERATIONS	8,491,736	8,184,848	8,424,327	8,349,876	(74,451)			70.40	66.45	(3.95)
<b>TOTAL FOR DIVISION</b>	<b>8,566,549</b>	<b>8,330,070</b>	<b>8,596,078</b>	<b>8,521,200</b>	<b>(74,879)</b>			<b>72.20</b>	<b>68.25</b>	<b>(3.95)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
 Company: **2300 CITY SALES TAX**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40300-0	CITY SALES TAX	15,270,418	15,219,497	15,200,000	15,200,000	
43380-0	COLLECTION FEE	2,458	3,437			
47100-0	INTEREST ON INVESTMENTS	1,173,155	1,073,647	332,089	275,748	(56,341)
47110-0	INCR (DECR) IN FV INVESTMENTS	(62,077)	(262,267)			
47140-0	INTEREST ON ADVANCE OR LOAN HI	305,248	254,506	256,667	206,543	(50,124)
48300-0	REPAY MENT OF ADVANCE	1,541,583	1,412,135	658,765	493,852	(164,913)
49150-0	TRANSFER FR DEBT SERVICE FUND	8,682,683	8,232,438		9,120,000	9,120,000
49170-0	TRANSFER FR ENTERPRISE FUND	76,465	54,129			
49310-0	INTRA FUND TRANSFER	12,091,976	14,751,325			
49870-0	REFUNDS OVERPAYMENTS	(2,000)				
91010-0	USE OF FUND BALANCE			1,312,000	3,951,250	2,639,250
<b>TOTAL FOR 2300 CITY SALES TAX</b>		<b>39,079,910</b>	<b>40,738,848</b>	<b>17,759,521</b>	<b>29,247,393</b>	<b>11,487,872</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
 Company: **2350 COMMUNITY DEVELOP BLOCK GRANT**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42110-0	DEPT HOUSING URBAN DEVELOPMENT		1,425,182			
42120-0	COMMUNITY DEVELOP BLOCK GRANT	6,557,586	10,135,841	8,350,000	6,350,000	(2,000,000)
42220-0	HUD MN HOUSING FINANCE AGENCY		(22,098)			
43380-0	COLLECTION FEE	(968)	363			
43580-0	FACILITY RENTAL		100			
44415-0	DEFERRED LOAN REPAYMENT	276,770	79,730			
47140-0	INTEREST ON ADVANCE OR LOAN HI	61,932	125,887			
48300-0	REPAY MENT OF ADVANCE	192,191	689,940			
49160-0	TRANSFER FR CAPITAL PROJ FUND	437,027	341,598			
49190-0	TRANSFER FR CDBG			1,000,000	500,000	(500,000)
49690-0	CONTRIBUTION DEBT SERVICE	100				
49740-0	PROGRAM INCOME					
49970-0	OTHER MISC REVENUE	552	(2,921)			
<b>TOTAL FOR 2350 COMMUNITY DEVELOP BLOCK GRANT</b>		<b>7,525,190</b>	<b>12,773,622</b>	<b>9,350,000</b>	<b>6,850,000</b>	<b>(2,500,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
 Company: **2400 CITY GRANTS**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42110-0	DEPT HOUSING URBAN DEVELOPMENT	1,506,831	3,027,321			
42140-0	DEPT OF TRANSPORTATION	32,591				
42220-0	HUD MN HOUSING FINANCE AGENCY		1,684,996			
42410-0	DEPT EMPLOYMENT ECON DEVELOP		1,675,973			
42830-0	METROPOLITAN COUNCIL	6,416,884	2,825,145			
43840-0	SALE OF EASEMENTS		6,900			
43845-0	LAND HELD FOR RESALE PED		413			
47100-0	INTEREST ON INVESTMENTS	54,859	53,873			
47110-0	INCR (DECR) IN FV INVESTMENTS	8,050	(20,419)			
47140-0	INTEREST ON ADVANCE OR LOAN HI		62,643			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	71,955	62,000			
49680-0	PRIVATE GRANTS	400,000	60,000			
49740-0	PROGRAM INCOME		15,022			
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>8,491,171</b>	<b>9,453,867</b>			



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
 Company: **7100 CENTRAL SERVICES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43180-0	ZONING FEES AND LETTERS	56,618	54,585	55,000	55,600	600
43185-0	DSI SAC ADMINISTRATION	26,054		20,600	21,200	600
43385-0	LOAN ORIGINATION FEE	74,425	99,175	69,200	67,600	(1,600)
43390-0	REAL ESTATE CLOSING FEE	375	875		600	600
43395-0	APPLICATION FEE	64,561	46,251	74,700	36,050	(38,650)
43400-0	PED OPERATION FEES	5,000	7,196	5,000	1,000	(4,000)
43520-0	MAPS PUBLICATION REPORT HISTOR		388			
43525-0	SALE OF MAP			500	500	
43645-0	LIBRARY USED MATERIALS	538				
44745-0	ADMINISTRATION FEE	7,916,121	7,727,357	8,090,431	8,338,650	248,219
49140-0	TRANSFER FR SPECIAL REVENUE FU	770,656		280,648		(280,648)
49850-0	REFUNDS HISTORY		1,392			
49930-0	JURY DUTY PAY	30	30			
91010-0	USE OF FUND BALANCE					
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>8,914,378</b>	<b>7,937,251</b>	<b>8,596,079</b>	<b>8,521,200</b>	<b>(74,879)</b>
<b>GRAND TOTAL FOR PLANNING ECONOMIC DEVELOPMENT</b>		<b>64,010,649</b>	<b>70,903,588</b>	<b>35,705,600</b>	<b>44,618,593</b>	<b>8,912,993</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2300 CITY SALES TAX**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1090301	CITY SALES TAX REVENUE TRANSFR	15,270,418	15,219,497	15,200,000	15,200,000	
1090303	NEIGHBORHOOD ACCOUNT	7,814,569	10,406,043		7,600,000	7,600,000
1090304	CULTURAL ACCOUNT	868,285	1,831,705		1,520,000	1,520,000
1090305	STAR - LOANS	2,064,004	1,461,456	2,072,792	3,180,382	1,107,590
1090306	STAR - GRANTS	48,086	4,994,055	87,556	1,640,829	1,553,273
1090307	STAR - SEED CAPITAL		309,853			
1090308	STAR - SMALL GRANTS	8,032	3,550			
1090309	CULTURAL STAR LOANS	116,105	440,362	61,284	10,595	(50,689)
1090310	CULTURAL STAR GRANTS	2,322,578	895,597	224,276	34,383	(189,893)
1090313	ECON/GENERAL DEBT SERVICE	9,825,576				
1090315	CITY CAPITAL PROJ FUNDING PROG		4,682,098			
1090320	2007A - TAX EXEMPT	391,450	316,094			
1090321	2007B - TAXABLE	350,807	178,537	113,613	61,204	(52,409)
<b>TOTAL FOR DEPARTMENT</b>		<b>39,079,910</b>	<b>40,738,848</b>	<b>17,759,521</b>	<b>29,247,393</b>	<b>11,487,872</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				3,951,250	3,951,250	
TAXES		15,219,497	15,620,488	15,200,000	15,200,000	
FEES SALES AND SERVICES		3,437	2,972			
INTEREST EARNINGS		1,065,887	1,580,885	482,291	482,291	
DEBT FINANCING		1,412,135	690,102	493,852	493,852	
TRANSFERS IN OTHER FINANCING		23,037,892	16,697,818	9,120,000	9,120,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>40,738,848</b>	<b>34,592,265</b>	<b>29,247,393</b>	<b>29,247,393</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2350 COMMUNITY DEVELOP BLOCK GRANT**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1039000	CDBG REVENUE ACTIVITY			9,000,000	6,500,000	(2,500,000)
1039290	EMERGENCY SHELTER GRANT ACTVTY	357,566	360,026	350,000	350,000	
1039295	HUD HPRP PROGRAM GRANT		1,425,182			
1091021	COMP HOMEOWNER OPP FUND	312,000				
1091024	NBHRD REVITALIZATION	487,626	1,385,153			
1091042	NBRHD HSG REHAB FOR CDCS	524,164	459,295			
1091061	CITIZEN PARTICIPATION	97,153	110,000			
1091062	CRIME PREVENTION	265,162	298,528			
1091063	NBRHD NON PROFITS	185,106	331,320			
1091065	E 7TH ST COMMERCIAL FACADE	69,839	146,317			
1091066	SPARC DEFERRED LOAN PROGRAM	36,558	277,004			
1091071	BAKER	33,650	299,607			
1091072	BLUFF	4,800				
1091073	GREEN & SUST HOME IMPROVEMENT	144,520	74,878			
1091091	HOLLY TOT LOT	16,266	43,672			
1091092	HANCOCK PLAY AREA	4,445	222,073			
1091093	ST CLAIR PLAY AREA	8,335	358,772			
1091101	ELIEEN WEIDA PLAY AREA		3,173			
1091182	RIVERVIEW COMM CLUB REDEVEL	275,000				
1091183	SUNRAY LIBRARY COMM CENTER		50,000			
1091184	WEST MINNEHAHA PLAY AREA	242,273	5,337			
1091185	W 7TH LIBRARY COMM CENTER		60,719			
1091186	CITY HOUSE	24,235				
1094002	CONVERTED CDBG ACTIVITIES	3,696,889	4,010,263			
1096004	RENTAL REHABILITATION PROGRAM	162,000	1,430,000			
1096011	COMMUNITY NHS REVOLVING FUND	52,640	449,693			
1096027	HOMEOWNER REHAB MATCHING GRANT	9,688	90,395			
1096028	PAYNE-ARCADE COMMERCIAL IMP	88,063	4,832			
1096040	NEIGHBORHOOD HEALTH CLINICS	94,119	94,119			
1097001	BLOCK NURSE PROGRAM	90,000	90,000			
1098005	GREATER FROGTOWN FACELIFT	114,936	123,275			
1098006	NEW CONSTRUCTION FUND	128,157	76,440			
1098100	CDBG STIMULUS PROGRAM		493,548			

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2350 COMMUNITY DEVELOP BLOCK GRANT**

Budget Year: **2012**

	<b>2009 Actuals</b>	<b>2010 Actuals</b>	<b>2011 Adopted</b>	<b>2012 Adopted</b>	<b>Change From 2011 Adopted</b>
<b>TOTAL FOR DEPARTMENT</b>	<b>7,525,190</b>	<b>12,773,622</b>	<b>9,350,000</b>	<b>6,850,000</b>	<b>(2,500,000)</b>
<b><u>Financing by Major Account</u></b>					
INTERGOVERNMENTAL REVENUE	11,538,925	9,486,283	6,350,000	6,350,000	
FEES SALES AND SERVICES	80,193	96,504			
INTEREST EARNINGS	125,887	45,971			
DEBT FINANCING	689,940	377,619			
TRANSFERS IN OTHER FINANCING	338,677	250,940	500,000	500,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>12,773,622</b>	<b>10,257,317</b>	<b>6,850,000</b>	<b>6,850,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **2400 CITY GRANTS**

Budget Year: **2012**

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1036200	URBAN REVITALIZATION ACT.PRGM.	62,909	96,097			
1036303	MET COUNCIL STATE GRANT	6,488,839	4,551,119			
1036311	EPA COALITION ASMT GRANT		13,657			
1036321	CENTRAL CORRIDOR	432,591	60,000			
1036322	NSP HUD GRANTS	837,591	1,205,164			
1036323	NSP STATE GRANTS	475,917	1,707,330			
1036327	NSP 2 GRANT - HUD		1,803,274			
1038004	HUD EDI GRANT	193,324	17,227			
<b>TOTAL FOR DEPARTMENT</b>		<b>8,491,171</b>	<b>9,453,867</b>			
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE	9,213,436	12,785,029			
	FEES SALES AND SERVICES	7,313	906			
	INTEREST EARNINGS	96,097	2,496			
	TRANSFERS IN OTHER FINANCING	137,022	1,074,654			
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>9,453,867</b>	<b>13,863,085</b>			

**City of Saint Paul**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **7100 CENTRAL SERVICES INTERNAL**

Budget Year: **2012**

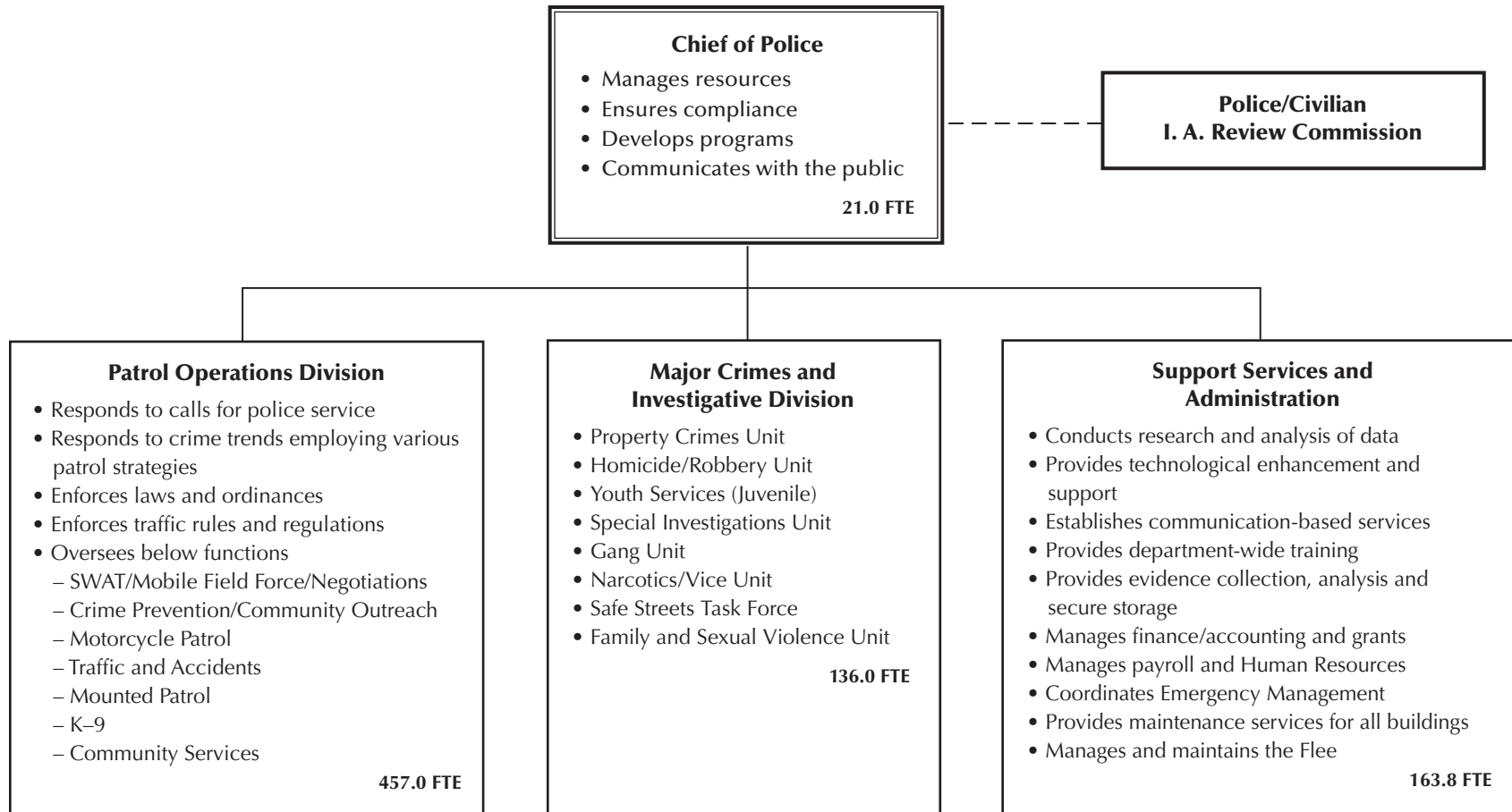
		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1036000	PED ADM-RECEIPTS & MISC	8,914,348	7,937,251	8,596,079	8,521,200	(74,879)
1036075	PED OPERATIONS	30				
<b>TOTAL FOR DEPARTMENT</b>		<b>8,914,378</b>	<b>7,937,251</b>	<b>8,596,079</b>	<b>8,521,200</b>	<b>(74,879)</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	7,935,828	7,952,536	8,521,200	8,521,200	
	TRANSFERS IN OTHER FINANCING	1,422	175,739			
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>7,937,251</b>	<b>8,128,275</b>	<b>8,521,200</b>	<b>8,521,200</b>	



# Saint Paul Police

*The Saint Paul Police Department strives to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve.*

*We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.*



**(Total 777.8 FTE)**

7/26/11



**2012 Adopted Budget  
Saint Paul Police Department**

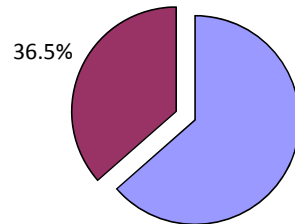
**Department Description:**

The Saint Paul Police Department strives to contribute to Saint Paul’s vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism.

We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve.

We are committed to quality training, high professional standards, accountability and achievement. We are focused on strengthening partnerships to address the causes and outcomes of crime in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.

**Police Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$77,875,280
- Total Special Fund Budget: \$18,914,132
- Total FTEs: 777.80
- 2010 arrests - 13,176
- 2010 Calls for Service - 247,199
- 2010 Total Part 1 Offenses - 13,999
- 2012 Proposed Budget includes 610 sworn officers
- With a population of 285,068, the number of full-time sworn employees per 1,000 inhabitants based on 610 sworn full-time positions - 2.14
- Performance Measures: Reduce gang, gun and drug violence, reduce family violence, identify, remediate and decrease problem property crime

**Department Goals**

- Partner with our community to enhance Saint Paul’s vitality and prosperity
- Manage our resources for maximum results
- Invest in our employees
- Strengthen a culture that values trusted service and accountability
- Improve the safety and security of the capital city

**Recent Accomplishments**

- Controlled violent crime (0.1% increase in 2010).
- Robbery crime decreased by 4.2% and had the third-lowest total in the last 25 years.
- Saint Paul became a national model for the Saint Paul Blueprint for Safety that was implemented in April, 2010.
- Domestic violence arrests have increased 26% in 2010 compared to 2009.
- In 2010, Police officers conducted the most proactive police visits in 4 years.
- The St. Paul Police Department was the recipient of the first-ever Excellence in Victim’s Services Award from the State of Minnesota Office of Justice Programs.
- Through June 30th, 2011 we have experienced a 50 percent reduction in homicides over the previous year.
- The SafeCity project has been implemented and cameras are being monitored five days per week.
- In-car camera project continues to move forward with a phase one test and the purchase of 97 cameras.
- Transition to new handguns was begun in 2011.
- In 2010, indictments were unsealed charging 29 defendants with crimes related to human trafficking.
- Academy of 24 police officers graduated from the academy in August 2011.

**2012 Adopted Budget**

**Police Department**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	76,334,401	78,126,037	77,965,831	77,875,280	(250,757)	-0.3%	652.30
2100: Special Revenue	9,496,344	10,552,707	10,636,693	10,977,678	424,971	4.0%	74.70
2400: Grants	7,170,579	5,804,097	4,763,838	5,006,984	(797,113)	-13.7%	33.40
6200: Impound Lot	3,392,404	3,058,227	2,779,470	2,929,470	(128,757)	-4.2%	17.40
<b>Financing</b>							
1000: General Fund	5,213,501	2,107,221	2,105,046	2,105,046	(2,175)	-0.1%	
2100: Special Revenue	9,363,049	10,552,707	10,636,693	10,977,678	424,971	4.0%	
2400: Grants	7,159,079	5,804,097	4,763,838	5,006,984	(797,113)	-13.7%	
6200: Impound Lot	3,305,857	3,058,227	2,779,470	2,929,470	(128,757)	-4.2%	

**Budget Changes Summary**

In 2010, the department received grant funding as part of the American Recovery and Reinvestment Act (ARRA) COPS Hiring Recovery Program (CHRP). The funding was for 28 police officers for 3 years. In addition, funds from the United States Department of Justice Programs' Bureau of Justice Assistance (DOJ BJA) provide funding for 6 additional officers. Due to financial uncertainties confronting the City, these positions have been filled slower than originally anticipated. The result is that grant funds will still be available through early 2013. Because of financial pressures, in 2012 the department is reducing 3.2 civilian FTE. The Police Department will maintain the same level of police officers in 2012, including the addition of 24 graduates from the August 2011 Police Academy. In addition, there are a number of non-personnel costs that are being reduced or eliminated.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	1,876,129	(2,175)	-
Subtotal:	<u>1,876,129</u>	<u>(2,175)</u>	<u>-</u>

**Mayor's Proposed Changes**

**Staffing and operations adjustments**

Due to decreases in reimbursements from the state of MN for training that Police officers must have to maintain their certification, a sergeant is being moved from the Special Fund Training activity to the general fund. The department made reductions in their non-personnel spending to help offset part of this cost.

Staff adjustment	107,638		1.00
Net impact-moving a portion of sworn staff funded by COPS stimulus grant to General Fund	199,143		3.60
Overhead-net change in non-personnel costs	(87,859)		
Subtotal:	<u>218,922</u>	<u>-</u>	<u>4.60</u>

**Personnel reductions**

Non-sworn staffing reductions will result in reduced radio maintenance work, and clerical support. Additional attrition is being recognized due to slower-than-expected hiring in the sworn ranks. The reduction in overtime will result in a decrease in police presence at community events and some crime reduction programs such as ZAP, Curfew, Truancy, YWCA youth programs.

Civilian staff reductions	(193,208)		(3.20)
Sworn staff attrition savings	(1,130,000)		
Reduce overtime for sworn staff	(135,000)		
Subtotal:	<u>(1,458,208)</u>	<u>-</u>	<u>(3.20)</u>

**Non-personnel reductions**

Operations changes include reductions in training and technology for police officers, as well as moving some costs from the general fund to special fund revenues as allowed by law.

Reduce operations	(577,050)		
Move spending to special funds as allowed by law	(220,000)		
Subtotal:	<u>(797,050)</u>	<u>-</u>	<u>-</u>

**Adopted Changes**

Lease payment savings from Griffin Building purchase	(200,000)		
Restore Motorcycle Unit	95,635		
Restore Public Housing Agency vehicles	13,814		
Shift 3 officers to School Resource Officer (SRO) contract from the General Fund	(289,185)		(3.00)
Reduce general fund attrition target by same amount as SRO contract increase	289,185		
	<hr/>	<hr/>	<hr/>
Subtotal:	(90,551)	-	(3.00)
	<hr/>	<hr/>	<hr/>
<b>Fund 1000 Budget Changes Total</b>	<b>(250,757)</b>	<b>(2,175)</b>	<b>(1.60)</b>

**2100: Special Revenue****Police Department**

Police budgets in the special revenue company include the Training Activity, the Emergency Communication Center Consolidation, Wild Security Services, the School Resource Officer program, the Crime Lab's special fund revenues.

	<b>Change from 2011 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>	(278,376)	(278,376)	
Subtotal:	(278,376)	(278,376)	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Staff realignment</b>			
Due to decreases in reimbursements from the state for training that Police officers must have to maintain their certification, staff in this area is being moved to the general fund. The department made reductions in their non-personnel spending to help offset this cost.			
Staff adjustment	(107,638)	(107,638)	(1.00)
Subtotal:	(107,638)	(107,638)	(1.00)
<b>Vehicle Leases and other non-personnel adjustments</b>			
The increase in police vehicle lease moves the department closer to the projected funding need for patrol, investigative, and undercover cars, as well as specialty vehicles. As allowed by law, non-personnel costs are shifted from the general fund.			
Move spending to special funds as allowed by law	220,000	220,000	
Public Safety Vehicle lease	250,000	250,000	
Subtotal:	470,000	470,000	-
<b><u>Adopted Changes</u></b>			
Shift 3 officers to School Resource Officer contract from the general fund	289,185	289,185	3.00
Contract for police services along Central Corridor Light Rail Transit project line	50,000	50,000	
Add uniform allowance in Chief's Training Activity	1,800	1,800	
Subtotal:	340,985	340,985	3.00
<b>Fund 2100 Budget Changes Total</b>	424,971	424,971	2.00

**2400: Grants****Police Department**

The Police department utilizes extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

	<b>Change from 2011 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments--net change from new and expired grants</u></b>	(710,389)	(710,389)	
Subtotal:	<u>(710,389)</u>	<u>(710,389)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Stimulus Grant-related Staffing changes</b>			
Starting in late 2009, the 3-year COPS federal stimulus grant has assisted funding police officers. In 2012, the process of phasing these costs onto the general fund begins. Another 3-year stimulus grant (JAG), was not filled immediately due to financial uncertainties facing the city. Because of this delay, less of this grant is needed in 2011-2012, which will preserve more grant support for sworn positions in 2013.			
Move sworn staff (COPS Grant)	(199,143)	(199,143)	(3.60)
Updated projection-JAG stimulus grant	(130,727)	(130,727)	
Subtotal:	<u>(329,870)</u>	<u>(329,870)</u>	<u>(3.60)</u>
<b><u>Adopted Changes</u></b>			
Update existing grants and add any new grants that have been awarded	243,146	243,146	-
Subtotal:	<u>243,146</u>	<u>243,146</u>	<u>-</u>
<b>Fund 2400 Budget Changes Total</b>	<u><u>(797,113)</u></u>	<u><u>(797,113)</u></u>	<u><u>(3.60)</u></u>

**6200: Impound Lot****Police Department**

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		<b>Change from 2011 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>		(278,757)	(278,757)	-
	Subtotal:	<u>(278,757)</u>	<u>(278,757)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
	Increase Impound Lot administrative fee to better recover costs	150,000	150,000	-
	Subtotal:	<u>150,000</u>	<u>150,000</u>	<u>-</u>
<b>Fund 6200 Budget Changes Total</b>		<u>(128,757)</u>	<u>(128,757)</u>	<u>-</u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: POLICE

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	74,423,599	76,334,401	78,126,037	77,875,280	(250,757)
2100	SPECIAL REVENUE	9,468,376	9,496,344	10,552,707	10,977,678	424,971
2400	CITY GRANTS	2,945,036	7,170,579	5,804,097	5,006,984	(797,114)
6200	IMPOUND LOT	3,571,581	3,392,404	3,058,227	2,929,470	(128,756)
<b>TOTAL SPENDING BY FUND</b>		<b>90,408,591</b>	<b>96,393,728</b>	<b>97,541,068</b>	<b>96,789,412</b>	<b>(751,656)</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	75,623,083	78,356,523	80,682,289	80,834,384	152,095
	SERVICES	8,506,934	8,484,625	8,785,931	8,805,362	19,429
	MATERIALS AND SUPPLIES	3,872,897	6,073,556	4,131,373	4,079,820	(51,553)
	CAPITAL OUTLAY	70,060	1,468,890	2,113,826	1,391,800	(722,026)
	TRANSFER OUT AND OTHER SPEND	2,335,617	2,010,135	1,827,649	1,678,046	(149,603)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>90,408,591</b>	<b>96,393,728</b>	<b>97,541,068</b>	<b>96,789,412</b>	<b>(751,658)</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	5,073,352	5,213,501	2,107,221	2,105,046	(2,175)
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			507,388	343,001	(164,387)
	LICENSE AND PERMIT	199,933	188,589	170,000	180,000	10,000
	INTERGOVERNMENTAL REVENUE	3,030,294	7,039,846	5,781,063	5,095,984	(685,079)
	FEES SALES AND SERVICES	9,783,006	10,884,996	9,955,610	10,655,258	699,648
	FINE AND FORFEITURE	931,722	285,646	523,361	588,451	65,090
	INTEREST EARNINGS	58,407	147,277	33,341	56,000	22,659
	DEBT FINANCING			1,000,000	1,150,000	150,000
	TRANSFERS IN OTHER FINANCING	880,169	1,281,631	1,444,268	845,438	(598,830)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>19,956,882</b>	<b>25,041,487</b>	<b>21,522,252</b>	<b>21,019,178</b>	<b>(503,074)</b>



# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 1000 GENERAL FUND  
Division: MAJOR CRIMES AND INVESTIG

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	12,070,754	12,680,285	11,520,191	14,057,903	2,537,711					
SERVICES	33,037	34,781	63,890	43,734	(20,156)					
MATERIALS AND SUPPLIES	27,598	12,419	34,210	41,807	7,597					
TRANSFER OUT AND OTHER SPEND	90,800	97,156	97,156	108,960	11,804					
<b>TOTAL FOR DIVISION</b>	<b>12,222,189</b>	<b>12,824,640</b>	<b>11,715,447</b>	<b>14,252,404</b>	<b>2,536,957</b>					
<b>Spending by Accounting Unit</b>										
1004200 MAJOR CRIMES AND INVES	12,222,189	12,824,640	11,631,042	367,776	(11,263,266)			107.00	3.00	(104.00)
1004204 VICE			3,500	386,077	382,577				4.00	4.00
1004215 NVRT			11,330	2,385,887	2,374,557				22.00	22.00
1004224 CAPROP			4,300	1,607,466	1,603,166				14.00	14.00
1004225 HOMICIDE			16,027	1,663,513	1,647,486				13.00	13.00
1004228 JUVENILE			4,478	1,569,413	1,564,935				14.00	14.00
1004229 SPECIAL INVESTIGATIONS			27,000	1,660,892	1,633,892				15.00	15.00
1004237 GANG UNIT			1,830	1,726,954	1,725,124				16.00	16.00
1004251 FAMILY AND SEXUAL VIOL			10,940	2,077,196	2,066,256				19.00	19.00
1004257 SAFE STREETS			5,000	807,230	802,230				7.00	7.00
<b>TOTAL FOR DIVISION</b>	<b>12,222,189</b>	<b>12,824,640</b>	<b>11,715,447</b>	<b>14,252,404</b>	<b>2,536,957</b>			<b>107.00</b>	<b>127.00</b>	<b>20.00</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 1000 GENERAL FUND  
Division: OFFICE OF THE CHIEF

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	5,701,036	4,574,113	5,709,426	2,869,069	(2,840,357)					
SERVICES	193,442	181,655	130,442	200,492	70,050					
MATERIALS AND SUPPLIES	53,270	63,935	263,807	125,982	(137,825)					
CAPITAL OUTLAY	34,320		2,700		(2,700)					
TRANSFER OUT AND OTHER SPEND	193,375	151,483	198,116	159,988	(38,128)					
<b>TOTAL FOR DIVISION</b>	<b>6,175,443</b>	<b>4,971,187</b>	<b>6,304,491</b>	<b>3,355,531</b>	<b>(2,948,960)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1004000 OFFICE OF THE CHIEF	6,075,443	4,871,187	6,182,228	2,143,336	(4,038,892)			51.00	5.00	(46.00)
1004002 INTERNAL AFFAIRS			7,263	609,471	602,208				5.00	5.00
1004010 PUBLIC SAFETY SUPPORT	100,000	100,000	100,000	100,000						
1004018 INSPECTION			15,000	502,724	487,724				5.00	5.00
<b>TOTAL FOR DIVISION</b>	<b>6,175,443</b>	<b>4,971,187</b>	<b>6,304,491</b>	<b>3,355,531</b>	<b>(2,948,960)</b>			<b>51.00</b>	<b>15.00</b>	<b>(36.00)</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: POLICE  
Fund: 1000 GENERAL FUND  
Division: PATROL OPERATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	40,913,750	42,496,607	43,776,803	43,701,486	(75,317)					
SERVICES	397,614	316,725	198,507	176,646	(21,861)					
MATERIALS AND SUPPLIES	214,593	189,439	347,849	217,385	(130,464)					
TRANSFER OUT AND OTHER SPEND	384,856	408,229	468,767	464,653	(4,114)					
<b>TOTAL FOR DIVISION</b>	<b>41,910,812</b>	<b>43,411,001</b>	<b>44,791,926</b>	<b>44,560,170</b>	<b>(231,756)</b>					
<b>Spending by Accounting Unit</b>										
1004100 PATROL OPERATIONS	40,355,957	41,862,034	43,029,699	2,740,288	(40,289,411)			389.00	4.00	(385.00)
1004109 COMMUNITY SERVICES			17,673	379,009	361,336				4.00	4.00
1004111 C-W SERVICES K-9			40,620	2,093,967	2,053,347				19.00	19.00
1004112 SWAT			61,200	140,134	78,934					
1004113 PARKING ENFORCEMENT OF			130,885	1,353,572	1,222,687				20.00	20.00
1004114 C-W SERVICES MOUNTED			31,500	433,629	402,129				4.00	4.00
1004119 CENTRAL DISTRICT			19,500	11,310,226	11,290,726				114.20	114.20
1004120 WESTERN DISTRICT			67,500	11,077,449	11,009,949				110.20	110.20
1004121 EASTERN DISTRICT			48,500	11,619,363	11,570,863				117.20	117.20
1004131 C-W SERVICES TRAFFIC			14,100	1,165,612	1,151,512				10.00	10.00
1004145 C-W SERVICES MOTORS			5,500	897,742	892,242				9.00	9.00
1004171 RESERVES			21,359	13,359	(8,000)					
1004180 C-W SERVICES ACOP			6,500	1,335,820	1,329,320				14.00	14.00
1034013 SURFACE PRKG ENFORCEME	1,554,855	1,548,967	1,297,391		(1,297,391)			20.00		(20.00)
<b>TOTAL FOR DIVISION</b>	<b>41,910,812</b>	<b>43,411,001</b>	<b>44,791,926</b>	<b>44,560,170</b>	<b>(231,756)</b>			<b>409.00</b>	<b>425.60</b>	<b>16.60</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 1000 GENERAL FUND  
Division: SUPPORT SRVS AND ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	6,716,314	7,237,551	7,406,204	7,434,099	27,895					
SERVICES	4,796,913	4,944,635	5,796,644	5,853,130	56,486					
MATERIALS AND SUPPLIES	2,582,924	2,047,828	2,089,149	2,288,365	199,216					
CAPITAL OUTLAY	6,291	871,751								
TRANSFER OUT AND OTHER SPEND	12,712	25,808	22,176	131,581	109,405					
<b>TOTAL FOR DIVISION</b>	<b>14,115,155</b>	<b>15,127,573</b>	<b>15,314,173</b>	<b>15,707,175</b>	<b>393,002</b>					
<b>Spending by Accounting Unit</b>										
1004300 SUPPORT SRVS AND ADMIN	1,628,717	2,081,142	1,856,601	709,491	(1,147,110)			16.00	5.00	(11.00)
1004301 INFORMATION AND SERVIC	1,372,835	1,244,676	1,430,893	1,329,182	(101,711)			21.10	19.10	(2.00)
1004302 EMERGENCY COMM CENTER	2,837,926	3,170,330	3,495,318	3,867,400	372,082					
1004303 TRAINING POLICE	1,293,333	1,621,586	1,598,094	1,471,874	(126,219)			13.00	13.00	
1004304 PERSONNEL	401,220	460,872	444,376	449,387	5,011			5.00	5.00	
1004305 PROPERTY ROOM	191,482	273,340	303,520	412,887	109,367			3.00	4.00	1.00
1004306 CRIME LABORATORY	545,432	523,571	602,627	749,151	146,523			5.00	6.00	1.00
1004307 MOTOR FLEET	2,173,986	2,567,396	1,660,292	2,229,095	568,803				1.00	1.00
1004308 COMM SRVCS AND MTCE PO	662,752	679,590	887,959	769,761	(118,198)			8.20	7.00	(1.20)
1004309 COMMUNITY SERVICES	501,170	301,497	365,568		(365,568)			4.00		(4.00)
1004310 SYSTEMS	518,673	492,548	660,399	1,266,347	605,948				6.00	6.00
1004339 ACCOUNTING			1,100	218,099	216,999				3.00	3.00
1004340 BUILDING MAINTENANCE	1,360,303	1,112,633	1,346,349	1,327,302	(19,047)			11.60	11.60	
1004342 COMM EQUIP AND SERV AG	425,095	398,391	343,234	343,306	72					
1004345 GRIFFIN BUILDING	202,230	200,000	200,000		(200,000)					
1004346 ORDNANCE DISPOSAL UNIT			18,897	134,557	115,660				1.00	1.00
1004347 RESEARCH AND DEVELOPME			3,100	217,742	214,642				2.00	2.00
1004349 PRINT SHOP			48,245	48,245						
1004361 EAP			47,601	163,349	115,748				1.00	1.00
<b>TOTAL FOR DIVISION</b>	<b>14,115,155</b>	<b>15,127,573</b>	<b>15,314,173</b>	<b>15,707,175</b>	<b>393,002</b>			<b>86.90</b>	<b>84.70</b>	<b>(2.20)</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE  
Division: MAJOR CRIMES AND INVESTIG

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	828,251	747,022	720,269	1,005,561	285,292					
SERVICES	52,568	61,511	36,713	43,421	6,708					
MATERIALS AND SUPPLIES				6,356	6,356					
TRANSFER OUT AND OTHER SPEND	105,751	105,751	105,751	97,579	(8,172)					
<b>TOTAL FOR DIVISION</b>	<b>986,570</b>	<b>914,285</b>	<b>862,733</b>	<b>1,152,917</b>	<b>290,184</b>					
<b><u>Spending by Accounting Unit</u></b>										
1034107 SCHOOL RESOURCE OFFICE	836,423	755,194	721,733	1,011,917	290,184			7.00	10.00	3.00
1034119 AUTOMATED PAWN SYSTEM	150,147	159,090	141,000	141,000						
<b>TOTAL FOR DIVISION</b>	<b>986,570</b>	<b>914,285</b>	<b>862,733</b>	<b>1,152,917</b>	<b>290,184</b>			<b>7.00</b>	<b>10.00</b>	<b>3.00</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE  
Division: OFFICE OF THE CHIEF

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	930,965	763,569	915,118	1,117,589	202,470					
SERVICES	233,784	234,003	175,643	176,552	909					
MATERIALS AND SUPPLIES	141,107	480,298	345,759	567,635	221,876					
CAPITAL OUTLAY		206,716		50,000	50,000					
TRANSFER OUT AND OTHER SPEND	771,207	30,596	35,317		(35,317)					
<b>TOTAL FOR DIVISION</b>	<b>2,077,063</b>	<b>1,715,183</b>	<b>1,471,837</b>	<b>1,911,776</b>	<b>439,939</b>					
<b>Spending by Accounting Unit</b>										
1034065 INTERGOV'T MOBILITY TR		(9,470)								
1034080 COMMNTY POLICING OFFIC	757,275									
1034117 CHIEF'S TRAINING ACTIV	475,053	364,619	376,817	229,748	(147,068)			3.00	2.00	(1.00)
1034120 SPECIAL INVESTIGATIONS	187,240	455,787	182,292	400,737	218,445					
1034131 OMBUDSMAN IMPLEMENTATI		23,853								
1034135 VICE FORFEITURES	80,000	4,254								
1034168 RC ADM SEC INTERGOVT T	77,925	85,017	80,614	353,165	272,551			1.00	3.00	2.00
1034176 RC INTERGOV'T MOBILITY	122,107	19,006								
1034200 WILD SECURITY SERVICES	330,456	373,306	465,102	465,102						
1034207 IMMIGRATION & CUSTOMS	8,486									
1034222 ANOKA TASK FORCE (MNFC	38,521									
1034230 OCDETF PROGRAM DEA			60,303	60,000	(303)					
1034231 2007 BUFFER ZONE PROTE		365,750								
1034260 TC SAFE VIOLENCE GANG				90,000	90,000					
1034263 CENTRAL CORRIDOR LIGHT				50,000	50,000					
1034320 FEDERAL FORFEITURES		33,060	306,710	263,024	(43,686)					
<b>TOTAL FOR DIVISION</b>	<b>2,077,063</b>	<b>1,715,183</b>	<b>1,471,837</b>	<b>1,911,776</b>	<b>439,939</b>			<b>4.00</b>	<b>5.00</b>	<b>1.00</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE  
Division: PATROL OPERATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	772	513	450		(450)					
MATERIALS AND SUPPLIES	451,783	532,696	587,367	523,354	(64,013)					
<b>TOTAL FOR DIVISION</b>	<b>452,555</b>	<b>533,209</b>	<b>587,817</b>	<b>523,354</b>	<b>(64,463)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1034109 MULTI HOUSING CRIME PR	772	513	450		(450)					
1054007 POLICE OFFICERS CLOTHI	451,783	532,696	587,367	523,354	(64,013)					
<b>TOTAL FOR DIVISION</b>	<b>452,555</b>	<b>533,209</b>	<b>587,817</b>	<b>523,354</b>	<b>(64,463)</b>					



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE  
Division: SUPPORT SRVS AND ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	5,360,022	5,575,882	5,496,639	5,390,242	(106,396)					
SERVICES	293,232	345,445	492,879	507,732	14,853					
MATERIALS AND SUPPLIES	58,933	18,022	2,757	18,432	15,675					
CAPITAL OUTLAY		9,911	1,398,046	1,250,000	(148,046)					
TRANSFER OUT AND OTHER SPEND	240,000	384,407	240,000	223,225	(16,775)					
<b>TOTAL FOR DIVISION</b>	<b>5,952,187</b>	<b>6,333,668</b>	<b>7,630,320</b>	<b>7,389,631</b>	<b>(240,689)</b>					
<b>Spending by Accounting Unit</b>										
1034011 EMERGENCY COMM CTR CON	5,245,513	5,326,403	5,336,923	5,243,100	(93,824)			59.00	57.00	(2.00)
1034055 CRIME LABORATORY-SPECI	74,859	151,086	95,974	98,567	2,594			1.00	1.00	
1034073 FALSE ALARMS	285,273	288,827	283,893	291,993	8,100			1.00	1.00	
1034114 911 EMERGENCY COMMUNIC		67,127								
1034129 POLICE PARKING LOT	32,871	78,298	53,484	44,306	(9,178)			0.70	0.70	
1034132 COMMUNICATIONS SERVICE	4,610	77,280								
1034152 RMS WIRELESS SERVICES	293,132	292,276	262,000	261,665	(335)					
1034911 ENHANCED 911 SYSTEM	15,928	52,371	200,000	200,000						
1035000 POLICE VEHICLE LEASE			1,398,046	1,250,000	(148,046)					
<b>TOTAL FOR DIVISION</b>	<b>5,952,187</b>	<b>6,333,668</b>	<b>7,630,320</b>	<b>7,389,631</b>	<b>(240,689)</b>			<b>61.70</b>	<b>59.70</b>	<b>(2.00)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 2400 CITY GRANTS  
Division: POLICE GRANTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	1,618,735	2,854,774	3,786,735	3,905,736	119,001					
MATERIALS AND SUPPLIES	864,151	592,073	507,616	511,796	4,180					
CAPITAL OUTLAY	298,681	2,683,128	295,425	152,204	(143,221)					
TRANSFER OUT AND OTHER SPEND	29,448	380,511	703,080	91,800	(611,280)					
	134,020	660,093	511,242	345,448	(165,794)					
<b>TOTAL FOR DIVISION</b>	<b>2,945,036</b>	<b>7,170,579</b>	<b>5,804,097</b>	<b>5,006,984</b>	<b>(797,114)</b>					

**Spending by Accounting Unit**

1034056 INTERNET CRIMES AGNST	325,757	61,440								
1034067 JUVENILE ACCBLTY INC B	25,112	26,524	26,334	42,692	16,358					
1034093 DWI COURT SERVICES	11,376	503								
1034127 RC VIOLENT CRIME ENVOR	82,843	116,452	85,000	125,000	40,000					
1034146 NIGHT CAP GRANT	16,965									
1034147 RC TRAFFIC SAFETY INIT	52,696	95,602	97,028	97,028						
1034148 UNDERAGE COMPLIANCE CH	2,513									
1034160 AUTO THEFT GRANTS	35,473	161,662	136,520	196,051	59,531					
1034166 FLARE GRANT	140,631	222,096	63,175	7,960	(55,215)			0.16		(0.16)
1034173 2006 JAG	11,397									
1034175 JUVENILE DEL PREV GRAN	744									
1034203 06 INFRASTRUCT PROT:PO		1,890,602								
1034205 06 HOMELAND SEC GRANT	64,512	48,467	27,000	43,000	16,000					
1034209 2006 BUFFER ZONE PROTE	63,089									
1034211 GREAT	(1,806)									
1034212 2007 JAG	208,399	222,148	30,000		(30,000)					
1034213 CRIME LAB BACKLOG REDC	48,582									
1034214 STOP ARMED GANG ACTIVI	110,658	164,874								
1034215 PEACE OFFICER OVERTIME	41,500	3,398								
1034216 HIRE NEW OFFICERS	71,905	736								
1034218 SQUAD CAR CAMERA TECH		50,000								
1034219 COLD CASE FEDERAL GRAN	155,949	14,646								

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 2400 CITY GRANTS  
Division: POLICE GRANTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Accounting Unit</b>										
1034220 07 HOMELAND SECUR BOMB	3,841									
1034221 2008 INTEG DOMEST VLNC	386,750									
1034224 2008 GREAT PROGRAM	56,801	42,741								
1034225 2008 JUSTICE ASSISTANC	30,227	74,592	142,923		(142,923)					
1034226 2008 HUMAN TRAFFICKING	170,618	132,341								
1034227 COPS TECH GRANT RADIO		559,052	10,000		(10,000)					
1034228 COPS TECH GRNT SQUAD C		30,584	445,000		(445,000)					
1034232 ICAC RECOVERY GRANT	105,547	236,684	190,000	331,180	141,180					
1034233 2009 JAG GRANT		106,652	321,216	269,870	(51,346)					
1034234 JAG RECOVERY GRANT	22,474	395,952	736,962	690,618	(46,344)			7.00	7.00	
1034237 MN STATE METRO MOTOR T	2,691	1,000								
1034238 COPS GRANT FED STIMULU	425,251	1,633,332	2,188,015	1,988,872	(199,143)			28.00	24.40	(3.60)
1034239 2008 BUFFER ZONE PROTE		7,190	193,030		(193,030)					
1034240 VAWA RECOVERY ACT	9,079	67,219	35,000		(35,000)					
1034241 AIMCOP RECOVERY GRANT		132,744		193,875	193,875					
1034242 2009 COVERDEL GRANT	15,461	108,495								
1034243 2009 ICAC GRANT	113,511	242,226								
1034244 2008 HMLND SEC BOMB SQ		44,152	50,000		(50,000)					
1034245 MESB HSEM HOMELAND SEC		32,318								
1034246 TITLE II -IMPACT PROGR		60,000	2,000		(2,000)					
1034247 NATL PAL RECOVERY GRAN		12,727	7,400		(7,400)					
1034249 2009 STATE HOMELAND SE		8,633	53,050	3,000	(50,050)					
1034250 FRAUD PREVENTION		1,997								
1034251 2010 JAG			225,000	221,412	(3,588)					
1034252 2010 HUMAN TRAFFICKING		41,497	166,142	170,812	4,670			1.00	1.00	
1034253 2010 FLARE UP GRANT		37,372	164,609	223,776	59,167			0.84	1.00	0.16
1034254 STANDARD FIELD SOBRIET			3,000	3,000						
1034255 MN BIDIRECTIONAL COMMU			71,000		(71,000)					
1034256 2010 STATE HOMELAND SE				76,000	76,000					
1034257 2010 NATIONAL PAL MENT				7,100	7,100					
1034262 2011 JAG				190,738	190,738					

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: POLICE  
Fund: 2400 CITY GRANTS  
Division: POLICE GRANTS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Accounting Unit</b>										
1034274 ST PAUL POLCE FOUNDATI	134,488	81,928	334,693	125,000	(209,693)					
<b>TOTAL FOR DIVISION</b>	<b>2,945,036</b>	<b>7,170,579</b>	<b>5,804,097</b>	<b>5,006,984</b>	<b>(797,113)</b>			<b>37.00</b>	<b>33.40</b>	<b>(3.60)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: POLICE  
Fund: 6200 IMPOUND LOT  
Division: SUPPORT SRVS AND ADMIN

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,483,255	1,426,719	1,350,905	1,352,700	1,796					
SERVICES	1,641,421	1,773,283	1,383,148	1,291,858	(91,290)					
MATERIALS AND SUPPLIES	44,008	45,790	165,050	138,300	(26,750)					
CAPITAL OUTLAY			10,000		(10,000)					
TRANSFER OUT AND OTHER SPEND	402,897	146,612	149,124	146,612	(2,512)					
<b>TOTAL FOR DIVISION</b>	<b>3,571,581</b>	<b>3,392,404</b>	<b>3,058,227</b>	<b>2,929,470</b>	<b>(128,756)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1024050 VEH IMPOUNDING POLICE	2,816,319	2,457,684	2,665,051	2,386,918	(278,134)			16.40	16.40	
1024051 VEHICLE IMPOUND:SNOW L	755,262	934,720	393,175	542,552	149,377			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>3,571,581</b>	<b>3,392,404</b>	<b>3,058,227</b>	<b>2,929,470</b>	<b>(128,756)</b>			<b>17.40</b>	<b>17.40</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43335-0	COMMISSIONS VENDING MACHINE		10			
43500-0	ACCIDENT REPORTS	10,191	23,115	10,000	10,000	
43520-0	MAPS PUBLICATION REPORT HISTOR			5,000	5,000	
43645-0	LIBRARY USED MATERIALS	6,383				
43835-0	SALE OF OTHER NONCAPITAL ITEMS		4,150			
43850-0	SALE OF SPECIAL BADGES		1			
44185-0	BOMB SQUAD SERVICES	12,100	26,375	6,000	9,000	3,000
44190-0	POLICE CONTRACT SRO	46,152	46,629			
44195-0	POLICE CONTRACT SCHOOL PATROL			46,629	50,000	3,371
44205-0	POLICE SPEC SERV PROJECT HISTO	444,732	165,100	65,225		(65,225)
44210-0	POLICE SERVICES TASTE OF MN			100,000		(100,000)
44215-0	POLICE SERVICES STATE FAIR			175,000	175,000	
44220-0	POLICE TASK FORCE OCDEF			30,000	30,000	
44225-0	POLICE TASK FORCE ATF			86,000	110,000	24,000
44230-0	POLICE TASK FORCE DEA			68,000	60,000	(8,000)
44235-0	POLICE TASK FORCE MN VIOLENT C			22,000		(22,000)
44240-0	POLICE TASK FORCE US MARSHALL			24,000	24,000	
44250-0	POLICE TASK FORCE JOINT TERROR			16,200		(16,200)
44255-0	ADDL POLICE TASK FORCE			3,800	188,236	184,436
44260-0	POLICE ACOP A COMMUNITY OUTREA			499,500	499,500	
44265-0	POLICE RAMSEY COUNTY CAD SUPPO			265,000	280,143	15,143
44270-0	POLICE PAGER RENTAL			4,700	4,500	(200)
44275-0	COMMUNITY SERVICE PERMIT FEES			16,300	23,300	7,000
44280-0	GRAND OLE DAYS POLICE PERMIT			8,400	8,400	
44290-0	TWIN CITIES MARATHON POLICE PE			3,300	3,300	
44295-0	POLICE SERVICES HISTORY	1,422,690	1,611,153			
44310-0	INTERVIEWS	146				
44315-0	RADIO MAINTENANCE	109,264	142,770	195,000	167,500	(27,500)

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
48290-0	CAPITAL LEASE	(16,382)	912,500			
49140-0	TRANSFER FR SPECIAL REVENUE FU	2,570,934	1,796,546	247,579	247,579	
49170-0	TRANSFER FR ENTERPRISE FUND	400,000	316,402	143,888	143,888	
49590-0	GAIN ON SALE CAPITAL ASSETS	34,190	36,676	40,000	40,000	
49600-0	OUTSIDE CONTRIBUTION DONATIONS	1,200	6,300			
49840-0	DAMAGE CLAIM FROM OTHERS	19,564	119,757	25,000	25,000	
49870-0	REFUNDS OVERPAYMENTS	7,563	1,264			
49880-0	REFUNDS RETURN OF PURCHASE	3,291	2,112			
49930-0	JURY DUTY PAY		267			
49940-0	SUBPOENA WITNESS	1,334	875	700	700	
49970-0	OTHER MISC REVENUE		1,500			
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>5,073,352</b>	<b>5,213,501</b>	<b>2,107,221</b>	<b>2,105,046</b>	<b>(2,175)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
41560-0	POLICE ALARM PERMIT	199,933	188,589	170,000	180,000	10,000
42130-0	DEPT OF JUSTICE	650	22,479			
42210-0	DEPT OF HOMELAND SECURITY					
42250-0	HSEM MN DEPT OF PUBLIC SAFETY		365,750			
42450-0	DEPT OF PUBLIC SAFETY	31,509				
42550-0	POLICE FIRE TRAINING	237,848	218,323	325,000	250,000	(75,000)
43270-0	POLICE PARKING	28,708	56,438	41,700	44,306	2,606
44105-0	PHOTOGRAPHIC	1,955	2,213	800	800	
44125-0	WIRELESS SERVICE	246,107	262,787	267,976	261,665	(6,311)
44175-0	PAWN SHOP	170,783	139,689	130,000	133,500	3,500
44180-0	REIMBURSEMENT INVESTIGATION				90,000	90,000
44190-0	POLICE CONTRACT SRO	741,106	701,874	621,733	922,333	300,600
44200-0	FINGERPRINT ANALYSIS	3,280	3,310	3,000	3,000	
44230-0	POLICE TASK FORCE DEA			60,303	60,000	(303)
44295-0	POLICE SERVICES HISTORY	5,503,101	6,360,660	5,937,955	6,163,184	225,229
44300-0	FORENSIC SERVICES	39,638	35,045	27,500	27,500	
44305-0	CHEMICAL ANALYSIS	12,485	10,455	19,500	19,500	
44845-0	MISCELLANEOUS SERVICES	13,123	4,527	200		(200)
45110-0	POLICE ALARM FINE	39,338	31,103	30,000	30,000	
45140-0	FORFEITURES	350,114	13,674	4,359	4,359	
45150-0	FEDERAL FORFEITURES	306,708	133,397	306,710	150,000	(156,710)
45160-0	LOCAL FORFEITURES	235,561	107,471	182,292	404,092	221,800
47100-0	INTEREST ON INVESTMENTS	47,971	38,964	20,000	20,000	
47110-0	INCR (DECR) IN FV INVESTMENTS	(4,837)	(1,589)			
48290-0	CAPITAL LEASE			1,000,000	1,150,000	150,000
49130-0	TRANSFER FR GENERAL FUND	624,683	618,298	668,804	704,766	35,962
49140-0	TRANSFER FR SPECIAL REVENUE FU	42,348	39,476	437,797	12,948	(424,849)
49170-0	TRANSFER FR ENTERPRISE FUND	2,724	2,724	2,724	2,724	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49600-0	OUTSIDE CONTRIBUTION DONATIONS	2,750	800	250		(250)
49970-0	OTHER MISC REVENUE	13,634	6,591			
91010-0	USE OF FUND BALANCE			316,492	418,425	101,933
91050-0	CONTRIBUTION TO FUND BALANCE			(22,388)	(75,424)	(53,036)
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>8,891,220</b>	<b>9,363,049</b>	<b>10,552,707</b>	<b>10,977,678</b>	<b>424,971</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 2400 CITY GRANTS

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42130-0	DEPT OF JUSTICE	1,935,818	5,716,812	4,677,101	4,260,213	(416,888)
42210-0	DEPT OF HOMELAND SECURITY			193,030		(193,030)
42230-0	DOJ MN DEPT OF PUBLIC SAFETY	234,657	310,173	249,384	42,692	(206,692)
42250-0	HSEM MN DEPT OF PUBLIC SAFETY		47,945		122,000	122,000
42291-0	DOJ RAMSEY COUNTY				125,000	125,000
42310-0	BUILD AMERICA BOND INT CREDIT		78,869			
42400-0	DEPT OF COMMERCE				196,051	196,051
42450-0	DEPT OF PUBLIC SAFETY	589,811	279,494	285,914	3,000	(282,914)
42470-0	MN DPS RAMSEY CO SHERIFF			50,634	97,028	46,394
44845-0	MISCELLANEOUS SERVICES	11,880				
47100-0	INTEREST ON INVESTMENTS	18,344	95,914	13,341	36,000	22,659
47110-0	INCR (DECR) IN FV INVESTMENTS	(3,071)	13,989			
49600-0	OUTSIDE CONTRIBUTION DONATIONS	169,115	541,988	334,693	125,000	(209,693)
49680-0	PRIVATE GRANTS	24,647	73,895			
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>2,981,201</b>	<b>7,159,079</b>	<b>5,804,097</b>	<b>5,006,984</b>	<b>(797,113)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: POLICE  
 Company: 6200 IMPOUND LOT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43145-0	CREDIT CARD CHECKS USE FEE	19,428	20,196	19,500		(19,500)
43155-0	TOWING	1,067,851	1,183,438	858,000	963,284	105,284
43160-0	STORAGE	396,475	352,869	420,943	337,186	(83,757)
43660-0	IMPOUNDED CAR SALES	866,291	1,009,728	950,000	840,000	(110,000)
43665-0	IMPOUNDED CARS SALVAGE	50,303	57,766	75,000	60,000	(15,000)
43670-0	IMPOUND LOT RECYCLING	5,109	27,954	8,000	10,000	2,000
43675-0	IMPOUND LOT BILL OF SALE	6,260	4,940	9,500	6,000	(3,500)
43680-0	BID CARD SALES	17,260	16,150	20,000	15,000	(5,000)
43685-0	GEN IMPOUND LOT SALES	25,190	26,709	25,000	25,000	
44100-0	ADMINISTRATION OUTSIDE	553,719	606,610	455,000	670,000	215,000
44120-0	CABLE TV SERVICES	(4)				
44815-0	IMPOUND LOT SERVICES	2,960	1,640	4,000	3,000	(1,000)
49950-0	CASH OVER OR SHORT		(2,141)			
49970-0	OTHER MISC REVENUE	267				
91080-0	USE OF NET ASSETS			213,284		(213,284)
<b>TOTAL FOR 6200 IMPOUND LOT</b>		<b>3,011,109</b>	<b>3,305,857</b>	<b>3,058,227</b>	<b>2,929,470</b>	<b>(128,757)</b>
<b>GRAND TOTAL FOR POLICE</b>		<b>19,956,882</b>	<b>25,041,487</b>	<b>21,522,252</b>	<b>21,019,178</b>	<b>(503,074)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1004000	OFFICE OF THE CHIEF	1,005,618	1,008,104	543,888	675,888	132,000
1004100	PATROL OPERATIONS	1,885,791	914,173	840,425	675,200	(165,225)
1004109	COMMUNITY SERVICES			28,000	35,000	7,000
1004200	MAJOR CRIMES AND INVESTIG	139,811	141,788	144,208	147,579	3,371
1004300	SUPPORT SRVS AND ADMIN	14,800	26,725	6,000	39,236	33,236
1004301	INFORMATION AND SERVICES	16,574	23,116	15,000	15,000	
1004302	EMERGENCY COMM CENTER	265,688	276,710	265,000	280,143	15,143
1004307	MOTOR FLEET	37,095	1,075,503	65,000	65,000	
1004308	COMM SRVCS AND MTCE POLICE	114,651	147,535	199,700	172,000	(27,700)
1004309	COMMUNITY SERVICES	38,469	50,871			
1004340	BUILDING MAINTENANCE		10			
1034013	SURFACE PRKG ENFORCEMENT UNIT	1,554,855	1,548,967			
<b>TOTAL FOR DEPARTMENT</b>		<b>5,073,352</b>	<b>5,213,501</b>	<b>2,107,221</b>	<b>2,105,046</b>	<b>(2,175)</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	2,019,303	1,732,224	1,647,879	1,647,879	
	DEBT FINANCING	912,500				
	TRANSFERS IN OTHER FINANCING	2,281,699	277,429	457,167	457,167	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>5,213,501</b>	<b>2,009,653</b>	<b>2,105,046</b>	<b>2,105,046</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1034011	EMERGENCY COMM CTR CONSOL	5,169,070	5,476,893	5,336,923	5,243,100	(93,823)
1034055	CRIME LABORATORY-SPECIAL FUND	112,519	62,257	95,974	98,567	2,593
1034073	FALSE ALARMS	239,271	219,692	283,893	291,993	8,100
1034080	COMMNTY POLICING OFFICERS-2000	21,031				
1034107	SCHOOL RESOURCE OFFICER PROGR	841,106	801,874	721,733	1,011,917	290,184
1034109	MULTI HOUSING CRIME PROGRAM	3,027	2,710	450		(450)
1034114	911 EMERGENCY COMMUNICATION					
1034117	CHIEF'S TRAINING ACTIVITY	300,024	294,018	376,817	229,748	(147,069)
1034119	AUTOMATED PAWN SYSTEM	184,528	165,906	141,000	141,000	
1034120	SPECIAL INVESTIGATIONS ACTV	824,669	130,427	182,292	400,737	218,445
1034129	POLICE PARKING LOT	28,708	56,438	53,484	44,306	(9,178)
1034131	OMBUDSMAN IMPLEMENTATION					
1034132	COMMUNICATIONS SERVICES	15,840	5,760			
1034135	VICE FORFEITURES					
1034152	RMS WIRELESS SERVICES	246,107	262,787	262,000	261,665	(335)
1034168	RC ADM SEC INTERGOVT TSF	77,925	85,017	80,613	353,165	272,552
1034176	RC INTERGOV'T MOBILITY TSF-K9	122,107	21,277			
1034200	WILD SECURITY SERVICES	80,728	685,500	465,102	465,102	
1034207	IMMIGRATION & CUSTOMS ENFORCE	9,846	2,617			
1034210	BREAKING FREE	2,000				
1034222	ANOKA TASK FORCE (MNFCTF)	31,509				
1034230	OCDETF PROGRAM DEA			60,303	60,000	(303)
1034231	2007 BUFFER ZONE PROTECTION		365,750			
1034260	TC SAFE VIOLENCE GANG TASK FORCE				90,000	90,000
1034263	CENTRAL CORRIDOR LIGHT RAIL PROJECT				50,000	50,000
1034320	FEDERAL FORFEITURES		153,073	306,710	263,024	(43,686)
1034911	ENHANCED 911 SYSTEM	21,950	18,054	200,000	200,000	
1035000	POLICE VEHICLE LEASE			1,398,046	1,250,000	(148,046)
1054007	POLICE OFFICERS CLOTHING	559,255	552,998	587,367	523,354	(64,013)

**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>TOTAL FOR DEPARTMENT</b>	<b>8,891,220</b>	<b>9,363,049</b>	<b>10,552,707</b>	<b>10,977,678</b>	<b>424,971</b>
<b><u>Financing by Major Account</u></b>					
BUDGET ADJUSTMENTS			343,001	343,001	
LICENSE AND PERMIT	188,589	187,010	180,000	180,000	
INTERGOVERNMENTAL REVENUE	606,552	288,140	250,000	250,000	
FEES SALES AND SERVICES	7,576,997	8,186,089	7,725,788	7,725,788	
FINE AND FORFEITURE	285,646	588,025	588,451	588,451	
INTEREST EARNINGS	37,375	64,312	20,000	20,000	
DEBT FINANCING		1,000,000	1,150,000	1,150,000	
TRANSFERS IN OTHER FINANCING	667,889	1,001,486	720,438	720,438	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>9,363,049</b>	<b>11,315,063</b>	<b>10,977,678</b>	<b>10,977,678</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1034056	INTERNET CRIMES AGNST CHILDREN	325,757	61,440			
1034067	JUVENILE ACCBLTY INC BLCK GRNT	25,112	26,524	26,334	42,692	16,358
1034093	DWI COURT SERVICES	11,880				
1034127	RC VIOLENT CRIME ENVORCE (VCET)	83,299	111,896	85,000	125,000	40,000
1034144	LLEBG III		(547)			
1034146	NIGHT CAP GRANT	16,965				
1034147	RC TRAFFIC SAFETY INITIATIVE	55,161	73,895	97,028	97,028	
1034148	UNDERAGE COMPLIANCE CHECK GRNT	4,992				
1034160	AUTO THEFT GRANTS	36,171	161,051	136,520	196,051	59,531
1034166	FLARE GRANT	140,631	222,096	63,175	7,960	(55,215)
1034173	2006 JAG	9,139	(79)			
1034199	JUSTICE ASSISTANCE GRANT	(4,144)	(2,611)			
1034203	06 INFRASTRUCT PROT:PORT SEC		1,890,602			
1034205	06 HOMELAND SEC GRANT PROGRAM	48,384	64,595	27,000	43,000	16,000
1034209	2006 BUFFER ZONE PROTEC GRNT	63,155				
1034212	2007 JAG	216,080	186,017	30,000		(30,000)
1034213	CRIME LAB BACKLOG REDCTN GRNT	48,582				
1034214	STOP ARMED GANG ACTIVITY SAGA	110,658	164,874			
1034215	PEACE OFFICER OVERTIME: GRID	41,500	3,398			
1034216	HIRE NEW OFFICERS	72,015	450			
1034218	SQUAD CAR CAMERA TECH GRNT		50,000			
1034219	COLD CASE FEDERAL GRANT	155,202	15,394			
1034220	07 HOMELAND SECUR BOMB SQUAD	3,841				
1034221	2008 INTEG DOMEST VLNCE RESP	386,750				
1034224	2008 GREAT PROGRAM	56,801	42,131			
1034225	2008 JUSTICE ASSISTANCE GRANT	35,469	21,807	142,923		(142,923)
1034226	2008 HUMAN TRAFFICKING TF	170,618	132,341			
1034227	COPS TECH GRANT RADIO EQUIP		559,052	10,000		(10,000)
1034228	COPS TECH GRNT SQUAD CAMRA SYS		30,584	445,000		(445,000)
1034232	ICAC RECOVERY GRANT	105,547	236,684	190,000	331,180	141,180
1034233	2009 JAG GRANT	351	125,188	321,216	269,870	(51,346)
1034234	JAG RECOVERY GRANT	26,175	485,089	736,962	690,618	(46,344)
1034237	MN STATE METRO MOTOR TF	2,691	1,000			



**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
1034238	COPS GRANT FED STIMULUS	425,251	1,633,332	2,188,015	1,988,872	(199,143)
1034239	2008 BUFFER ZONE PROTECTION		6,994	193,030		(193,030)
1034240	VAWA RECOVERY ACT	9,080	66,601	35,000		(35,000)
1034241	AIMCOP RECOVERY GRANT		132,744		193,875	193,875
1034242	2009 COVERDEL GRANT	15,461	108,495			
1034243	2009 ICAC GRANT	113,511	242,226			
1034244	2008 HMLND SEC BOMB SQUAD		44,152	50,000		(50,000)
1034245	MESB HSEM HOMELAND SECURITY GR		32,318			
1034246	TITLE II -IMPACT PROGRAM		60,000	2,000		(2,000)
1034247	NATL PAL RECOVERY GRANT		12,506	7,400		(7,400)
1034249	2009 STATE HOMELAND SECURITY P		8,633	53,050	3,000	(50,050)
1034250	FRAUD PREVENTION		2,000			
1034251	2010 JAG			225,000	221,412	(3,588)
1034252	2010 HUMAN TRAFFICKING		41,497	166,142	170,812	4,670
1034253	2010 FLARE UP GRANT		37,372	164,609	223,776	59,167
1034254	STANDARD FIELD SOBRIETY TEST			3,000	3,000	
1034255	MN BIDIRECTIONAL COMMUNICATION			71,000		(71,000)
1034256	2010 STATE HOMELAND SEC POLICE				76,000	76,000
1034257	2010 NATIONAL PAL MENTORING PROGRAI				7,100	7,100
1034262	2011 JAG				190,738	190,738
1034274	ST PAUL POLCE FOUNDATION	169,115	67,338	334,693	125,000	(209,693)
<b>TOTAL FOR DEPARTMENT</b>		<b>2,981,201</b>	<b>7,159,079</b>	<b>5,804,097</b>	<b>5,006,984</b>	<b>(797,113)</b>
<b>Financing by Major Account</b>						
	INTERGOVERNMENTAL REVENUE	6,433,294	5,469,928	4,845,984	4,845,984	
	INTEREST EARNINGS	109,902	125,488	36,000	36,000	
	TRANSFERS IN OTHER FINANCING	615,883	374,774	125,000	125,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>7,159,079</b>	<b>5,970,190</b>	<b>5,006,984</b>	<b>5,006,984</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: POLICE  
Fund: 6200 IMPOUND LOT

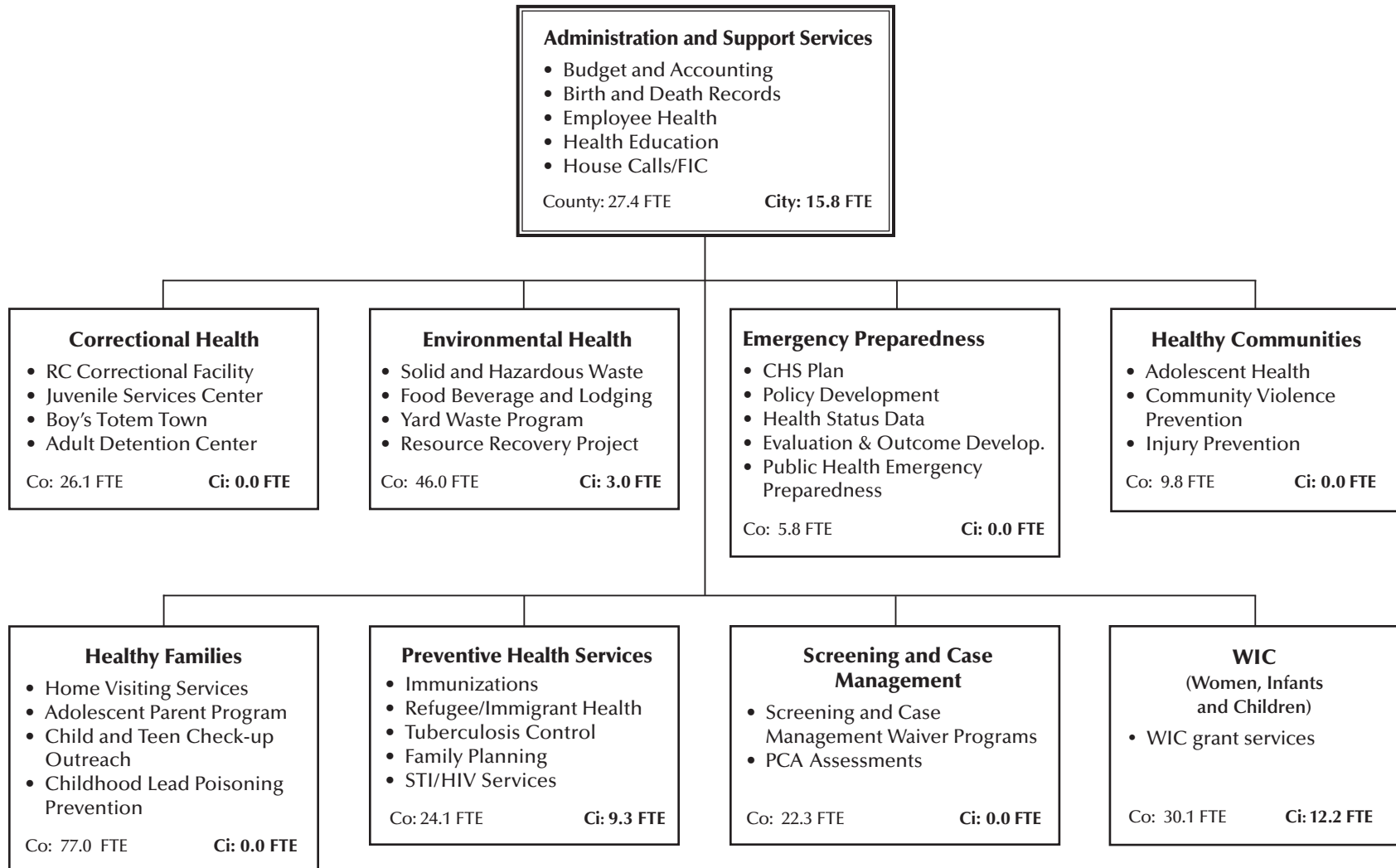
Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1024050	VEH IMPOUNDING POLICE LOT	2,104,603	2,230,727	2,574,784	2,115,000	(459,784)
1024051	VEHICLE IMPOUND:SNOW LOT	906,506	1,075,131	483,443	814,470	331,027
<b>TOTAL FOR DEPARTMENT</b>		<b>3,011,109</b>	<b>3,305,857</b>	<b>3,058,227</b>	<b>2,929,470</b>	<b>(128,757)</b>
<b><u>Financing by Major Account</u></b>						
	FEES SALES AND SERVICES	3,307,999	2,668,342	2,929,470	2,929,470	
	TRANSFERS IN OTHER FINANCING	(2,141)				
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,305,857</b>	<b>2,668,342</b>	<b>2,929,470</b>	<b>2,929,470</b>	



# Saint Paul-Ramsey County Public Health

*To improve, protect, and promote the health, the environment, and the well being of people in the community.*



**(Total 308.9 FTE)**  
 County = 268.6    City = 40.3

## 2012 Adopted Budget

### Public Health

#### Department Description:

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment, and well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses.

#### Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$3,587,603
- Total FTEs: 40.27
- The Proposed budget for 2012 represents a decrease of \$53,136 and 0.9 FTEs.

#### Department Goals

- Prevent communicable diseases
- Promote the health of children, youth and their families
- Protect the environment and reduce environmental health hazards
- Reduce chronic disease
- Prepare for and provide a public health response to disasters

#### Recent Accomplishments

- Nutrition education and vouchers for free, nutritious foods were provided to over 31,000 eligible pregnant, breastfeeding, and postpartum women and infants and children up to the fifth birthday through the WIC program.
- Approximately 26,000 birth, death and marriage records were provided.
- Public Health worked with over 4,000 Hmong community members and 75 agencies providing chronic and infectious disease prevention education.
- Over 8,100 immunizations for vaccine-preventable diseases were given.
- At the Ramsey County Correctional Facility and the Juvenile Detention Center over 81,000 nursing contacts occurred with inmates.
- Personal Care Assistant (PCA) assessments were completed for over 2,400 Ramsey County residents.

**2012 Adopted Budget**

**Public Health**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
2100: Special Revenue	3,386,748	3,640,739	3,587,603	3,587,603	(53,136)	-1.5%	40.27
<b>Financing</b>							
2100: Special Revenue	3,368,748	3,640,739	3,587,603	3,587,603	(53,136)	-1.5%	

**Budget Changes Summary**

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The 2012 proposed budget includes a 0.9 FTE reduction and a \$53,136 decrease in spending compared to the 2011 adopted budget.

**2100: Special Revenue**

The special revenue fund for Public Health includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

	<u>Change from 2011 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>			
As City employees retire or leave the department, they are replaced with County employees.	(53,136)	(53,136)	(0.91)
Subtotal:	<u>(53,136)</u>	<u>(53,136)</u>	<u>(0.91)</u>
<b>Company 2100 Budget Changes Total</b>	<u>(53,136)</u>	<u>(53,136)</u>	<u>(0.91)</u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HEALTH

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
2100	SPECIAL REVENUE	3,424,173	3,386,748	3,640,739	3,587,603	(53,136)
<b>TOTAL SPENDING BY FUND</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	3,413,457	3,377,404	3,629,445	3,576,308	(53,137)
	SERVICES	9,717	9,044	11,295	11,295	
	MATERIALS AND SUPPLIES	1,000	300			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,137)</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES					
	SPECIAL FUND REVENUES					
	FEES SALES AND SERVICES	3,424,173	3,386,748	3,640,739	3,587,603	(53,136)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>

# Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: HEALTH  
Fund: 2100 SPECIAL REVENUE  
Division: PUBLIC HEALTH SPECIAL FUNDS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	3,413,457	3,377,404	3,629,445	3,576,308	(53,137)					
SERVICES	9,717	9,044	11,295	11,295						
MATERIALS AND SUPPLIES	1,000	300								
<b>TOTAL FOR DIVISION</b>	<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,137)</b>					
<b>Spending by Accounting Unit</b>										
1033220 PUBLIC HEALTH SUPPORT	634,867	665,432	691,410	628,032	(63,378)	6.72		5.72		(1.00)
1033221 PUBLIC BUILDING MAINTENANCE	215,443	228,645	236,565	239,891	3,326	3.00		3.00		
1033222 HEALTH LABORATORY	309,947	294,538	331,410	320,827	(10,582)	3.23		3.23		
1033223 BIRTH & DEATH RECORDS	65,007	102,849	108,208	107,859	(349)	1.90		1.90		
1033224 COMPUTERIZED INFO SERV	135,690	44,308	42,314	42,886	571	0.47		0.47		
1033225 DISEASE INVESTIG AND C	102,819	55,022	53,079	53,302	223	0.50		0.50		
1033226 COMMUNICABLE DISEASE C	200,039	253,090	281,788	286,811	5,024	3.50		3.50		
1033227 FAMILIES IN CRISIS	106,795	114,792	113,486	113,923	437	1.00		1.00		
1033231 CHS GRANT ADMIN	51,474	56,971	114,079	114,302	223	0.50		0.50		
1033233 FAMILY PLANNING PROJ	189,676	207,519	246,582	222,775	(23,807)	3.60		3.30		(0.30)
1033234 IMMUNIZATION PROJ	117,583	152,680	122,918	152,891	29,973	1.56		1.95		0.39
1033238 WOMEN'S HEALTH CLINIC	11,348	530								
1033239 HLTH LAB-SPECIAL	100,419	105,023	110,219	111,408	1,189	1.00		1.00		
1033240 LEAD BASED PAINT HAZ C	188,831	199,236	211,396	213,791	2,394	2.00		2.00		
1033243 AIDS SCREENING & PREV	8,865		1,100	1,100						
1033244 REFUGEE HLTH CARE	91,515									
1033247 SUPP FOOD (W.I.C.)	890,091	906,111	975,635	977,256	1,621	12.20		12.20		
1033249 LEAD POISONING CONTRL	3,763		550	550						
<b>TOTAL FOR DIVISION</b>	<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>	<b>41.18</b>		<b>40.27</b>		<b>(0.91)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: HEALTH  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
44370-0	PUBLIC HEALTH SERVICES	3,424,173	3,386,748	3,640,739	3,587,603	(53,136)
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>
<b>GRAND TOTAL FOR HEALTH</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: **HEALTH**  
Fund: **2100 SPECIAL REVENUE**

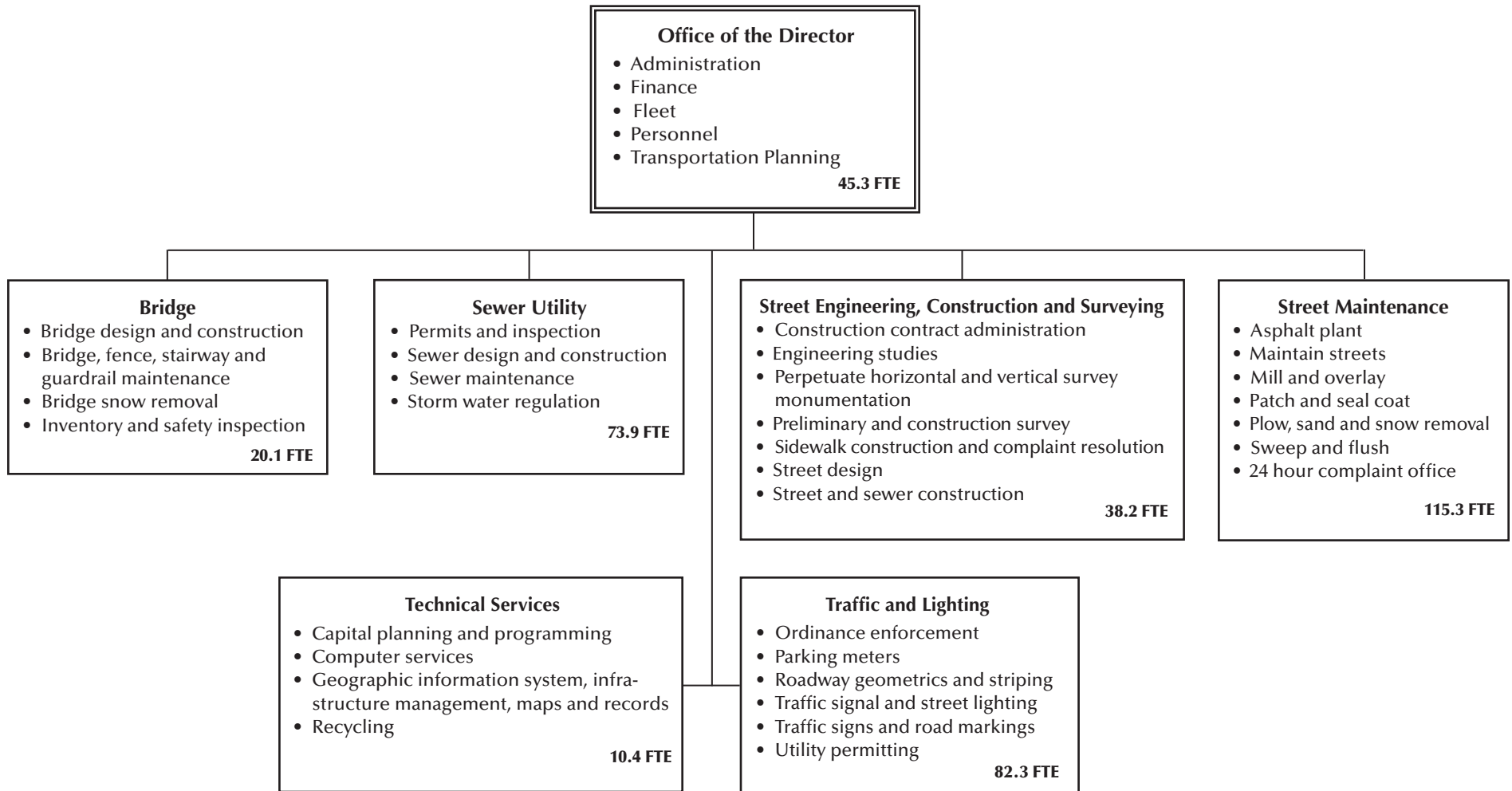
Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1033220	PUBLIC HEALTH SUPPORT SERVICES	634,867	665,432	691,410	628,032	(63,378)
1033221	PUBLIC BUILDING MAINTENANCE	215,443	228,645	236,565	239,891	3,326
1033222	HEALTH LABORATORY	309,947	294,538	331,409	320,827	(10,582)
1033223	BIRTH & DEATH RECORDS	69,004	102,849	108,208	107,859	(349)
1033224	COMPUTERIZED INFO SERVICES	135,690	44,308	42,314	42,886	572
1033225	DISEASE INVESTIG AND CONTRL	98,822	55,022	53,079	53,302	223
1033226	COMMUNICABLE DISEASE CONTROL	200,039	253,090	281,788	286,811	5,023
1033227	FAMILIES IN CRISIS	106,795	114,792	113,486	113,923	437
1033231	CHS GRANT ADMIN	51,474	56,971	114,079	114,302	223
1033232	HEALTH RECORDS					
1033233	FAMILY PLANNING PROJ	189,676	207,519	246,582	222,775	(23,807)
1033234	IMMUNIZATION PROJ	117,583	152,680	122,918	152,891	29,973
1033236	PUB HLTH NUTRITION	1,700				
1033238	WOMEN'S HEALTH CLINIC	9,649	530			
1033239	HLTH LAB-SPECIAL	100,419	105,023	110,219	111,408	1,189
1033240	LEAD BASED PAINT HAZ CNTR PROG	188,831	199,236	211,396	213,791	2,395
1033243	AIDS SCREENING & PREV PROG	8,865		1,100	1,100	
1033244	REFUGEE HLTH CARE	91,515				
1033247	SUPP FOOD (W.I.C.)	890,091	906,111	975,636	977,255	1,619
1033249	LEAD POISONING CONTRL	3,763		550	550	
<b>TOTAL FOR DEPARTMENT</b>		<b>3,424,173</b>	<b>3,386,748</b>	<b>3,640,739</b>	<b>3,587,603</b>	<b>(53,136)</b>
<b><u>Financing by Major Account</u></b>						
FEES SALES AND SERVICES		3,386,748	3,464,551	3,587,603	3,587,603	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,386,748</b>	<b>3,464,551</b>	<b>3,587,603</b>	<b>3,587,603</b>	



# Public Works

*The Department of Public Works is committed to performing its many services in the most timely, efficient and cost-effective manner possible.*



**(Total 385.4 FTE)**

## 2012 Adopted Budget

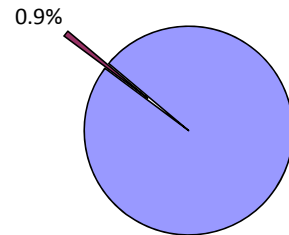
### Public Works

#### Department Description:

The Public Works Department is responsible for preserving and enhancing infrastructure to ensure a safe and livable Capitol City for all by making sure that:

- Streets, alleys, and sidewalks are kept clean, well-lit, clear, safe, and have routine maintenance to the level customers expect
- Traffic signals are functioning safely and are maintained; traffic signs are in place and maintained
- Sewers provide the safe transport of waste and storm water for treatment; flood protection levees and pumping facilities are maintained and are prepared for floods
- Engineering services (design, survey, inspections, administration) are provided for street, sewer, traffic, and bridge construction projects
- Vehicles and equipment are kept maintained and available for use

#### **Public Works's Portion of General Fund Spending**



#### Department Facts

- Total General Fund Budget: \$1,999,537
- Total Special Fund Budget: \$138,035,749
- Total FTEs: 385.40
- 863 miles of streets
- 806 miles of sanitary sewer; 450 miles of storm sewer
- 1,011 miles of sidewalks
- 60 city-owned bridges
- 36,873 street light fixtures; 385 signalized intersections
- 525 fleet rental units (vehicles and other equipment)

#### Department Goals

- American Public Works Association (APWA) Best Practices Accreditation
- Modernize Equipment Fleet and Maximize Equipment Use
- Succession Planning

#### Recent Accomplishments

- Retained a AAA bond rating from Standard and Poor's and improved our Moody's Investor Service bond rating to Aa1 for Sewer Utility revenue bonds
- Completed three Residential Street Vitality Projects (RSVP) in 2010: Seventh/Douglas, Hoyt/Kennard and Magnolia/Earl
- Successfully maintained snow and ice control operations during the 4th snowiest season on record with a city record of nine snow emergencies
- Successfully managed three Mississippi River flooding events and are actively seeking flooding mitigation resources
- Managed Central Corridor Light Rail Transit communications between the Metropolitan Council and Property Owners
- Implemented the Public Works staffing plan to meet current needs and to build succession plan capacity
- Implemented an Automatic Vehicle Location (AVL) system for the Public Works fleet
- Completed the College Park Stormwater Project with Parks, which will provide us more stormwater credits than required

## 2012 Adopted Budget

### Public Works

#### Fiscal Summary

	2010 Actual	2011 Adopted	2012 Proposed	2012 Adopted	Change from 2011 Adopted	% Change from 2011 Adopted	2012 Adopted FTE
<b>Spending</b>							
1000: General Fund	6,678,383	2,204,511	2,020,563	1,999,537	(204,974)	-10.1%	14.80
2200: Assessment	3,964,657	4,440,728	6,386,030	4,586,030	145,302	2.3%	1.00
2250: Right-of-Way Maintenance	40,430,818	36,148,436	36,853,438	36,853,438	705,002	1.9%	187.79
6100: Sewer	48,081,547	65,141,357	68,575,239	68,982,260	3,840,903	5.6%	67.36
7100: Central Services Internal	4,470,652	2,424,275	2,491,703	2,491,703	67,428	2.7%	18.95
7150: Equipment Services Internal	6,335,147	6,971,026	8,922,474	8,797,474	1,826,448	20.5%	23.00
7200: Services and Supplies Internal	11,645,937	14,677,942	15,974,844	16,324,844	1,646,902	10.3%	72.50
<b>Financing</b>							
1000: General Fund	6,030,921	2,613,953	2,563,610	2,542,584	(71,369)	-2.8%	
2200: Assessment	4,011,102	4,440,728	6,386,030	4,586,030	145,302	2.3%	
2250: Right-of-Way Maintenance	41,769,534	36,148,436	36,853,438	36,853,438	705,002	1.9%	
6100: Sewer	47,315,875	65,141,357	68,575,239	68,982,260	3,840,903	5.6%	
7100: Central Services Internal	3,581,680	2,424,275	2,491,703	2,491,703	67,428	2.7%	
7150: Equipment Services Internal	6,429,255	6,971,026	8,922,474	8,797,474	1,826,448	20.5%	
7200: Services and Supplies Internal	11,839,617	14,677,942	15,974,844	16,324,844	1,646,902	10.3%	

#### Budget Changes Summary

As cuts in state aid continue to stress the City's general fund, the 2012 budget for Public Works includes strategies to help relieve some of this pressure. First, the Public Works general fund budget is 10% less than the 2011 adopted budget. Second, the Right-of-Way fund will pick up the cost of running the Traffic Operations building, so that this function can continue to be funded without increasing costs on the general fund. Third, the Sewer fund budget includes a cost recovery plan to capture previously non-reimbursed costs that the City incurs from having the sanitary and storm water sewer utilities in the public right-of-way. Also included in the Public Works general fund proposal is a plan to replace the City's parking meter system.

The 2012 Public Works budget also includes several notable special fund changes. In the Right-of-Way fund, Public Works will reinvest in the seal coating program and fleet replacement. A 7% increase on rates will cover increased costs in both the Public Works and Parks right-of-way functions. The proposed budget for the sewer utilities includes a net rate increase of 6.8% to help cover current service level increases and a portion of the City's cost recovery plan. The Equipment Services fund will begin the first year of a phased plan to replace the City's aging fleet of snow plows and other heavy equipment.



	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	26,729	15,940	
Subtotal:	26,729	15,940	-

**Mayor's Proposed Changes**

**Move Traffic Operations Building Costs to Right-of-Way Maintenance Fund**

Much of the Traffic Division's costs are already budgeted in the Right-of-Way Maintenance fund. Operating costs for the Traffic Division building will move out of the general fund and into the Right-of-Way fund.

Traffic Operations building	(188,076)		
Subtotal:	(188,076)	-	-

**General Fund Non-Personnel Items**

Reductions include managing inflation, cuts to miscellaneous services and materials, and street engineering computer equipment. Essential non-personnel spending will now be funded from special fund budgets.

Manage inflationary pressure	(9,518)		
Miscellaneous services	(10,189)		
Materials and supplies	(21,618)		
Computer equipment	(11,818)		
Subtotal:	(53,143)	-	-

Change from 2011 Adopted

Spending                      Financing                      FTE

**Traffic Division Staffing Reductions**

This reduction will delay response times to citizen requests related to traffic calming, speed studies, pedestrian safety, parking, safe routes to school and central corridor related issues. These duties will be spread to other personnel.

Staff reductions	(89,458)		(1.00)
Subtotal:	(89,458)	-	(1.00)

**Parking Meter Replacement**

Public Works will upgrade the City's parking meter system in 2012. New costs for bank and vendor fees are included in the proposed budget. Meter revenue is expected to be down slightly due to both declining usage and the temporary loss of some meters due to light rail construction. The revenue reduction will be partially offset by anticipated gains in revenue associated with the new meter system.

Parking meter bank and vendor fees	120,000		
Net meter revenue change		(66,283)	
Subtotal:	120,000	(66,283)	-

**Adopted Changes**

**Technical Revisions to the Parking Meter Replacement Plan**

Better estimates on parking meter credit card fees and vendor fees will result in a decrease in the 2012 adopted budget as compared to the proposed budget.

Parking meter credit card and vendor fees	(21,026)		
Parking meter revenue		(21,026)	
Subtotal:	(21,026)	(21,026)	-

**Fund 1000 Budget Changes Total**

	(204,974)	(71,369)	(1.00)
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The Public Works Assessment fund includes the budget for the Eureka solid waste and recycling contract and lighting maintenance assessment districts.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments in the assessment fund include an increase in the Eureka contract price as agreed to in early 2011. Also included are reversals of one-time spending and financing items from the 2011 budget.			
	145,302	(290,092)	
Subtotal:	145,302	(290,092)	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Begin Implementation of Clean Organics Pick Up</b>			
The 2012 proposed budget included funding for Eureka to begin implementing collection of compostable organic waste. The monthly solid waste fee would increase to cover this new service. (Funding for the clean organics program was removed in a later phase of budget development. See below for details). The proposed rate increase for 2012 also covers the cost of current service level spending and financing adjustments.			
Clean Organics implementation	1,800,000		
Clean Organics solid waste fee increase		1,800,000	
Solid waste current service level fee increase		435,394	
Subtotal:	1,800,000	2,235,394	-
<b><u>Adopted Changes</u></b>			
<b>Postpone Implementation of Clean Organics Pick Up</b>			
Implementation of clean organics curbside collections will be delayed pending further analysis. Revenue from the monthly solid waste fee will be reduced by a corresponding amount.			
Delay implementation of Clean Organics	(1,800,000)		
Solid waste fee revenue		(1,800,000)	
Subtotal:	(1,800,000)	(1,800,000)	-
<b>Fund 2200 Budget Changes Total</b>	<b>145,302</b>	<b>145,302</b>	<b>-</b>

**2250: Right-of-Way Maintenance****Public Works**

Costs associated with maintaining the public right-of-way are budgeted in the Right-of-Way Maintenance fund. Services provided by this fund include: snow removal, street sweeping, sidewalk repairs, streetlight maintenance, traffic signs, and pavement markings.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	1,052,336	(235,824)	(1.52)
Subtotal:	<u>1,052,336</u>	<u>(235,824)</u>	<u>(1.52)</u>

**Mayor's Proposed Changes****Move Traffic Operations Building Costs from General Fund**

Much of the Traffic Division's costs are already budgeted in the Right-of-Way Maintenance fund. Operating costs for the Traffic Division building will now also be budgeted in the Right-of-Way fund instead of the general fund.

Traffic Operations building	188,076		
Subtotal:	<u>188,076</u>	<u>-</u>	<u>-</u>

**Street Maintenance Staffing Reductions**

Public Works will eliminate two positions through attrition. The staff functions will be absorbed through efficiencies in other areas.

Staff reductions	(140,333)		(2.00)
Subtotal:	<u>(140,333)</u>	<u>-</u>	<u>(2.00)</u>

**2250: Right-of-Way Maintenance**

**Public Works**

**Street Maintenance Service Adjustments**

The 2012 proposed budget includes several service changes in the Streets division. Changes include: reducing costs associated with providing barricades for special events, improving efficiency of snow hauling, reducing the arterial street mill and overlay program, and returning the seal coating program to an 8 year cycle.

Barricades for special events process improvements	(50,000)		
Improved efficiency for snow hauling	(100,000)		
Arterial street mill and overlay program	(500,000)		
Return seal coating program to 8 years	125,000		
Subtotal:	<u>(525,000)</u>	<u>-</u>	<u>-</u>

**Debt for Fleet Equipment Replacement**

In 2012, Public Works will begin a multi-year fleet replacement plan, focusing on plows and other heavy equipment. Public Works will borrow money to purchase new trucks. The first year's debt payment is included in the 2012 Right-of-Way budget.

Fleet debt payment	129,923		
Subtotal:	<u>129,923</u>	<u>-</u>	<u>-</u>

**Right-of-Way Maintenance Rate Increase**

Right-of-Way maintenance rates will increase by 7% in 2012 to cover current service level adjustments, debt for new equipment, and other program adjustments.

Right-of-Way rate increase	-	940,826	-
Subtotal:	<u>-</u>	<u>940,826</u>	<u>-</u>

**Adopted Changes**

**No Changes from Mayor's Proposed Budget**

	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>

**Fund 2250 Budget Changes Total**

<u>705,002</u>	<u>705,002</u>	<u>(3.52)</u>
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The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	38,882	(646,439)	
Subtotal:	<u>38,882</u>	<u>(646,439)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Public Right-of-Way Cost Recovery</b>			
The 2012 budget includes a mechanism for capturing the annual non-reimbursed additional costs that the City incurs by having the sanitary and storm water sewer utilities in the right-of-way.			
Cost recovery - sanitary sewer share	1,755,000		
Cost recovery - storm water sewer share	1,235,000		
Subtotal:	<u>2,990,000</u>	<u>-</u>	<u>-</u>
<b>Sewer Utility Revenue Adjustments</b>			
The 2012 sewer utility budget includes a mix of \$9M in bonding, use of net assets and a net rate increase of 6.8% to balance the budget.			
\$9M of bonding and first year debt payment	405,000	100,000	
Use of net assets		880,384	
Sanitary sewer rate increase		2,155,619	
Storm water sewer rate increase		944,318	
Subtotal:	<u>405,000</u>	<u>4,080,321</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>Technical adjustments to Proposed Budget</b>			
Two technical adjustments will result in spending increases over the proposed budget. Both of these increases will be funded through an increase in the budgeted use of sewer utility net assets.			
Correct sanitary sewer portion of right-of-way cost recovery charge, funded through use of net assets	82,000	82,000	
Increase rent for additional space use in City Hall Annex, funded through use of net assets	24,661	24,661	
Subtotal:	<u>106,661</u>	<u>106,661</u>	<u>-</u>

**6100: Sewer****Public Works****Change from 2011 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Revise WPA repayment schedule**

The 2012 sewer utility fund will continue the repayment to the general debt fund for Water Pollution Abatement (WPA) bonds issued between 1971 and 1987. The adopted budget includes an adjustment to the WPA repayment schedule, which will be funded through an increase in the budgeted use of net assets in the sewer fund.

WPA repayment schedule adjustment, funded through use of net assets

	300,360	300,360	
Subtotal:	<u>300,360</u>	<u>300,360</u>	<u>-</u>
<b>Fund 6100 Budget Changes Total</b>	<u><u>3,840,903</u></u>	<u><u>3,840,903</u></u>	<u><u>-</u></u>

**7100: Central Services Internal****Public Works**

The Central Services Internal fund includes the budgets for the administrative functions of Public Works, including the director's office, public relations, technology, and accounting and payroll.

**Change from 2011 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

	67,428	67,428	
Subtotal:	<u>67,428</u>	<u>67,428</u>	<u>-</u>
<b>Fund 7100 Budget Changes Total</b>	<u><u>67,428</u></u>	<u><u>67,428</u></u>	<u><u>-</u></u>

**7150: Equipment Services Internal**

**Public Works**

Public Works's fleet and equipment services costs are budgeted in the Equipment Services Internal fund.

	<u>Change from 2011 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	616,448	616,448	
Subtotal:	616,448	616,448	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Fleet Equipment Replacement</b>			
<p>In 2012, Public Works will begin a multi-year fleet replacement plan, focusing on plows and other heavy equipment. Public Works will borrow money and sell off old equipment to purchase new trucks.</p>			
Fleet replacement	1,335,000		
Capital lease		1,210,000	
Sale of old equipment		125,000	
Subtotal:	1,335,000	1,335,000	-
<b><u>Adopted Changes</u></b>			
<b>Revisions to Fleet Equipment Replacement Plan</b>			
<p>The Public Works fleet replacement plan will be revised to spread the sale of old equipment over the next several years. This change results in a decrease in revenue and equipment spending from the proposed budget.</p>			
Fleet replacement	(125,000)		
Sale of old equipment		(125,000)	
Subtotal:	(125,000)	(125,000)	-
 <b>Fund 7150 Budget Changes Total</b>	 1,826,448	 1,826,448	 -



**7200: Services and Supplies Internal**

**Public Works**

The Services and Supplies Internal fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects, as well as the city's asphalt plant.

	Change from 2011 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	1,296,902	1,296,902	
Subtotal:	<u>1,296,902</u>	<u>1,296,902</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
No changes	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>Increase asphalt plant production and sales to track with recent trends</b>			
<p>Asphalt sales and production were higher than projected in 2011, requiring a mid-year budget amendment. This adjustment to the 2012 budget will allow for the same amount of production as in the 2011 amended budget.</p>			
Commodities and utilities for additional asphalt production	350,000		
Asphalt sales		350,000	
Subtotal:	<u>350,000</u>	<u>350,000</u>	<u>-</u>
<b>Fund 7200 Budget Changes Total</b>	<u><u>1,646,902</u></u>	<u><u>1,646,902</u></u>	<u><u>-</u></u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: PUBLIC WORKS

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	6,693,944	6,678,383	2,204,511	1,999,537	(204,974)
2200	ASSESSMENT	4,059,447	3,964,657	4,440,728	4,586,030	145,302
2250	RIGHT OF WAY MAINTENANCE	37,472,472	40,430,818	36,148,436	36,853,438	705,002
6100	SEWER	54,918,019	48,081,547	65,141,357	68,982,260	3,840,903
7100	CENTRAL SERVICES INTERNAL	2,941,093	4,470,652	2,424,275	2,491,703	67,429
7150	EQUIPMENT SERVICES INTERNAL	5,522,619	6,335,147	6,971,026	8,797,474	1,826,448
7200	SERVICES AND SUPPLIES INTERNAL	10,387,863	11,645,937	14,677,942	16,324,844	1,646,901
<b>TOTAL SPENDING BY FUND</b>		<b>121,995,457</b>	<b>121,607,140</b>	<b>132,008,275</b>	<b>140,035,286</b>	<b>8,027,011</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	29,297,731	30,164,534	35,545,368	35,783,465	238,097
	SERVICES	36,590,451	35,447,174	42,201,488	48,668,389	6,466,900
	MATERIALS AND SUPPLIES	12,824,142	15,958,217	16,855,921	18,583,651	1,727,729
	CAPITAL OUTLAY	359,338	1,113,079	15,536,447	15,633,456	97,009
	PROGRAM EXPENSE	625,022	334,450	1,120,000	800,000	(320,000)
	DEBT SERVICE	7,561,932	5,420,252	6,629,349	7,586,338	956,989
	TRANSFER OUT AND OTHER SPEND	34,736,841	33,169,434	14,119,701	12,979,988	(1,139,713)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>121,995,457</b>	<b>121,607,140</b>	<b>132,008,275</b>	<b>140,035,286</b>	<b>8,027,011</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	6,149,783	6,030,921	2,613,953	2,542,584	(71,369)
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			8,732,997	9,748,342	1,015,345
	TAXES	32,666	17,713	45,000	30,000	(15,000)
	LICENSE AND PERMIT	1,490,254	1,388,450	1,763,943	1,378,135	(385,808)
	INTERGOVERNMENTAL REVENUE	6,324,918	6,849,996	6,896,414	6,777,960	(118,454)
	FEES SALES AND SERVICES	62,647,691	72,779,857	75,637,746	81,134,212	5,496,466
	ASSESSMENTS	30,110,824	28,286,897	25,654,155	26,970,489	1,316,334
	INTEREST EARNINGS	319,863	300,254	406,920	308,030	(98,890)
	DEBT FINANCING			9,120,971	10,249,400	1,128,429
	TRANSFERS IN OTHER FINANCING	4,815,596	5,323,895	1,545,616	1,439,181	(106,435)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>111,891,595</b>	<b>120,977,983</b>	<b>132,417,715</b>	<b>140,578,333</b>	<b>8,160,618</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 1000 GENERAL FUND  
Division: MUNICIPAL ENGINEERING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	894,423	1,002,806	1,124,486	1,046,453	(78,032)					
SERVICES	72,105	80,086	105,793	103,026	(2,767)					
MATERIALS AND SUPPLIES	9,121	10,983	28,263	14,513	(13,750)					
TRANSFER OUT AND OTHER SPEND										
<b>TOTAL FOR DIVISION</b>	<b>975,650</b>	<b>1,093,875</b>	<b>1,258,542</b>	<b>1,163,993</b>	<b>(94,549)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1002105 TRANSPORTATION PLANNIN	21,890	23,133	25,444	68,428	42,983			0.20	1.00	0.80
1002150 STREET ENGINEERING	165,606	202,327	194,939	179,581	(15,358)			1.80	1.80	
1002155 TRAFFIC ENGINEERING	456,041	493,783	634,272	498,051	(136,221)			5.30	3.70	(1.60)
1002170 BRIDGE ENGINEERING	88,577	79,461	90,160	97,946	7,785			0.90	0.90	
1002180 CONSTRUCTION INSPECTIO	109,644	136,405	126,881	129,351	2,470			1.10	1.10	
1002190 SURVEY SECTION	133,891	158,766	186,846	190,637	3,790			1.70	1.70	
<b>TOTAL FOR DIVISION</b>	<b>975,650</b>	<b>1,093,875</b>	<b>1,258,542</b>	<b>1,163,993</b>	<b>(94,549)</b>			<b>11.00</b>	<b>10.20</b>	<b>(0.80)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 1000 GENERAL FUND  
Division: PUBLIC WORKS ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	207,630	216,220	203,586	194,411	(9,175)					
MATERIALS AND SUPPLIES		673	23,933	2,315	(21,618)					
TRANSFER OUT AND OTHER SPEND	8,043	8,030	7,191	7,191						
<b>TOTAL FOR DIVISION</b>	<b>215,673</b>	<b>224,923</b>	<b>234,710</b>	<b>203,917</b>	<b>(30,793)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1002000 OFFICE OF DIRECTOR	60,515	69,765	79,552	48,759	(30,793)					
1002010 MAPS,RECORDS AND PERMI	155,158	155,158	155,158	155,158						
<b>TOTAL FOR DIVISION</b>	<b>215,673</b>	<b>224,923</b>	<b>234,710</b>	<b>203,917</b>	<b>(30,793)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 1000 GENERAL FUND  
Division: TRAFFIC AND LIGHTING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	401,745	243,173	324,352	323,487	(865)					
SERVICES	224,358	230,173	215,437	224,435	8,998					
MATERIALS AND SUPPLIES	136,722	92,894	167,200	79,435	(87,765)					
CAPITAL OUTLAY	10,778									
DEBT SERVICE	1,270		1,270	1,270						
TRANSFER OUT AND OTHER SPEND	4,727,749	4,793,345	3,000	3,000						
<b>TOTAL FOR DIVISION</b>	<b>5,502,622</b>	<b>5,359,585</b>	<b>711,259</b>	<b>631,627</b>	<b>(79,632)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1002157 TRAFFIC CALMING	135,592									
1002280 TRAFFIC BLDG OPER AND	147,255	148,019	177,850		(177,850)					
1032210 SURFACE PRKG ENFORCEME	1,554,855	1,548,967								
1032211 PARK METER REV TSF TO	3,168,907	3,242,546								
1032212 PARKING METER REPAIR A	496,014	420,053	533,409	631,627	98,218			4.80	4.60	(0.20)
<b>TOTAL FOR DIVISION</b>	<b>5,502,622</b>	<b>5,359,585</b>	<b>711,259</b>	<b>631,627</b>	<b>(79,632)</b>			<b>4.80</b>	<b>4.60</b>	<b>(0.20)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 2200 ASSESSMENT  
Division: SOLID WASTE AND ENERGY

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	50,190	79,490	75,099	83,278	8,179					
SERVICES	3,531,443	3,276,128	3,713,826	4,012,907	299,081					
MATERIALS AND SUPPLIES	5,283	2,943	11,435	7,293	(4,142)					
TRANSFER OUT AND OTHER SPEND	275,000	410,878	426,000	276,000	(150,000)					
<b>TOTAL FOR DIVISION</b>	<b>3,861,916</b>	<b>3,769,439</b>	<b>4,226,360</b>	<b>4,379,478</b>	<b>153,118</b>					
<b><u>Spending by Accounting Unit</u></b>										
1032401 SOLID WASTE AND RECYCL	3,861,916	3,769,439	4,226,360	4,379,478	153,118			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>3,861,916</b>	<b>3,769,439</b>	<b>4,226,360</b>	<b>4,379,478</b>	<b>153,118</b>			<b>1.00</b>	<b>1.00</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 2200 ASSESSMENT  
Division: TRAFFIC AND LIGHTING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	86,107	85,796	92,735	81,307	(11,428)					
MATERIALS AND SUPPLIES	111,425	109,422	120,000	123,600	3,600					
TRANSFER OUT AND OTHER SPEND			1,633	1,645	12					
<b>TOTAL FOR DIVISION</b>	<b>197,531</b>	<b>195,218</b>	<b>214,368</b>	<b>206,552</b>	<b>(7,816)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1032320 LIGHTING MAINT ASSESS	197,531	195,218	214,368	206,552	(7,816)					
<b>TOTAL FOR DIVISION</b>	<b>197,531</b>	<b>195,218</b>	<b>214,368</b>	<b>206,552</b>	<b>(7,816)</b>					



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 2250 RIGHT OF WAY MAINTENANCE  
Division: STREETS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	10,031,793	10,530,503	10,829,658	10,803,496	(26,161)					
SERVICES	7,294,224	6,929,038	6,582,213	6,466,888	(115,325)					
MATERIALS AND SUPPLIES	3,585,129	4,351,498	4,528,465	4,251,530	(276,935)					
CAPITAL OUTLAY	224,786	253,034	458,160	425,276	(32,884)					
DEBT SERVICE		33,745	213,191	319,925	106,734					
TRANSFER OUT AND OTHER SPEND	7,979,372	8,539,760	1,486,546	1,938,409	451,863					
<b>TOTAL FOR DIVISION</b>	<b>29,115,305</b>	<b>30,637,577</b>	<b>24,098,233</b>	<b>24,205,525</b>	<b>107,292</b>					
<b>Spending by Accounting Unit</b>										
1042310 STR REPAIR & CLEAN ADM	3,264,626	2,280,944	2,563,656	2,600,724	37,068			3.90	3.90	
1042316 STR CLEAN REPAIR EQUIP	224,786	253,034	458,160	556,481	98,321					
1042318 STREET MTC-FIELD OPERA	776,422	890,577	938,168	832,000	(106,167)			7.33	6.00	(1.33)
1042325 NEIGHBORHOOD CLEAN UP	122,506	121,678								
1042330 ROW TRANSFERS-GENERAL	820,146	727,993	745,033	788,926	43,893					
1042331 BOULEVARD TREE MAINTEN	2,402,444	2,756,248								
1042332 TRAFFIC-LTS-SIGNALS-PV	3,834,890	4,216,445								
1042333 SIDEWALK PROGRAM	702,051	689,022	561,543	945,231	383,688					
1042340 BRIDGE,FENCE & STAIR M	1,572,006	1,543,825	1,602,140	1,610,911	8,771			13.50	13.50	
1042360 DOWNTOWN STREETS-CLAS	1,049,084	1,330,433	1,105,712	1,093,109	(12,603)			5.38	5.29	(0.09)
1042361 DOWNTOWN STREETS-CLAS	55,848	98,911	152,977	154,011	1,034			0.62	0.59	(0.03)
1042362 OUTLYING COM AND ARTRL	6,799,385	7,897,671	7,503,209	6,961,486	(541,723)			44.54	43.45	(1.09)
1042363 RESIDENTIAL STREETS-CL	6,505,754	6,051,570	7,201,534	7,358,574	157,039			43.22	42.27	(0.95)
1042364 OILED & PAVED ALLEYS-C	902,609	1,416,576	1,185,973	1,218,452	32,480			8.76	8.73	(0.03)
1042365 UNIMPROVED STS.-CLASS	14,508	9,761	26,633	28,238	1,605			0.25	0.25	
1042366 UNIMPROVED ALLEYS-CLAS	68,240	352,891	53,496	57,383	3,886			0.51	0.51	
<b>TOTAL FOR DIVISION</b>	<b>29,115,305</b>	<b>30,637,577</b>	<b>24,098,233</b>	<b>24,205,525</b>	<b>107,292</b>			<b>128.01</b>	<b>124.49</b>	<b>(3.52)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 2250 RIGHT OF WAY MAINTENANCE  
Division: TRAFFIC AND LIGHTING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	4,813,142	5,317,564	6,711,515	6,809,353	97,838					
SERVICES	1,497,163	1,812,684	2,104,734	2,332,289	227,554					
MATERIALS AND SUPPLIES	1,973,611	2,627,440	3,098,850	3,344,681	245,831					
CAPITAL OUTLAY	10,333	7,032	30,000	30,000						
DEBT SERVICE	36,550		36,550	54,550	18,000					
TRANSFER OUT AND OTHER SPEND	26,369	28,521	68,553	77,040	8,487					
<b>TOTAL FOR DIVISION</b>	<b>8,357,167</b>	<b>9,793,241</b>	<b>12,050,203</b>	<b>12,647,913</b>	<b>597,710</b>					
<b>Spending by Accounting Unit</b>										
1012001 TRAFFIC BUILDING MAINT				194,076	194,076					
1012005 SIGNS AND MARKINGS MTC	1,157,345	1,455,001	2,008,445	2,139,653	131,208			13.90	13.90	
1012006 SIGNAL MTNCE - PROJECT	2,073,940	2,293,468	2,615,991	2,789,580	173,588			13.20	13.40	0.20
1012007 LIGHTING MTNCE - PROJE	3,727,526	4,587,440	5,564,155	5,769,044	204,890			19.90	20.10	0.20
1012008 BUS SHELTER ADMIN	11,970	17,858	31,645	29,807	(1,838)			0.20	0.20	
1012010 RESIDENTIAL PKNG PRMT	33,390	33,676	57,524	57,539	15			0.30	0.30	
1012012 GSOC AND GIS	196,061	226,037	370,527	384,084	13,557			3.80	3.80	
1012015 UTILITY PERM ADMIN AN	1,156,935	1,179,761	1,401,915	1,284,130	(117,785)			12.00	11.60	(0.40)
<b>TOTAL FOR DIVISION</b>	<b>8,357,167</b>	<b>9,793,241</b>	<b>12,050,203</b>	<b>12,647,913</b>	<b>597,710</b>			<b>63.30</b>	<b>63.30</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 6100 SEWER  
Division: SEWERS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	4,618,707	4,976,157	6,073,447	6,148,720	75,272					
MATERIALS AND SUPPLIES	20,814,205	19,675,271	25,643,145	31,435,850	5,792,705					
CAPITAL OUTLAY	613,622	530,872	705,046	687,455	(17,592)					
PROGRAM EXPENSE	46,491	30,437	13,436,488	12,376,381	(1,060,107)					
DEBT SERVICE	625,022	334,450	1,120,000	800,000	(320,000)					
TRANSFER OUT AND OTHER SPEND	7,473,569	5,386,507	6,339,873	7,152,128	812,255					
	20,726,403	17,147,853	11,823,358	10,381,727	(1,441,631)					
<b>TOTAL FOR DIVISION</b>	<b>54,918,019</b>	<b>48,081,547</b>	<b>65,141,357</b>	<b>68,982,260</b>	<b>3,840,903</b>					

**Spending by Accounting Unit**

1022200 MAJOR SEWER SERVICE OB	29,125,629	28,639,293	31,409,582	33,577,266	2,167,684					
1022201 SEWER MAINTENANCE	5,412,351	5,312,984	7,430,980	7,583,703	152,724			45.95	45.95	
1022207 SEWER SYSTEM MANAGEME	799,159	857,534	1,171,867	2,311,244	1,139,377			6.80	6.80	
1022208 REGIONAL ISSUES/MANDAT	152,569	135,648	141,386	146,844	5,457			1.00	1.00	
1022209 S.A.C.ADMINISTRATION A	948,106									
1022211 SEWER INFRASTRUCTURE M	304,036	319,866	971,342	418,502	(552,840)			4.61	4.61	
1022212 STORM SEWER SYSTEM CHA	298,885	310,482	372,772	379,102	6,330			1.70	1.70	
1022214 INFLOW AND INFILTRATIO	696,819	634,590	957,566	957,856	290			1.60	1.60	
1022217 MAJOR SEWER REPAIR CON	1,409,532	317,791	2,142,000	2,206,000	64,000					
1022219 STORM WATER QUALITY IM				1,485,120	1,485,120					
1022220 SEWER TUNNEL REHABILIT			3,865,000	3,865,000						
1022221 SEWER CONSTRUCTION	7,769,180	5,670,976	8,312,000	6,993,000	(1,319,000)					
1022222 SEWER REV.BND.DEBT SER	145									
1022225 STORMWATER DISCHARGE M	568,141	534,949	1,413,535	1,405,286	(8,249)			2.20	2.20	
1022226 GOPHER STATE -ONE CALL	223,181	171,310	195,922	128,244	(67,678)			1.00	1.00	
1022227 PRIVATE SEWER CONNECT	695,525	334,976	1,120,000	800,000	(320,000)					
1022228 SEWER INSPECTION PROGR	484,840	900,818	1,069,088	1,075,775	6,687			2.50	2.50	
1022304 2004 DEBT SERVICE CASH	447,810	446,189	447,094	448,844	1,750					
1022306 2006 REV BOND DEBT SER	630,267	624,433	627,675	630,875	3,200					
1022308 2008 REV BOND DEBT SER	1,762,589	1,766,639	1,801,223	1,802,960	1,737					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 6100 SEWER  
Division: SEWERS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Accounting Unit</u></b>										
1022309 2009 REV BOND DEBT SER	179,191	550,744	693,300	690,500	(2,800)					
1022310 2010 REV BOND DEBT SER		240,665	653,275	654,475	1,200					
1022311 2011 REV BOND DEBT SER				674,214	674,214					
1022312 2012 REV BOND DEBT SER				405,000	405,000					
1022398 2009 REF REV BOND DEBT	3,002,930	308,548	337,250	331,950	(5,300)					
1022404 2004 REVENUE BOND RESE	998	333	1,000	1,000						
1022506 2006 REV BOND RESERVE	1,397	465	1,500	1,500						
1022508 2008 REV BOND RESERVE	3,976	1,325	5,000	5,000						
1022509 2009 REV BOND RESERVE	763	508	1,000	1,000						
1022510 2010 REV BOND RESERVE		480		1,000	1,000					
1022511 2011 REV BOND RESERVE				1,000	1,000					
<b>TOTAL FOR DIVISION</b>	<b>54,918,019</b>	<b>48,081,547</b>	<b>65,141,357</b>	<b>68,982,260</b>	<b>3,840,903</b>			<b>67.36</b>	<b>67.36</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: PUBLIC WORKS ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	1,652,325	1,697,234	1,714,567	1,759,375	44,808					
MATERIALS AND SUPPLIES	37,746	32,374	72,865	78,623	5,758					
CAPITAL OUTLAY			16,975	16,975						
TRANSFER OUT AND OTHER SPEND	926,043	2,380,846	203,570	210,092	6,522					
<b>TOTAL FOR DIVISION</b>	<b>2,941,093</b>	<b>4,470,652</b>	<b>2,424,275</b>	<b>2,491,703</b>	<b>67,429</b>					
<b>Spending by Accounting Unit</b>										
1012300 DIRECTOR'S OFFICE	459,715	514,610	507,123	531,737	24,613			2.95	2.95	
1012303 MARKETING & PUBLIC REL	105,518	107,902	143,762	146,919	3,157			1.50	1.50	
1012320 ACCOUNTING & PAYROLL	916,224	932,172	997,637	1,013,131	15,494			10.00	10.00	
1012321 OFFICE ADMINISTRATION	391,668	420,736	503,258	517,080	13,822			3.50	3.50	
1012322 PW COMPUTER SERVICES	937,314	933,094	134,268	140,426	6,158					
1012340 REAL ESTATE DESIGN GRO	2,968	(17,604)								
1012350 REAL ESTATE CHA-OPERAT	3,734	1,507,489								
1012363 R.E. SSSC/STR.MAINT.SE	4,056	(43,962)								
1012375 SAFETY SERVICES	119,896	116,214	138,227	142,411	4,184			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>2,941,093</b>	<b>4,470,652</b>	<b>2,424,275</b>	<b>2,491,703</b>	<b>67,429</b>			<b>18.95</b>	<b>18.95</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 7150 EQUIPMENT SERVICES INTERNAL  
Division: EQUIPMENT SERVICE

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,743,934	1,799,408	1,963,376	2,002,893	39,517					
SERVICES	703,937	907,163	784,300	843,679	59,379					
MATERIALS AND SUPPLIES	2,999,946	2,806,000	2,927,350	3,439,901	512,551					
CAPITAL OUTLAY	66,950	822,576	1,288,500	2,478,500	1,190,000					
DEBT SERVICE				20,000	20,000					
TRANSFER OUT AND OTHER SPEND	7,852		7,500	12,500	5,000					
<b>TOTAL FOR DIVISION</b>	<b>5,522,619</b>	<b>6,335,147</b>	<b>6,971,026</b>	<b>8,797,474</b>	<b>1,826,448</b>					
<b><u>Spending by Accounting Unit</u></b>										
1012202 EQUIP SERVICES SECTION	5,522,619	6,335,147	6,971,026	8,797,474	1,826,448			23.00	23.00	
<b>TOTAL FOR DIVISION</b>	<b>5,522,619</b>	<b>6,335,147</b>	<b>6,971,026</b>	<b>8,797,474</b>	<b>1,826,448</b>			<b>23.00</b>	<b>23.00</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL  
Division: MUNICIPAL ENGINEERING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE SERVICES	4,593,874	4,025,862	6,146,053	6,202,627	56,574					
MATERIALS AND SUPPLIES	31,452	37,517	360,864	291,882	(68,982)					
CAPITAL OUTLAY			306,324	306,324						
DEBT SERVICE	48,963		36,884	36,884						
TRANSFER OUT AND OTHER SPEND	58,889	(139,797)	91,350	63,884	(27,466)					
<b>TOTAL FOR DIVISION</b>	<b>6,231,676</b>	<b>5,453,927</b>	<b>9,056,892</b>	<b>9,195,561</b>	<b>138,669</b>					

**Spending by Accounting Unit**

1012100 MUN.ENGINEERING ADMIN.		(994,641)								
1012101 OFFICE ENGINEER - PROJ	344,033	379,478	556,830	550,792	(6,038)					
1012102 COMPUTER SERVICES	219,682	230,581	42,248	44,300	2,052					
1012105 TRANSPORTATION PLANNIN	335,768	331,619	456,509	466,619	10,110			2.30	2.30	
1012110 PROJECT PLANNING & PRO	169,785	242,663	548,616	602,907	54,291			1.40	1.40	
1012115 P.W.-TECHNICAL SERVICE	846,277	882,085	1,448,061	1,464,109	16,048			8.00	8.00	
1012150 STREET DESIGN PROJECTS	885,739	852,103	1,275,068	1,256,296	(18,772)			10.30	10.30	
1012155 TRAFFIC AND LIGHTING E	667,170	735,930	875,115	880,815	5,700			8.00	8.00	
1012160 SEWER DESIGN PROJECTS	679,504	650,506	739,536	749,033	9,498			6.50	6.50	
1012170 BRIDGE DESIGN PROJECTS	425,379	390,368	678,712	677,405	(1,307)			5.70	5.70	
1012180 CONSTRUCTION PROJECTS	836,409	913,237	1,209,805	1,232,990	23,185			10.60	10.60	
1012190 SURVEY SECTION PROJECT	821,930	839,998	1,226,393	1,270,296	43,903			12.70	12.70	
<b>TOTAL FOR DIVISION</b>	<b>6,231,676</b>	<b>5,453,927</b>	<b>9,056,892</b>	<b>9,195,561</b>	<b>138,669</b>			<b>65.50</b>	<b>65.50</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL  
Division: STREETS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b>Spending by Major Account</b>										
EMPLOYEE EXPENSE	325,495	322,486	373,337	383,255	9,918					
SERVICES	103,437	108,648	141,913	163,532	21,619					
MATERIALS AND SUPPLIES	1,893,840	2,455,161	2,784,750	3,142,322	357,572					
TRANSFER OUT AND OTHER SPEND				5,000	5,000					
<b>TOTAL FOR DIVISION</b>	<b>2,322,772</b>	<b>2,886,295</b>	<b>3,300,000</b>	<b>3,694,109</b>	<b>394,109</b>					
<b>Spending by Accounting Unit</b>										
1012201 ASPHALT PAVING PLANT	2,322,772	2,886,295	3,300,000	3,694,109	394,109			4.30	4.30	
<b>TOTAL FOR DIVISION</b>	<b>2,322,772</b>	<b>2,886,295</b>	<b>3,300,000</b>	<b>3,694,109</b>	<b>394,109</b>			<b>4.30</b>	<b>4.30</b>	



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: PUBLIC WORKS  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL  
Division: TRAFFIC AND LIGHTING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	172,104	169,852	209,478	220,526	11,049					
SERVICES	232,365	235,423	82,092	89,466	7,374					
MATERIALS AND SUPPLIES	1,426,245	2,900,440	2,026,900	3,120,100	1,093,200					
DEBT SERVICE	1,581		1,581	1,581						
TRANSFER OUT AND OTHER SPEND	1,122		1,000	3,500	2,500					
<b>TOTAL FOR DIVISION</b>	<b>1,833,415</b>	<b>3,305,715</b>	<b>2,321,050</b>	<b>3,435,173</b>	<b>1,114,123</b>					
<b><u>Spending by Accounting Unit</u></b>										
1012009 TRAFFIC WAREHOUSE	1,833,415	3,305,715	2,321,050	3,435,173	1,114,123			2.70	2.70	
<b>TOTAL FOR DIVISION</b>	<b>1,833,415</b>	<b>3,305,715</b>	<b>2,321,050</b>	<b>3,435,173</b>	<b>1,114,123</b>			<b>2.70</b>	<b>2.70</b>	

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42620-0	CITY SHARE STATE COURT FINES	3,390,301	3,337,848			
43250-0	PARKING	368	157	500	500	
43255-0	PARKING METER COLLECTION	1,706,711	1,550,365	1,646,283	1,548,974	(97,309)
43260-0	METER HOODING REVENUE	78,944	155,562	130,000	140,000	10,000
43405-0	MISCELLANEOUS FEES		119,349			
44335-0	LABOR CHARGES FOR METER HOODIN	42,183	35,290	30,000	30,000	
49140-0	TRANSFER FR SPECIAL REVENUE FU	651,231	558,236	570,579	600,042	29,463
49170-0	TRANSFER FR ENTERPRISE FUND	280,046	261,119	236,591	223,068	(13,523)
49830-0	SETTLEMENT AWARDS		12,918			
49840-0	DAMAGE CLAIM FROM OTHERS		77			
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>6,149,783</b>	<b>6,030,921</b>	<b>2,613,953</b>	<b>2,542,584</b>	<b>(71,369)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 2200 ASSESSMENT

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42800-0	RAMSEY COUNTY SCORE GRANT	590,394	597,750	597,750	591,359	(6,391)
46100-0	CURRENT YEAR	2,770,950	3,287,357	3,350,360	3,849,241	498,881
46110-0	TAX EXEMPT PROPERTY		10,333			
46130-0	PREPAID ASSESSMENT	55,886		60,000		(60,000)
46140-0	1ST YEAR DELINQUENT	48,110	50,069			
46150-0	2ND YEAR DELINQUENT	7,056	8,225			
46160-0	3RD YEAR DELINQUENT	2,211	2,531			
46170-0	4TH YEAR DELINQUENT	805	1,086			
46180-0	5TH YEAR AND PRIOR	145	830			
46200-0	ASSESSMENT PENALTY	16,092	15,401			
47120-0	INTEREST NOTE AND LOAN HISTORY	32,766		30,329		(30,329)
47130-0	INTEREST ON LOAN		30,329		18,939	18,939
49130-0	TRANSFER FR GENERAL FUND	7,191	7,191	7,191	7,191	
91010-0	USE OF FUND BALANCE			395,098	119,300	(275,798)
<b>TOTAL FOR 2200 ASSESSMENT</b>		<b>3,531,606</b>	<b>4,011,102</b>	<b>4,440,728</b>	<b>4,586,030</b>	<b>145,302</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 2250 RIGHT OF WAY MAINTENANCE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40580-0	BUS SHELTER FRANCHISE FEE	32,666	17,713	45,000	30,000	(15,000)
41500-0	BUILDING PERMIT			371,308		(371,308)
41600-0	USE OF STREET TEMPORARY	1,337,311	1,224,496	1,200,000	1,200,000	
41610-0	USE OF STREET PERMANENT	600	500		500	500
41620-0	USE OF STREET VARIOUS LOCATION	7,976	10,036	10,000	10,000	
41630-0	NEWSRACK PERMIT	58,244	57,938	75,000	60,000	(15,000)
42270-0	DOT MN DEPT OF TRANSPORTATION	4,960				
42490-0	MUNI STATE AID MAINTENANCE	2,914,160	3,103,227	3,174,204	3,408,231	234,027
42600-0	TRUNK HIGHWAY FUNDS	730,575	843,541	928,368	928,370	2
42810-0	COUNTY ROAD AID	1,545,030	2,080,936	2,123,381	1,777,289	(346,092)
43280-0	RESIDENTIAL PARKING PERMIT	78,968	89,203	80,000	90,000	10,000
43550-0	EQUIPMENT RENTAL		14,593	20,000	20,000	
43565-0	BUILDING RENTALS				17,591	17,591
43580-0	FACILITY RENTAL		2,669			
43805-0	SALE OF SCRAP HISTORY	347	1,400			
43835-0	SALE OF OTHER NONCAPITAL ITEMS		690			
44320-0	STREET REPAIR AND CLEANING HIS	1,682,672	2,079,690	1,868,000		(1,868,000)
44325-0	STREET REPAIR				1,868,000	1,868,000
44340-0	BARRICADE RENTAL	13,042	13,919			
44345-0	TRAFFIC SIGNS MARKING MAINT				651,747	651,747
44350-0	TRAFFIC SIGNAL MAINTENANCE	749,487	1,101,085	1,326,354	674,607	(651,747)
44355-0	STREET LIGHTING MAINTENANCE	963,078	1,050,847	1,262,542	1,262,542	
44710-0	REAL ESTATE SERVICE		13,137			
44750-0	PMT FOR XCEL USE OF STREET	158,208	160,817	155,158	155,158	
44760-0	GSOC GIS SERVICES		245,823		384,265	384,265
46100-0	CURRENT YEAR	9,728,430	10,671,770	21,623,216	22,471,206	847,990
46110-0	TAX EXEMPT PROPERTY	570,614	654,978			
46130-0	PREPAID ASSESSMENT	11,563,113	12,870,456			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 2250 RIGHT OF WAY MAINTENANCE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
46140-0	1ST YEAR DELINQUENT	348,902	411,823			
46150-0	2ND YEAR DELINQUENT	49,703	94,123			
46160-0	3RD YEAR DELINQUENT	11,722	20,152			
46170-0	4TH YEAR DELINQUENT	4,568	6,910			
46180-0	5TH YEAR AND PRIOR	12,971	3,398			
46200-0	ASSESSMENT PENALTY	113,833	126,757	570,579		(570,579)
46210-0	ASSESSMENT INTEREST				600,042	600,042
48300-0	REPAY MENT OF ADVANCE			39,400	39,400	
49140-0	TRANSFER FR SPECIAL REVENUE FU	3,335,788	4,175,521	59,000		(59,000)
49160-0	TRANSFER FR CAPITAL PROJ FUND	20,945				
49170-0	TRANSFER FR ENTERPRISE FUND	242,000	441,000	1,004,490	1,004,490	
49580-0	SALE OF CAPITAL ASSETS HISTORY		630			
49690-0	CONTRIBUTION DEBT SERVICE	14,896		12,435		(12,435)
49840-0	DAMAGE CLAIM FROM OTHERS	230,446	134,094	200,000	200,000	
49850-0	REFUNDS HISTORY		1,551			
49870-0	REFUNDS OVERPAYMENTS	7,730	44,067			
49930-0	JURY DUTY PAY	130	40			
49950-0	CASH OVER OR SHORT	5	3			
49970-0	OTHER MISC REVENUE	22				
<b>TOTAL FOR 2250 RIGHT OF WAY MAINTENANCE</b>		<b>36,533,141</b>	<b>41,769,534</b>	<b>36,148,435</b>	<b>36,853,438</b>	<b>705,003</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 6100 SEWER

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
41570-0	SEWER - HOUSE CONNECTIONS	74,617	81,260	90,000	90,000	
42270-0	DOT MN DEPT OF TRANSPORTATION	103,181				
42810-0	COUNTY ROAD AID	73,012	73,200	72,711	72,711	
43530-0	SALE OF PUBLICATION				1,000	1,000
43558-0	LAND RENTAL				2,500	2,500
43580-0	FACILITY RENTAL		2,500			
43805-0	SALE OF SCRAP HISTORY	3,297	10,378			
44430-0	STORM SEWER SYSTEM CHARGE	6,561,058	12,659,855	12,450,843	13,314,293	863,450
44435-0	SEWER CONNECTION REPAIR CHARGE	252,577	662,209	1,120,000	800,000	(320,000)
44440-0	SANITARY SEWER BILL	32,634,501	33,339,861	33,415,213	35,570,832	2,155,619
44445-0	SEWER AVAILABILITY CHARGE	925,800				
44820-0	SEWER MAINTENANCE	135,382	116,803	80,000	80,000	
44845-0	MISCELLANEOUS SERVICES		374			
46100-0	CURRENT YEAR	4,273,856				
46110-0	TAX EXEMPT PROPERTY	323,966				
46140-0	1ST YEAR DELINQUENT	133,545				
46150-0	2ND YEAR DELINQUENT	21,026				
46160-0	3RD YEAR DELINQUENT	5,839				
46170-0	4TH YEAR DELINQUENT	3,928				
46180-0	5TH YEAR AND PRIOR	(2,317)				
46200-0	ASSESSMENT PENALTY	45,868	50,698	50,000	50,000	
47100-0	INTEREST ON INVESTMENTS	322,462	458,917	376,591	289,091	(87,500)
47110-0	INCR (DECR) IN FV INVESTMENTS	(35,365)	(188,992)			
48150-0	REVENUE BOND ISSUED			8,900,000	9,000,000	100,000
48300-0	REPAY MENT OF ADVANCE			156,571		(156,571)
49690-0	CONTRIBUTION DEBT SERVICE	3,300		5,000		(5,000)
49840-0	DAMAGE CLAIM FROM OTHERS	6,665	4,438	5,000	5,000	
49930-0	JURY DUTY PAY	40				

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 6100 SEWER

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011
Account	Account Description					Adopted
49970-0	OTHER MISC REVENUE	140,321	44,373			
91080-0	USE OF NET ASSETS			8,419,428	9,706,833	1,287,405
<b>TOTAL FOR 6100 SEWER</b>		<b>46,006,559</b>	<b>47,315,875</b>	<b>65,141,357</b>	<b>68,982,260</b>	<b>3,840,903</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
42270-0	DOT MN DEPT OF TRANSPORTATION	969				
43580-0	FACILITY RENTAL		32,689		34,409	34,409
44735-0	RE SSSC STR MAIN SERVICES	769				
44745-0	ADMINISTRATION FEE	3,119,576	3,241,158	2,450,803	2,491,703	40,900
48300-0	REPAY MENT OF ADVANCE			25,000		(25,000)
49690-0	CONTRIBUTION DEBT SERVICE	32,048				
49910-0	REFUND FOR PRIOR YEAR OVERPAYM	98				
49930-0	JURY DUTY PAY	10				
49970-0	OTHER MISC REVENUE		307,833	30,000		(30,000)
91090-0	CONTRIBUTION TO NET ASSET			(81,529)	(34,409)	47,120
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>3,153,470</b>	<b>3,581,680</b>	<b>2,424,274</b>	<b>2,491,703</b>	<b>67,429</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 7150 EQUIPMENT SERVICES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
43550-0	EQUIPMENT RENTAL	3,628,479	3,936,887	6,038,272	6,654,220	615,948
43565-0	BUILDING RENTALS			8,000	8,500	500
43575-0	REACH ALL RENTAL	1,592,914				
43805-0	SALE OF SCRAP HISTORY	6,240	10,625			
43820-0	SALE OF SCRAP SCRAP METAL			7,500	7,500	
43835-0	SALE OF OTHER NONCAPITAL ITEMS		1,052			
44710-0	REAL ESTATE SERVICE		8,000			
44835-0	VEHICLE MAINTENANCE CHARGES	864,612	2,441,629	894,754	894,754	
48290-0	CAPITAL LEASE				1,210,000	1,210,000
49580-0	SALE OF CAPITAL ASSETS HISTORY	223				
49590-0	GAIN ON SALE CAPITAL ASSETS	18,817	21,887	15,000	15,000	
49690-0	CONTRIBUTION DEBT SERVICE	8,000				
49840-0	DAMAGE CLAIM FROM OTHERS	9,091	9,176	7,500	7,500	
49990-0	MISC NON-OPER INCOME	319				
<b>TOTAL FOR 7150 EQUIPMENT SERVICES INTERNAL</b>		<b>6,128,695</b>	<b>6,429,255</b>	<b>6,971,026</b>	<b>8,797,474</b>	<b>1,826,448</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **PUBLIC WORKS**  
 Company: **7200 SERVICES AND SUPPLIES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
41580-0	CEMENT SIDEWALK	8,159	10,190	15,000	15,000	
41600-0	USE OF STREET TEMPORARY	3,348	4,030	2,635	2,635	
42490-0	MUNI STATE AID MAINTENANCE	150,773	70,977			
42600-0	TRUNK HIGHWAY FUNDS	34,425	23,647			
42810-0	COUNTY ROAD AID	177,439	56,717			
43505-0	BID SPECIFICATION		3,870			
43520-0	MAPS PUBLICATION REPORT HISTOR	1,574	3,805			
43525-0	SALE OF MAP			1,794	2,000	206
43530-0	SALE OF PUBLICATION			5,000	5,000	
43540-0	ASPHALT SALES	2,274,793	3,099,634	3,255,200	3,574,310	319,110
43545-0	SALE OF RAW MATERIALS	42,582	67,496	44,800	119,800	75,000
43645-0	LIBRARY USED MATERIALS	8,607				
43805-0	SALE OF SCRAP HISTORY	12,561	25,607	30,000	30,000	
44715-0	DESIGN SERVICE	3,880,732	3,249,113	3,824,955	4,013,486	188,531
44755-0	PW TECHNICAL SERVICES		5,223	1,105,989	1,126,900	20,911
44770-0	TRAFFIC & LIGHTING ENGINEERING	26,231	84,295	180,050	219,600	39,550
44780-0	PW CONSTRUCTION SERVICES	1,070,537	996,841	2,201,374	2,410,999	209,625
44785-0	SURVEY SERVICES	675,207	772,536	1,720,095	1,443,323	(276,772)
44790-0	TRAFFIC WAREHOUSE SERVICES	1,283,410	3,233,494	2,091,050	3,205,173	1,114,123
44845-0	MISCELLANEOUS SERVICES	450	50			
49140-0	TRANSFER FR SPECIAL REVENUE FU	472,498				
49840-0	DAMAGE CLAIM FROM OTHERS	212,837	132,092	200,000	200,000	
49870-0	REFUNDS OVERPAYMENTS	52,146				
49930-0	JURY DUTY PAY	30				
91090-0	CONTRIBUTION TO NET ASSET				(43,382)	(43,382)
<b>TOTAL FOR 7200 SERVICES AND SUPPLIES INTERNAL</b>		<b>10,388,341</b>	<b>11,839,617</b>	<b>14,677,942</b>	<b>16,324,844</b>	<b>1,646,902</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: PUBLIC WORKS  
 Company: 7200 SERVICES AND SUPPLIES INTERNAL

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
<b>GRAND TOTAL FOR PUBLIC WORKS</b>		111,891,595	120,977,983	132,417,715	140,578,333	8,160,618

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1002000	OFFICE OF DIRECTOR	931,277	819,355	807,170	823,110	15,940
1032210	SURFACE PRKG ENFORCEMENT UNIT	3,390,301	3,337,848			
1032212	PARKING METER REPAIR AND MAINTENAN	1,828,205	1,873,718	1,806,783	1,719,474	(87,309)
<b>TOTAL FOR DEPARTMENT</b>		<b>6,149,783</b>	<b>6,030,921</b>	<b>2,613,953</b>	<b>2,542,584</b>	<b>(71,369)</b>
<b><u>Financing by Major Account</u></b>						
	LICENSE AND PERMIT		30,323			
	INTERGOVERNMENTAL REVENUE	3,337,848	56,021			
	FEES SALES AND SERVICES	1,860,723	1,649,430	1,719,474	1,719,474	
	TRANSFERS IN OTHER FINANCING	832,350	807,170	823,110	823,110	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>6,030,921</b>	<b>2,542,944</b>	<b>2,542,584</b>	<b>2,542,584</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 2200 ASSESSMENT

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1032320	LIGHTING MAINT ASSESS DIST	158,714	209,909	214,368	206,552	(7,816)
1032401	SOLID WASTE AND RECYCLING	3,372,892	3,801,192	4,226,360	4,379,478	153,118
<b>TOTAL FOR DEPARTMENT</b>		<b>3,531,606</b>	<b>4,011,102</b>	<b>4,440,728</b>	<b>4,586,030</b>	<b>145,302</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				119,300	119,300	
INTERGOVERNMENTAL REVENUE		597,750	631,359	591,359	591,359	
ASSESSMENTS		3,375,831	3,484,579	3,849,241	3,849,241	
INTEREST EARNINGS		30,329	24,805	18,939	18,939	
TRANSFERS IN OTHER FINANCING		7,191	7,191	7,191	7,191	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>4,011,102</b>	<b>4,147,934</b>	<b>4,586,030</b>	<b>4,586,030</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 2250 RIGHT OF WAY MAINTENANCE

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1012001	TRAFFIC BUILDING MAINTENANCE				194,076	194,076
1012005	SIGNS AND MARKINGS MTCE PROJ	1,587,231	1,536,044	1,959,317	1,965,290	5,973
1012006	SIGNAL MTNCE - PROJECTS	1,935,009	2,727,102	2,615,992	2,789,580	173,588
1012007	LIGHTING MTNCE - PROJECTS	3,938,264	4,728,161	5,538,431	5,769,044	230,613
1012008	BUS SHELTER ADMIN	32,666	17,713	45,000	30,000	(15,000)
1012010	RESIDENTIAL PKNG PRMT PROGRAM	78,973	89,206	80,000	90,000	10,000
1012012	GSOC AND GIS		245,823	371,308	384,265	12,957
1012015	UTILITY PERM ADMIN AND COORD	1,562,378	1,453,787	1,440,158	1,425,658	(14,500)
1042310	STR REPAIR & CLEAN ADMIN	25,411,287	28,375,591	21,769,229	21,313,035	(456,194)
1042316	STR CLEAN REPAIR EQUIPMENT		630			
1042318	STREET MTC-FIELD OPERATIONS	6,800	690			
1042340	BRIDGE,FENCE & STAIR MAINT	18,057	27,126	30,000	30,000	
1042360	DOWNTOWN STREETS-CLASS I-A	174,324	777,498	502,560	135,000	(367,560)
1042361	DOWNTOWN STREETS-CLASS I-B	49,564	83,840	101,440	28,000	(73,440)
1042362	OUTLYING COM AND ARTRL CLSS II	1,240,683	1,314,065	1,300,000	1,300,000	
1042363	RESIDENTIAL STREETS-CLASS III	436,242	388,201	375,000	1,379,490	1,004,490
1042364	OILED & PAVED ALLEYS-CLASS IV	57,677	4,059	20,000	20,000	
1042365	UNIMPROVED STS.-CLASS V					
1042366	UNIMPROVED ALLEYS-CLASS VI	3,985				
<b>TOTAL FOR DEPARTMENT</b>		<b>36,533,141</b>	<b>41,769,534</b>	<b>36,148,435</b>	<b>36,853,438</b>	<b>705,003</b>
<b><u>Financing by Major Account</u></b>						
TAXES		17,713	30,097	30,000	30,000	
LICENSE AND PERMIT		1,292,970	1,440,306	1,270,500	1,270,500	
INTERGOVERNMENTAL REVENUE		6,027,705	6,701,831	6,113,890	6,113,890	
FEES SALES AND SERVICES		4,773,873	4,625,986	5,123,910	5,123,910	
ASSESSMENTS		24,860,368	22,695,020	23,071,248	23,071,248	
DEBT FINANCING				39,400	39,400	
TRANSFERS IN OTHER FINANCING		4,796,905	1,207,235	1,204,490	1,204,490	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>41,769,534</b>	<b>36,700,475</b>	<b>36,853,438</b>	<b>36,853,438</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 6100 SEWER

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1022200	MAJOR SEWER SERVICE OBLIGATION	44,291,949	46,512,267	63,718,646	67,968,549	4,249,903
1022201	SEWER MAINTENANCE	320,396	205,745	162,711	160,211	(2,500)
1022204	2004 REV BOND CONSTR CASH	(2)				
1022207	SEWER SYSTEM MANAGEMENT	1,173	975		1,000	1,000
1022209	S.A.C.ADMINISTRATION AND PROJ.	925,800				
1022212	STORM SEWER SYSTEM CHARGE	8				
1022214	INFLOW AND INFILTRATION		187			
1022222	SEWER REV.BND.DEBT SERVICE	437	(7,180)	10,000	5,000	(5,000)
1022227	PRIVATE SEWER CONNECT REPAIR P	392,898	706,582	1,120,000	800,000	(320,000)
1022228	SEWER INSPECTION PROGRAM		187			
1022398	2009 REF REV BOND DEBT SERVICE	4,115	(2,278)			
1022404	2004 REVENUE BOND RESERVE	20,939	(8,708)	20,000	7,500	(12,500)
1022506	2006 REV BOND RESERVE	29,615	(12,183)	30,000	10,000	(20,000)
1022508	2008 REV BOND RESERVE	17,379	(46,020)	20,000	15,000	(5,000)
1022509	2009 REV BOND RESERVE	1,852	(17,647)	30,000	7,500	(22,500)
1022510	2010 REV BOND RESERVE		(16,052)	30,000	7,500	(22,500)
<b>TOTAL FOR DEPARTMENT</b>		<b>46,006,559</b>	<b>47,315,875</b>	<b>65,141,357</b>	<b>68,982,260</b>	<b>3,840,903</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				9,706,833	9,706,833	
LICENSE AND PERMIT		81,260	109,408	90,000	90,000	
INTERGOVERNMENTAL REVENUE		73,200	73,100	72,711	72,711	
FEES SALES AND SERVICES		46,791,981	45,672,041	49,768,625	49,768,625	
ASSESSMENTS		50,698	75,089	50,000	50,000	
INTEREST EARNINGS		269,925	1,226,904	289,091	289,091	
DEBT FINANCING				9,000,000	9,000,000	
TRANSFERS IN OTHER FINANCING		48,811	43	5,000	5,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>47,315,875</b>	<b>47,156,585</b>	<b>68,982,260</b>	<b>68,982,260</b>	



**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1012300	DIRECTOR'S OFFICE	464,118	481,419	507,123	531,736	24,613
1012303	MARKETING & PUBLIC RELATIONS	136,213	142,233	143,762	146,919	3,157
1012320	ACCOUNTING & PAYROLL	914,302	973,448	997,637	1,013,131	15,494
1012321	OFFICE ADMINISTRATION	502,024	525,946	503,258	508,580	5,322
1012322	PW COMPUTER SERVICES	993,793	1,003,320	134,268	148,926	14,658
1012340	REAL ESTATE DESIGN GROUP		49,961			
1012350	REAL ESTATE CHA-OPERATING		167,349			
1012363	R.E. SSSC/STR.MAINT.SERVICE FE	769	90,524			
1012375	SAFETY SERVICES	142,251	147,481	138,226	142,411	4,185
<b>TOTAL FOR DEPARTMENT</b>		<b>3,153,470</b>	<b>3,581,680</b>	<b>2,424,274</b>	<b>2,491,703</b>	<b>67,429</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(34,409)	(34,409)	
FEES SALES AND SERVICES		3,273,847	2,484,158	2,526,112	2,526,112	
TRANSFERS IN OTHER FINANCING		307,833				
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>3,581,680</b>	<b>2,484,158</b>	<b>2,491,703</b>	<b>2,491,703</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 7150 EQUIPMENT SERVICES INTERNAL

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1012202	EQUIP SERVICES SECTION	6,110,001	6,416,444	6,971,026	8,797,474	1,826,448
1012205	MOTOR VEHICLE BUDGET	18,694	12,811			
<b>TOTAL FOR DEPARTMENT</b>		<b>6,128,695</b>	<b>6,429,255</b>	<b>6,971,026</b>	<b>8,797,474</b>	<b>1,826,448</b>
<b><u>Financing by Major Account</u></b>						
	INTERGOVERNMENTAL REVENUE		8,500			
	FEES SALES AND SERVICES	6,398,192	6,720,178	7,564,974	7,564,974	
	DEBT FINANCING			1,210,000	1,210,000	
	TRANSFERS IN OTHER FINANCING	31,063	92,116	22,500	22,500	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>6,429,255</b>	<b>6,820,794</b>	<b>8,797,474</b>	<b>8,797,474</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: PUBLIC WORKS  
Fund: 7200 SERVICES AND SUPPLIES INTERNAL

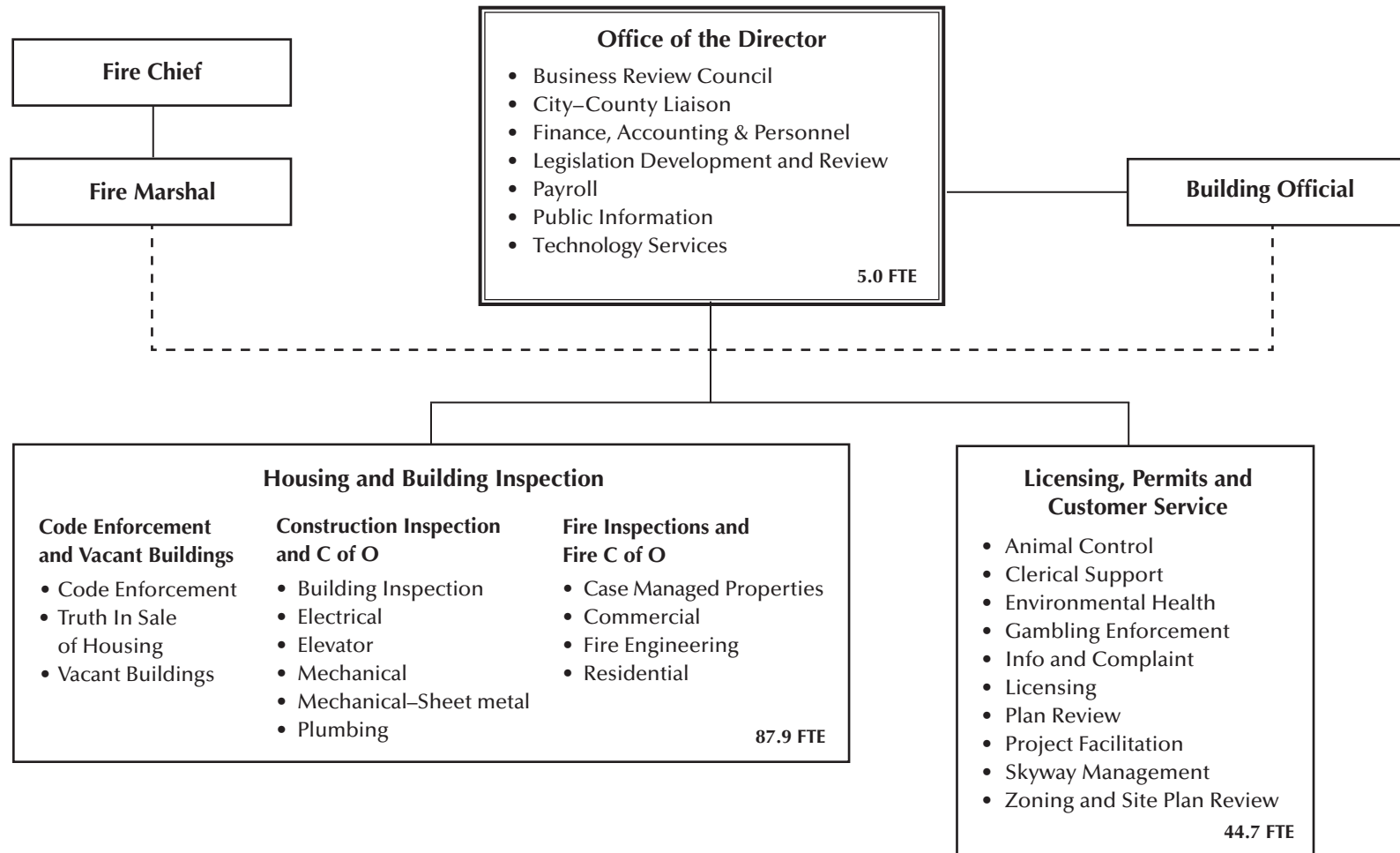
Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1012009	TRAFFIC WAREHOUSE	2,343,944	3,542,534	2,321,050	3,435,173	1,114,123
1012100	MUN.ENGINEERING ADMIN.		(101,381)		(43,382)	(43,382)
1012115	P.W.-TECHNICAL SERVICES	942,518	1,085,125	1,110,418	1,131,535	21,117
1012150	STREET DESIGN PROJECTS	1,320,663	1,666,586	1,910,434	1,703,006	(207,428)
1012155	TRAFFIC AND LIGHTING ENG PROJ	26,231	84,987	180,050	219,600	39,550
1012160	SEWER DESIGN PROJECTS	836,836	562,375	1,819,246	1,733,605	(85,641)
1012170	BRIDGE DESIGN PROJECTS	802,853	(39,498)	115,275	596,875	481,600
1012180	CONSTRUCTION PROJECTS	1,122,684	1,099,222	2,201,374	2,410,999	209,625
1012190	SURVEY SECTION PROJECTS	675,207	772,536	1,720,095	1,443,323	(276,772)
1012201	ASPHALT PAVING PLANT	2,317,405	3,167,130	3,300,000	3,694,110	394,110
<b>TOTAL FOR DEPARTMENT</b>		<b>10,388,341</b>	<b>11,839,617</b>	<b>14,677,942</b>	<b>16,324,844</b>	<b>1,646,902</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				(43,382)	(43,382)	
LICENSE AND PERMIT		14,220	12,152	17,635	17,635	
INTERGOVERNMENTAL REVENUE		151,341	119,604			
FEES SALES AND SERVICES		11,541,964	12,654,294	16,150,591	16,150,591	
TRANSFERS IN OTHER FINANCING		132,092	120,771	200,000	200,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>11,839,617</b>	<b>12,906,821</b>	<b>16,324,844</b>	<b>16,324,844</b>	



# Safety and Inspections

*To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all*



**(Total 137.6 FTE)**

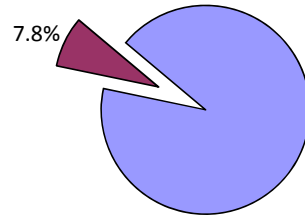
1/06/12

**2012 Adopted Budget  
Safety and Inspections (DSI)**

**Department Description:**

The Department of Safety and Inspection responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Environmental Health, 5) Fire Inspection, 6) Information & Complaints, 7) Business Licensing, 8) Construction Plan Review, 9) Site Plan Review, 10) Project Facilitation for new businesses and expansions, 11) Vacant Buildings, 12) Zoning and Sign Enforcement, 13) Truth in the Sale of Housing 14) Skyway Management 15.) Water Resources

**Safety and Inspection's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$16,733,503
- Total Special Fund Budget: \$762,199
- Total FTEs: 137.60

In 2010, DSI :

- Conducted 20,543 fire C of O inspections & resolved 6,000 complaints

- Received & referred 28,398 complaints ● Reviewed 650 fire protective systems
- Conducted over 52,546 construction inspections ● Issued 7,616 business licenses
- Processed 117 zoning site plan reviews & 4,300 Truth in Housing reports
- Issued 6,986 summary abatement orders; 4,614 were cleaned up by the City
- Had 1,459 open and active vacant building files as of 1/1/2011

**Department Goals**

- Prevent Life and Property Loss
- Promote Neighborhood Safety
- Improve Citizen Education and Communication
- Make it easy to open or expand a business in Saint Paul
- Continue to integrate and streamline workflow throughout the department.

**Recent Accomplishments**

- Updated the Business Review Council membership to better reflect the diverse business community in St. Paul and comply with the City's term limits, including the recruitment and appointment of 11 new members.
- Issued 4,085 fire certificates of occupancy in 2010 and 2,043 in the first half of 2011.
- Managed 46,000 calls to our Complaint and Information line in the first six months of 2011, 84% of which were answered within 20 seconds, and 90% within 40 seconds.
- Issued 30,011 Building Trade permits in 2010, up 10% from 2009 and issued 14,000 permits for the first half of 2011 up 11% for the same period last year.
- Reduced new and repeat critical environmental health violations by 10% in 2010 for both full and partial inspections.
- Managed 346 special events in 2010, up 11% from 2009 and issued 634 special event related food licenses, up 24% from 2009.
- Facilitated the re-occupancy of 995 vacant building structures. Reduced the total registered vacant building list by 6% from Jan 2009 to Jan. 2010.
- Reduced the number of dog bites by 20% and increased the number of animal rescues by 27% in the first half of 2011 compared to the same period last year.
- Will be exploring a regional approach to regulations beginning with business licenses.

## 2012 Adopted Budget

### Department of Safety and Inspections

#### Fiscal Summary

	2010 Actual	2011 Adopted	2012 Proposed	2012 Adopted	Change from 2011 Adopted	% Change from 2011 Adopted	2012 Adopted FTE
<b>Spending</b>							
1000: General Fund	17,459,220	17,244,536	16,666,176	16,733,503	(511,033)	-3.0%	136.80
2100: Special Revenue	95,161	108,305	112,199	112,199	3,894	3.5%	0.80
2200: Assessment	723,694	750,000	650,000	650,000	(100,000)	-15.4%	-
2400: City Grants	2,883	-	-	-	-	0.0%	-
<b>Financing</b>							
1000: General Fund	17,820,146	16,874,604	15,951,564	15,663,891	(1,210,713)	-7.6%	
2100: Special Revenue	113,632	108,305	112,199	112,199	3,894	3.5%	
2200: Assessment	982,045	750,000	650,000	650,000	(100,000)	-15.4%	
2400: City Grants	2,710	-	-	-	-	0.0%	

#### Budget Changes Summary

From 2011 to 2012, Saint Paul's Department of Safety and Inspections (DSI) will experience a net reduction of 6.7 FTE in its general fund operations, which will increase response times in areas such as code enforcement, environmental health, and zoning. Administrative support will also be impacted, increasing wait times for the City's "8989" line and redistributing work within DSI. To address increased workload in the building inspections area, DSI added a building inspector mid year 2011. This change is reflected as a 1.0 FTE increase in the 2012 budget.

Compared to the 2011 Adopted budget, DSI programs will generate additional revenues totaling approximately \$900 thousand in 2012, including small fee increases in the area of fire suppression inspections. However, the DSI budget reflects a net decrease because of allocation of revenues to the citywide general revenue activity, which addresses DSI's share of general citywide overhead, attorney, technology, and public safety costs.

In the Assessment special fund, CDBG funding for vacant building demolitions is reduced by \$100,000 relative to 2011. Spending on vacant building demolitions in the Assessment special fund is also reduced accordingly.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		157	22,300	0.10
Subtotal:		157	22,300	0.10
<b><u>Mayor's Proposed Changes</u></b>				
<b>Administrative Support Adjustments</b>				
Reduction in administrative support positions and under filling a technology support position at a lower level will result in a reallocation of administrative and financial duties, and longer wait times for calls to "8989".				
Staff reductions		(181,664)	-	(2.00)
Subtotal:		(181,664)	-	(2.00)
<b>Code Enforcement and Zoning Reductions</b>				
Reductions in the areas of code enforcement, environmental health review, and zoning will result in fewer inspections completed and longer wait times for zoning and code inspections.				
Staff Reductions		(374,592)	(64,921)	(5.00)
Overtime		(40,000)	-	-
Subtotal:		(414,592)	(64,921)	(5.00)
<b>Animal Control Reductions</b>				
Reduction will result in fewer open hours at the Animal Control Center.				
Staff Reductions		(89,261)		(1.80)
Subtotal:		(89,261)	-	(1.80)
<b>Building Inspections</b>				
Mid year 2011, DSI added a building inspector to help handle an increased work load and minimize inspection delays to building projects. The current level of work for the building inspection section in DSI is expected to continue into 2012.				
Building Inspector		107,000		1.00
Subtotal:		107,000	-	1.00



Change from 2011 Adopted		
<u>Spending</u>	<u>Financing</u>	<u>FTE</u>

**Financing Changes**

For 2012, the financing changes in DSI generally fell into one of three categories:

- Volume adjustments - Net increase of \$1.06 million. These changes reflect reduced revenue expectations in some areas, such as code compliance permits and vacant building registration fees, and increased expectations in others, such as building permits and plan review.
- Fee and service increases - Increase of \$119,000. These fee increases are in the area of fire suppression, and include both new charges for tests such as water flow and smoke detectors, as well as increased fees for fire suppression system permits to better reflect true costs.
- Shifts to better align general revenues with general costs - Shift of \$1.535 million from DSI to a general revenue accounting unit to account for general citywide overhead, attorney, public safety and technology costs associated with DSI's operation.

Volume Changes

Code Compliance Permits	-	(80,000)	-
Vacant Building Registration Fees	-	(50,000)	-
Assessment Revenue	-	(81,881)	-
Building Permits	-	1,083,391	-
Plan Review	-	188,228	-
Other adjustments to minor revenue estimates	-	843	-

New Fees

Fire suppression inspection fees	-	119,000	-
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Aligning General Revenues with General Costs

Building Permits	-	(1,525,000)	-
Business Licenses	-	(535,000)	-

Subtotal:	-	(880,419)	-
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Adopted Changes

**Restore funding for DSI inspector position**

Restore one code inspector position that was reduced in the Mayor's Proposed budget, which will partially mitigate a reduction in response times.

Add code inspector and associated revenue	67,327	12,327	1.00
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Subtotal:	67,327	12,327	1.00
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Change from 2011 Adopted

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Revised Financing Estimates</b>			
Adjusted three major revenues in DSI to bring them more in line with updated 2012 projections.			
Vacant Building Monitoring	-	(100,000)	-
Business Licenses	-	(150,000)	-
Assessments	-	(50,000)	-
Subtotal:	-	(300,000)	-
<b>General Fund Budget Changes Total</b>	(511,033)	(1,210,713)	(6.70)

**2100: Special Revenue****Department of Safety and Inspections**

The Special Revenue fund includes DSI's gambling enforcement activities and revenues.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	3,894	3,894	-
Subtotal:	<u>3,894</u>	<u>3,894</u>	<u>-</u>
<b>Company 2100 Budget Changes Total</b>	<u><u>3,894</u></u>	<u><u>3,894</u></u>	<u><u>-</u></u>

**2200: Assessment****Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

	Change from 2011 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Vacant Building Demos</b>			
<p>In 2012, support from the capital projects fund will continue for Vacant Building demolitions at the 2011 level of \$250,000. However, CDBG funding for vacant building will be reduced in the 2012 and 2013 CIB budget as the CDBG program overall faces reductions. DSI's vacant building demolition program will see a net reduction of \$100,000 in 2012 relative to the 2011 adopted budget.</p>			
CDBG reduction	(100,000)	(100,000)	-
Subtotal:	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>			
<b>No Changes from Mayor's Proposed Budget</b>	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Company 2200 Budget Changes Total</b>	<u><u>(100,000)</u></u>	<u><u>(100,000)</u></u>	<u><u>-</u></u>

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: SAFETY AND INSPECTIONS

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	18,731,302	17,459,220	17,244,536	16,733,503	(511,033)
2100	SPECIAL REVENUE	90,752	95,161	108,305	112,199	3,894
2200	ASSESSMENT	1,147,440	723,694	750,000	650,000	(100,000)
2400	CITY GRANTS		2,883			
<b>TOTAL SPENDING BY FUND</b>		<b>19,969,494</b>	<b>18,280,958</b>	<b>18,102,841</b>	<b>17,495,702</b>	<b>(607,139)</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	13,356,764	13,356,138	14,169,198	13,653,651	(515,547)
	SERVICES	4,311,674	3,891,413	3,432,914	3,342,640	(90,274)
	MATERIALS AND SUPPLIES	130,302	144,330	304,026	332,708	28,682
	CAPITAL OUTLAY			20,000	20,000	
	PROGRAM EXPENSE		2,710			
	DEBT SERVICE	1,582,500				
	TRANSFER OUT AND OTHER SPEND	588,254	886,368	176,702	146,702	(30,000)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>19,969,494</b>	<b>18,280,958</b>	<b>18,102,841</b>	<b>17,495,702</b>	<b>(607,139)</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	17,579,051	17,820,146	16,874,604	15,663,891	(1,210,713)
	SPECIAL FUND REVENUES					
	TAXES	115,862	113,632	108,305	112,199	3,894
	TRANSFERS IN OTHER FINANCING	1,479,004	984,755	750,000	650,000	(100,000)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>19,173,917</b>	<b>18,918,533</b>	<b>17,732,909</b>	<b>16,426,090</b>	<b>(1,306,819)</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND  
Division: CONSTRUCTION SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	5,190,877	5,105,394	4,799,099	4,777,405	(21,693)					
SERVICES	953,989	1,014,946	378,604	372,649	(5,955)					
MATERIALS AND SUPPLIES	14,248	14,012	55,335	55,335						
DEBT SERVICE	1,582,500									
TRANSFER OUT AND OTHER SPEND	19,040	207,209	40,920	40,920						
<b>TOTAL FOR DIVISION</b>	<b>7,760,654</b>	<b>6,341,562</b>	<b>5,273,958</b>	<b>5,246,310</b>	<b>(27,648)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033351 OPERATIONS NEW - GENER	7,233,920	5,719,767	4,425,118	4,512,002	86,883			29.00	30.70	1.70
1033355 ZONING	526,734	621,795	848,839	734,308	(114,531)			8.00	7.00	(1.00)
<b>TOTAL FOR DIVISION</b>	<b>7,760,654</b>	<b>6,341,562</b>	<b>5,273,958</b>	<b>5,246,310</b>	<b>(27,648)</b>			<b>37.00</b>	<b>37.70</b>	<b>0.70</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND  
Division: FIRE INSPECTION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	1,343,316	1,510,449	1,846,889	2,234,079	387,190					
SERVICES	168,735	183,012	149,770	145,770	(4,000)					
MATERIALS AND SUPPLIES	562	13,365	46,685	46,685						
TRANSFER OUT AND OTHER SPEND	32,038	18,753	18,720	18,720						
<b>TOTAL FOR DIVISION</b>	<b>1,544,650</b>	<b>1,725,579</b>	<b>2,062,064</b>	<b>2,445,254</b>	<b>383,190</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000260 FIRE CERTIFICATE OF OC	1,126,636	1,267,072	2,062,064	2,445,254	383,190			22.90	25.80	2.90
1030253 RENTAL REGISTRATION	418,015	458,507								
<b>TOTAL FOR DIVISION</b>	<b>1,544,650</b>	<b>1,725,579</b>	<b>2,062,064</b>	<b>2,445,254</b>	<b>383,190</b>			<b>22.90</b>	<b>25.80</b>	<b>2.90</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND  
Division: HEALTH INSPECTIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	969,020	926,540	1,055,076	1,065,677	10,601					
SERVICES	64,428	73,519	65,961	64,270	(1,691)					
MATERIALS AND SUPPLIES	40	150	12,550	14,241	1,691					
TRANSFER OUT AND OTHER SPEND		21,464	8,520	8,520						
<b>TOTAL FOR DIVISION</b>	<b>1,033,488</b>	<b>1,021,673</b>	<b>1,142,107</b>	<b>1,152,708</b>	<b>10,600</b>					
<b><u>Spending by Accounting Unit</u></b>										
1033350 ENVIRONMENTAL HEALTH	1,033,488	1,021,673	1,142,107	1,152,708	10,600			9.95	9.95	
<b>TOTAL FOR DIVISION</b>	<b>1,033,488</b>	<b>1,021,673</b>	<b>1,142,107</b>	<b>1,152,708</b>	<b>10,600</b>			<b>9.95</b>	<b>9.95</b>	



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND  
Division: HOUSING BUILDING INSPECTIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	3,240,318	3,299,570	2,569,891	1,962,105	(607,786)					
SERVICES	1,658,664	1,502,716	1,718,860	1,744,260	25,400					
MATERIALS AND SUPPLIES	26,144	26,685	40,521	42,521	2,000					
TRANSFER OUT AND OTHER SPEND	81,122	70,555	56,530	26,530	(30,000)					
<b>TOTAL FOR DIVISION</b>	<b>5,006,248</b>	<b>4,899,525</b>	<b>4,385,802</b>	<b>3,775,416</b>	<b>(610,386)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000256 CODE ENFORCEMENT PROPEF	1,869,586	1,854,964	1,708,180	1,233,162	(475,018)			16.10	11.10	(5.00)
1000257 VACANT BLDG CODE ENFOR	1,415,927	1,334,030	1,105,050	1,044,627	(60,424)			8.70	8.30	(0.40)
1000258 SUMMARY NUISANCE ABATE	1,532,761	1,498,162	1,456,597	1,419,736	(36,861)			1.60	1.10	(0.50)
1030250 TRUTH-IN-SALE OF HOUSI	187,973	212,369	115,975	77,892	(38,083)			1.10	0.70	(0.40)
<b>TOTAL FOR DIVISION</b>	<b>5,006,248</b>	<b>4,899,525</b>	<b>4,385,802</b>	<b>3,775,416</b>	<b>(610,386)</b>			<b>27.50</b>	<b>21.20</b>	<b>(6.30)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND  
Division: LICENSE PERMITS CUSTOMER SVC

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	2,494,614	2,426,162	3,815,840	3,531,565	(284,274)					
SERVICES	358,183	397,969	361,009	353,204	(7,805)					
MATERIALS AND SUPPLIES	89,308	89,944	143,325	168,616	25,291					
CAPITAL OUTLAY			20,000	20,000						
TRANSFER OUT AND OTHER SPEND	444,157	556,805	40,430	40,430						
<b>TOTAL FOR DIVISION</b>	<b>3,386,262</b>	<b>3,470,881</b>	<b>4,380,604</b>	<b>4,113,815</b>	<b>(266,789)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1000177 ANIMAL PEST CONTROL	795,942	764,907	957,794	908,048	(49,746)			10.90	9.10	(1.80)
1033353 CUSTOMER SERVICE	2,590,320	2,705,974	3,422,810	3,205,767	(217,042)			35.25	33.05	(2.20)
<b>TOTAL FOR DIVISION</b>	<b>3,386,262</b>	<b>3,470,881</b>	<b>4,380,604</b>	<b>4,113,815</b>	<b>(266,789)</b>			<b>46.15</b>	<b>42.15</b>	<b>(4.00)</b>

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 2100 SPECIAL REVENUE  
Division: LICENSE PERMITS CUSTOMER SVC

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	71,635	71,761	77,203	77,620	417					
SERVICES	7,219	11,817	13,910	17,688	3,778					
MATERIALS AND SUPPLIES			5,610	5,310	(300)					
TRANSFER OUT AND OTHER SPEND	11,898	11,582	11,582	11,582						
<b>TOTAL FOR DIVISION</b>	<b>90,752</b>	<b>95,161</b>	<b>108,305</b>	<b>112,199</b>	<b>3,894</b>					
<b><u>Spending by Accounting Unit</u></b>										
1031352 GAMBLING ENFORCEMENT	90,752	95,161	108,305	112,199	3,894			0.80	0.80	
<b>TOTAL FOR DIVISION</b>	<b>90,752</b>	<b>95,161</b>	<b>108,305</b>	<b>112,199</b>	<b>3,894</b>			<b>0.80</b>	<b>0.80</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 2200 ASSESSMENT  
Division: HOUSING BUILDING INSPECTIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	46,983	16,262	5,200	5,200						
SERVICES	1,100,456	707,432	744,800	644,800	(100,000)					
<b>TOTAL FOR DIVISION</b>	<b>1,147,440</b>	<b>723,694</b>	<b>750,000</b>	<b>650,000</b>	<b>(100,000)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1030251 NUISANCE BUILDINGS ABA	1,147,440	723,694	750,000	650,000	(100,000)					
<b>TOTAL FOR DIVISION</b>	<b>1,147,440</b>	<b>723,694</b>	<b>750,000</b>	<b>650,000</b>	<b>(100,000)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: SAFETY AND INSPECTIONS  
Fund: 2400 CITY GRANTS  
Division: HOUSING BUILDING INSPECTIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
MATERIALS AND SUPPLIES		173								
PROGRAM EXPENSE		2,710								
<b>TOTAL FOR DIVISION</b>		<b>2,883</b>								
<b><u>Spending by Accounting Unit</u></b>										
1030254 TENANT REMEDY ACTIONS		2,883								
<b>TOTAL FOR DIVISION</b>		<b>2,883</b>								

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: SAFETY AND INSPECTIONS  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
41100-0	BUSINESS LICENSE	2,891,821	2,848,043	2,191,823	1,506,823	(685,000)
41110-0	TRADE OCCUPATION LICENSE	224,745	249,326	228,000	240,000	12,000
41120-0	TRUTH IN HOUSING EVALUATOR	4,200	6,125	4,500	4,500	
41130-0	ANIMAL LICENSE	136,768	149,647	135,000	135,000	
41500-0	BUILDING PERMIT	6,151,185	7,005,725	6,529,980	5,728,371	(801,609)
43170-0	PLAN CHECKING	1,129,159	1,197,433	1,077,460	1,265,694	188,234
43175-0	VACANT BUILDING REGISTRATION	1,002,985	668,395	760,000	587,406	(172,594)
43180-0	ZONING FEES AND LETTERS	37,935	34,752	68,000	68,000	
43185-0	DSI SAC ADMINISTRATION			66,847	41,800	(25,047)
43190-0	TRUTH IN SALE OF HOUSING	184,261	160,238	175,000	175,000	
43195-0	ZONING SITE PLAN	45,218	59,621	62,000	62,000	
43200-0	CERTIFICATE OF COMPETENCY	207,255	218,404	213,625	220,000	6,375
43205-0	EXAMINATION FEES	26,208	31,655	44,000	44,000	
43210-0	CODE COMPLIANCE INSPECTION				250,000	250,000
43220-0	CERT OF OCC COMMERCIAL	338,507	490,616	536,000	536,000	
43225-0	CERT OF OCC PROVISIONAL			268,000	268,000	
43230-0	CERT OF OCC RESID 1 AND 2 UNIT	463,933	617,026	279,000	279,000	
43235-0	CERT OF OCC RESID 3 OR MORE	376,277	199,578	430,570	430,570	
43405-0	MISCELLANEOUS FEES	11,068	29,103	20,000		(20,000)
43510-0	COPIES				2,000	2,000
43835-0	SALE OF OTHER NONCAPITAL ITEMS		730			
44100-0	ADMINISTRATION OUTSIDE		73,899			
44135-0	FIRE SAFETY SERVICES-RMS	68,756	87,003	65,000	184,000	119,000
44840-0	ANIMAL BOARDING				34,000	34,000
44845-0	MISCELLANEOUS SERVICES	22,712	50,763	34,000		(34,000)
45100-0	PENALTY AND FINE	82,788	47,665	47,000	67,000	20,000
48250-0	PROCEEDS FROM NOTE ISSUANCE	1,120,500				
49110-0	TRANSFER FROM TRUST FUND		3,566			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: SAFETY AND INSPECTIONS  
 Company: 1000 GENERAL FUND

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
49130-0	TRANSFER FR GENERAL FUND	77,813				
49140-0	TRANSFER FR SPECIAL REVENUE FU	249,977	225,575	238,225	262,525	24,300
49160-0	TRANSFER FR CAPITAL PROJ FUND	2,507,598	3,161,850	3,194,033		(3,194,033)
49170-0	TRANSFER FR ENTERPRISE FUND	206,487	196,014	204,541	210,050	5,509
49210-0	ABATEMENT ASMTS				1,775,000	1,775,000
49220-0	EXCESSIVE CONSUMPTION ASMTS				35,000	35,000
49230-0	VEHICLE TOWING ASMTS				45,000	45,000
49240-0	TRASH HAULING ASMTS				128,000	128,000
49250-0	GRAFFITI ASMTS				23,000	23,000
49260-0	BOARD UP ASMTS				205,000	205,000
49280-0	CERT OF OCCUPANCY ASMTS				123,424	123,424
49290-0	VACANT BUILDINGS ASMTS				727,728	727,728
49840-0	DAMAGE CLAIM FROM OTHERS	8,500	4,731			
49930-0	JURY DUTY PAY	120	60			
49940-0	SUBPOENA WITNESS	197	650			
49950-0	CASH OVER OR SHORT		225			
49970-0	OTHER MISC REVENUE	2,079	1,728	2,000		(2,000)
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>17,579,051</b>	<b>17,820,146</b>	<b>16,874,604</b>	<b>15,663,891</b>	<b>(1,210,713)</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: SAFETY AND INSPECTIONS  
 Company: 2100 SPECIAL REVENUE

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	<u>Change From</u> 2011 Adopted
40330-0	GAMBLING TAX	115,862	113,632	108,305	112,199	3,894
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>115,862</b>	<b>113,632</b>	<b>108,305</b>	<b>112,199</b>	<b>3,894</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

**Department: SAFETY AND INSPECTIONS**  
**Company: 2200 ASSESSMENT**

**Budget Year: 2012**

<b>Account</b>	<b>Account Description</b>	<b>2009 Actuals</b>	<b>2010 Actuals</b>	<b>2011 Adopted</b>	<b>2012 Adopted</b>	<b>Change From</b>
						<b>2011 Adopted</b>
49160-0	TRANSFER FR CAPITAL PROJ FUND	659,059	704,915	250,000		(250,000)
49190-0	TRANSFER FR CDBG	802,762	277,130	500,000	400,000	(100,000)
49270-0	DEMOLITION ASMT				250,000	250,000
<b>TOTAL FOR 2200 ASSESSMENT</b>		<b>1,461,821</b>	<b>982,045</b>	<b>750,000</b>	<b>650,000</b>	<b>(100,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: SAFETY AND INSPECTIONS  
 Company: 2400 CITY GRANTS

Budget Year: 2012

		2009	2010	2011	2012	Change From
		Actuals	Actuals	Adopted	Adopted	2011
Account	Account Description					Adopted
49160-0	TRANSFER FR CAPITAL PROJ FUND	17,182	2,710			
<b>TOTAL FOR 2400 CITY GRANTS</b>		<b>17,182</b>	<b>2,710</b>			
<b>GRAND TOTAL FOR SAFETY AND INSPECTIONS</b>		<b>19,173,917</b>	<b>18,918,533</b>	<b>17,732,909</b>	<b>16,426,090</b>	<b>(1,306,819)</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTIONS  
Fund: 1000 GENERAL FUND

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1000177	ANIMAL PEST CONTROL	282,674	308,257			
1000256	CODE ENFORCEMENT PROPERTY	619,124	191,510			
1000257	VACANT BLDG CODE ENFORCEMENT	2,272,856	2,185,966			
1000258	SUMMARY NUISANCE ABATEMENT	1,519,863	1,802,765			
1000260	FIRE CERTIFICATE OF OCCUPANCY	1,005,540	1,321,273			
1030250	TRUTH-IN-SALE OF HOUSING	188,461	166,363			
1030253	RENTAL REGISTRATION	278,655	229,600			
1033300	DSI REVENUES			16,874,604	15,663,891	(1,210,713)
1033350	ENVIRONMENTAL HEALTH	80				
1033351	OPERATIONS NEW - GENERAL	7,867,171	8,490,348			
1033353	CUSTOMER SERVICE	3,458,694	3,028,270			
1033355	ZONING	85,933	95,794			
<b>TOTAL FOR DEPARTMENT</b>		<b>17,579,051</b>	<b>17,820,146</b>	<b>16,874,604</b>	<b>15,663,891</b>	<b>(1,210,713)</b>
<b><u>Financing by Major Account</u></b>						
	LICENSE AND PERMIT	10,258,866	11,228,248	7,614,694	7,614,694	
	FEES SALES AND SERVICES	3,919,216	4,021,541	4,447,470	4,447,470	
	FINE AND FORFEITURE	47,665	52,952	67,000	67,000	
	TRANSFERS IN OTHER FINANCING	3,594,399	2,658,056	3,534,727	3,534,727	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>17,820,146</b>	<b>17,960,796</b>	<b>15,663,891</b>	<b>15,663,891</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTIONS  
Fund: 2100 SPECIAL REVENUE

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1031352	GAMBLING ENFORCEMENT	115,862	113,632	108,305	112,199	3,894
<b>TOTAL FOR DEPARTMENT</b>		<b>115,862</b>	<b>113,632</b>	<b>108,305</b>	<b>112,199</b>	<b>3,894</b>
<b><u>Financing by Major Account</u></b>						
	TAXES	113,632	106,228	112,199	112,199	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>113,632</b>	<b>106,228</b>	<b>112,199</b>	<b>112,199</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTIONS  
Fund: 2200 ASSESSMENT

Budget Year: 2012

		2009	2010	2011	2012 Adopted	Change From
		Actuals	Actuals	Adopted		2011
						Adopted
<b><u>Financing by Accounting Unit</u></b>						
1030251	NUISANCE BUILDINGS ABATEMENT	1,461,821	982,045	750,000	650,000	(100,000)
<b>TOTAL FOR DEPARTMENT</b>		<b>1,461,821</b>	<b>982,045</b>	<b>750,000</b>	<b>650,000</b>	<b>(100,000)</b>
<b><u>Financing by Major Account</u></b>						
TRANSFERS IN OTHER FINANCING		982,045	1,064,178	650,000	650,000	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>982,045</b>	<b>1,064,178</b>	<b>650,000</b>	<b>650,000</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTIONS  
Fund: 2400 CITY GRANTS

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1030254	TENANT REMEDY ACTIONS INIT	17,182	2,710			
<b>TOTAL FOR DEPARTMENT</b>		<b>17,182</b>	<b>2,710</b>			
<b><u>Financing by Major Account</u></b>						
TRANSFERS IN OTHER FINANCING		2,710				
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>2,710</b>				

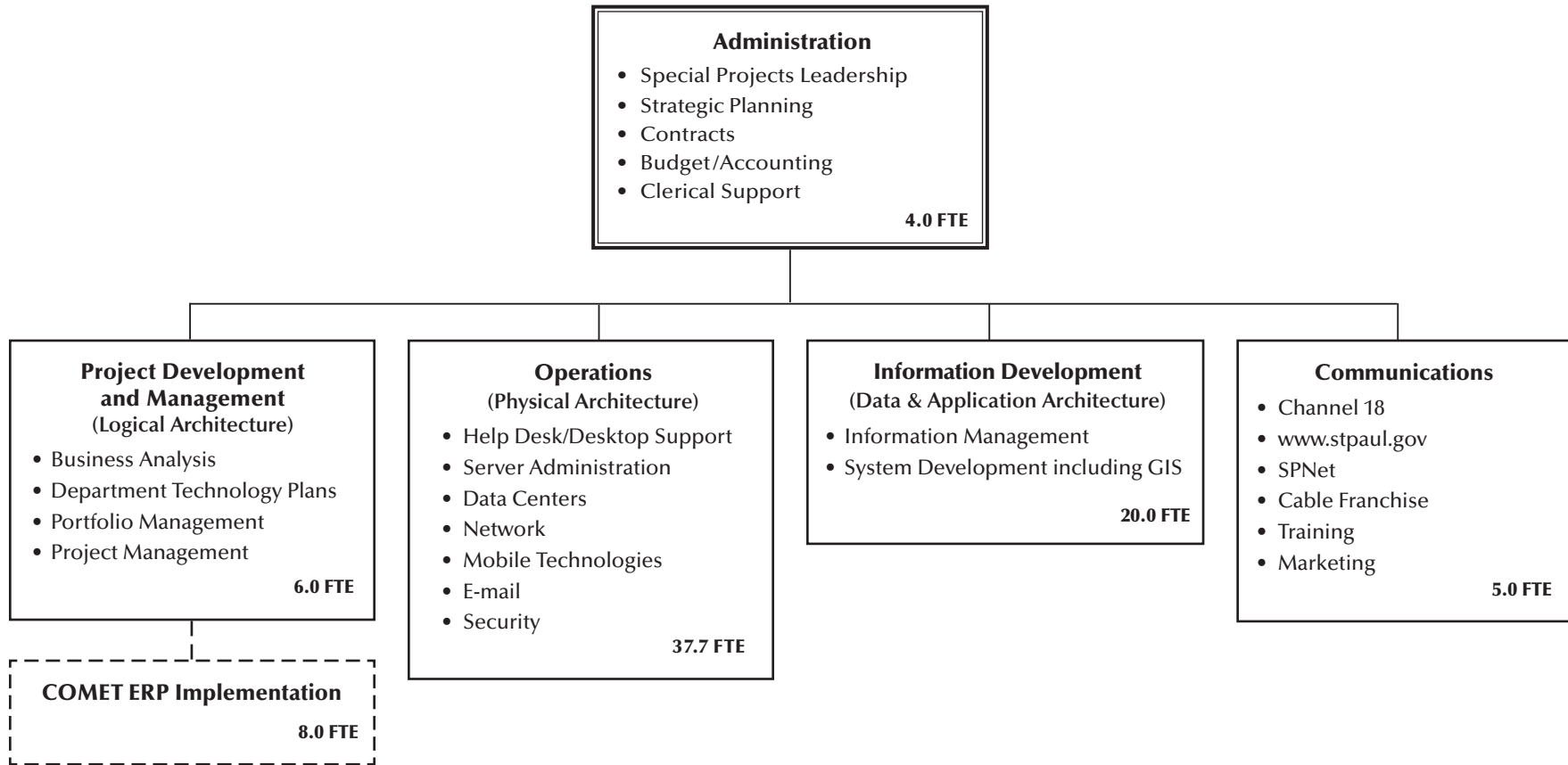




# Office of Technology and Communications

*The mission of the Office of Technology and Communications is to provide our internal and external partners with the right information when and where they need it through:*

- *Multiple information delivery channels*
- *High value content*
- *Effective partnerships*
- *Stable and efficient infrastructure*
- *Business process improvement*



**(Total 80.7 FTE)**

7/28/11

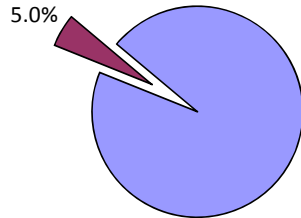
**2012 Adopted Budget  
Office of Technology and Communications**

**Department Description:**

The Office of Technology and Communications (OTC) works in partnership with City departments to identify and implement cost effective technology solutions to support business needs and objectives. OTC provides services in four key areas:

- Project Development and Management develops and manages technology projects to ensure projects deliver desired results and remain on time and within budget.
- Operations ensures that the City’s computer infrastructure employs current technology and is secure, reliable, responsive, effective and efficient.
- Information Development creates, maintains, and organizes information and information systems that are key for daily operations and decision making across the City.
- Communications provides cable franchise and Institutional Network (I-Net) oversight and uses video productions and the City’s web site to serve City needs and to promote the City as a destination of choice to live, work, and visit.

**OTC Portion of General Fund Spending**



**Department Goals**

- Guide the City in making appropriate technical investments
- Maintain a stable technical infrastructure to ensure Internal and External customers can access the services they need
- Support the creation of City operational efficiencies and effectiveness through technology implementation

**Department Facts**

- Total General Fund Budget: \$10,719,507
  - Total Special Fund Budget: \$4,751,010
  - Total FTEs: 80.70
- In 2010:
- Support high-speed backbone and Metropolitan Area Network with 130 subnets
  - Support over 2100 PCs at 120 locations
  - Support nearly 200 software applications
  - Manage 270 miles of Institutional Network
  - Oversee www.stpaul.gov with more than 1.9 million logged visitors in 2010
  - Televise/webstream more than 176 public meetings and 44 press conferences
  - Return and replace 388 leased PCs and 32 servers
  - Produce 177 videos

**Recent Accomplishments**

- Provided expertise and support for the implementation of Lawson's ERP software which will impact every facet of City operations and decision-making
- Identified, acquired and implemented a single, centralized scalable document management solution capable of meeting existing and future City needs
- Worked in partnership with other departments to identify and deliver solutions benefiting the City and the public including:
  - St. Paul Public Library Mobile WORKplace which provides computer access, skill training, job search and skill assistance outside of library locations
  - Como Zookeeper log supporting animal care and zoo accreditation
  - “Linked In” providing the public with community based out-of-school time program options via the internet
  - Fire recruitment video ensuring a diverse pool of fire fighter candidates
  - Live 24/7 web-cam coverage of two major flood events in St. Paul
- Implemented a solution to remotely manage the City’s complex distributed PC environments and reduce power consumption
- Upgraded the electrical and cooling environment of the City’s main computer center
- Conducted audit of Comcast franchise fees resulting in a \$46,382 payment to City
- Received 2 NATOA and 3 MAGC awards for video and web services

**2012 Adopted Budget**

**Office of Technology and Communications**

**Fiscal Summary**

	<u>2010 Actual</u>	<u>2011 Adopted</u>	<u>2012 Proposed</u>	<u>2012 Adopted</u>	<u>Change from 2011 Adopted</u>	<u>% Change from 2011 Adopted</u>	<u>2012 Adopted FTE</u>
<b>Spending</b>							
1000: General Fund	11,363,192	10,077,449	10,719,507	10,719,507	642,058	6.4%	72.70
2100: Special Revenue	30,387	103,500	103,500	288,500	185,000	178.7%	0.00
2400: Grants	-	245,000	-	-	(245,000)	-100.0%	0.00
7100: Central Services Internal	1,357,595	1,956,575	4,462,510	4,462,510	2,505,935	128.1%	8.00
					-		
<b>Financing</b>							
1000: General Fund	6,048,445	3,093,468	3,016,519	3,016,519	(76,949)	-2.5%	
2100: Special Revenue	204,890	103,500	103,500	288,500	185,000	178.7%	
2400: Grants	-	245,000	-	-	(245,000)	-100.0%	
7100: Central Services Internal	932,663	1,956,575	4,462,510	4,462,510	2,505,935	128.1%	

**Budget Changes Summary**

Resources have been added to the Office of Technology to improve certain City-wide essential services. Due to past service disruptions and potential loss of data, resources were added for 24/7 email services by contracting with the state of MN and to maintain server equipment that had been purchased with grant funds.

**1000: General Fund**

**Office of Technology and  
Communications**

		<u>Change from 2011 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		131,944	(76,949)	-
	Subtotal:	<u>131,944</u>	<u>(76,949)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Operational changes</b>				
<p>An expired contract has allowed the department to eliminate some maintenance costs paid to Microsoft. Reducing the office space square footage rented outside of City Hall produced additional savings.</p>				
	Microsoft Maintenance contract	(65,000)		
	Office space rental cost	<u>(11,635)</u>		
	Subtotal:	<u>(76,635)</u>	<u>-</u>	<u>-</u>
<b>New Investments</b>				
<p>The City must renegotiate its franchise agreement with Comcast, and outside legal resources are necessary for this process to maximize the city's interests in this agreement. The city currently does not have 24/7 support for its email operations. This has impacted service delivery during critical non-business hours, such as during a snow emergency. Contracting for this service with the State of MN is the most cost-efficient option to add this service. Lastly, the department needs to replace grant-funded technology resources, such as servers, that have outlived their useful life.</p>				
	Legal Resources for cable franchise negotiations	120,000		
	Contract costs-24/7 email services	339,749		
	Replace servers purchased with grant funding	<u>127,000</u>		
	Subtotal:	<u>586,749</u>	<u>-</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
<b>No changes from Mayor's Proposed</b>		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 1000 Budget Changes Total</b>		<u>642,058</u>	<u>(76,949)</u>	<u>-</u>

**2100: Special Revenue**

The only budget in this fund is for cable television operations and public outreach programming.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>No Current Service Level Changes from 2011 Adopted Budget</u></b>		-	-	-
	Subtotal:	-	-	-
<b><u>Adopted Changes</u></b>				
	Council Chambers cable equipment replacement project	185,000	185,000	-
	Subtotal:	185,000	185,000	-
<b>Fund 2100 Budget Changes Total</b>		<u>185,000</u>	<u>185,000</u>	<u>-</u>

**Office of Technology and  
Communications**

**2400: Grants**

In 2011, OTC received a grant to help fund a community fiber network. For 2012, this grant has expired.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
	<b>Fiber Network grant expired</b>	(245,000)	(245,000)	-
	Subtotal:	(245,000)	(245,000)	-
	<b>Fund 2400 Budget Changes Total</b>	(245,000)	(245,000)	-

**Office of Technology and  
Communications**

**7100: Central Services Internal**

Includes the multi-year budget for the COMET project.

		Change from 2011 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
		29,529	29,529	-
	Subtotal:	29,529	29,529	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>COMET adjustments</b>				
The City is in the midst of a multi-year project to upgrade the financial, payroll and human resources systems into one, integrated system, known as COMET. These changes represent the 2012 portion of this project.				
	Staff Adjustments	(359,847)	(359,847)	(1.00)
	Implementation costs	1,062,724	1,062,724	
	COMET operating costs	79,766	79,766	
	Debt Service payments	1,693,763	1,693,763	
	Subtotal:	2,476,406	2,476,406	(1.00)
<b><u>Adopted Changes</u></b>				
	<b>No changes from Mayor's Proposed</b>	-	-	-
	Subtotal:	-	-	-
	<b>Fund 7100 Budget Changes Total</b>	2,505,935	2,505,935	(1.00)

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: TECHNOLOGY

Budget Year: 2012

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Fund</u></b>						
1000	GENERAL FUND	11,408,048	11,363,192	10,077,449	10,719,507	642,058
2100	SPECIAL REVENUE	320,776	30,387	103,500	288,500	185,000
2400	CITY GRANTS			245,000		(245,000)
7100	CENTRAL SERVICES INTERNAL	805,431	1,357,595	1,956,575	4,462,510	2,505,934
<b>TOTAL SPENDING BY FUND</b>		<b>12,534,255</b>	<b>12,751,174</b>	<b>12,382,524</b>	<b>15,470,517</b>	<b>3,087,993</b>
<b><u>Spending by Major Account</u></b>						
	EMPLOYEE EXPENSE	7,392,949	7,784,446	8,498,113	8,297,467	(200,646)
	SERVICES	2,226,619	2,472,872	2,857,271	4,384,138	1,526,867
	MATERIALS AND SUPPLIES	392,521	306,419	487,943	399,453	(88,490)
	CAPITAL OUTLAY	58,302	76,157	281,000	410,500	129,500
	DEBT SERVICE	25,000		144,997	144,997	
	TRANSFER OUT AND OTHER SPEND	2,438,865	2,111,279	113,200	1,833,962	1,720,762
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>		<b>12,534,255</b>	<b>12,751,174</b>	<b>12,382,524</b>	<b>15,470,517</b>	<b>3,087,993</b>
<b><u>Financing by Major Account</u></b>						
	GENERAL FUND REVENUES	7,209,961	6,048,445	3,093,468	3,016,519	(76,949)
	SPECIAL FUND REVENUES					
	BUDGET ADJUSTMENTS			245,000	185,000	(60,000)
	FEES SALES AND SERVICES	230,452	932,663	1,461,246	2,202,747	741,501
	TRANSFERS IN OTHER FINANCING	962,643	973,798	598,829	2,363,263	1,764,434
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>		<b>8,403,056</b>	<b>7,954,906</b>	<b>5,398,543</b>	<b>7,767,529</b>	<b>2,368,986</b>

# Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 1000 GENERAL FUND  
Division: CABLE COMMUNICATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	424,776	508,603	490,462	523,170	32,708					
SERVICES	138,152	121,762	100,462	248,302	147,840					
MATERIALS AND SUPPLIES	3,606	2,199	17,854	15,342	(2,512)					
TRANSFER OUT AND OTHER SPEND	2,163,611	1,861,340								
<b>TOTAL FOR DIVISION</b>	<b>2,730,146</b>	<b>2,493,905</b>	<b>608,778</b>	<b>786,814</b>	<b>178,036</b>					
<b><u>Spending by Accounting Unit</u></b>										
1031121 CABLE TV IMPLEM ANDANN	2,601,408	2,467,275	570,835	748,638	177,803			6.00	6.00	
1031123 INSTITUTIONAL NETWORK	128,738	26,630	37,942	38,175	233			0.20	0.20	
<b>TOTAL FOR DIVISION</b>	<b>2,730,146</b>	<b>2,493,905</b>	<b>608,778</b>	<b>786,814</b>	<b>178,036</b>			<b>6.20</b>	<b>6.20</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 1000 GENERAL FUND  
Division: INFORMATION SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	5,943,921	6,130,102	6,328,316	6,439,831	111,515					
SERVICES	1,652,874	1,905,985	2,067,253	2,554,677	487,423					
MATERIALS AND SUPPLIES	266,928	256,761	353,434	291,422	(62,012)					
CAPITAL OUTLAY		65,415	195,000	195,000						
DEBT SERVICE	25,000		144,997	144,997						
TRANSFER OUT AND OTHER SPEND		120,000								
<b>TOTAL FOR DIVISION</b>	<b>7,888,723</b>	<b>8,478,263</b>	<b>9,089,001</b>	<b>9,625,927</b>	<b>536,926</b>					
<b><u>Spending by Accounting Unit</u></b>										
1001115 CITYWIDE INFO SERVICES	6,034,690	6,266,076	6,490,891	6,589,649	98,758			62.20	62.20	
1001116 E GOVERNMENT	284									
1001119 TECH INITIATIVE RECURN	1,624,208	1,898,929	2,403,124	2,840,171	437,046					
1001120 TECHNOLOGY INITIATIVES	47,000	120,870								
1031115 DATA PROC SERV-NON CIT	182,541	192,388	194,985	196,107	1,122			2.00	2.00	
<b>TOTAL FOR DIVISION</b>	<b>7,888,723</b>	<b>8,478,263</b>	<b>9,089,001</b>	<b>9,625,927</b>	<b>536,926</b>			<b>64.20</b>	<b>64.20</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 1000 GENERAL FUND  
Division: MARKETING

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	102,621	92,896	106,127	90,421	(15,706)					
SERVICES	15,602	40,903	20,721	21,848	1,127					
MATERIALS AND SUPPLIES	132	1,753	10,695	9,568	(1,127)					
<b>TOTAL FOR DIVISION</b>	<b>118,355</b>	<b>135,553</b>	<b>137,543</b>	<b>121,837</b>	<b>(15,706)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1001020 MARKETING	118,355	135,553	137,543	121,837	(15,706)			1.00	1.00	
<b>TOTAL FOR DIVISION</b>	<b>118,355</b>	<b>135,553</b>	<b>137,543</b>	<b>121,837</b>	<b>(15,706)</b>			<b>1.00</b>	<b>1.00</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 1000 GENERAL FUND  
Division: TECHNOLOGY ADMINISTRATION

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	607,517	161,210	159,427	169,180	9,752					
SERVICES	49,998	74,692	71,506	12,734	(58,772)					
MATERIALS AND SUPPLIES	13,308	8,828	10,994	2,816	(8,178)					
CAPITAL OUTLAY		10,742								
TRANSFER OUT AND OTHER SPEND			200	200						
<b>TOTAL FOR DIVISION</b>	<b>670,824</b>	<b>255,472</b>	<b>242,127</b>	<b>184,930</b>	<b>(57,198)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1001001 FIN & MGMT SERVICES AD	211,202	242,886	242,127	184,930	(57,198)			1.30	1.30	
1001002 WEB SERVICES	129,952	575								
1001005 GIS DEVELOPEMENT	329,670	12,011								
<b>TOTAL FOR DIVISION</b>	<b>670,824</b>	<b>255,472</b>	<b>242,127</b>	<b>184,930</b>	<b>(57,198)</b>			<b>1.30</b>	<b>1.30</b>	

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 2100 SPECIAL REVENUE  
Division: CABLE COMMUNICATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES	5,207	1,225	2,500	955	(1,545)					
MATERIALS AND SUPPLIES	20,298	29,162	15,000	72,045	57,045					
CAPITAL OUTLAY	50,271		86,000	215,500	129,500					
TRANSFER OUT AND OTHER SPEND	245,000									
<b>TOTAL FOR DIVISION</b>	<b>320,776</b>	<b>30,387</b>	<b>103,500</b>	<b>288,500</b>	<b>185,000</b>					
<b><u>Spending by Accounting Unit</u></b>										
1031124 CABLE EQUIPMENT REPLAC	3,269		69,000	219,500	150,500					
1031125 PEG GRANTS	317,507	30,387	34,500	69,000	34,500					
<b>TOTAL FOR DIVISION</b>	<b>320,776</b>	<b>30,387</b>	<b>103,500</b>	<b>288,500</b>	<b>185,000</b>					

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 2400 CITY GRANTS  
Division: CABLE COMMUNICATIONS

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
SERVICES			245,000		(245,000)					
<b>TOTAL FOR DIVISION</b>			<b>245,000</b>		<b>(245,000)</b>					
<b><u>Spending by Accounting Unit</u></b>										
1031127 COMMUNITY FIBER NETWORK			245,000		(245,000)					
<b>TOTAL FOR DIVISION</b>			<b>245,000</b>		<b>(245,000)</b>					

**CITY OF SAINT PAUL**  
**Spending Plan Summary**

Department: TECHNOLOGY  
Fund: 7100 CENTRAL SERVICES INTERNAL  
Division: ENTERPRISE TECHNOLOGY

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Spending by Major Account</u></b>										
EMPLOYEE EXPENSE	314,114	891,636	1,413,780	1,074,866	(338,914)					
SERVICES	274,795	328,304	349,829	1,545,622	1,195,793					
MATERIALS AND SUPPLIES	15,650	7,716	79,966	8,260	(71,706)					
CAPITAL OUTLAY	8,031									
TRANSFER OUT AND OTHER SPEND	30,254	129,939	113,000	1,833,762	1,720,762					
<b>TOTAL FOR DIVISION</b>	<b>642,844</b>	<b>1,357,595</b>	<b>1,956,575</b>	<b>4,462,510</b>	<b>2,505,934</b>					
<b><u>Spending by Accounting Unit</u></b>										
1011110 ENTERPRISE RESOURCE PL	642,844	1,357,595	1,956,575	4,462,510	2,505,934			9.00	8.00	(1.00)
<b>TOTAL FOR DIVISION</b>	<b>642,844</b>	<b>1,357,595</b>	<b>1,956,575</b>	<b>4,462,510</b>	<b>2,505,934</b>			<b>9.00</b>	<b>8.00</b>	<b>(1.00)</b>

**CITY OF SAINT PAUL  
Spending Plan Summary**

Department: TECHNOLOGY  
 Fund: 7100 CENTRAL SERVICES INTERNAL  
 Division: INFORMATION SERVICES

Budget Year: 2012

	Spending					Personnel				
	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted

**Spending by Major Account**

SERVICES	89,991									
MATERIALS AND SUPPLIES	72,597									
<b>TOTAL FOR DIVISION</b>	<b>162,588</b>									

**Spending by Accounting Unit**

1011105 ENTERPRISE TECHNOLOGY	162,588									
<b>TOTAL FOR DIVISION</b>	<b>162,588</b>									



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **TECHNOLOGY**  
Company: **1000 GENERAL FUND**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From
						2011 Adopted
40570-0	CABLE TV	2,175,453	2,206,327	2,150,000	2,175,000	25,000
43510-0	COPIES		52			
44115-0	INSTITUTIONAL NETWORK USER FEE	124,197	120,271	144,796	39,950	(104,846)
44120-0	CABLE TV SERVICES	14,953	10,342	23,000	23,000	
44740-0	DATA PROC SERV NON CITY	182,541	192,388	196,338	196,338	
44845-0	MISCELLANEOUS SERVICES	2,017	605			
49130-0	TRANSFER FR GENERAL FUND				142,917	142,917
49140-0	TRANSFER FR SPECIAL REVENUE FU	3,271,279	1,966,089	224,520	227,766	3,246
49170-0	TRANSFER FR ENTERPRISE FUND	21,873	19,764			
49180-0	TRANSFER FR INTERNAL SERVICE F	1,211,530	1,244,142	118,319	152,948	34,629
49600-0	OUTSIDE CONTRIBUTION DONATIONS	11,400	31,380	11,500	11,600	100
49620-0	COUNTY SHARE OF COST			47,000	47,000	
49830-0	SETTLEMENT AWARDS		46,382			
49870-0	REFUNDS OVERPAYMENTS	7,420	4,873			
49930-0	JURY DUTY PAY	50				
49970-0	OTHER MISC REVENUE	187,250	205,829	177,995		(177,995)
91010-0	USE OF FUND BALANCE					
<b>TOTAL FOR 1000 GENERAL FUND</b>		<b>7,209,961</b>	<b>6,048,445</b>	<b>3,093,468</b>	<b>3,016,519</b>	<b>(76,949)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **TECHNOLOGY**  
 Company: **2100 SPECIAL REVENUE**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
49310-0	INTRA FUND TRANSFER		103,500			
49620-0	COUNTY SHARE OF COST	34,500	34,500	34,500	34,500	
49680-0	PRIVATE GRANTS	403,380	66,890	69,000	69,000	
91010-0	USE OF FUND BALANCE				185,000	185,000
<b>TOTAL FOR 2100 SPECIAL REVENUE</b>		<b>437,880</b>	<b>204,890</b>	<b>103,500</b>	<b>288,500</b>	<b>185,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: TECHNOLOGY  
 Company: 2400 CITY GRANTS

Budget Year: 2012

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
49600-0	OUTSIDE CONTRIBUTION DONATIONS		245,000			
91010-0	USE OF FUND BALANCE			245,000		(245,000)
<b>TOTAL FOR 2400 CITY GRANTS</b>			<b>245,000</b>	<b>245,000</b>		<b>(245,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Department: **TECHNOLOGY**  
 Company: **7100 CENTRAL SERVICES INTERNAL**

Budget Year: **2012**

Account	Account Description	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
44205-0	POLICE SPEC SERV PROJECT HISTO	230,452		1,461,246		(1,461,246)
44715-0	DESIGN SERVICE		932,663		2,202,747	2,202,747
49610-0	CONTRIBUTION FROM OTHER FUNDS	524,763	523,908	495,329	2,259,763	1,764,434
<b>TOTAL FOR 7100 CENTRAL SERVICES INTERNAL</b>		<b>755,215</b>	<b>1,456,571</b>	<b>1,956,575</b>	<b>4,462,510</b>	<b>2,505,935</b>
<b>GRAND TOTAL FOR TECHNOLOGY</b>		<b>8,403,056</b>	<b>7,954,906</b>	<b>5,398,543</b>	<b>7,767,529</b>	<b>2,368,986</b>

**City of Saint Paul**  
**Financing Plan by Department**

Department: **TECHNOLOGY**  
Fund: **1000 GENERAL FUND**

Budget Year: **2012**

		<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012 Adopted</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>		<b>2011</b>
						<b>Adopted</b>
<b><u>Financing by Accounting Unit</u></b>						
1001020	MARKETING	110,000	130,000			
1001115	CITYWIDE INFO SERVICES DIV	1,944,796	1,093,482	180,129	222,699	42,570
1001119	TECH INITIATIVE RECURNG COSTS	582,491	480,762	387,705	347,932	(39,773)
1001121	CATV OPER & VIDEO PROD	2,062,593	1,756,450			
1031115	DATA PROC SERV-NON CITY	182,541	192,388	196,338	196,338	
1031121	CABLE TV IMPLEM ANDANNUAL OPER	2,203,420	2,275,092	2,184,500	2,209,600	25,100
1031123	INSTITUTIONAL NETWORK	124,120	120,271	144,796	39,950	(104,846)
<b>TOTAL FOR DEPARTMENT</b>		<b>7,209,961</b>	<b>6,048,445</b>	<b>3,093,468</b>	<b>3,016,519</b>	<b>(76,949)</b>
<b><u>Financing by Major Account</u></b>						
TAXES		2,206,327	1,723,324	2,175,000	2,175,000	
FEES SALES AND SERVICES		323,658	280,533	259,288	259,288	
TRANSFERS IN OTHER FINANCING		3,518,459	704,646	582,231	582,231	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>6,048,445</b>	<b>2,708,503</b>	<b>3,016,519</b>	<b>3,016,519</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **TECHNOLOGY**  
Fund: **2100 SPECIAL REVENUE**

Budget Year: **2012**

		<b>2009 Actuals</b>	<b>2010 Actuals</b>	<b>2011 Adopted</b>	<b>2012 Adopted</b>	<b>Change From 2011 Adopted</b>
<b><u>Financing by Accounting Unit</u></b>						
1031124	CABLE EQUIPMENT REPLACEMENT	34,500	138,000	69,000	219,500	150,500
1031125	PEG GRANTS	403,380	66,890	34,500	69,000	34,500
<b>TOTAL FOR DEPARTMENT</b>		<b>437,880</b>	<b>204,890</b>	<b>103,500</b>	<b>288,500</b>	<b>185,000</b>
<b><u>Financing by Major Account</u></b>						
BUDGET ADJUSTMENTS				185,000	185,000	
TRANSFERS IN OTHER FINANCING		204,890	102,625	103,500	103,500	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>204,890</b>	<b>102,625</b>	<b>288,500</b>	<b>288,500</b>	

**City of Saint Paul**  
**Financing Plan by Department**

Department: **TECHNOLOGY**  
Fund: **2400 CITY GRANTS**

Budget Year: **2012**

	2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>					
1031127 COMMUNITY FIBER NETWORK		245,000	245,000		(245,000)
<b>TOTAL FOR DEPARTMENT</b>		<b>245,000</b>	<b>245,000</b>		<b>(245,000)</b>
<b><u>Financing by Major Account</u></b>					
BUDGET ADJUSTMENTS					
TRANSFERS IN OTHER FINANCING	245,000				
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>245,000</b>				



**City of Saint Paul**  
**Financing Plan by Department**

Department: **TECHNOLOGY**  
Fund: **7100 CENTRAL SERVICES INTERNAL**

Budget Year: **2012**

		2009 Actuals	2010 Actuals	2011 Adopted	2012 Adopted	Change From 2011 Adopted
<b><u>Financing by Accounting Unit</u></b>						
1011105	ENTERPRISE TECHNOLOGY INITIATI	101,949				
1011110	ENTERPRISE RESOURCE PLANNING	653,266	1,456,571	1,956,575	4,462,510	2,505,935
<b>TOTAL FOR DEPARTMENT</b>		<b>755,215</b>	<b>1,456,571</b>	<b>1,956,575</b>	<b>4,462,510</b>	<b>2,505,935</b>
<b><u>Financing by Major Account</u></b>						
FEES SALES AND SERVICES		932,663	1,063,073	2,202,747	2,202,747	
TRANSFERS IN OTHER FINANCING		523,908	524,789	2,259,763	2,259,763	
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>		<b>1,456,571</b>	<b>1,587,862</b>	<b>4,462,510</b>	<b>4,462,510</b>	



# Appendix

Council Action Adopting the City Property Tax

Council Action Adopting the City Property Tax



City of Saint Paul

City Hall and Court House  
15 West Kellogg Boulevard  
Phone: 651-266-8560

Signature Copy

Resolution: RES 11-2441

File Number: RES 11-2441

Approved by the Mayor Chris D. Coleman  
Chris Coleman

Date 12/21/2011

File Number: RES 11-2441

Approving the 2012 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2012 budgets for the City of Saint Paul, and

WHEREAS, the proposed 2012 General and General Debt Service budgets have been reviewed and approved or adjusted by the City Council, and

WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made, and

WHEREAS, the property tax levy needed to finance those budgets have been determined, and

WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under laws of Minnesota, Chapters 469.053 subd 4, and 6,

NOW THEREFORE BE IT RESOLVED, that the City Council in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2012, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached; and

BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and

BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/14/2011, this Resolution was Adopted As Amended.

Yea: 7 Councilmember Bostrom, Councilmember Carter III, Councilmember Harris, Councilmember Helgen, City Council President Lantry, Councilmember Thune, and Councilmember Stark

Nay: 0

Vote Attested by Trudy Moloney  
Council Secretary Trudy Moloney

Date 12/14/2011



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Signature Copy

Resolution: RES 11-2437

File Number: RES 11-2437

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the final 2012 Budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/14/2011, this Resolution was Adopted As Amended.

Yea: 7 Councilmember Bostrom, Councilmember Carter III, Councilmember Harris, Councilmember Helgen, City Council President Lantry, Councilmember Thune, and Councilmember Stark

Nay: 0

Vote Attested by [Signature] Date 12/14/2011
Council Secretary Trudy Moloney

Approved by the Mayor [Signature] Date 12/21/2011
Chris Coleman

File Number: RES 11-2437

Adopting the 2012 Budgets.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2012, in accordance with the City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on December 5, 2011, participated in a public hearing on December 7, 2011, on the Mayor's Proposed 2012 budgets and property tax levy, as required by the City Charter and applicable state and Federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets in the particulars as indicated in Attachment A; now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2012 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the several offices, departments, bureaus, and agencies of city government during the fiscal year 2012 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2012 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five Year Capital Program for 2012-2016 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2012 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's normal budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2012, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2012 budget summary pursuant to Minnesota Statutes section 471.6965 in the format prescribed by the Office of the State Auditor; and be it

2012 Budget Balancing Status  
General Fund  
Resolution Attachment

	Spending	Financing
1		
2 <b>Mayor's Proposed Budget...</b>		
3 General Fund	213,535,911	213,535,911
4 Mayor's Budget Total	213,535,911	213,535,911
5		
6 Gap: Excess / (Shortfall)		0
7		
8 <b>Technical Changes to the Mayor's Budget...</b>		
9		
10 <b>Revised Revenue or Budget Estimates:</b>		
11		
12 DSI Adjust vacant building monitoring revenue		(100,000)
13 DSI Adjust business licenses revenue		(150,000)
14 DSI Adjust assessment revenues		(50,000)
15 Non Department Financing Revise parking fine revenue		300,000
16 Non Department Financing Revise excess TF estimates		1,361,246
17 Non Department Financing Revise interest earnings revenue estimates		(200,000)
18 Police Recognize lease payment savings from Griffin Building purchase	(200,000)	
19 Police Shift 3 police officers from general fund to special fund for SRO contract	(289,184)	
20 Public Works Revise parking meter vendor and credit card fees	(21,026)	(21,026)
21		
22 <b>New or Amended Grant Budgets:</b>		
23		
24		
25		
26	213,025,701	214,676,131
27		
28		1,650,430
29		
30		
31 <b>Better Align Department Budgets:</b>		
32		
33		
34		
35 All Departments Align department budgets to proper object codes		Budget Neutral
36		
37		
38		
39	213,025,701	214,676,131
40		
41		1,650,430
42 <b>Technical Corrections Due to Errors, Omissions and Other Changes:</b>		
43		
44		
45 Budget After Technical Changes	213,025,701	214,676,131
46		
47 Gap: Excess / (Shortfall)		1,650,430
48		
49 <b>Policy Changes to the Proposed Budget ...</b>		
50		
51 DSI Add funding for a DSI code inspector position, and associated revenue	67,327	12,327
52 Fire Restore Squad 2 salaries, fringes, and premium pay	111,033	
53 Fire Restore L3939 overtime and associated fringe benefits	78,934	
54 Fire Restore L21 overtime and associated fringe benefits	282,999	
55 Non Department Financing Reduce property tax levy from 6.5% to 4.98%		(1,402,109)
56 Non Department Financing Shift property tax levy financing from the General Fund to the Public Library Agency		(21,189)
57 Non Department Financing Eliminate "Contingent Fund Reserve"	(400,000)	
58 Police Reduce attrition savings for three police officers	289,184	
59 Police Restore motors unit	95,634	
60 Police Restore funding for PHA vehicles	13,814	
61 City Council Transfer in from HRA Fund to pay 25% of HRA Commissioner salaries and fringes		126,471
62 City Council Transfer in from HRA Fund to pay for 50% of Legislative Aide - District Councils salaries and fringes		38,734
63 City Council Transfer in from HRA Fund to pay for 25% of HRA Commissioner's Executive Assistant salaries and fringes		134,261
64		
65		
66 Budget After Policy Changes	213,564,626	213,564,626
67		
68 Gap: Excess / (Shortfall)		0
69		
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81		

2012 Budget Balancing Status  
Special Funds

	Spending	Financing
82 <b>Mayor's Proposed Budget...</b>		
83 Special Funds	264,974,632	264,974,632
84 Mayor's Budget Total	264,974,632	264,974,632
85		
86 Gap: Excess / (Shortfall)		0
87		
88 <b>Technical Changes to the Mayor's Budget...</b>		
89		
90 <b>Revised Revenue or Budget Estimates:</b>		
91 Fire Reduced EMS Job Corp contract	(30,000)	(30,000)
92 HREEO Riverprint-new office space customization and rental increase	60,700	60,700
93 OFS Update energy loan fund with new project information	(85,205)	(85,205)
94 OFS Update assessment budget with updated assessment estimates	(298,901)	(298,901)
95 OTC Increase spending for Chambers' Equipment Replacement, funded through prior years' contributions	185,000	185,000
96 Parks Recognize spending and revenue from Live Nation 4th of July fireworks at Harriet Island	50,000	50,000
97 Police Shift 3 cops from GF to SRO contract	289,184	289,184
98 Police Contract for police services along CCLRT project line	50,000	50,000
99 Police Adjust budget in Chief's Training Activity	1,800	1,800
100 Police Standardized Field Sobriety Testing contract	3,000	3,000
101 Public Works Update Sewer portion of cost recovery	82,000	82,000
102 Public Works Increase rent for additional office space funded through use of sewer net assets	24,661	24,661
103 Public Works Fleet replacement plan - remove spending and financing related to equipment salvage	(125,000)	(125,000)
104 Public Works Increase asphalt plant production and sales to track with recent production trends	350,000	350,000
105		
106		
107 <b>New or Amended Grant Budgets:</b>		
108		
109 Police Update various grants based on year-end projections and any new grants that have been awarded	240,146	240,146
110 Fire Update various grants based on year-end projections and any new grants that have been awarded	613,520	613,520
111 Emergency Management Update various grants based on year-end projections and any new grants that have been awarded	1,974,634	1,974,634
112 Parks Update various grants based on year-end projections and any new grants that have been awarded	370,261	370,261
113 Mayor Roll forward unspent Solar America Cities Grant spending and financing	12,488	12,488
114 Mayor Roll forward unspent CCLRT Solar Grant spending and financing	307,000	307,000
115 Mayor/OFS Roll forward Sun Ray Library Charging Station grant spending and financing	50,000	50,000
116 OFS Roll forward energy grants spending and financing	707,482	707,482
117		
118		
119		
120 <b>Better Align Department Budgets:</b>		
121		
122 All Departments Align department budgets to proper object codes		Budget Neutral
123		
124 <b>Technical Corrections Due to Errors, Omissions and Other Changes:</b>		
125		
126 OFS Update Real Estate spending and financing	(23,956)	(23,956)
127 PED ISP Interest Earnings - technical adjustment to correct omission in proposed budget	61,204	61,204
128		
129		
130		
131 Budget After Technical Changes	269,844,650	269,844,650
132		
133 Gap: Excess / (Shortfall)		0
134		
135 <b>Policy Changes to the Proposed Budget ...</b>		
136		
137 Police Increase Impound Lot administrative fee to recover costs	150,000	150,000
138 Public Works Delay implementation of Clean Organics collection	(1,800,000)	(1,800,000)
Public Works Revise WPA repayment schedule	300,360	300,360
139 PED Regional Employment Disparities Initiative	40,000	40,000
140 PED Create low income housing trust fund using unspent Neighborhood STAR balances	2,500,000	2,500,000
141 PED Increase funding for Neighborhood STAR annual competitive program, using unspent balances	1,451,251	1,451,251
142 PED Eliminate funding for vacant Marketing and Public Relations Manager position	(94,082)	(94,082)
143		
144		
145		
146 Budget After Policy Changes	272,392,179	272,392,179
147		
148 Gap: Excess / (Shortfall)		0
149		
150		
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2012 Budget Balancing Status  
Debt

	Spending	Financing
160 Mayor's Proposed Budget...		
161 Debt Service Funds	59,811,679	59,811,679
162 Mayor's Budget Total	<u>59,811,679</u>	<u>59,811,679</u>
163		
164 Gap: Excess / (Shortfall)	(0)	
165		
166 Technical Changes to the Mayor's Budget...		
167		
168 Revised Revenue or Budget Estimates:		
169		
170 Debt Debt service savings from Griffin building refinancing	(55,031)	
171		
172		
173		
174		
175 Better Align Department Budgets:		
176		
177		
178		
179		
180		
181 Technical Corrections Due to Errors, Omissions and Other Changes:		
182		
183		
184		
185		
186		
187		
188 Budget After Technical Changes	<u>59,756,648</u>	<u>59,811,679</u>
189		
190 Gap: Excess / (Shortfall)	55,031	
191		
192 Policy Changes to the Proposed Budget ...		
193		
194 Debt Advance portion of WPA repayment into 2012		300,360
195 Debt Shift property tax levy financing from the General Debt Fund to the Public Library Agency		(355,391)
196		
197		
198		
199 Budget After Policy Changes	<u>59,756,648</u>	<u>59,756,648</u>
200		
201 Gap: Excess / (Shortfall)	(0)	
202		
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212		
213		

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2012 Budget Balancing Status  
Capital Improvement Budget

	Spending	Financing
214		
215 Mayor's Proposed Budget...		
216 Capital Improvement Budget	37,185,000	37,185,000
217 Mayor's Budget Total	<u>37,185,000</u>	<u>37,185,000</u>
218		
219 Gap: Excess / (Shortfall)	0	
220		
221 Technical Changes to the Mayor's Budget...		
222		
223 Revised Revenue or Budget Estimates:		
224		
225 OFS Recognize prior year balances in capital maintenance program	21,048	21,048
226 Public Works Technical correction to amount of Parking meter system replacement	30,000	30,000
227		
228 New or Amended Grant Budgets:		
229		
230 Public Works Recognize New Freedom Fund grant in the 2012 Bicycle, Pedestrian and Traffic Safety annual program	160,000	160,000
231		
232		
233		
234		
235		
236		
237 Technical Corrections Due to Errors, Omissions and Other Changes:		
238		
239		
240		
241		
242		
243		
244 Budget After Technical Changes	<u>37,396,048</u>	<u>37,396,048</u>
245		
246 Gap: Excess / (Shortfall)	0	
247		
248		
249 Policy Changes to the Proposed Budget ...		
250 Capital Improvement Budget Increase CDBG Funding for the NENDC Economic Development Fund	100,000	
251 Capital Improvement Budget Decrease CDBG Funding for the Real Estate Multi-Unit Development Fund	(100,000)	
252		
253		
254		
255 Budget After Policy Changes	<u>37,396,048</u>	<u>37,396,048</u>
256		
257 Gap: Excess / (Shortfall)	0	
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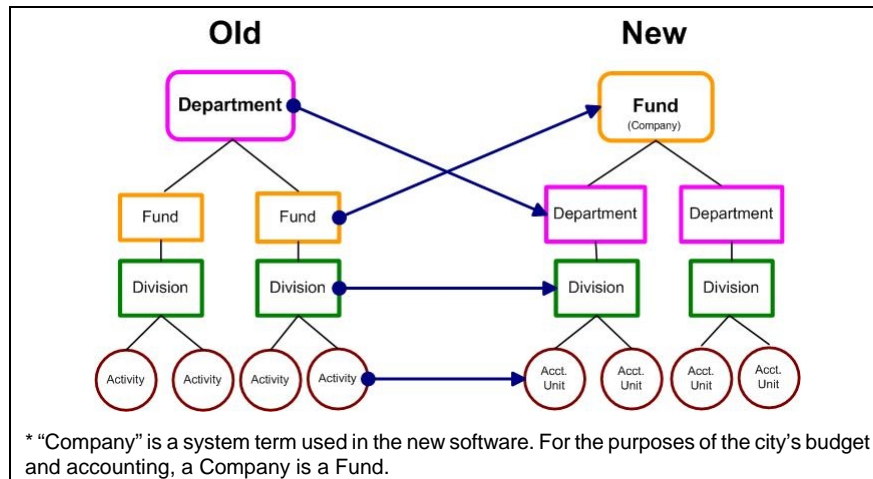


# City of Saint Paul's New Chart of Accounts

**Background:** In 2010 the City of Saint Paul initiated the COMET (City Operations Modernization and Enterprise Transformation) Project that began the transition to an integrated enterprise resource planning system for managing city finances, payroll, procurement and human resources. The budget system and process was the first step of the implementation, which includes better technology for analysis and a more user-friendly interface. Along with the new technology, changes were made to the city's Chart of Accounts (CoA), which is the backbone and organizational structure of the city's finances and accounting. These changes will impact city operations at every level and have led to important changes to how the city creates and reports its annual operating budget. Additional changes were made to the CoA for the 2012 budget, including revisions to the account numbering scheme and account roll up structure. These changes do not have a material impact on the budget information presented in this document.

## Chart of Accounts Changes

This chart illustrates changes made to the city's chart of accounts.



In the past, departments occupied the highest level of the hierarchy; now, funds are at the top. This allows one fund to have many departments within it. For example, in the old chart both the Parks Public Works Departments had separate funds for Right of Way (ROW) Maintenance activities. Now, these departments are both included in a single ROW fund. Activities and line items were also adjusted to improve organization and clarity.

The budget system is the first step in a citywide financial systems transformation that will include accounting, payroll, procurement and human resources. Ultimately, these new systems will better align the city's financial structure with best practices, and improve the fiscal management capabilities of the City of Saint Paul.

## Implications for the City's Budget

As a result of these chart changes, the city's budget, as well as how it is reported and presented, has been changed from past years.

Mapping Previous Years' Data – In both the summary sections and the detail reports in this document, information is displayed as if the city's new chart had been in place in 2010 and 2011. This allows for a more accurate comparison of data, and eliminates confusion about what changes are attributable to chart updates versus spending and financing changes.

Transfers – One of the goals of the new Chart was to bring related activities and functions together under one fund to eliminate the need for large and numerous transfers among city departments. As a result, many duplicative transfers have been removed under the new structure. However, since the new CoA structure was not implemented in 2010, the actuals information for that year still includes these redundant transfers.

### Department Specific Impacts

Other budget changes came about in as a result of the adjustments to the chart of accounts. For example, the Department of Safety and Inspections (DSI) was moved almost entirely into the general fund in 2011. Because of this, the City Attorney's Office changed the way they budget staff that support DSI by moving them from a special fund to the general fund, eliminating an unnecessary interdepartmental billing. This is just one example of the department specific impacts the new chart has had on the city's budget.



## Glossary

**Account Code.** A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personal services, materials, supplies, and equipment are major account codes.

**Accounting Unit (AU):** An accounting unit is a subunit of a fund. Each fund contains one or more activities, a specific and distinguishable budgetary unit of work or service. Activities are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Accounting Unit Number:** A seven (7)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

**Allocation:** A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

**Appropriation:** An expenditure authorized by the city council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**COMET:** Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system.

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

**Encumbrances:** Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

**Enterprise Fund:** A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

**Expenditures:** Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

**Expenses.** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

**FMS or FM-80:** Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2011 and replaced with the City's new ERP system.

**FORCE:** Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

**Fiduciary Fund:** A fund established to account for resources held for the benefit of parties outside the government.

## Glossary – Continued

*Financing Plan:* Identifies sources of revenues that support the spending plan.

*Full Time Equivalent (FTE):* A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

*Fund (Company):* Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements. In the City's new ERP software, the system term "Company" is used. For the purposes of the City of Saint Paul, "Company" is equivalent to Fund.

*Fund Balance:* An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

*Fund Manager:* Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

*Fund (Company) Number:* A four-digit number which uniquely identifies the fund. For example, the general fund is fund number 1000, the city grants fund is 2400, and the parks and recreation special activities is 6250. parks and recreation grant fund is 860 and the fire clothing trust fund is 736. There is no significance to the sequence of numbers. See *Activity Number*.

*Fund Type:* A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

*GIS:* Acronym for geographic based information systems.

*General Fund:* The fund used to account for all financial resources not specifically earmarked for other purposes. The general fund is the primary operating fund for

the City of Saint Paul.

*Governmental Funds:* All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

*Internal Service Fund:* A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

*LGA:* Acronym for local government aid. See *State Aids*.

*MSA:* Acronym for municipal state aids. See *State Aids*.

*Operating Budget:* The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

*Operating Transfer In/Out:* Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

*PED:* Acronym for the planning and economic development department.

*Permanent Fund:* A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

*Proprietary Funds:* Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

*Recoverable Expenditure:* An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

*Retained Earnings:* An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

*Special Assessment:* Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

## Glossary – Continued

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Market Value Homestead Credit (MVHC).* The MVHC program reduces the property tax owed on a homestead property by 0.4% of the homestead's market value, up to a maximum per property of \$304. The maximum credit of \$304 occurs at a market value of \$76,000. For homesteads with market values over \$76,000, the credit is reduced by 0.09% of the excess market value. Homesteads with market value of \$413,778 and higher do not receive any credit. On each homeowner's property tax bill, the market value homestead credit is allocated to the local taxing districts according to the share of the total tax rate that each taxing district represents.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.